Foreign Fire Insurance Board

City of Crystal Lake
100 W. Woodstock St.
Crystal Lake, Il. 60014

Chair: Richard Kreher
Vice Chair: Joseph Forsberg
Treasurer: Brian Marino
Secretary: Michael Geyman

Trustee: Joseph Rosner
Trustee: Mark Landwer
Trustee: Chief Paul DeRaedt

Special Meeting
Agenda
May 11, 2016
6:30 PM
Room P105

I. Call to Order
   a. Meeting called to order by Vice Chair Joseph Forsberg at 6:30 pm.

II. Roll Call/Determination of Quorum
   a. Members Present in person and via Polycom (PC).
      1. Vice Chair Forsberg
      2. Treasurer Marino
      3. Secretary Geyman
      4. Trustee Rosner
      5. Trustee Landwer
      6. Trustee Chief DeRaedt
      7. FF Ryan
      8. FF Muscavitch
      9. FF Borst
      10. FF Williams (PC)
      11. Deputy Chief Olsen
      12. FF Wisz
      13. FF Sypura
      14. FF Gualdoni (PC)
      15. FF Menzimer (PC)
      16. FF Odisho (PC)
      17. FF Folkerts (PC)
      18. Lt. Bedore (PC)
      19. FF Szatkowski (PC)
      20. FF Spivey
      21. FF Kempe (PC)
      22. FF Delgado
      23. Lt Angelo

III. Adoption of the Agenda

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a. Vice Chair Forsberg made a motion to accept the agenda for May 11, 2016. Seconded by Treasurer Marino. None Opposed

IV. Public Commentary
   a. None
V. Reading and Approval of the Minutes of the Previous Meeting
   a. Minutes from the previous meeting on March 02, 2016 had been emailed to the membership. No comments or questions presented with the previous minutes. Motion to accept minutes from March 02, 2016 made by Trustee Landwer and Seconded by Treasurer Marino. None Opposed. Minutes Approved.
VI. Report of Officers
   a. None.
VII. Report of Standing/Special Committees
   a. None.
VIII. Treasurer's Report
   a. Heart Saver Tones (Approved 01/07/2015, Expires 05/07/2016)
   b. Gym Reimbursement 2015 (Approved 01/07/2015, Amended 01/14/2016)
   c. Secretary Computer Accessories (Approved 05/06/2015, Expired 05/06/2016)
   d. MacBook Pro Notebook (Approved 03/02/2016, Expires 03/02/2017)
   e. Apple MajicMouse (Approved 03/02/2016, Expires 03/02/2017)
   f. Epson Perfection V39 Flatbed Scanner (Approved 03/02/2016, Expires 03/02/2017)
   g. Retirement Axe Plaques (Approved 05/06/2015, Expires 05/07/2016)
      1. Treasurers Report presented by Treasurer Marino with dates needing to be validated for expiration of approved monies and ear marked monies of the above noted accounts. The account balance with Ultra Strobe in reference to the work for the Heart Savers Tones needs to be validated with the City of Crystal Lake Finance Department. Treasurer Marino will validate the treasurers report and will present the report at the next Foreign Fire meeting.
      2. Motion to accept the Treasurers report as presented made by Secretary Geyman and Seconded by Trustee Rosner. None Opposed.
IX. Bills
   a. None.

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X. Correspondence
   a. None.

XI. Old Business
   a. Status of Funds Transfer
      i. Treasurer Marino spoke that the current status of the transfer of the Foreign Fire Insurance Board funds is being discussed between the Foreign Fire Insurance Board Lawyer and the Lawyer representing the City of Crystal Lake. Treaserer Marino stated that he is awaiting word from the Board's Lawyer to speak on the progress of the transfer of funds and that at the current time the City of Crystal Lake is unwilling to transfer the funds to the control of the Foreign Fire Insurance Board.
      ii. Treasurer Marino stated that he had brought forward the Fiduciary Liability Insurance and the Investment Policy to satisfy the City's recommendations as suggested by the FFIB's attorney. Treasurer Marino stated that the FFIB's attorney informed him that the City is avoiding him and that they seem to be intentionally stalling out the process. The FFIB's attorney informed Treasurer Marino that the City is not working in good faith.
      iii. Treasurer Marino stated that the City is refusing to pay out on the Gym Reimbursement expenditure. Trustee Chief DeRaedt acknowledged this statement.
      iv. Trustee Chief DeRaedt stated that he was unaware and confused of the statement that Treasurer Marino spoke of in regards to the funds being transferred. The City is not unwilling to transfer the funds, but wants to ensure that the transfer meets the requirements by statute and best financial practices. Trustee Chief DeRaedt stated that to his knowledge all the requested information and paperwork except for the investment policy and the fidicuary liability insurance was received in order to transfer the funds to the Board.
   b. Further Action of Obtaining Funds
      i. Treasurer Marino stated that the continuing process of obtaining the funds will be proceeded with the assistance of the Lawyer that was hired by the Foreign Fire Insurance Board.
   c. Investment Policy. Treasurer Marino presented a Investment Policy Guideline for the City of Crystal Lake Foreign Fire Insurance Board.

