MINUTES
Historic Preservation Commission
March 3, 2016
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

L. Atwood called the meeting to order at 7:30 p.m.

2) Roll Call/Attendance

The following Commission members were present: LeeAnn Atwood, Diana Kenney, Lisa Solak, Linda Spencer, Bob Wyman and Jim Wyman. Sarah Jackowiak was absent. Brice Alt was in the audience. Staff member Elizabeth Maxwell was present.

3) Public Comment

No public comment.

4) Approval of Minutes of the February 4, 2016 Regular Meeting

B. Alt had some changes to the minutes regarding the weeping mortar house. The changes were discussed and staff will correct the minutes. D. Kenney made a motion to approve the minutes of the February 4, 2016 regular meeting with the noted changes. L. Solak seconded the motion. On voice vote all members voted aye. Motion passed.

5) 2016 Trolley Tour

D. Kenney asked if B. Wyman was able to research the cost increase for the trolleys. He replied that he found that they paid $1200 in 2011, $1400 in 2012, $1600 in 2013, 2014, and 2015 and now the cost is $1700 for 2016. This is a 42% increase since they started the tours. This would equate to a $14 ticket price. No one wanted to raise the price this much. There was a suggestion that they go to $12 for pre-sales and $15 day of, this would eliminate the need to have so many singles in the cash box on the day of the tour. D. Kenney made a motion to approve the increase in ticket sales to $12 for pre-sale and $15 for the day of the event. L. Atwood seconded the motion. On voice vote, all members voted aye.

L. Atwood stated that all stories are due to S. Jackowiak by April 15th. D. Kenney said her stories would be ready. L. Solak had some questions about which properties she was researching and the commission clarified those. B. Alt said that he would be out of town. D. Kenney will need someone to be her wingman to help navigate the trolley and keep time. L. Spencer and L. Solak could rotate with being a wingman and selling tickets.

D. Kenney asked if information about the tour would be put into the newsletter. Ms. Maxwell stated that a "save the date" article would be in the April newsletter. Then in the May newsletter more information would be listed about the times, price, ticket sale location, etc.

6) Changes to the Historic Preservation Ordinance and Chapter 295 of the City Code

D. Kenney stated that this is on the agenda due to some recently discussed Open Meetings Act questions. The Commission's current quorum is 3, which would stop a majority of a quorum or 2 people from discussing business. Although the commission did not feel they were violating any Open Meetings Act requirements, they were concerned when 2 members get together to discuss research on a property. They wanted the quorum changed to the majority of appointed members. So at this time it would be 4, but if they filled their two vacancies it would be 5. D. Kenney made a

motion to change the ordinance language for a quorum. L. Spencer seconded the motion. On voice vote, all members voted aye.

B. Alt asked about the tour wrap up meeting afterwards. Ms. Maxwell said that the trolley tour itself acted like an event and didn't need to be notified for. The meeting after was not an issue since the tour was done. If they wanted to start discussing next year's tour this could be an issue. Staff will research further. L. Atwood asked if they wanted to change anything else about their ordinance. No one wanted to change the other sections. She said we should advertise for new members.

7) Member Inquiries and Reports

D. Kenney stated that the Crystal Lake Historical Society was formed from the Dole Mansion restoration group. That group received money from the First Congregational Church for the restoration and preservation of the Dole Mansion. Over the years this money was used to pay for architectural fees and window restoration. Lakeside has a project to reinforce the house with a steel beam between the front and back parlors. They also reconstructed the two walls. This has made the house more structurally sound. The historical society provided them with the remaining $15,000 in funds for the project. D. Kenney noted that if they had any exterior projects they were considering they needed to apply for the Certificate of Appropriateness and could obtain $500 in grant funds. The north porch needs new wood and paint, so that might be coming forward.

B. Alt stated that he attended the Joint Council of Historic Groups meeting. The next meeting on March 23rd will discuss a new McHenry County records facility. He will send the meeting information out. These are great meetings to find out what other groups in the area are doing. D. Kenney stated that Bill Kenney is in charge of the Northern Illinois Historic League and there is a lot of information on their website.

B. Alt stated that he met Ders Anderson. Ders has a barn on his property that has 3 houses in it. The houses were old historic houses that were going to be demolished so he had them dismantled and they are in his barn. He is looking for a historic group that would like the houses to possibly rebuild them or store them.

L. Atwood said the Original Chicago Facebook page has great information and pictures of historic places. They are very active. D. Kenney said that Living History of Chicago is also a great site.

8) Adjournment

There being no further business L. Atwood made a motion to adjourn the meeting at 8:35 p.m. D. Kenney seconded the motion. On voice vote, all members voted aye.