CITY OF CRYSTAL LAKE
AGENDA

CITY COUNCIL
REGULAR MEETING

City of Crystal Lake
100 West Woodstock Street, Crystal Lake, IL
City Council Chambers
April 5, 2016
7:30 p.m.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Approval of Minutes – March 15, 2016 Regular City Council Meeting**

5. **Accounts Payable**

6. **Public Presentation**
The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the city staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against City staff or elected officials are not permitted.

7. **Mayor's Report**

8. **City Council Reports**

9. **Consent Agenda**
a. Crystal Lake Anglers Shoreline Fishing Derbies - May 14 and September 10, 2016 – Request to approve the fishing derbies, erect a small canopy to promote the derbies and sell advance tickets on prior weekends at the Three Oaks Recreation Area, and a waiver of parking fees for non-resident participants who purchased tickets in advance.

b. Resolution placing the proposed Annual Budget on public display and setting the Public Hearing date for the proposed Annual Budget for Fiscal Year 2016/2017 for the April 19, 2016 regular City Council meeting.

c. Crystal Lake Park District – Request for the issuance of eleven Class "16" Temporary Liquor Licenses for 2016 Summer/Fall events.

d. St. Thomas the Apostle Church request to close Lake Street between Washington Street to the eastern portion of the St. Thomas the Apostle Church property located at 265 King Street, and Washington Street between Lake Street and Pierson Street on Friday, May 27, 2016 from 7:45 a.m. until 2:15 p.m. for their annual Field Day Celebration.

10. **Alpine Accessories Board House – Request for the use of Three Oaks Recreation Area on Sunday, June 12, 2016 from 8:00 a.m. – 12:00 p.m. for a Stand Up Paddleboard Race on the South Lake, and allowance for competitors to use their personal paddleboards on the South Lake, for this event only.**

11. **A Long Swim – Request for authorization for the use of the Three Oaks Recreation Area on Sunday, June 26, 2016 from 7:00 a.m. – 10:00 a.m. for a competitive open water swim and a waiver of parking fees for volunteers assisting with the event.**

12. **Raue Center for the Arts – Request for the issuance of a Class "16" Temporary Liquor License and approval to close Williams Street between Brink Street and Crystal Lake Avenue for a Summerfest on Saturday, June 4, 2016 from 4:00 p.m. to midnight.**

13. **Crystal Lake Beer Company, 150 N. Main Street – Request for a one time temporary variance to the Class "26" liquor license to allow for the sale of beer in a tent at a Maibock festival on May 13-14, 2016.**

14. **Bryn Mawr, Phase I - Resolution approving the certificate of completion for improvements associated with Special Service Area 46.**

15. **Intergovernmental Agreement with the Village of Lakewood for the resurfacing of Meridian Street.**

16. **Video Gaming Ordinance**

17. **Allocation of MFT funds for traffic signal maintenance, street light maintenance, illuminated street name signs and snow-fighting material purchases.**

18. **Bid award and resolution authorizing the execution of a contract with Suburban Concrete, Inc. for the 2016 Sidewalk and Curb/Pedestrian Ramp (ADA) installation.**

19. **Bid award and resolution authorizing the execution of a contract with Arrow Road Construction Company for the 2016 Street Resurfacing program.**

20. **Bid award and resolution authorizing the execution of a purchase agreement with Neenah Foundry Company for the purchase of replacement manhole frames and lids.**

21. **Resolution authorizing the execution of an agreement with CDS Office Technologies for the purchase of ten mobile data computers through the State of Illinois Joint Purchasing Program.**

22. **Resolution authorizing the execution of an agreement with Dell, Inc. for the purchase of three network servers through the State of Illinois Joint Purchasing Program.**

23. **Resolution approving the Lake Safety Program Budget FY 2016/2017.**

24. **Council Inquiries and Requests.**

25. **Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining, and personnel.**

26. **Reconvene to Regular Session.**

27. **Adjourn.**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Brad Mitchell, Assistant to the City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.

Agenda Item No: 9a.

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Crystal Lake Anglers Shoreline Fishing Derby at Three Oaks Recreation Area

Staff Recommendation:

1. Motion to approve the Crystal Lake Anglers request to conduct fishing derbies at Three Oaks Recreation Area on Saturday, May 14, 2016 and Saturday, September 10, 2016.
2. Motion to approve a request to set up a small canopy to promote the shoreline fishing derby and sell tickets in advance on weekend dates prior to the derbies at the Three Oaks Recreation Area.
3. Motion to approve a request to waive parking fees for non-resident participants on the day of each fishing derby who purchased fishing derby tickets in advance.

Staff Contact: Brad Mitchell, Assistant to the City Manager

Background:

The Crystal Lake Anglers are requesting to conduct shoreline fishing derbies at Three Oaks Recreation Area on Saturday, May 14, 2016 (with a rain date of Saturday, May 21, 2016) and on Saturday, September 10, 2016 (with rain date of Saturday, September 17, 2016). The purpose of the derby is to raise funds for the Crystal Lake Anglers to support their outreach programs, raise awareness of catch-&-release fishing in the community and to promote the Three Oaks Recreation Area. A similar request was approved by the City Council in 2014 and 2015. Below are details regarding the shoreline fishing derby:

- Each derby will take place from 7:00 a.m. to 1:00 p.m., with awards and prize distributions taking place at 1:30 p.m.
- It is anticipated that there may be up to 100 participants at each derby, however the Crystal Lake Anglers are prepared to serve up to 300 maximum.

- The Main Picnic Pavilion will be the derby headquarters, and the Peninsula (West) Trail will be used for the competition, with the East Trail reserved should it be needed.
- Ticket price will be $10.00 per participant with 50% of the proceeds going towards the prize money to be split equally for the largest fish in each of the following four categories: Bass, Walleye, Musky/Northern, and Bluegill/Crappie/Yellow Perch.
- The Crystal Lake Anglers will also hold a $5.00 raffle with the prizes being cash donated by area merchants. The Crystal Lake Anglers will complete the City of Crystal Lake Raffle Permit Application through the City Manager's Office.
- The derbies will be marketed through 100 12" x 18" posters, and small fliers to be distributed at the Parking Gate and Marina at the Three Oaks Recreation Area prior to the event.

In addition, the Crystal Lake Anglers are requesting permission to set up a small canopy on the picnic grounds lawn between the Picnic Pavilion and the Marina to promote each fishing derby and sell tickets in advance. This may occur on the weekend dates of May 6-8 for the May 14, 2016 fishing derby, and weekend dates of September 1-3 for the September 10, 2016 fishing derby. Also, with the swim beach being closed and the number of non-fishing visitors being reduced, the Crystal Lake Anglers are requesting a waiver of the parking fee for those non-residents who have purchased tickets in advance for each fishing derby. These participants would be required to show their ticket at the Parking Gate upon entry in order to receive free parking. Similar requests were approved by the City Council in 2014 and 2015.

In summary, the Crystal Lake Anglers are requesting the following:

1. Conduct shoreline fishing derbies on Saturday, May 14, 2016 (with a rain date of Saturday, May 21, 2016) and on Saturday, September 10, 2016 (with a rain date of Saturday, September 17, 2016).
2. Permission to set up a small canopy to promote the shoreline fishing derby and sell tickets in advance on the following weekend dates: May 6-8 and September 1-3.
3. Waiver of the parking fee for non-resident participants who purchase tickets in advance of each fishing derby.

Attached is the request letter from the Crystal Lake Anglers. Representatives from the Crystal Lake Anglers will be in attendance at the April 5, 2016 City Council Meeting.

Votes Required to Pass:

Simple majority vote of the City Council

Agenda Item No. 9b.

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Public Display and Setting of Public Hearing Date for the Proposed Annual Budget for the Fiscal Year 2016/2017

Staff Recommendation: Motion to adopt a resolution placing the Proposed Annual Budget on public display and setting the Public Hearing date for the Proposed Annual Budget for FY2016/2017 for the April 19, 2016 Regular City Council meeting.

Staff Contact: George Koczwara, Director of Finance/Treasurer

Background:

The adoption of this resolution would have the effect of placing the Proposed Fiscal Year 2016/2017 Budget document on public display at the Office of the City Manager. This resolution also sets the date for the Public Hearing on the proposed budget for Tuesday, April 19, 2016.

Votes Required to Pass:

Simple majority.

DRAFT

The City of Crystal Lake

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE as follows:

SECTION 1: That the proposed annual budget for the City of Crystal Lake for the fiscal year May 1, 2016 through April 30, 2017 is now available for public inspection at the Office of the City Manager from April 6, 2016 through the date of its adoption by the Crystal Lake City Council.

SECTION 2: A public hearing on the proposed Fiscal Year 2016/2017 Budget will be held on Tuesday, April 19, 2016 at 7:30 p.m., during the regular City Council meeting, held in the City Council Chambers of the Crystal Lake City Hall, 100 W. Woodstock Street, Crystal Lake, Illinois.

DATED this 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Aaron T. Shepley, Mayor

ATTEST:

_____
Nick Kachiroubas, City Clerk

Agenda Item No: 9c.

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Class 16 Temporary Liquor License Requests – Crystal Lake Park District 2016 Summer/Fall Events

Staff Recommendation: Motion to approve issuance of eleven (11) Class 16 Temporary Liquor Licenses to the Crystal Lake Park District for the Park District's 2016 Summer/Fall events.

Staff Contact: Eric Helm, Deputy City Manager

Background:
The City has received a request from the Crystal Lake Park District for the issuance of Temporary Liquor Licenses for the Park District's 2016 Summer/Fall events. The Park District is requesting eleven (11) Class 16 Temporary Liquor Licenses for the scheduled events.

The 2016 Summer/Fall events include softball tournaments at Lippold Park on April 29-May 1, May 12-14, May 19-21, June 8-10, June 24-26, July 15-17, August 5-7, August 11-13, September 15-17, October 6-8 and "Blast on the Beach" at Main Beach on August 5-7.

Section 329-5-P of the City Code - Class "16" Temporary Liquor License - authorizes the retail sale of beer and wine for consumption upon the premises specified in the license where sold for a period not to exceed three (3) days for special events sponsored by a not-for-profit organization.

The Park District has submitted the required application forms, certificates of insurance and fees for the eleven (11) Class 16 Temporary Liquor Licenses.

Votes Required to Pass:
Simple majority

Agenda Item No: 9d

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: St. Thomas the Apostle Church, Street Closure Request

Staff Recommendation: Motion to approve the closure of Lake Street between Washington Street and the eastern portion of the St. Thomas the Apostle Church property at 265 King Street, and Washington Street between Lake Street and Pierson Street, on Friday, May 27, 2016, from 7:45 a.m. to 2:15 p.m. for their annual Field Day Celebration.

Staff Contact: Michelle Rentzsch, Director of Community Development

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Background:

The City has received a request from St. Thomas the Apostle Church for the closure of Lake Street between Washington Street and the eastern portion of the St. Thomas the Apostle Church property, and Washington Street between Lake Street and Pierson Street, on Friday, May 27, 2016, from 7:45 a.m. until 2:15 p.m. for the St. Thomas Field Days end of school celebration.

During the St. Thomas Field Day, the children will be going back and forth from the school to the playing fields, participating in a wide variety of activities. They will be using the parking lot on Washington Street for the Field Day. Closing Lake Street to Washington Street and closing Washington Street between Lake Street and Pierson Street would make it safer for the children to cross from the school to the fields and parking lot, as well as make it easier on the parent volunteers coordinating the St. Thomas Field Day.

City staff has reviewed the petitioner's request and does not have any concerns regarding the closure of Lake Street, providing the following conditions are met:

1) City-owned barricades must be used to block off the street closure sections. Barricades shall be placed to allow access to existing crosswalks. In addition, a "Local Traffic Only" sign must be temporarily placed at the entrance to Lake Street from Dole Avenue. As required, the petitioner has submitted a Barricade Borrowing Application.

2) The petitioner must send a notice to all affected property owners along Lake Street.
3) The petitioner must contact the School Districts in the area in case there are any bus routes that may utilize Lake Street.
4) Emergency vehicle access must be maintained throughout the event. Items should not be placed on the roadway to prohibit access, and volunteers should be available to remove barricades to allow emergency vehicles on the roadway, if necessary.
5) Emergency access to the School must be maintained throughout the event. The petitioner must provide a plan of the St. Thomas Field Days layout.
6) Local traffic access to Lake Street must be maintained throughout the event. Volunteers should be available to remove barricades to allow property owners on the roadway, if necessary.
7) All debris created by the event shall be cleaned up during and after the event.
8) Petitioner must adhere to the required City insurance provisions for the use of City-owned property by providing a certificate of insurance naming the City as additional insured, and sign the required Indemnity/Hold Harmless agreement.
9) If tents or canopies will be used, the petitioner shall contact the Fire Rescue Department at (815) 356-3640 for further review.
10) Promotional and informational banners and signage may need a limited duration sign permit issued from the Building Division. Please contact the Building Division regarding signage to be used in conjunction with the event.
11) In the case of inclement weather, an alternate date can be approved by the City Manager.

