MINUTES
Historic Preservation Commission
June 12, 2016
Crystal Lake Brewery, 150 N. Main Street, Crystal Lake, IL

1) Call to Order
L. Atwood called the meeting to order at 3:30 p.m.

2) Roll Call/Attendance
The following Commission members were present: LeeAnn Atwood, Diana Kenney, Lisa Solak, Bob Wyman and Jim Wyman. Sarah Jackowiak and Linda Spencer were absent. Staff member Elizabeth Maxwell was present.

3) Public Comment
Pam Wyman (wife of Jim Wyman), Pam Wyman (wife of Bob Wyman), John Cappi, Jim and Donna Baer were in the audience and spoke as to how well the tour went.

4) Approval of Minutes of the May 5, 2016 Regular Meeting
D. Kenney made a motion to approve the minutes of the May 5, 2016 regular meeting. L. Solak seconded the motion. On voice vote all members voted aye. Motion passed.

5) 401 Country Club Certificate of Appropriateness and Grant Request
Staff was representing the petitioner and provided a brief explanation of their request. J. Wyman asked about Lakeside's management of the property. D. Kenney stated that they were doing a good job. This porch replicates the original porch. This porch was constructed in the 1990s. D. Kenney make a motion on the Certificate of Appropriateness. L. Atwood seconded the motion. On voice vote all members voted aye. Motion passed. D. Kenney made a motion to approve the grant request. L. Solak seconded the motion. On voice vote all members voted aye. Motion passed.

6) 2016 Trolley Tour
Pam Wyman stated that there were about 10 tickets left the day of for sale. D. Kenney stated ticket times needed to be checked on the tickets as passengers entered the trolley as they believe there were extra people on the first tour since they ran out of seats. L. Solak said they needed some signage on the tables to help people navigate where tickets were and where the souvenirs were. It was suggested that the tables could be pushed together and have one long table for selling items. There would need to be separate cash boxes.

It was stated that they needed more signs to go on the trolley. They will look at ordering these for next year's tour. The tours sold out again and only 6 people were turned away. The ticket money needs to be picked up more often. L. Atwood suggests a meeting with Heisler's staff with donuts prior to the tour to go through the book to help educate the staff. D. Kenney suggests to go over there now and thank them for their help. J. Wyman donated the money to purchase the donuts and B. Wyman agreed to go over and meet with the staff to talk with them and thank them for their help with ticket sales.

No one heard any complaints about the increase in the ticket sales price. L. Atwood would like the publisher version of the book so she can prepare her notes from the actual text. It was noted that the letters to the homeowners went out late. D. Kenney stated that the City's number should be on the poster.

Next year they will remember to bring rubber bands to hold down the mic button. There were many microphone issues this year again on the trolleys. J. Wyman said it would be nice to

present before Council and invite them on the tour next year. Next year will be the 20th anniversary. The commission members had several ideas on where to go for the 2017 tour.

7) Member Inquiries and Reports

They said there would be no meeting in July. The commission asked about the property maintenance letter for the Hale House.

D. Kenney stated that Spence has resigned from the Commission.

8) Adjournment

There being no further business B. Wyman made a motion to adjourn the meeting at 4:51 p.m. L. Solak seconded the motion. On voice vote, all members voted aye.