MINUTES
Historic Preservation Commission
February 2, 2017
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

Acting as pro-tem chair L. Solak called the meeting to order at 7:30 p.m.

2) Roll Call/Attendance

The following Commission members were present: Hamilton Hale, Diana Kenney, Ron Scherf, Lisa Solak, Bob Wyman and Jim Wyman. Jorge Tobias III was absent. LeeAnn Atwood arrived at 7:34 and took over the meeting. Staff member Elizabeth Maxwell was present.

3) Public Comment

No public comment.

4) Approval of Minutes of the January 5, 2017 Regular Meeting

B. Alt had asked about the windows Alano Club was proposed with the newer windows on the inside. L. Atwood made a motion to approve the minutes of the January 5, 2017 regular meeting. J. Wyman seconded the motion. On voice vote all members voted aye, D. Kenney abstained. Motion passed.

5) Annual Budget Review

The members reviewed the budget numbers from the past year. D. Kenney suggested that the commission set aside money for four grants, which would be $2,000. They should also plan for additional expenditures including the training at the Colonel Palmer house and Summer Sundays. The commission talked about other projects that could be funded. J. Wyman suggested a podcast to be put on the website including a walking tour. L. Atwood suggested the plaques or markers for the historic properties downtown. L. Atwood made a motion to set aside $2,000 for grants, $500 for training through the Historical Society, $1,000 for special projects and additional costs for the trolley tour. J. Wyman seconded the motion. On voice vote all members voted aye, D. Kenney abstained from the vote on the $500 for the Historical Society.

6) Ordinance Review

The commission discussed allowing people to apply for grants annually rather than every 2 years. D. Kenney made a motion to amend the grant application to reflect that change. L. Atwood seconded the motion. On voice vote all members voted aye.

7) 2017 Trolley Tour

D. Kenney stated she would be handling the book in Sarah's absence and everything is due by April 15th. The commission discussed several dates to go to the Colonel Palmer House for research and decided on February 11th at 9:30 am. B. Alt asked if there are public hours for the Colonel Palmer House, to which D. Kenney responded yes the 1st Saturday of the month from 11-4. B. Wyman said that he has been unable to find much information on the Rectory Building behind the Dole Mansion. D. Kenney said that the Colonel Palmer House has lots of research on that property. The members talked about the various houses they were working on. D. Kenney suggested R. Scherf work with B. Wyman to provide some information on some of the houses that might have been moved. B. Wyman will call the trolley tour company to reserve the trolley.

8) Member Inquiries and Reports

The house at Pomeroy and Grove is being renovated. The Sauk Trail Archeological Society will be active next month. The Jenner House is going up for auction. L. Atwood requested that the item to remove Jorge Tobias from the commission be put on the next agenda.

9) Adjournment

There being no further business L. Atwood made a motion to adjourn the meeting at 8:25 p.m. L. Solak seconded the motion. On voice vote, all members voted aye.