The petitioner has agreed to meet these conditions. The letter requesting approval for the closure of the streets and a map indicating the portion of the roadway to be closed have been attached for City Council consideration.

Votes Required to Pass:
Simple majority vote

Agenda Item No: 10

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Stand Up Paddleboard Race

Council Discretion: City Council Discretion

1. Motion to approve Alpine Accessories Board House's request for use of the Three Oaks Recreation Area for a stand up paddleboard race on the South Lake on Sunday, June 12, 2016 from 8:00 a.m. to 12:00 p.m.
2. Motion to allow competitors to use their personal paddleboard on the South Lake for this event only.

Staff Contact: Brad Mitchell, Assistant to the City Manager

Background

Alpine Accessories (The Board House) has submitted a request to host a stand up paddleboard race on the South Lake at the Three Oaks Recreation Area on Sunday, June 12, 2016 from 8:00 a.m. to 12:00 p.m. This would be one in a series of the Midwest stand up paddleboarding races held in the Midwest every season. Competitors are anticipated to come from states surrounding northern Illinois.

Per the City's Property Use Agreement with Alpine Accessories any special events that take place at the Board House shall be submitted for approval by the Mayor and City Council.

Event Details

Registration/Activities
All registration and event activities would be contained to the Board House and South Lake.

Setup and Cleanup
Set-up for the event will begin at 6:00 a.m. The petitioner will be responsible for all set-up and clean-up activities associated with the event. The petitioner is requesting use of a Three Oaks boat to for set-up and take down of buoys in the water marking the race course throughout the South Lake. It is anticipated to utilize a total of eight (8) buoys to mark the race course.

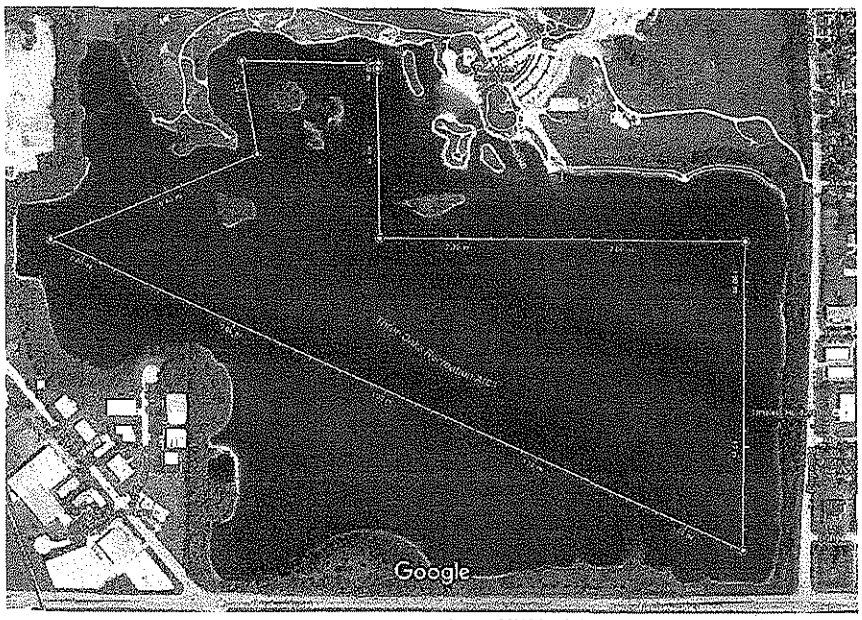
Participants
It is anticipated that 40 competitors would participate at this event. All competitors will be required to wear Personal Flotation Devices (PFD) and have a board leash. It is anticipated that not all competitors will be on the lake at the same time. In addition, the Three Oaks lake monitor will be present on the water to monitor all lake activities.

The petitioner is requesting permission to allow competitors of the event to use their own personal paddleboard for this event only. The Three Oaks Recreation Area does not allow customers to bring their own paddleboards to use on the lake. Any customer that wishes to paddleboard on the South Lake is required to rent a paddleboard through the Board House.

Since the petitioner will bring in paddleboards and buoys that have been used on other lakes, it shall be required that the petitioner clean all racing sculls and buoys, under the supervision of Three Oaks staff, per the Illinois Department of Natural Resources' "Protect Your Waters" guidelines (see attached). These are the same guidelines used by the IDNR when transporting their own watercraft from one lake to another.
http://www.protectyourwaters.net/prevention/prevention_generic.php

Parking
Participants of the event are expected to be gone by 1:00 p.m. It is not anticipated that the public's use of the Three Oaks parking would be impacted during this event.

Course Layout
The total distance of the proposed race course throughout the South Lake would be approximately 2.5 miles. The proposed race course is show below. This race course will not impact normal Three Oaks Boat Rental Martina and scuba diving operations. Similar to normal paddleboarding activities on the lake, participants will be advised to be cautious of boat and scuba diving activities on the water as well.



Imagery ©2016 Google, Map data ©2016 Google 200 ft

Total area: 5,725,450.35 ft² (531,911.74 m²)
Total distance: 2.50 mi (4.03 km)

Staff Conditions

City staff from the Community Development, Fire Rescue, Police and Public Works Departments has reviewed the request and do not have any concerns regarding the event providing the following conditions are met:

1) The Board House shall coordinate with the Three Oaks Recreation Area staff regarding assistance during the event.
2) In regards to any boats and buoys that have been used on other lakes, it shall be required that the petitioner clean all racing sculls and buoys, under the supervision of Three Oaks staff, per the Illinois Department of Natural Resources' "Protect Your Waters" guidelines.
3) All debris created by the event shall be cleaned up during and after the event.
4) Petitioner must adhere to the required City insurance provisions for the use of City-owned property by providing a certificate of insurance naming the City as additional insured, and sign the required Indemnity/Hold Harmless agreement.
5) Participants are required to sign an Indemnity/Hold Harmless agreement to include the City.
6) If tents or canopies will be used, the petitioner shall contact the Fire Rescue Department for further review.
7) Any additional permits or requests for signage shall be made through the Community Development Department.
8) In the case of inclement weather, an alternate date can be approved by the City Manager.

In summary, the petitioner is requesting the following:

1. Conduct a paddleboard race on the South Lake on Sunday, June 12, 2016 from 8:00 a.m. to 12:00 p.m.
2. Permission to allow competitors to use their personal paddleboard on the lake during the event only.

Attached is the request letter from the Alpine Accessories Board House. Representatives from the Board House will be in attendance at the April 5, 2016 City Council Meeting.

Votes Required to Pass:

Simple majority vote of the City Council

Agenda Item No: 11

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: "**A Long Swim – Three Oaks**," a competitive open water swim at Three Oaks Recreation Area

Council Discretion: 1. Motion authorizing swim approval of **A Long Swim – Three Oaks**, to be held on Sunday, June 26, 2016 from 7:00 a.m. to 10:00 a.m., at Three Oaks Recreation Area, subject to the recommended conditions.
2. Motion to approve a request to waive parking fees for non-resident volunteers on the day of the event.

Staff Contact: Brad Mitchell, Assistant to the City Manager

Background:

A Long Swim, an IRS-approved 501(c)3, is requesting approval from the City to organize a charity open water swim event at Three Oaks Recreation Area on Sunday, June 26, 2016, to be called **A Long Swim – Three Oaks**. The date does not coincide with a recognized holiday or conflict with other events in the area.

The swim is expected to begin at 7:00 a.m. and end at approximately 10:00 a.m. Setup at the Three Oaks Recreation Area would begin on Saturday evening, June 25th, and at 5:00 a.m. on June 26th, and will be taken down immediately after the races conclude. The race format will include three open water swim lengths, all of which will be familiar with triathletes:

- 1,500 meters, which coincides with the swim leg of an Olympic triathlon
- 1.2 miles, which coincides with the swim leg of a half Ironman triathlon
- 2.4 miles, which coincides with the swim leg of a full Ironman triathlon

Registration is expected to be $50 per swimmer, with incentives for the swimmers to raise contributions for A Long Swim. Local merchant involvement will be solicited for sponsorship, in-kind donations and other support. Often, merchants like to be associated with the endurance athlete/triathlete demographic, and this will be a good opportunity for the Crystal Lake area merchants to make that association.

To make the event more festive, a music and public address system will be used.

In addition to all of the appropriate safety precautions (see below) **A Long Swim – Three Oaks** will have an electronic timing system that will be provided and operated by Lakeshore Athletics of Skokie or ChampionChip 24/7 of Mattoon. Many open water swims do not use electronic timing systems, but the petitioner believes that it is worth the rental to increase the profile of the event. In addition, many triathletes will be using **A Long Swim – Three Oaks** as training to determine their swim 'split' of their longer event, so the petitioner believes that the timing system will attract more serious competitors.

The swim will be completely contained at the Three Oaks Recreation Area. A proposed course map is attached.

Petitioner Background:

A Long Swim was started by Douglas McConnell as the fundraising vehicle for his marathon swims (defined as an open water swim of 10K or greater, about six miles). A Long Swim borrows its acronym from ALS, also known as Lou Gehrig's disease, and has focused its efforts on funding ALS research, mostly at Northwestern University in Chicago. ALS is a disease that has had a deep impact on McConnell's family, and A Long Swim has been successful at raising more than $300,000 for that research.

Doug McConnell started swimming as a seven year old in East Dundee. After swimming for the Elgin YMCA through high school, McConnell was an unrecruited walk-on swimmer at the University of Illinois, where he was a four-year varsity letter winner, two-time Most Valuable Swimmer, and Team Captain.

McConnell started training for and competing in open water swimming events in 2005. In 2009, he made plans to train to swim the English Channel, and in 2011 became the 48th person over the age of 50 to complete the swim. He followed it with swims of the Catalina Channel in California in 2012 and a circumnavigation of Manhattan Island in New York in 2014. By completing those three swims, McConnell became the 89th person in the world to achieve the "Triple Crown of Open Water Swimming," and was the 15th person to have completed all three over the age of 50. For his next marathon swim, McConnell is planning a 27-mile swim between Molokai and Oahu in Hawaii for July 2016.

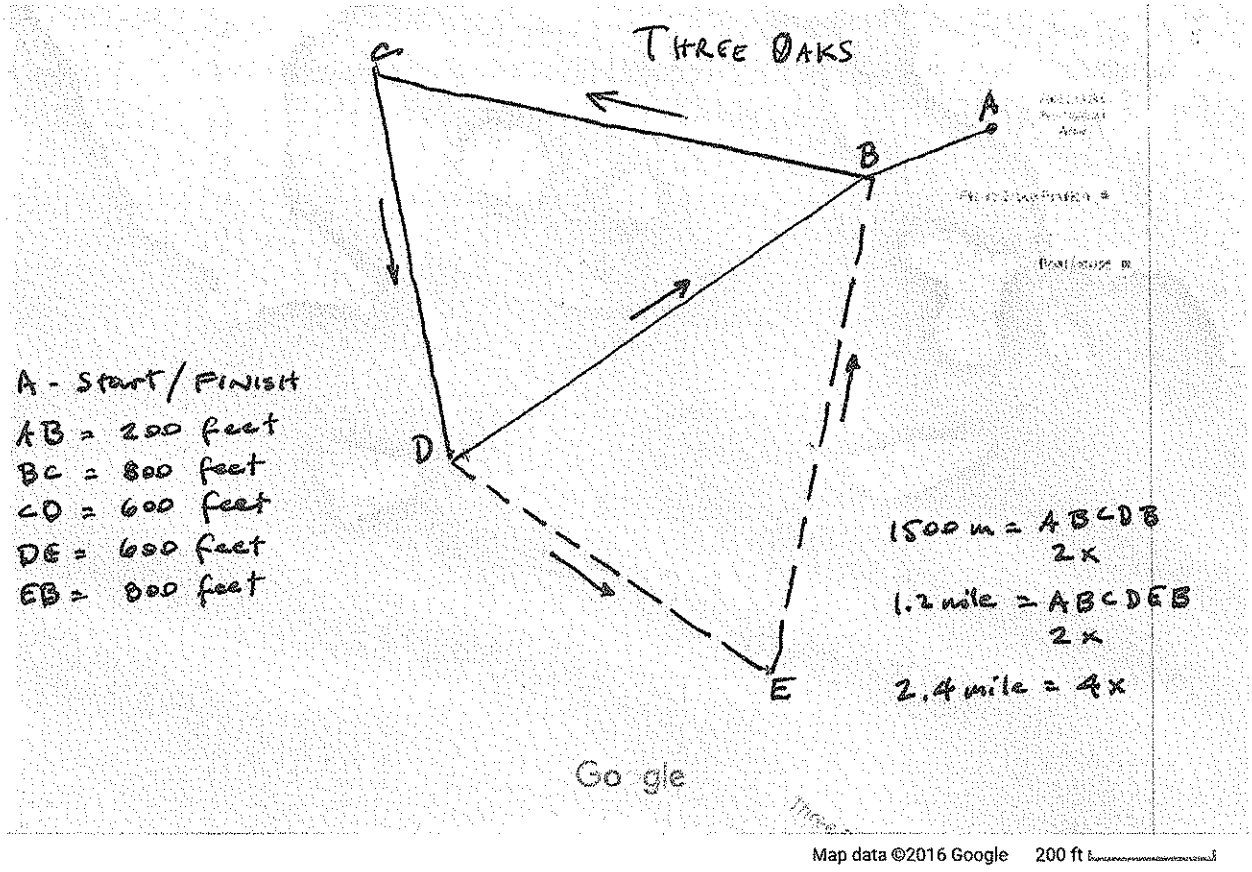
Despite its appearances, marathon swimming is the ultimate team sport, and McConnell credits the A Long Swim team for the success of his swims. The A Long Swim team includes his wife, Susan, and his four adult children. Borrowing a page from that book, **A Long Swim – Three Oaks** will take full advantage of the A Long Swim team, and includes Project Manager Kim McIver, who has extensive background in organizing and executing charity endurance events.