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Treasurer Marino read the Policy and a discussion was had amongst the membership present.

i. A motion to approve the Investment Policy was made by Treasurer Marino and Seconded by Vice Chair Forsberg. The Board members voted as follows:
    1. Vice Chair Forsberg, Yea
    2. Treasurer Marino, Yea
    3. Secretary Geyman, Yea
    4. Trustee Rosner, Yea
    5. Trustee Landwer, Not Present
    6. Trustee Chief DeReadt, Nay

ii. The motion to accept the Investment Policy was approved 4 to 1.

d. Fidicuary Liability Insurance was spoken of by Treasurer Marino for informational purposes with no motion made for or against by the Board or membership.
e. Gym Reimbursements, no presentation or motions made.
f. Electronic Payment Authorization Form was presented by Treasurer Marino. The form allows for online purchases to be made with the use of check card that follows the same approval and expenditure rules outlined in the bylaws governing the Foreign Fire Insurance Board.
    i. A motion to approve the Electronic Payment Authorization Form with the stipulation of removing the word appointed following Trustee Chief DeRaedt's name or adding the word elected following all other board members names was made by Secretary Geyman and Seconded by Trustee Rosner.
        1. Vice Chair Forsberg, Yea
        2. Treasurer Marino, Yea
        3. Secretary Geyman, Yea
        4. Trustee Rosner, Yea
        5. Trustee Landwer, Not Present
        6. Trustee Chief DeReadt, Nay
    ii. The motion passed 4 to 1.

XII. New Business

a. Nike Fitbit Blaze fitness tracker for every member on the department. FF/PM Marino
    i. Treasurer Marino presented for the purchase of Fit Bit Balze for the membership. Treasurer Marino emphasized the usefulness in

encouraging a healthy life style and the different use of the equipment.

ii. FF Williams commented how other local Fire Departments have recently purchased the same technology for their memberships due to the usefulness of tracking healthy lifestyle choices, exercise, and sleep patterns.

iii. Trustee Chief DeRaedt stated that he was opposed to the purchase and commented that the tax payers in the City of Crystal Lake would not support such a purchase.

iv. Vice Chair Forsberg asked Trustee Chief DeRaedt if he would allow the membership to wear the Fit Bit Blaze in the firehouse with Trustee Chief DeRaedt stating that he had not thought that far ahead.

v. A motion to purchase up to 70 Fit Bit Blaze devices but not to exceed $14,000.00 following a poll of interest that will be concluded on June 01, 2016 by Tresurer Marino was made by FF Williams and Seconded by FF Ryan.

1. Vice Chair Forsberg, Nay
2. Treasurer Marino, Yea
3. Secretary Geyman, Nay
4. Trustee Rosner, Nay
5. Trustee Landwer, Not Present
6. Trustee Chief DeReadt, Nay
7. FF Ryan, Yea
8. FF Muscavitch, Yea
9. FF Borst, Yea
10. FF Williams, Yea
11. Deputy Chief Olsen, Nay
12. FF Wisz, Yea
13. FF Sypura, Yea
14. FF Gualdoni, Yea
15. FF Menzimer, Yea
16. FF Odisho, Yea
17. FF Folkerts, Yea

vi. The motion passed 11 yea, 5 nay, 1 not present

b. Class A Uniform Request for Three Individuals; Sergio Delgado, Megan Folkerts, Curt Walker. FF/PM Delgado presented.