To broaden the reach of A Long Swim's efforts beyond just his swims, McConnell and the Les Turner ALS Foundation have hosted two open water swims, in 2014 and 2015. For 2016, A Long Swim has expanded the opportunities for open water swimming into a series of events, including **A Long Swim – Lake Zurich** on June 5th, **A Long Swim – Three Oaks** on June 26, and **Swim For ALS** to be held at Tower Road Beach in Winnetka on August 7.

Three Oaks Recreation Area Impact:

The open water swim will be taking place during the early-morning fishing hours, but should be complete before the beach opens to the public at 10:00 a.m. A Long Swim is working on securing off-site parking for the event, other than ~50 parking spots that volunteers and workers may occupy, the Three Oaks parking lot area would be reserved for guests using the marina and (later) the beach.

The proposed course map for **A Long Swim – Three Oaks** follows:



- The 1,500 meter swimmers will be doing the course marked ABCD, two times around, finishing back at point A.
- The 1.2 mile swimmers will be doing the course marked by the points ABCDE, two times around, finishing back at point A.
- The 2.4 mile swimmers will be doing the course marked by points ABCDE, four times around, finishing back at point A.

The group starts will be in reverse order of the above; the 2.4 mile swimmers will start, then the 1.2 milers, and finally the 1,500 meter swimmers.

Inconvenience to Three Oaks Visitors

The use of the lake at the Three Oaks Recreation Area would require three restrictions on the public's access.

1. City staff recommends that sailboats not be allowed on the lake during the event. Sailboats are often difficult to control and may inadvertently travel into the race course area. Due to the imprecise movements of sailboats, City staff recommends that sailboats not be allowed on the lake until 10:00 am, at which point all open water swimmers should be clear of the water.
2. The public (specifically, fishermen) will be allowed on the lake, but would be asked to avoid the portion of the lake where the swim course is located. This portion of the lake would be restricted by buoy markers and City and event staff. The Fire Rescue Department and Three Oaks staff would have emergency/service boats on the water to ensure the public's safety.
3. It is anticipated that normal swim beach operations will not be impacted and that the swim beach will open at the normal daily opening time of 10:00 a.m.

In addition, the petitioner requests the sole use of approximately 50 parking spots for volunteers and workers at the event and a waiver of parking fees for volunteers. The petitioner will make every attempt to park volunteers off-site, and will request some equipment storage area in the main building overnight on June 25th. The City Council has authorized a waiver of the non-resident parking fee for volunteers in the past, when requested. Volunteers will need to present identification as "volunteers" prior to being granted free parking. Since the event is taking place during a non-peak time, City staff does not see a concern this granting this request.

Required Costs: (to be paid by petitioner)

1. Fire Rescue would require an ambulance with two personnel to standby for the race, as well as a boat with three personnel. The anticipated cost for Fire Rescue services with is $1,240.00. The following is a breakdown of Fire Rescue Department costs:

Ambulance with two personnel:	$124.00/hour
Boat 399 with three personnel:	$186.00/hour
Shift Commander	Salary
Total for 1 hour:	$310.00
Four hour minimum:	x 4
Minimum Total:	**$1,240.00**

2. Three Oaks Recreation Area Costs:

Non-Refundable	*Fee*
Application Fee	$75
Out of City Organization	$150
Three Oaks Service Boat Fee	$36 ($12 per hour x 3 hours)
Three Oaks General Staff Fee	$450 ($15 per hour x 5 hours x 6 staff)
Three Oaks Lifeguard Fee	$960 ($20 per hour x 4 hours x 12 guards)
Total Non-Refundable Fee	**$1,671**
Refundable	*Fee*
Refundable Event Damage	$500
Total Refundable Fee	**$500**

Recommended Conditions:

City staff has reviewed the petitioner's request and offers the following conditions:

1. Three Oaks Recreation Area Conditions:
    a. Comply with all City Code regulations, Special Event requirements, and Pavilion rental requirements, including all insurance requirements. Insurance certificates need to be provided.
    b. The use of tents or canopies is subject to review by the Fire Prevention Bureau. The petitioner shall provide a detailed site plan for tents or canopies prior to the event.
    c. Receive approval from 3rd party property owners for any off-site parking. Remote parking locations and signing plans will need to be submitted. A sign plan for the remote parking locations will be submitted to the City's Building Division for approval. **The City must receive the written authorization by the 3rd party property owner for parking.**
    d. Inform event volunteers and attendees, prior to the event that all participants in **A Long Swim – Three Oaks** should park in the designated off-site parking. The parking lot would be reserved for patrons using the fishing or beach amenities.
    e. Submit for City approval, severe weather plans and an evacuation plan.
    f. Sound system shall not disturb other users of the park.
    g. All temporary electrical items shall comply with the 2005 Electric Code and shall be subject to City inspection.
    h. All egress gates will be unobstructed at all times.
2. The City will have flexibility in designing the race course based on any concerns from City Departments.

3. If it is determined that additional staffing is needed to assist with this event, A Long Swim will be responsible for those additional costs.
4. A Long Swim must provide the City with a site plan for set-up at the Three Oaks Recreation Area and parking plan for the event for review by City Departments.
5. All debris created by the event shall be cleaned up during and after the event.
6. Petitioner must adhere to the required City insurance provisions for the use of City-owned property by providing a certificate of insurance naming the City as additional insured, and sign the required Indemnity/Hold Harmless agreement. Also, all participants should sign a waiver releasing the City from any liability related to their participation in the swim.
7. Any additional permits or requests for signage shall be made through the Engineering Division.
8. In the case of inclement weather, an alternate date can be approved by the City Manager.
9. The petitioner is responsible for the required costs, which are the costs for Fire Rescue and use of Three Oaks Recreation Area.

The petitioner is aware of the recommended conditions and will be present at the meeting.

Votes Required to Pass:

Simple majority vote of the City Council.

Agenda Item No: 12

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Raue Center for the Arts Summerfest Liquor License and Road Closure

Staff Recommendation: 1. Motion to approve issuance of a Class "16" Temporary Liquor License to Raue Center for the Arts
2. Motion to approve the Closure of Williams Street between Brink Street and Crystal Lake Avenue on Saturday, June 4, 2016 from 4:00 p.m. to midnight.

Staff Contact: Eric T. Helm, Deputy City Manager
Michelle Rentzsch, Director of Community Development

Background:
Recently, the Raue Center for the Arts approached the City of Crystal Lake about the possibility of holding an outdoor festival on Williams Street between Brink Street and Crystal Lake Avenue on Saturday, June 4. This festival would begin in the late afternoon and continue until about 11 PM. The festival will feature several bands playing on a stage that will be temporarily erected on Williams Street near the Raue Center. The headlining band would be Modern Day Romeos. There will also be local food vendors and a beer garden, which will be located in front of the Raue Center.

Modern Day Romeos, a well known regional band with a significant fan following, approached the Raue Center with the idea of hosting this festival as a way to kick off their summer outdoor festival tour. Since several members of the band have strong ties to Crystal Lake, they wanted this event to draw patrons to the downtown area. This is currently being planned as a free event for the public to attend.

Since this is a new event in the downtown area, the City worked with Downtown Crystal Lake/Main Street to gather feedback from the downtown merchants about the proposed event. Overall, the merchants were very supportive of this new event. The results of the survey that the City conducted are included.

Liquor License
As part of the approval for this event, the Raue Center for the Arts, 26 N. Williams, has requested the issuance of a Class "16" Temporary Liquor License in order to sell beer and wine at their Modern Day Romeo Fest on June 4, 2016 in front of their premise from 4:00 p.m. to 11:00 p.m.

Section 329-5-P of the City Code permits the issuance of a Class "16" Temporary Liquor License for the retail sale of beer and wine for consumption upon the premises specified in the license where sold. The license shall be issued to not-for-profit corporations qualified to do business in the State of Illinois. The license shall be for a period not to exceed three days, and shall be issued only for special events sponsored by the not-for-profit corporation requesting the license.

Road Closure
City staff has reviewed the petitioner's request and does not have any concerns regarding the closure of Williams Street providing the following conditions are met:

1) City-owned barricades must be used to block off the street closure sections. Barricades shall be placed to allow access to existing crosswalks. Barricades borrowed from the City of Crystal Lake must be returned to City Hall on the first working day after the event.
2) Any barricades used to restrict traffic or pedestrians must be easily moveable or manned by event staff should an emergency occur during the event hours.
3) All directly affected businesses and residents on North Williams Street shall be notified a in advance of the road closure.
4) Signs indicating the road closure to be posted a minimum of 24 hours prior to the event.
5) Provide an Emergency Action Plan prior the event that indicates:
    a. How emergency vehicles will gain access to the building, Fire Department Connection, and the event site (a detailed map should be included).
    b. Severe weather actions (i.e. will the Raue Center be open for sheltering?). Police and Fire Commanders will have the final determination to suspend or end the event due to impending severe weather.
6) Fire hydrants located on or near the property of the event must remain unobstructed and "No Parking" signs posted.
7) Tents and canopies used for this event must comply with the following conditions:
    a. Provide documentation of the size of any Tents/Canopies and the uses that will occur under the Tent/Canopy.
    b. Canopies that are open on all sides are required to be 12 feet from any structure, tent, or parked cars, and tents are required to be 20 feet away from any structure, other tent/canopy or parked cars.
    c. Canopies and awnings open on all sides can be combined, side-by-side up to 700 square feet, and then a firebreak of 12 feet is required.
    d. Tents/canopies shall be of a flame resistant material or treated as such.

e. No smoking is permitted in or under any tent or canopy and "No Smoking" signs are to be posted.

f. No open flame, fire or heat, or any flammable or combustible liquids, gas, charcoal, or other cooking device is permitted inside of or within 20 feet of any tent or canopy open to the public.

g. Special requirements may be needed for Tents/Canopies that have cooking or heat producing equipment. Heating or cooking equipment shall be installed as specified in the International Mechanical Code and the International Fuel Gas Code and approved by the code official.

h. Tents where cooking is performed shall be separated from other tents, canopies, or membrane structures by a minimum of 20 feet.

i. Any propane tanks shall be located a minimum of 10 feet from the tent. Safety release valves shall be pointed away from the tent, canopy, or membrane structure.

j. A portable fire extinguisher of minimum size 2A10BC or other approved fire suppression equipment is needed for the cooking area and other tents/canopies. When cooking areas include deep fat fryers, a listed Class K portable fire extinguisher shall be provided.

k. The tents/canopies shall be adequately roped, braced, and anchored to withstand the elements of weather and prevent collapse.

l. Waste materials in/under and within 30 feet of all tents/canopies must be stored in approved containers.

8) All structures (tents, canopies, stages, etc.) shall capable of withstanding minimum required wind and floor loads and to be anchored to the ground per the manufacturer's specifications.

9) Submit stage specifications and assembly instructions.

10) Submit lighting specifications (i.e. stage, canopy, grounds, etc.)

11) Temporary wiring must comply with the 2005 National Electrical Code.

a. All exterior electrical equipment must be suitable for use in a wet location.

b. All 15A and 20A receptacles installed in a wet location must be within an enclosure that's weatherproof when an attachment plug is inserted. The outlet box hood must be listed for "extra-duty" use if supported by grade. Nonlocking-type 15A and 20A, 125V and 250V receptacles in a wet location must be listed as weather resistant.

c. Flexible electrical cords (extension cords) shall be UL listed for wet locations and extra hard usage (e.g. SEW, SEOW, SOW and STOW).

d. Cord connectors (plugs) shall not be laid on the ground unless listed for wet locations.

e. Use rubber cable protector / cable bridge where flexible electrical cords cross pedestrian paths.

f. Generator shall be grounded with two 8-foot long ground rods a minimum of 6 feet apart connected with a minimum #6 copper grounding conductor.

2005 NEC, Sections 250-50, 250-56 and 250-66[A]

12) Generators, if used, shall be a minimum of 20 feet from any tents/canopies and protected from the public by fencing, enclosure, or other approved means.

13) Provide adequate lighting for participants during night hours.

14) Lighting shall not create a hazard or nuisance and shall comply with the Unified Development Ordinance.

15) Contact the Fire Prevention Bureau at 815-356-3640 at least three days prior to the event to schedule a site inspection.

16) All food vendors shall obtain approval from the McHenry County Department of Health.

17) Provide male and female restroom facilities that meet ADA accessibility standards.

18) At the conclusion of the event, all trash and debris shall be removed in the festival area.

19) The use of the downtown lighting system to provide electrical power for the sound system and other festival related activities is prohibited.

20) This event will require five Crystal Lake Police Officers and one Crystal Lake Police Sergeant dedicated to the event. The petitioner shall contact the Police Department by May 15, 2016 to coordinate police efforts. The petitioner shall be responsible for the costs of the Crystal Lake Police Department assistance, which is $276 per hour.

21) Promotional and informational banners and signage may need a limited duration sign permit issued from the Building Division. Please contact the Building Division regarding signage to be used in conjunction with the event.

22) All patrons are required to wear a nontransferable, one use only, disposable wristband identifying them as patrons of the beer and wine area that is subject to the license.

23) The area where beer and wine is sold must be in a contained location.

24) In the case of inclement weather, an alternate date can be approved by the City Manager.

The petitioner has reviewed and concurs with the recommended conditions. Attached is the supporting documentation for the requests, including the special event application, Downtown businesses survey results, the liquor license application, and a letter of support from Downtown Crystal Lake/Main Street.

Votes Required to Pass:
Simple majority vote

Agenda Item No: 13

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Crystal Lake Beer, 150 N. Main St. – One time temporary variance to allow the sale of beer in a tent.

Staff Recommendation: City Council Discretion:

1. Motion to allow a temporary variance to the Class "26" Liquor License to allow beer to be sold in a tent at a Maibock festival event on May 13 & 14, 2016.
2. Motion to deny the petitioner's request.

Staff Contact: Eric Helm, Deputy City Manager

Background:
The City has received a request from Crystal Lake Beer Company, located at 150 N. Main St, to allow for a temporary variance to their Class "26" liquor license. A Class "26" liquor license allows for the retail sale of beer manufactured at such premises for consumption on the premises, both the interior of the building and an open unroofed area immediately contiguous to the building or structure. The petitioner is asking for this variance to allow for the sale of beer in a tent at their Maibock festival on May 13 & 14, 2016. Their current license only allows for the sale and consumption of beer in an open unroofed area adjacent to their building or structure. Attached is a letter of request from the petitioner.

If the Council chooses to deny this request, the petitioner will be required to limit their sales and service of beer to the patio area that is adjacent to their property.

The Council approved a similar temporary variance for the petitioner's Oktoberfest at the City Council meeting on September 1, 2015.

Crystal Lake Beer Company is currently the only holder of a "Class 26" liquor license.

Votes Required to Pass:
Simple majority

Agenda Item No: 14

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Certificate of Completion Approval for Special Service Area 46 (Bryn Mawr Phase 1)

Staff Recommendation: Motion to adopt a resolution approving the certificate of completion for improvements associated with Special Service Area 46

Staff Contact: George Koczwara, Director of Finance
Abigail Wilgreen, City Engineer

Background:

Bryn Mawr Subdivision Phase 1 was developed by Ryland Homes. Ryland Homes was responsible for extending sewer and water within Phase 1 of the development. The City entered into an Infrastructure Agreement with Ryland Homes, which included the right to a Special Service Area (SSA) for the cost of public improvements.

A SSA is a local tax district that funds expanded services and programs through a localized property tax levy within contiguous areas. This SSA was designated Special Service Area 46. The proceeds of the property tax for SSA 46 are used to repay the bonds used for the construction of extending sewer and water within the development. The funding of the public improvements for sewer and water under SSA 46 was all within Phase 1.

The following is a pertinent chronology of the approval of SSA 46 and the issuance of the bonds:

- December 5, 2006: The City Council adopted an ordinance proposing SSA 46.
- December 19, 2006: The City Council held a public hearing on the Bryn Mawr Subdivision Phase 1 SSA to consider the establishment of SSA 46.
- February 6, 2007: The City Council adopted an ordinance establishing SSA 46.
- February 20, 2007: The City Council adopted Ordinance 6160 that provided for the issuance of $2,500,000 in bonds and a direct annual tax sufficient to pay the principal and interest of the bonds.

As of May 30, 2014, all of the public improvements for Bryn Mawr Phase 1 have been completed. In addition to the cost for improvements, the proceeds of the bonds were used for bond issuance and capitalized interest. All of the lots in Phase 1 have been developed.

According to the terms of the Ordinance 6160, the Project Engineer must submit to the trustee a certificate of completion that states that all items funded by the bonds are complete. This certificate must be approved by a resolution of the City Council. The City consulted with the City's bond counsel, Kelly Kost of Chapman and Cutler, to confirm that it is appropriate that City Engineer Abigail Wilgreen signs the certificate and that the City Council should adopt a resolution approving it. This is a procedural matter under the terms of the bond ordinance.

Votes Required to Pass:

Simple majority of City Council present.

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the certificate of completion for Special Service Area 46 is hereby approved.

Dated this 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an
Illinois Municipal Corporation

By:_____
Aaron T. Shepley, Mayor

SEAL

ATTEST:

_____
Nick Kachiroubas, City Clerk

PASSED: April 5, 2016

APPROVED: April 5, 2016

Agenda Item No: 15

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Intergovernmental Agreement with the Village of Lakewood for the Resurfacing of Meridian Street.

Staff Recommendation: Motion to adopt a resolution authorizing the City Manager to execute an agreement with the Village of Lakewood for the resurfacing of Meridian Street.

Staff Contact: Abigail Wilgreen, City Engineer

Background:
As part of the intergovernmental agreement between the City and Village of Lakewood (Village) that was approved in 2014 and amended in 2015, the City and Village agreed that the portion of Meridian Street between Country Club Avenue and Broadway Avenue be maintained jointly by both communities and that the costs for repairs be shared equally. As part of the City's 2016 resurfacing program, the City will be resurfacing the streets in the Country Club area, including this section of Meridian Street.

The Village reached out to staff and asked if the portion of Meridian Street between Broadway Avenue and Lake Avenue, which is wholly inside the Village's boundary, could be included in the City's 2016 annual street resurfacing program. The Village agreed to pay all of the costs for resurfacing this northern portion, along with a five percent fee to the City for providing administrative oversight for the project.

This agreement has been reviewed by attorneys representing both the City and Village. The City has included the appropriate quantities in its resurfacing bid to accommodate resurfacing the entire length of Meridian Street. The Lakewood Village Board approved this agreement at its March 22, 2016 meeting.

Votes Required to Pass:
Simple majority vote

Agenda Item No. 16

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Video Gaming Ordinance

Staff Recommendation: *City Council Discretion*

(1) Motion to adopt an ordinance amending Chapters 268, 329, and 248 of the City Code, pertaining to video gaming, regulation of liquor control and the imposition of fines.

(2) Motion to adopt an ordinance amending Chapters 162, 198, 329, 364 and 408 of the City Code, pertaining to video gaming.

Staff Contact: George Koczwara, Finance Director
Eric T. Helm, Deputy City Manager

Background:

As the City Council may recall, at the June 5, 2012 City Council meeting, the City Council adopted an Ordinance expressly prohibiting gambling, including video gaming in the City of Crystal Lake. The City recently received a request to reconsider this prohibition. If the City Council chooses to adopt video gaming, a proposed ordinance is attached. This agenda supplement provides a general overview of video gaming and a summary of the proposed ordinance.

General Overview of Video Gaming

Video Gaming was legalized in Illinois in July 2009 through Public Act 96-0034 (Illinois Video Gaming Act, 230 ILCS 40/1 et seq.). This act funded new statewide capital projects through various revenue sources including revenues generated by a tax on video gaming proceeds. The Act allows certain establishments to offer video gaming terminals where players can make cash wagers and play electronic casino-style games such as video poker. Municipalities are authorized under the State Act to either regulate video gaming, or prohibit video gaming within their corporate limits. Municipalities that allow video gaming receive a portion of the tax revenue generated by the games. Some common questions and answers concerning this Act are addressed below.

Which establishments can receive a video gaming license?

Under the Act, video gaming terminals are only allowed in establishments where alcoholic liquor is served for consumption on the premises in addition to fraternal establishments, veteran's establishments and truck stop establishments. Crystal Lake, as a home rule community, can restrict the licensing of video gaming

terminals to any one or more of these establishment categories. The attached ordinance allows video gaming only in establishments in which alcoholic liquor is served for consumption on the premises, as their primary business. The ordinance does not provide for video gaming in fraternal, veteran and truck stop establishments.

How many machines are allowed per establishment?

Although the Video Gaming Act allows up to five video gaming machines within each licensed establishment, the attached ordinance restricts the number of machines per licensed establishment to three.

What general restrictions apply to Video Gaming establishments and terminals?

- Terminals may not be operated within 100 feet of a school or place of worship.
- Terminals must be located in an area that is restricted to persons age 21 or older.
- Terminals can only be operated during the operator's normal business hours.

Where can terminals be placed inside a licensed establishment?

If the licensed establishment allows persons under the age of 21 to enter the premises, the video gaming terminals must be segregated in such a manner that it is not accessible to person under 21. The entrance to the video gaming area must be within the view of at least one employee who is over 21 years of age. The segregation of the video gaming area may be accomplished by a short partition, gate, rope, or other method approved by the City.

What is the status of video gaming in other area communities?

The below table is a survey of municipalities and video gaming.

	Allows VG? Adoption Yr.	Per Terminal Fee*	Per Operator Fee	# of Licensed Establishment	# of VG Machines	VGT Municipality Share (2015)**
Select McHenry County Municipalities						
Algonquin	Yes / 2013	$500	$1000	8	37	$69,832
Cary	Yes / 2013	$25	-	5	24	$52,207
Fox River Grove	Yes / 2012	$25	-	6	28	$54,106
Harvard	Yes / 2009	$25	-	13	61	$70,039
Huntley	Yes / 2012	$25	-	11	47	$63,991
Johnsburg	Yes / 2014	$25	-	9	42	$89,982
Lake in the Hills	Yes / 2009	$100	-	7	31	$106,727
Marengo	Yes / 2012	$25	-	11	49	$57,805
McHenry	Yes / 2012	$100	-	25	106	$264,177
McHenry Co.	Yes / 2013	$25	-	30	124	$176,199
Woodstock	Yes / 2012	$25	-	20	90	$192,794
* Crystal Lake and Lakewood are the only two municipalities in McHenry County that have an ordinance prohibiting VG.						
Select Surrounding Communities						
Batavia	No	-	-	-	-	-
East Dundee	Yes / 2012	$1000 (Annual Fee) $250 (Per Terminal Fee)	-	11	49	$110,505
Geneva	No	-	-	-	-	-
Hoffman Estates	Yes / 2012	$100	$500	29	98	$272,950
Lake Zurich	Yes / 2014	$25 (Per Terminal) $2,500 (Annual Fee)	-	9	42	$73,088
Schaumburg	No	-	-	-	-	-
St. Charles	Yes – Pending State Budget	$500 (Annual Fee) $100 (Per Terminal Fee)	-	-	-	-
West Dundee	Yes / 2013	$1000 (Annual Fee) $250 (Per Terminal Fee)	-	8	29	$27,519

* Per terminal license fees are capped at $25 per terminal in non-home rule communities.