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i. FF Williams inquired whether the Fire Chief planned on budgeting funds for the purchases of Class A uniforms in the upcoming budget year. Trustee Chief DeRaedt stated that there was already a budget in place for that and it was the use of the Clothing Allowance.
ii. FF Ryan made a motion to approve up to but not to exceed $1,200.00 for the purchase of Class A uniforms for FF Delgado, FF Walker, and FF Folkerts. The motion was seconded by FF Williams.
    1. Vice Chair Forsberg, Yea
    2. Treasurer Marino, Yea
    3. Secretary Geyman, Yea
    4. Trustee Rosner, Yea
    5. Trustee Landwer, Not Present
    6. Trustee Chief DeReadt, Nay
    7. FF Ryan, Yea
    8. FF Muscavitch, Yea
    9. FF Borst, Yea
    10. FF Williams, Yea
    11. Deputy Chief Olsen, Yea
    12. FF Wisz, Yea
    13. FF Sypura, Yea
    14. FF Gualdoni, Yea
    15. FF Menzimer, Yea
    16. FF Odisho, Yea
    17. FF Folkerts, Yea
iii. The motion passes 15 Yea, 1 Nay, 1 not present

c. Replacement of the refrigerator at Station 4. Lt. Angelo
    i. Treasurer Marino presented for Lt. Angelo for a replacement refridgerator for Station 4. FF Williams questioned Deputy Chief Olsen whether the City planned on contributing towards the replacement of the refridgerator which is from 1991. Deputy Chief Olsen stated that the answer was no because the city practice is that it is still working so it does not need to be replaced.
    ii. Treasurer Marino made a motion to purchase the GE Café Refridgerator with a purchase price not to exceed $2,800.00 for the purchase, installation, and removal of the old unit. The motion was seconded by FF Rosner.

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1. Vice Chair Forsberg, Nay
2. Treasurer Marino, Yea
3. Secretary Geyman, Nay
4. Trustee Rosner, Yea
5. Trustee Landwer, Nay
6. Trustee Chief DeReadt, Nay
7. FF Ryan, Yea
8. FF Muscavitch, Yea
9. FF Borst, Yea
10. FF Williams, Yea
11. Deputy Chief Olsen, Nay
12. FF Wisz, Yea
13. FF Sypura, Yea
14. FF Gualdoni, Yea
15. Lt Bedore, Yea
16. FF Kempe, Yea
17. FF Delgado, Yea
18. FF Menzimer, Yea
19. FF Odisho, Yea
20. FF Folkerts, Yea

iii. Motion passed 15 Yea, 5 Nay

d. 4 walnut plaques/102 name plates. Engraving past 100 years members names, header plate each plaque, Fire and EMS logo top of each plaque. Request for up to but not exceeding $3,000.00 for the project. DC Olsen

i. Deputy Chief Olsen presented the motion to purchase 3 2'x3' wooden plaques to be placed at Station 1 to represent the names of members of the Crystal Lake Fire RescueDepartment in its first 100 years. The plaques would be purchased through Dyna Comp in Crystal Lake, IL.

ii. FF Williams questioned Deputy Chief Olsen and Trustee Chief DeRaedt why the membership should purchase plaques when there is a plaque currently at Station one when the argument not to buy new refridgerator is that the current is old but works. DC Olsen stated that the current board of former members is in disrepair and is not large enough to accommodate all the names of past members. FF Williams also questioned how buying retirement plaques would be considered a benefit to the membership. No response given by the membership.

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iii. Deputy Chief Olsen made a motion to purchase 3 walnut retirement plaques from Dyna Comp not to exceed $3,000.00. Motion seconded by Vice Chair Forsberg.
1. Vice Chair Forsberg, Yea
2. Treasurer Marino, Nay
3. Secretary Geyman, Nay
4. Trustee Rosner, Nay
5. Trustee Landwer, Not Present
6. Trustee Chief DeReadt Nay
7. FF Ryan, Yea
8. FF Szatkowski, Nay
9. FF Borst, Nay
10. FF Williams, Nay
11. Deputy Chief Olsen, Yea
12. FF Wisz, Yea
13. FF Sypura, Yea
14. FF Gualdoni, Yea
15. Lt. Bedore, Yea
16. FF Kempe, Yea
17. FF Menzimer, Yea
18. FF Odisho, Yea
19. FF Folkerts, Yea