** Does not include the annual per terminal and per operator license fees.

Proposed Ordinance Language

The attached draft ordinance would allow certain establishments in the City of Crystal Lake to offer video gaming. The Public Act establishing Video Gaming does not preempt any home rule powers. This would allow the City to establish broad video gaming regulations and restrictions.

In addition, several existing sections of the City Code that address prohibited gambling activities would need to be amended if the City intended to allow video gaming. These sections include Section 162-1 Mechanical Amusement Devices, Chapter 198 – Carnivals, Chapter 364 – Nuisances, Chapter 408 – Raffles and additional sections of Chapter 329-Liquor Licenses (a separate ordinance adopting these changes is attached). The impact of the attached proposed ordinance is addressed below.

Which Crystal Lake establishments are eligible to receive a video gaming license?
In the proposed Crystal Lake ordinance, only bars and restaurants that meet certain eligibility criteria could apply for a video gaming license. The ordinance defines bars and restaurants as:

> BAR: A business establishment, holding a liquor license issued pursuant to Chapter 329 of this Code in which the principal business is the sale of alcoholic liquors for consumption on the premises and may include the incidental sale of food for consumption on the premises.
>
> RESTAURANT: A full service restaurant holding a liquor license issued pursuant to Chapter 329 of this Code which serves alcoholic liquor for consumption by patrons at both: 1) tables intended for dining and 2) one or more bars located within such restaurant which are principally intended for the service of alcoholic liquors to patrons seated at the bar.

All bars and restaurants would not automatically be eligible for a video gaming license. These establishments would also have to meet the following criteria for eligibility:

- Hold a current City liquor license for not less than 12 months prior to submitting a video gaming application; and,
- Video gaming must be incidental to the establishment's business.
- Hold a current and valid video gaming location license issued by the Illinois Gaming Board.

Where would the terminals be located in the eligible bar or restaurant?
Per State law and the City ordinance, the terminals must be placed in an area restricted to persons over 21 years of age. If individuals 21 years of age are also allowed in the restaurant or bar, the terminals must be located in a segregated area. The terminals cannot be visible from the exterior of the building in which they are located.

The following table outlines the impact of this draft ordinance on establishments that currently have a liquor license for consumption on the premises in the City Crystal Lake. These facilities are divided into "bars", "Eligible Restaurants", and "Ineligible Restaurants". The "Ineligible Restaurants" do not have a distinct "bar" where patrons can receive the service of alcohol.

Eligible Establishments (37 Establishments)		Ineligible Establishments (9 Establishments)
Bar / Tavern	**Eligible Restaurants**	**Ineligible Restaurants**
Matt's Tavern (Class 1)	1776, Inc. (Class 1)	Dawn's Bread (Class 1)
Metro Bowl (Class 1)	Chili's Grill and Bar (Class 3)	El Burrito (Class 1)
Moe-B-Dicks (Class 1)	Kumi Sushi (Class 2)	Chipotle (Class 8)
Jasters (Class 2)	Crystal Thai (Class 2)	Papa Saverios (Class 8)
Colemans (Class 7)	Las Cazuelitas (Class 3)	Chuck E Cheese (Class 14)
Lebemi's Tavern (Class 9)	Chen Chinese (Class 8)	New Peking (Class 14)
The Cottage (Class 22)	Fire Bar and Grill (Class 3)	Noodles and Co. (Class 14)
Williams Street Tap (Class 25)	Georgio's (Class 3)	Starbucks (Class 14)
Garfields (Class 25)	Wings Etc. (Class 4)	Colonial Café (Class 24)
Crystal Lake Beer (Class 26)	Duke O'Briens (Class 7)	Portillo's (Class 14)
	Nick's Pizza (Class 7)	
	Goal Line / Brink Street Rest/Bar (Class 8)	
	Buffalo Wings and Rings (Class 8)	
	Buffalo Wild Wings (Class 9)	
	Finn McCools (Class 9)	
	Da Baffone Cucina Italina (Class 1)	
	Outback Steakhouse (Class 1)	
	Jameson's Charhouse (Class 2)	
	Pablos (Class 3)	
	Texas Roadhouse (Class 3)	
	Kyoto (Class 7)	
	Village Squire (Class 8)	
	Crystal Lake Rib House (Class 9)	
	Benedicts La Strata (Class 24)	
	Walkers Pancake (Class 10)	
	Holiday Inn (Class 5)	
	Crystal Lake Country Club (Class 11)	

What type of signage is allowable by the video gaming establishment?

The establishment cannot place temporary or permanent signage in any location that would be visible from the exterior of the building to advertise that video gaming is taking place in the establishment. This would prohibit all signage advertising video gaming on the exterior walls or windows of the building, or on any exterior monument / freestanding signs as well as any interior signage advertising video gaming which is visible from the exterior of the building

What is the approval process and the costs associated with the approvals?

Establishments that wish to receive permission for video gaming will need to obtain the following permits and approvals:

- An existing or new City Liquor License (which shall be held for at least 12 months)
- State Video Gaming Location License
- City Video Gaming Supplemental Liquor License
- City Video Gaming License
- City Video Gaming Terminal Permit

An overall summary of the process is outlined below:

	Process	Fee	Required Approval
Step 1	*Establishment must possess liquor license for 12 months prior to being eligible to receive a video gaming license from the City.*		
Step 2	Business applies for State Video Gaming Location License	State Fee	Illinois Gaming Board
Step 3	Business will apply for a supplemental video gaming liquor license	$100 Annual License Fee*	City Liquor Commissioner and City Council
Step 4	Business will apply for Video Gaming License	$1,000 Annual Permit Fee*	Mayor and City Council
Step 5	Business will apply for Video Gaming Terminal Permit	$500 Per Terminal*	City Staff Administrative Approval

*As a home rule community, the City is allowed to establish permit fees. It is recommended that the City charge a $1000 annual license fee, an annual $500 per terminal fee, and a $100 supplemental liquor license application fee. For example, if an establishment maintains the maximum three (3) gaming terminals, the annual license fee would be *$2,600* ($1,000 annual fee, $1,500 per terminal fee ($500 x 3) and $100 supplemental liquor license fee).

In addition, the City will charge the terminal operators a $1000 annual fee to operate in the City. The operators are those companies that provide the machines to the bar or restaurants.

What is the application process in order to obtain video gaming approval in the City?
The applicant will need to receive three City licenses/permits to offer video gaming. These are described below.

City Supplemental Video Gaming Liquor License
The City would enforce video gaming restrictions through the establishment of a special class of liquor license. Eligible establishments that already have a liquor license will need to apply for a separate video gaming liquor classification license. The establishment of a second liquor license for video gaming is a common practice among municipalities that regulate video gaming. This allows the City to provide another layer of permitting before video gaming is allowed and provides for an appropriate mechanize to suspend or revoke the license through the hearing process under the Liquor Control section of the Municipal Code. Annual renewals will be performed administratively, similar to liquor license renewals.

City Video Gaming License
Following the receipt of a supplemental video gaming liquor license the establishment will then need to apply for a video gaming license from the City. In the video gaming license application, each establishment would need to provide the following information:

1. Name, address, age and date of birth of the owner of the video gaming terminal and the owner of the establishment where the video gaming terminal shall be located.
2. Prior convictions of the owner of the video gaming terminal and the owner of the establishment, if any.

3. Copy of the applicant's complete license application, and all supporting documents, to the Illinois Video Gaming Board.
4. Copy of an approved Video Gaming Location License from the State of Illinois
5. Description of the video gaming terminal to be operated under the license.
6. Site plan indicating the location of the video gaming terminal in the establishment.
7. Location and specifications of video surveillance equipment.
8. Such other information as the City may determine is necessary as set forth in the application form.

City staff, including the Police Department and Community Development Department would perform an inspection of the layout of the facility and the proposed location for the terminals. City staff will then provide a recommendation to the City Council. The City Council will consider the application from the business establishment to expand the number of authorized video gaming permit. Once the Mayor and City Council authorize the increase in the number of video gaming licenses, the City Manager or designee will issue the license. Annual renewals will be performed administratively, similar to liquor license renewals.

City Video Gaming Permit Tag

Following the approval of the City video gaming license, the establishment will apply for not more than three video gaming terminals. The City Manager or designee will administer the distribution of these tags and City staff will perform inspections to ensure that each gaming terminal has a valid tag.

What is the process to address violations of the City's Video Gaming Ordinance?

The proposed ordinance includes language that permits City staff to inspect the establishment to review compliance with the City's Video Gaming ordinance.

If violations occur, the attached ordinance provides safeguards to ensure that the City can revoke or suspend a video gaming license or impose fines for establishments that violate the ordinance. If a business establishment is not in compliance with the Video Gaming Ordinance, chapter 268, the violation would be brought before the Liquor Commissioner as a violation of the Liquor Code, chapter 329. The Liquor Commissioner would have the ability, under section 329-23 to hold a license revocation hearing. As a result of this hearing the Liquor Commissioner could impose a fine or suspend the license based on the number of previous offenses. Any punishment that would impact the establishment's Supplemental Video Gaming Liquor License would impact the establishment's Video Gaming License and Terminal Permits.

What projected revenues would the City receive from allowing video gaming?
The potential revenues received from video gaming are generated from three sources, City license fees, the permit fees, and the local government share of video gaming terminal proceeds. Regarding income from the video gaming terminals, this income is collected by the State and then provided to the local government entity issuing the liquor license. The State receives 25% of the net terminal income generated from each licensed video gaming terminal. 5% of the net terminal income goes to the local government entity that issues the liquor license and the remaining 70% is divided equally between the terminal operator (35%) and the business that is hosting the terminal (35%).

Based on an analysis of potential video gaming terminals and operators, it is projected that the City could receive the following annual revenues from video gaming:

Estimated Annual Revenue Based on 10 Licensed Establishments	
Per Terminal Fee ($500 per terminal):	$15,000
Annual Fee ($1000 per establishment):	$10,000
Supplemental Liquor License Application Fee ($100 per establishment):	$1,000
Annual Operator Fee ($1000 per operator/5 estimated):	$5,000
Annual VGT Tax Distribution (provided by State)*:	$58,350
Total Potential Annual Revenue:	**$89,350**

* Based on an average of municipal revenue received in the State of Illinois of $1,945 per terminal.

Votes Required to Pass:

Simple majority.

CITY OF CRYSTAL LAKE

DRAFT

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTERS 268, 329 AND 248 OF THE CITY OF CRYSTAL LAKE CODE OF ORDINANCES PERTAINING TO VIDEO GAMING, REGULATION OF LIQUOR CONTROL AND THE IMPOSITION OF FINES

Adopted by the
Mayor and City Council
of
the City of Crystal Lake
McHenry County, Illinois
this 5th day of April, 2016

Published in pamphlet form by direction
and authority of the City of Crystal Lake
McHenry County, Illinois
this 5th day of April, 2016

DRAFT

ORDINANCE ____

AN ORDINANCE AMENDING CHAPTER 268, 329 AND 248 OF THE CITY OF CRYSTAL LAKE CODE OF ORDINANCES PERTAINING TO VIDEO GAMING, REGULATION OF LIQUOR CONTROL AND THE IMPOSITION OF FINES

WHEREAS, the City of Crystal Lake, McHenry County Illinois is a home rule municipality with authority under the provisions of Article VII, Section 6 of the Illinois Constitution; and

WHEREAS, the City's ordinances have included restrictions on the use of gambling devices; and

WHEREAS, the Video Gaming Act (230 ILCS 40/1 *et seq.*) (the "Act") was enacted on July 13, 2009, and allows certain licensed retail establishments to conduct video gaming within facilities that possess a valid State and local liquor license and which are operated in accordance with the Act.

WHEREAS, allowing video gaming would provide an incentive to certain new businesses opening in the City and certain existing businesses which wish to offer additional services; and

WHEREAS, the City has determined that the authorization of such devices is in the public interest.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Crystal Lake, County of McHenry, Illinois, as follows:

SECTION 1: **Recitals.** The foregoing recitals are hereby incorporated by reference as though fully set forth herein.

SECTION 2: **Amendment to Section 268-1.** Section 268-1 of the City Code of Ordinances is hereby amended as follows:

The first paragraph of Section 268-1 shall be deleted, in its entirety, and shall hereinafter provide as follows:

Except as otherwise provided in this Chapter 268, it shall be unlawful for any person to keep a place for gambling in any building, booth, yard, garden, boat, or float used or occupied by himself or his agent, or to procure or permit any persons to frequent or to come together to play for money or other valuable things at any game in any such building, booth, yard, garden, boat, or float. It shall also be unlawful for any person to possess or use any table, device, or paraphernalia or other apparatus for playing any game or sport for money or any valuable thing, or keep or allow to be used or rented any such place for gambling purposes.