iv. The motion passes 11 yea, 7 Nay, 1 Not Present

e. Weber Summit S-420 grill for Station 4. Natural gas fitting, delivery, haul away, and grill cover. FF/PM Seyl
i. Not presented

f. Upgrade of Comcast service to HD cable. FF/PM Muscavitch
i. FF Muscavitch presented the motion to purchase a upgrade to the current cable service to HD service. This would include the exchange of all current cable boxes for HD cable boxes at the same cost and a $9.99 upgrade fee per month.
ii. FF Muscavitch made a motion to upgrade the cable tv service to hd for a total of and not to exceed $900.00 a year. Motion seconded by Treasurer Marino.
1. Vice Chair Forsberg, Nay
2. Treasurer Marino, Yea
3. Secretary Geyman, Yea
4. Trustee Rosner, Yea

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5. Trustee Landwer, Nay
6. Trustee Chief DeReadt, Nay

iii. The motion failed due to a tie vote and the lack of the Chair being present to cast a vote to pass or deny a motion.

g. Office Supplies for Treasurer. FF/PM Marino
   i. Treasurer Marino made a motion to request $150.00 in funds to purchase office items to be used by the Treasurer for Board business. Motion seconded by Secretary Geyman.
      1. Vice Chair Forsberg, Yea
      2. Treasurer Marino, Yea
      3. Secretary Geyman, Yea
      4. Trustee Rosner, Yea
      5. Trustee Landwer, Not Present
      6. Trustee Chief DeReadt, Nay
   ii. Motion passed 4 Yea, 1 Nay, 1 Not Present

h. Streamlight jacket lights and helmet lights. FF/PM Lucas
   i. Not Presented

i. Coffee Bean Purchase. FF/PM Aiello
   i. FF Muscavitch presented a request for FF Aiello for the one year purchase of coffee from PI Coffee Roasters to include free delivery of product.
   ii. Trustee Chief DeRaedt commented that the tax payers already pay for coffee and that the new coffee would cost more and that he did not approve of the purchase. The City pays $1,270 per year for the coffee for the Department which includes filters.
   iii. FF Williams commented that the Union would purchase coffee grinders for the all stations if needed for the new coffee
   iv. Motion made by FF Muscavitch to purchase a one year supply of coffee from PI Coffee Roasters to include free delivery and not to exceed $2,600.00. Motion seconded by Trustee Rosner.
      1. Vice Chair Forsberg, Nay
      2. Treasurer Marino, Yea
      3. Secretary Geyman, Yea
      4. Trustee Rosner, Yea
      5. Trustee Landwer, Not Present
      6. Trustee Chief DeReadt, Nay
      7. FF Ryan, Yea
      8. FF Muscavitch, Yea

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9. FF Borst, Yea
10. FF Williams, Yea
11. Deputy Chief Olsen, Nay
12. FF Spivey, Yea
13. FF Wisz, Nay
14. FF Gualdoni, Yea
15. Lt. Bedore, Nayy
16. FF Kempe, Nay
17. FF Menzimer, Nay
18. FF Odisho, Yea
19. FF Folkerts, Yea
20. Lt Stevenson, Nay

v. The motion passed 11 Yea, 7 Nay, 1 Not Present

XIII. Other Business

a. Discussion by Trustee Fire Chief Paul DeRaedt on Annual Training for the Illinois Attorney General for FOIA and Open Meetings Act.

1. Trustee Chief DeRaedt commented that he would like to have the Board members conduct the FOIA and Open Meetings Act training annually instead of having Board members only complete the training when they are newly elected or elected to new term. The Board unofficially acknowledged this would be a positive thing. The topic will be added to the agenda for action at the next meeting.

XIV. Closing

a. None.

XV. Announcement of Next Meeting

a. Vice Chair Forsberg announced the next meeting to be July 6, 2016 at 6:30 pm in room P105. City of Crystal Lake Municipal Complex. 100 West Woodstock Street Crystal Lake, IL 60014.

XVI. Motion to Adjourn

a. Motion made by Vice Chair Forsberg and Seconded by Secretary Geyman. None opposed at 8:25 pm.