SECTION 3. Addition of Section 268-3. Chapter 268 of the City Code of Ordinances shall be further amended by adding Section 268-3 which shall hereinafter provide as follows:

Section 268-3. Video Gaming.

A. Definitions.

LICENSED ESTABLISHMENT: A Bar or Restaurant, located within the City, at which the owner possesses for such location: 1) a current and valid Video Gaming Location License issued by the Illinois Gaming Board; 2) a current and valid Crystal Lake liquor license issued in accordance with Chapter 329 of this Code which the owner has held for a period of not less than one year prior to the filing of an application for a Video Gaming License pursuant to the provisions of this Chapter 268; 3) a current and valid Class 28 Video Gaming Supplemental Liquor License issued in accordance with the provisions of Chapter 329 of this Code; and 4) a current and valid Video Gaming License issued pursuant to the provisions of this Chapter 268.

BAR: A business establishment, holding a liquor license issued pursuant to Chapter 329 of this Code in which the principal business is the sale of alcoholic liquors for consumption on the premises and may include the incidental sale of food for consumption on the premises.

RESTAURANT: A full service restaurant holding a liquor license issued pursuant to Chapter 329 of this Code which serves alcoholic liquor for consumption by patrons at both: 1) tables intended for dining and 2) one or more bars located within such restaurant which are principally intended for the service of alcoholic liquors to patrons seated at the bar.

VIDEO GAMING TERMINAL OR VGT: An electronic video game machine that, upon insertion of cash, electronic card or voucher or any combination thereof, is available to play or simulate the play of a video game, including, but not limited to, video poker, line up, and blackjack, as authorized by the state of Illinois gaming board (the "gaming board") utilizing a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. The term does not include a machine that directly dispenses coins, cash, or tokens or is for amusement purposes only.

B. Video Gaming License Required.

No Video Gaming Terminal may be operated within the City except within a Licensed Establishment as defined by this Chapter 268.

C. Application Requirements

Application to the City for a Video Gaming License shall be made to the City Manager or his/her designee on forms furnished by the City Manager or designee. The application shall contain the following information:

1) The name, address, age, date of birth of owner of the video gaming terminal and of the

owner of the establishment where the video gaming terminal shall be located;

2) The name and address of the licensed terminal operator;

3) Prior convictions of the owner of the video gaming terminal and the owner of the establishment, if any;

4) A description of the nature of the business of the establishment and whether persons under the age of 21 will be allowed to enter the premises;

5) A site plan which depicts the location and dimension of any bars located within the establishment, as well as the area in which the video gaming will take place. In the event that persons under the age of 21 will be allowed within the premises, the site plan shall depict the manner in which access to persons under the age of 21 shall be restricted;

6) A description of the video gaming terminal to be covered by the license;

7) A copy of the applicant's complete license application, and all supporting documents, to the Illinois Gaming Board;

8) Evidence that licenses have been issued by the Illinois Gaming Board to the owner of the video gaming terminal and the owner of the establishment;

9) Such other information as the City may determine is necessary as set forth in the application form.

D. Video Gaming License. Issuance, Term and Limitation of Permits

The City Manager or his/her designee shall be authorized to issue a Video Gaming License to the owner of a Bar or Restaurant, located within the City, at which the owner possesses for such location: 1) a current and valid Video Gaming Location License issued by the Illinois Gaming Board; 2) a current and valid Liquor License issued in accordance with Chapter 329 of this Code which the owner has held for a period of not less than one year prior to the application for the Video Gaming License; and 3) a current and valid Class 28 Video Gaming Supplemental Liquor License issued in accordance with the provisions of Chapter 329 of this Code. Video Gaming Licenses shall be valid for a period of up to one year from date of issuance and shall expire on May 31 of each year. A Video Gaming License issued pursuant to this Section shall expire immediately upon the voluntary surrender or revocation of the permittee's Video Gaming Location License issued by the Illinois Gaming Board, Liquor License, or Class 28 Video Gaming Supplemental Liquor License. No Video Gaming License shall be issued or renewed where the applicant owes a debt, fine, fee or penalty to the City. All applications for a Video Gaming License shall be accompanied by an agreement, in such form as may be approved by the City Manager or his/her designee, executed by the proposed permittee, agreeing to defend and indemnify the City against any damages, costs and reasonable attorney's fees incurred by the City in defending against any suit filed by the proposed permittee challenging the validity of any

provision of Section 268-3 of this Code.

E. Limitation on Number of Video Gaming Licenses.

1) There shall be a limited number of Video Gaming Licenses authorized and issued within the City. Any increase in the number of Video Gaming Licenses shall require an amendment of this section.

2) Number of Authorized Video Gaming Licenses: 0

3) Any time a Video Gaming License is revoked or voluntarily surrendered for any reason, the number of authorized licenses shall automatically be reduced by one (1) without any further amendment of this section or this Code.

F. Renewal of Video Gaming Licenses.

Any permittee may renew his/her/its permit at the expiration thereof, provided he/she/it would qualify for an initial Video Gaming License at the time of renewal. This section shall not be construed as providing a permittee with a vested right in any Video Gaming License issued pursuant to this Chapter, as the Mayor and City Council reserve the right to decrease the number of Video Gaming Licenses to be issued within the City.

G. Video Gaming Terminal Operators

Terminal Operators: It shall be unlawful for any person, firm or corporation or other entity to engage in the business of video gaming terminal operation, pursuant to the Illinois Video Gaming Act, without first having secured a license from the City as provided in this Section.

(a) Application: Video Gaming Terminal Operator Licenses shall be effective from date of issuance until December 31 of the same year. The annual fee for a Video Gaming Terminal Operator License shall be established by this ordinance. The fee is nonrefundable and shall be applicable irrespective of when an applicant submits an application for a Video Gaming Terminal Operator License.

(b) There is no limit on the number of Video Gaming Terminal Operator Licenses that may be issued by the City. Applications for such licenses shall be made to the City Manager or his/her designee on forms and in a manner prescribed by the City Manager or his/her designee. Video Gaming Terminal Operator Licenses shall be issued only upon the order of the City Manager or his/her designee.

(c) The City Manager or his/her designee shall have the right to deny a Video Gaming Terminal Operator License to an applicant in the absence of reasonable proof necessary to evidence the applicant's ability to comply with, or past compliance with, the provisions of this Chapter or any other code provision or ordinance of the City.

(d) A Video Gaming Terminal Operator License licensee shall provide

the City, within 14 business days of the City's request, with copies of records pertaining to their accounts within the corporate limits of the City.

(e) No Video Gaming Operator License shall be issued to any person, limited liability company or other entity that does not hold, at the time of application, a current and valid terminal operator license issued by the Illinois Gaming Board.

(f) Insurance Prerequisites: No license which has been otherwise approved shall be issued until the terminal operator has filed with the City Manager a certificate or other evidence that the terminal operator carries insurance of the following types of at least the limits specified below:

1. Workers' Compensation Insurance as prescribed by the laws of the State.
2. Employers' Liability Insurance, with limits of not less than $1,000,000.00 per occurrence.
3. Comprehensive General Liability Insurance, with limits of not less than $1,000,000.00 for property damages; $1,000,000.00 for bodily injury or death of any one person, and $2,000,000.00 coverage per occurrence.

The licensee shall include the City, its officers, employees, and agents as additional named insured on any of the foregoing policies.

(d) Assignment: Any license issued to a terminal operator under this Code shall not be assignable or transferable by the licensee or by operation of law or otherwise. Nor may the licensee sublet or contract out any part of the work to be performed by the terminal operator.

(e) Suspension /Revocation. The City Manager or his/her designee may immediately suspend or revoke the Video Gaming Terminal Operator License issued pursuant to this section upon being notified that the licensee's terminal operator license issued to the licensee by the Illinois Gaming Board, has expired or has been suspended or revoked.

H. Video Gaming Terminal Permit. Limitation on Number.

The City Manager or his/her designee shall be authorized to issue Video Gaming Terminal Permits within the City. No Video Gaming Terminal may be operated within a Licensed Establishment unless such Video Gaming Terminal shall have been first approved in accordance with the Illinois Video Gaming Act (230 ILCS 40/1 *et. seq.*) and a current Video Gaming Terminal Permit has first been issued by the City Manager or designee for such Video Gaming Terminal. Each Video Gaming Terminal Permit shall be valid only during the calendar year for which such permit has been issued. The issuance of such permit shall be evidenced by a sticker which shall be affixed to and readily visible upon each permitted Video Gaming Terminal. Not more than three (3) Video Gaming Terminals may be operated within a Licensed Establishment.

I. Application and Annual Fees : Video Gaming License /Video Gaming Terminal Permit and Video Gaming Operator License

The fee for the initial issuance and each annual renewal of a Video Gaming License shall be $1,000.

The fee for the initial issuance and each annual renewal fee for a Video Gaming Terminal Permit shall be $500 per terminal.

The fee for the initial issuance and each annual renewal of a Video Gaming Operator License shall be $1,000.

The permit fees for the first year of the Video Gaming License, the Video Gaming Operator License and the Video Gaming Terminal Permit period shall be prorated from the month of issuance to the last month of the first license/permit year. A Video Gaming License, a Video Gaming Terminal Permit or a Video Gaming Operator License shall not constitute property nor shall they be subject to attachment, garnishment to execution, nor shall they be alienable or transferable, voluntarily or involuntarily, or subject to be encumbered or hypothecated.

J. Hours of Operation.

Video Gaming Terminals may only be operated during the legal hours of operation allowed for the sale of alcoholic liquor within the Licensed Premises in accordance with Chapter 329 of this Code.

K. Location Screening and Supervision.

Video Gaming Terminals shall be placed in an area restricted to individuals age 21 or over. If individuals under the age of 21 are allowed in any portion of the Licensed Premises, the Video Gaming Terminals shall be located in a segregated area which shall not be accessible to persons under the age of 21. If an establishment's layout doesn't reasonably allow for a completely segregated area, the Video Gaming Terminals shall be located in an area determined by the City Manager or his/her designee as being the most segregated area of the establishment. An application for a Video Gaming License shall be accompanied by a site plan which depicts the area in which the video gaming will take place, which site plan shall be subject to the review and approval of the City Manager or his/her designee. The area constructed for video gaming shall be constructed in such a manner so that Video Gaming Terminals may not be visible from the exterior of the building in which they are located.

L. Compliance.

Licensed Establishments shall comply with all provisions of this Code and the Illinois Video Gaming Act.

M. Inspections.

Licensed Establishments shall permit inspection during regular business hours by City officials to

determine compliance with the provisions of this Code.

N. Signage.

No signage advertising or otherwise making known the availability of video gaming within the Licensed Establishment may be visible from the exterior of the building in which the Video Gaming Terminals are located.

O. Video Surveillance.

All Licensed Establishments shall be equipped with video surveillance equipment capable of recording clear continuous video of the area in which the Video Gaming Terminals are located. Video Surveillance shall meet the following standards:

1) The video surveillance cameras shall be digital in nature (digital video recorder) and shall be of sufficient number, type, placement and location to view and record all activity in front of and within 15 feet of either side of the video gaming area; and

2) The video surveillance cameras shall be sufficiently light sensitive and provide sufficient image resolution (supported by additional lighting if necessary) to produce easily discernible images recorded at all times; and

3) The video surveillance cameras shall record at a minimum speed of fifteen frames per second; and

4) The video surveillance camera image shall be capable of being viewed through use of appropriate technology, including but not limited to a computer screen or closed circuit television monitor; and

5) The video surveillance camera system shall be capable of transferring the recorded images to portable format of media, including but not limited to compact disc, digital video disc or USB thumb drive; and

6) The video surveillance cameras shall not have an audio capability or such audio recording ability shall be disabled at the camera or digital video recorder level; and

7) The video surveillance cameras shall be maintained in good working condition; and

8) The video surveillance cameras shall be in operation and recording continuously, twenty –four hours per day; and

9) In the event of a power loss, the video surveillance camera system shall be powered by a backup power supply so that there is no period of time that the video gaming area is not being recorded; and

10) The recordings made by video surveillance cameras installed and maintained pursuant to this ordinance shall be indexed by dates and times and preserved for a minimum of thirty (30) days so that they may be made available to the liquor commissioner, the police department and other governmental agencies in furtherance of a criminal investigation or a civil or administrative enforcement investigation, prosecution or hearing.

P. Video Gaming to be Incidental to Primary Use of Establishment

Video Gaming Licenses shall only be issued where Video Gaming is an incidental portion of the Bar or Restaurant and the principal business purpose of such establishment is the sale for consumption on the premises of food and/or alcoholic liquor.

Q. Violations and Penalty.

It shall be unlawful for any person to violate any provision of this Section 268-3. Any person found to be in violation of any provision of this Section shall be subject to the penalties contained in Chapter 248 of this Code. In addition, any and all permits issued pursuant to this Section 268-3 or any Class 28 liquor license issued pursuant to Chapter 329 of this Code shall be subject to suspension or revocation as provided in this Code or by law.

R. Non Severability.

If any provision of this Section 268-3 is found to be invalid by a court of competent jurisdiction, such finding shall have the effect of repealing Section 268-3, in its entirety, effective on May 31 following the date on which such court determination becomes final. All Video Gaming Licenses issued and outstanding shall terminate and shall not be subject to further renewal as of May 31 following the date on which such court determination becomes final.

SECTION 4. Amendment to Chapter 329-5. Chapter 329-5 of the City Code of Ordinances shall be amended by adding Section 329-5(AB), which shall hereinafter provide as follows.

AB. Class 28 Video Gaming Supplemental Liquor License shall authorize the retail sale of alcoholic liquors, for consumption on the premises, at a Bar or Restaurant, as defined by Section 268-3 of this Code, to an applicant which possesses a valid Video Gaming Location License issued by the Illinois Gaming Board and which also holds, for a period of not less than one year, a current and valid liquor license to sell alcoholic liquor at such Bar or Restaurant. The issuance of a Class 28 Supplemental Liquor License shall be strictly subject to the following conditions:

1) The holder of a current and valid liquor license shall have submitted and have approved by the Liquor Commissioner an application for a Class 28 Supplemental Liquor License, upon such forms as may be approved by the Liquor Commissioner; and

2) The Corporate Authorities shall have approved sufficient class 28 Supplemental Liquor Licenses to allow the applicant to be qualified for a Class 28 Supplemental Liquor License; and

3) The license holder shall be in good standing under Chapter 329 of this Code and other ordinances of the City of Crystal Lake. To be in "good standing" the license holder shall: 1) owe no sums of money to the City at the time of its application; 2) hold a current liquor license for the sale of alcoholic liquors on the premises at a Bar or Restaurant, as defined by Section 268-3 of this Code and have been in continuous operation for a period of not less than one year prior to application for the Class 28 Supplemental Liquor License; and

4) The applicant for a Class 28 Supplemental Liquor License shall not have allowed any Video Gaming Terminal, to be operated upon the licensed premises unless the applicant possesses a current and valid Video Gaming License issued in accordance with Section 268-3 of this Code; and

5) The applicant for the Class 28 Supplemental Liquor License is in compliance with the requirements of Section 268-3 of this Code; and

6) The suspension or revocation of a Video Gaming License issued pursuant to Section 268-3 of this Code shall constitute a basis for the suspension or revocation of a Class 28 Supplemental Liquor License issued pursuant to Chapter 329 of this Code.

7) The initial application fee for such license shall be $100.

SECTION 5 Amendment to Chapter 329-6. Section 329-6 of the City Code of Ordinances shall be amended by adding section 329-6(c) which shall hereinafter provide a follows:

C. Any time a license issued pursuant to this Chapter is revoked or voluntarily surrendered for any reason, the number of authorized licenses in such classification shall automatically be reduced by one (1) without any further amendment of this section of this Code.

SECTION 6 Amendment to Chapter 248. Chapter 248 of the City Code of Ordinances shall be amended by adding provisions for fines pertaining to Violation of Section 268-3 of this Code which shall hereinafter provide as follows:

		Fine	
Code Section	**Violation**	**Minimum**	**Maximum**
268-3	Violation of Video Gaming Ordinance	$1,000	$1,000

SECTION 7 Effective Date. This Ordinance shall become effective and in full force and effect upon its passage, approval and publication in pamphlet form as provided by law.

PASSED on the 5th day of April, 2016.

AYES:

NAYS:

ABSENT:

_____
Aaron T. Shepley, Mayor.

ATTEST:

_____
Nick Kachiroubas, City Clerk

DRAFT

AN ORDINANCE AMENDING CHAPTERS 162, 198, 329 364 AND 408 OF THE CITY CODE OF THE CITY OF CRYSTAL LAKE PERTAINING TO VIDEO GAMING

WHEREAS, the City of Crystal Lake, (the "City") is a home rule municipality as contemplated under Article VII Section 6 of the Constitution of the State of Illinois and the passage of this Ordinance constitutes an exercise of the City's home rule powers; and

WHEREAS, pursuant to the Illinois Video Gaming Act (230 ILCS 40/1 *et.seq.*), the City has adopted Ordinance _____, which ordinance, amended Chapter 268 of the City Code and provided for the licensing and regulation of video gaming within licensed establishments, as well as the licensing of video terminal operators and the permitting of video gaming terminals within licensed establishments. Said ordinance also amended Section 329 of the City Code to adopt a supplemental liquor license pertaining to licensed establishments which engage in video gaming; and

WHEREAS, 720 ILCS 28-3 of the Illinois Criminal Code defines the offense of gambling but expressly exempts from its prohibition, video gaming terminals operated at licensed establishments;

WHEREAS, certain sections of the City Code, prohibit gambling or the operation of certain gaming devices; and

WHEREAS, in order to address the amendment to Chapter 268 of the City Code and the legalization within the City of Crystal Lake of video gaming, the Mayor and City Council find that is necessary and property to amend certain prohibitory provisions of the City Code, to allow for video gaming, consistent with the amendments to the City Code set forth in Ordinance _____

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, ILLINOIS:

SECTION I: Recitals. The foregoing recitals are hereby adopted as though set forth fully herein

SECTION II. Amendment to Section 162-1 Amusement Devices.

1. The definition of "Game Machine" as set forth in Section 162-1 of the City Code shall be amended by deleting the last sentence of such definition and replacing it with the following:

   Game Machines shall not include photo-type machines, juke boxes and video gaming terminals for which a current and valid video gaming terminal permit has been issued and which is lawfully operated within a licensed establishment in accordance with the provisions of Section 268-3 of this Code.

2. The definition of Mechanical Amusement Device as set forth in Section 162-1 of the City Code shall be amended by adding paragraph C, which shall hereinafter provide as follows:

   C. Mechanical Amusement Device shall not include video gaming terminals for which a current and valid video gaming terminal permit has been issued and which is lawfully operated within a licensed establishment in accordance with the provisions of Section 268-3 of this Code.

SECTION III. Amendment to Chapter 198 – Carnivals

Section 198-2 of the City Code shall be amended by adding the following sentence to the end of paragraph "A", which shall hereinafter provide as follows:

The prohibition against the operation of a gambling device, set forth in this paragraph shall not apply to the operation of a video gaming terminal for which a video gaming terminal permit has been issued and which is lawfully operated within a licensed establishment, in accordance with the provisions of Section 268-3 of this Code.

SECTION IV. Amendments to Chapter - 329 Liquor Licenses

1. Section 329-3(a)(9), is deleted in its entirety and replaced with the following:

   (9) A statement that the applicant will not allow gambling devices or gambling on the premises, except as may be specifically authorized in accordance the provisions of Section 268-3 of this Code.

2. Section 329-22 is deleted in its entirety and is replaced with the following:

   The Liquor Control Commissioner of Crystal Lake, may revoke any license at any time it is found that any licensee shall keep, possess, maintain or allow on the premises any gambling devices , bookmaking, betting or any machine used for gambling purposes, as proscribed by 720 ILCS 5/28-1, except for such video gaming terminals for which a video gaming terminal permit has been issued and

which is lawfully operated within a licensed establishment, in accordance with the provisions of Section 268-3 of this Code.

3. Section 329(4)(S), is hereby deleted in its entirety and replaced with the following:

S. A person to whom a federal gaming device stamp or a federal wagering stamp has been issued by the federal government for the current tax period, except that this prohibition shall not apply to any such stamps applicable to such video gaming terminals for which a video gaming terminal permit has been issued and which is lawfully operated within a licensed establishment, in accordance with the provisions of Section 268-3 of this Code.

SECTION V. Amendments to Chapter 364—Nuisances.

Section 364-4 (E) is deleted, in its entirety and replaced with the following:

E. Gambling as defined by 720 ILCS 5/28-1, except that gambling shall not include the use or operation of such video gaming terminals for which a video gaming terminal permit has been issued and which is lawfully operated within a licensed establishment, in accordance with the provisions of Section 268-3 of this Code.

SECTION VI. Amendments to Chapter 408—Raffles.

Section 408-3(I) is deleted, in its entirety and replaced with the following:

A statement that the applicant will not allow gambling devices or gambling on the premises where the drawing will be held, except for the use or operation of such video gaming terminals for which a video gaming terminal permit has been issued and which is lawfully operated within a licensed establishment, in accordance with the provisions of Section 268-3 of this Code.

SECTION II: This ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this 5th day of April, 2016.

APPROVED:

_____
MAYOR

ATTEST:

_____
CITY CLERK

PASSED:
APPROVED:

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.

Agenda Item No: 17

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Allocation of MFT funds for traffic signal maintenance, street light maintenance, illuminated street name signs, and snow-fighting material purchases.

Staff Recommendation: Motion to adopt a resolution appropriating $795,063.00 in MFT funds for FY 2016-2017 traffic signal maintenance, street light maintenance, illuminated street name signs, and snow-fighting material purchases.

Staff Contact: Abigail Wilgreen, City Engineer
Victor C. Ramirez, Director of Public Works

Background:
The City has traditionally used Motor Fuel Tax (MFT) funds to fund traffic signal maintenance, street light maintenance, illuminated street name signs and snow-fighting material purchases, and has budgeted to do so again this year. The Illinois Department of Transportation (IDOT) requires the City to appropriate MFT funds, through a City Council resolution, for these purposes annually.

Traffic Signal and Street Light Maintenance (Total $130,000)
The City maintains traffic signals for intersections under City jurisdiction, as well as certain intersections along IDOT routes per agreements between the City and IDOT. The City is responsible for the maintenance of 32 signalized intersections. For this maintenance period, City staff estimates that traffic signal maintenance and repairs will cost $85,000. This includes an allotment for the City's routine signal maintenance, which is performed under contract for a fixed amount per intersection and an allocation for emergency repairs, such as knockdowns and lightning strikes. City staff also estimates that $40,000 will be needed for MFT-funded street light maintenance and repairs, and $5,000 will be needed to fund the City's share of traffic signals that IDOT maintains on Route 31.

Emergency Vehicle Preemption (Total $10,063)
The City will also be spending $10,063 for replacement of an Emergency Vehicle Preemption (EVP) unit for IDOT's Route 176 and Route 31 project as part of the completed intersection

improvement by the State. The City is rebudgeting this because IDOT is expected to invoice the City for this cost in FY 2016-2017.

Illuminated Street Name Signs (Total $147,000)
The City is proposing to install illuminated street name signs at the remaining signalized intersections within the core portion of the City along Route 14: Virginia Road, Devonshire/Keith, McHenry Avenue, Dole Avenue; and along Route 176: Walkup Avenue and Terra Cotta Road. The estimated cost is $147,000.

Snow-Fighting Materials (Total $508,000)
The Public Works Department estimates that it will spend $508,000 on snow-fighting material purchases in the next fiscal year. This $508,000 will be sufficient for the City's salt purchases for snow-fighting, including road salt, calcium chloride, and bag salt for sidewalks. The City also uses a snow-fighting material called Super Mix, which is a combination of salt brine, liquid calcium chloride, and an anti-icing agent derived from sugar beets. This mixture is combined with road salt and increases its effectiveness, while decreasing the amount of salt runoff, when temperatures fall below 25 degrees.

Any funds that are obligated and not spent will be returned to the City's unobligated MFT fund balance. The funds will then be available for future projects.

Votes Required to Pass:
Simple majority vote

Illinois Department of Transportation

DRAFT

Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Mayor and City Council (Council or President and Board of Trustees) of the City (City, Town or Village) of Crystal Lake (Name), Illinois, that there is hereby appropriated the sum of $795,063.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2016 (Date) to April 30, 2017 (Date).

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department , a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg , Illinois.

I, Mr. Nick Kachiroubas Clerk in and for the City (City, Town or Village) of Crystal Lake , County of McHenry hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Mayor and City Council (Council or President and Board of Trustees) at a meeting on April 5, 2016 Date.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 5th day of April, 2016 .

(SEAL) _____ City (City, Town or Village) Clerk

Approved

_____
Regional Engineer
Department of Transportation

_____
Date

Agenda Item No: 18

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: 2016 Sidewalk and Curb/Pedestrian Ramp (ADA) Installation Program Bid Award

Staff Recommendation: Motion to award the 2016 Sidewalk and Curb/Pedestrian Ramp (ADA) Installation bid to the lowest responsive and responsible bidder, Suburban Concrete, Inc., in the bid amount of $209,975.00, and adopt a resolution authorizing the City Manager to execute a contract with Suburban Concrete, Inc., allowing for a 10 percent contingency.

Staff Contact: Abigail Wilgreen, City Engineer

Background:
On February 19, 2016, the City opened and publicly read the bids received for the Annual Sidewalk and Curb/Pedestrian Ramp (ADA) Installation Program. The City received five bids and the results are tabulated below.

Firm	*Amount of Bid*
Suburban Concrete[1] Mundelein, IL	$209,975.00
Strada Construction Company Addison, IL	$255,405.00
Chadwick Contracting Company Lake in the Hills, IL	$258,838.34
D'Land Construction Bensenville, IL	$349,154.00
Alliance Contractors Woodstock, IL	$493,220.00

[1] Indicates Recommended Lowest Responsive and Responsible Bidder.

This program will remove and replace curb and gutter along the streets in the 2016 Street Resurfacing Program which are in need of repair. The City will continue implementing Federal American Disability Act requirements for the approach ramps to crosswalks, which have very specific requirements that must be met for grades and cross slopes.

In addition, the annual sidewalk and curb replacement program is included. Every year the City's Engineering Division surveys one quarter of the City, and evaluates all of the sidewalks in that section of the City. The City also routinely responds to reports of damaged sidewalks and curbs that are received from residents and staff. The City keeps record of all the damaged sidewalks and prepares a sidewalk repair program annually to repair all of the sidewalks that meet the replacement criteria.

Suburban Concrete was the contractor for the 2010 Sidewalk Replacement program and has been a subcontractor on other City projects. This project is included in the Fiscal Year 2016-2017 budget.

Votes Required to Pass:
Simple majority vote

The City of Crystal Lake Illinois

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be authorized to execute the contract with Suburban Concrete, Inc., for the 2016 Sidewalk and Curb/Pedestrian Ramp (ADA) Installation in the amount of $209,975.00. The City Manager is additionally authorized to approve up to 10 percent in justifiable contract amendments from a contingency allowance.

DATED this 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Mayor

SEAL

ATTEST:

_____
City Clerk

PASSED: April 5, 2016

APPROVED: April 5, 2016

Agenda Item No: 19

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: 2016 Street Resurfacing Program Bid Award

Staff Recommendation: Motion to award the 2016 Street Resurfacing Program bid to the lowest responsive and responsible bidder, Arrow Road Construction Company, in the bid amount of $1,789,715.36, and adopt a resolution authorizing the City Manager to execute a contract with Arrow Road Construction Company, allowing for a 10 percent contingency.

Staff Contact: Abigail Wilgreen, City Engineer

Background:
On February 9, 2016, the City opened and publicly read the bids received for the 2016 Street Resurfacing Program. The City received five bids and the results are tabulated below.

Firm	*Amount of Bid*
Arrow Road Construction Company[1] Mt. Prospect, IL	$1,789,715.36
Geske and Sons, Inc. Crystal Lake, IL	$1,919,260.01
Lorig Construction, Inc. Des Plaines, IL	$1,935,112.05
Curran Contracting Company Crystal Lake, IL	$2,039,950.88
Brothers Asphalt Paving Addison, IL	$2,355,109.70

[1] Indicates Recommended Lowest Responsive and Responsible Bidder.

This year's annual street resurfacing program includes 37 locations as part of the proposed Fiscal Year 2016-2017 City Budget. Three of the locations are located in the Terra Cotta Tech II subdivision. The final pavement surface will be placed on these roadways using private developer funds for the Terra Cotta Tech II Subdivision. The attached table and map lists the streets in this year's program.

Arrow Road has been the low bidder in the past for several resurfacing programs in the past. Specifications were sent to various contractors and standard bid advertisement procedures were followed.

Votes Required to Pass:

Simple majority vote

The City of Crystal Lake Illinois

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be authorized to execute the contract with Arrow Road Construction Company, for the 2016 Street Resurfacing Program in the amount of $1,789,715.36. The City Manager is additionally authorized to approve up to 10 percent in justifiable contract amendments from a contingency allowance.

DATED this 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Mayor

SEAL

ATTEST:

_____
City Clerk

PASSED: April 5, 2016

APPROVED: April 5, 2016

Agenda Item No: 20

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Manhole Frame and Lid Replacement Bid Award

Staff Recommendation: Motion to award the bid for the purchase of replacement manhole frames and lids to the lowest responsive and responsible bidder, Neenah Foundry Company, in the bid amount of $24,164.00, and adopt a resolution authorizing the City Manager to execute a purchase agreement with Neenah Foundry Company with a 10 percent contingency for unforeseen additional quantities.

Staff Contact: Abigail Wilgreen, City Engineer

Background:

On March 7, 2016 the City opened and publicly read bids for the purchase of manhole frames and lids. The results are tabulated below:

Firm	*Amount of Bid*
Neenah Foundry Company [1] Neenah, WI	$24,164.00
EJ USA, Inc. East Jordan, MI	$24,615.00

[1] Indicates Recommended Lowest Responsive and Responsible Bidder

City crews routinely inspect manhole frames and lids. Selective replacement of the manhole frames and lids during the annual resurfacing program improves roadway rideability and helps to reduce storm inflow into the sanitary sewer system, thereby reducing operating costs.

The City followed the standard bid advertisement procedures. There are currently only two suppliers that manufacture frames and lids that are compatible with the City's existing structures. This purchase is included in the Fiscal Year 2016-2017 Road and Vehicle License budget.

Votes Required to Pass:

Simple majority vote

The City of Crystal Lake Illinois

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be authorized to execute the purchase agreement with Neenah Foundry Company for the purchase of manhole frames and lids in the amount of $24,164.00 with a 10 percent contingency for unforeseen additional quantities.

DATED this 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Mayor

SEAL

ATTEST:

_____
City Clerk

PASSED: April 5, 2016

APPROVED: April 5, 2016

Agenda Item No: 21

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: State of Illinois Joint Purchase Contract for Mobile Data Computers for Public Safety Vehicles

Staff Recommendation: Motion to adopt a resolution authorizing the City Manager to execute an agreement with CDS Office Technologies for the purchase of ten (10) mobile data computers in the amount of $29,950.00 through the State of Illinois Joint Purchasing Program.

Staff Contact: Gregory A. Fettes, Director of Information Technology

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Background:

Every year, as a part of the budget preparation process, Information Technology staff review the City's inventory of Mobile Data Computers with the Public Safety Departments, in concert with long-term planning for equipment replacement, to determine the necessity for replacements during the next Fiscal Year. As a part of this review, age of the equipment and the types of repair orders received over the course of the unit's lifetime are all taken into consideration.

Mobile Data Computers are utilized in both Police and Fire Rescue Department vehicles to provide computer aided dispatching, communications and geographic information system information in the vehicles. In addition, the Mobile Data Computers provide the ability for report writing and computer aided citation issuance as well.

The typical replacement cycle for Mobile Data Computers that are in continuous use is generally every four (4) to five (5) years. As a computer ages, particularly machines that are in continuous use, their electronic components deteriorate. This component deterioration can be hastened and made worse through the challenging conditions encountered by Public Safety vehicles, namely the extremes of heat and cold experienced throughout the year and the constant vibration experienced as the vehicle is driven. The most noticeable result of electronic component deterioration is a marked increase in component failures and a significant slowdown in the performance of the machines.

The current Fiscal Year budget provides for the replacement of ten (10) Mobile Data Computers in the Police and Fire Rescue Departments. The Panasonic CF-54 Toughbook laptop (14" screen) has been evaluated and determined to meet the needs of the departments, at a lower cost than the previously utilized laptops.

State Joint Purchasing contracts which have been publicly procured by the State of Illinois, have been awarded to CDS Office Technologies for Mobile Data Computer Technology. The hardware in the State Joint Purchase contracts is Panasonic Toughbook branded hardware. The City has utilized Panasonic hardware in public safety vehicles for many years with excellent results.

Sufficient funding is available in the FY2015-2016 budget for this project.

Recommendation:

It is the recommendation of Information Technology to purchase ten (10) mobile data computers from CDS Office Technologies in the amount of $29,950.00 through the State of Illinois Joint Purchasing Program.

Votes Required to Pass:

Simple Majority

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City is authorized to participate in the State of Illinois Joint Purchasing Program and that the City Manager is authorized to execute a contract with CDS Office Technologies for the purchase of ten (10) mobile data computers in the amount of $29,950.00 from the State of Illinois Joint Purchasing Program.

DATED this 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
MAYOR

SEAL

ATTEST

_____
CITY CLERK

PASSED: April 5, 2016
APPROVED: April 5, 2016

Agenda Item No: 22

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: State of Illinois Joint Purchase Contract for Network Server Replacements

Staff Recommendation: Motion to adopt a resolution authorizing the City Manager to execute an agreement with Dell, Inc. for the purchase of three (3) Network Servers in the amount of $31,130.93 through the State of Illinois Joint Purchasing Program.

Staff Contact: Gregory A. Fettes, Director of Information Technology

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Background:

The City operates a number of Network Servers throughout its Wide Area Network that host applications or perform functions for staff in various departments. Network Servers generally have multiple processors and large high speed drives for data storage. The average lifespan for a Network Server is approximately five (5) years. After that time period, due to the 24/7 operation of a server, the high drive speeds, and the large number of processors that generate a significant amount of heat, Network Servers begin to have serious performance and hardware issues that threaten their ability to provide continuous service.

The following servers are scheduled to be replaced this Fiscal Year:

- Microsoft Exchange Server – this server provides email services to the organization.
- Springbrook Server – this server houses the City's Enterprise Resource Planning (ERP) Software, Springbrook.
- Police Department Server – this server houses various Police Department applications such as evidence management, fingerprint processing and arrest photo management, various administrative applications such as training, inventory, and CALEA Accreditation applications. Because of the sensitive nature of the data that is housed in these applications, in addition to network security barriers, it is recommended that these application be housed on a physically separated server.

State Joint Purchasing Contracts have been awarded to Dell for Network Server hardware. The City has several existing Dell Network Servers for a variety of applications and has been very pleased with their performance and reliability, which is critical for network server hardware.

Sufficient funding is available in the FY2015-2016 budget for this project.

Recommendation:

It is the recommendation of Information Technology to purchase replacement Network Servers from Dell, Inc. in the amount of $31,130.93 through the State of Illinois Joint Purchasing Program.

Votes Required to Pass:

Simple Majority

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City is authorized to participate in the State of Illinois Joint Purchasing Program and that the City Manager is authorized to execute a contract with Dell, Inc. for the purchase of replacement Network Servers in the amount of $31,130.93 from the State of Illinois Joint Purchasing Program.

DATED this 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
MAYOR

SEAL

ATTEST

_____
CITY CLERK

PASSED: April 5, 2016
APPROVED: April 5, 2016

Agenda Item: 23

City Council
Agenda Supplement

Meeting Date: April 5, 2016

Item: Proposed Lake Safety Program Budget

Staff Recommendation: Motion to adopt a resolution approving the proposed Lake Safety Program Budget for Fiscal Year 2016/2017.

Staff Contact: George Koczwara, Finance Director
Eric Helm, Deputy City Manager

Background:
Per the terms of the Intergovernmental Agreement for Enforcement and Safety Patrol upon Crystal Lake, attached is a 2016/2017 Budget proposal from the Village of Lakewood. The operating budget and capital outlays increased this year due to an increase in part time wages and the purchase of a new pier. While no increase in decal fees are recommended this year, the Village of Lakewood is recommending that consideration be given to increasing the purchase price of boat decals in the future.

Also enclosed is a copy of the 2015 Lake Patrol Activity Report, the 2016 Boating and Safety Regulations, the Intergovernmental Agreement for Enforcement and Safety Patrol, and the Lake Safety Ordinance.

Votes Required to Pass:
Simple majority vote of the City Council.

16R-_____

DRAFT

The City of Crystal Lake

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the annual Lake Safety Program Budget for the fiscal year May 1, 2016 through April 30, 2017 is hereby approved and adopted.

DATED this at Crystal Lake, Illinois 5th day of April, 2016.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

_____
Aaron T. Shepley, Mayor

SEAL

ATTEST

_____
Nick Kachiroubas, City Clerk

Passed: April 5, 2016
Approved: April 5, 2016