MINUTES
Historic Preservation Commission
August 5, 2004
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

The meeting was called to order at 8:00 p.m. on August 5, 2004, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Brice Alt, Chair, Diana Kenney, Tom Nemcek, Sandy Price, and Sue Riegler. Also present were Eric Helm, Assistant to the City Manager, Greg Keller, George Lane, Eileen Lane and Elizabeth Payne.

III. Public Presentation

Greg Keller introduced Elizabeth Payne who lives at 195 Lakeshore Drive. She owns a house that she is considering landmarking, but would like to observe the landmarking process before applying for landmark status. Greg Keller announced that the "Rosati house" had been sold to his neighbor and will most likely be restored. He also stated that Member Nemcek installed two new windows in the Dole Mansion. The Commission also discussed Member Nemcek's possible future involvement in the Lakeside Legacy organization. Greg Keller stated that a Commission meeting could be held in the Dole Mansion and he invited people to attend several events to introduce people to the Dole Mansion.

IV. Approval of Minutes of the June 3, 2004, Regular Meeting

Member Kenney moved to approve the amended minutes of the June 3, 2004 meeting, with the change of "Mary *Boza*", to "Mary *Oberhart*". This change will be reflected throughout the minutes. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.

V. Public Hearing on the Historic Landmark Application for 263 King Street.

Mr. George Lane, the owner of 263 King Street, announced his intention to landmark his house. He thanked Member Kenney for assisting him in the landmarking process. He outlined the history of his house and stated he purchased it seven years ago. It took him two years of full-time work to rehab the home. He described the original cabin and the eventual expansion of the home. He also mentioned several items of historical interest that he located on the property. Member Nemcek moved to recommend to the City Council approval of the application for landmark status for the Pierson House, 263 King Street, and the adoption of an ordinance designating the Pierson House, 263 King Street, as a Historic Landmark. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.

Mr. Lane asked how many properties are landmarked in the City. Member Kenney said seven properties are currently landmarked, and that 263 King Street would be the eighth landmarked property. Mr. Lane said he was happy to be one of the landmarked properties. Member Kenney stated that Mr. Lane should assemble a short presentation for the City Council for Tuesday, August 17.

VI. Discussion of Certificate of Appropriateness for 70 N. Caroline St.

Chair Alt asked member Nemcek to introduce this item. Member Nemcek stated that he would like to construct a new porch to approximate the original porch at the back door of 70 N. Caroline. Member Kenney moved to approve the certificate of appropriateness for 70 N. Caroline per the application and porch design plans submitted by Member Nemcek dated July 27, 2004. Member Price seconded the motion. On voice vote, all voted aye. Member Nemcek abstained. Motion passed.

VII. Discussion of the 2004 Heritage Tour

Member Riegler submitted the Heritage Tour funds to Eric Helm. Member Kenney asked for a treasurer's report of the Commission funds for next meeting. Member Riegler stated that she heard people mention College Street as a possible 2005 Tour location. Member Alt stated that he would like to share ways to improve the Tour for the homeowners next year.

VIII. Discussion of Commission Vacancy

The Commission asked for a press release regarding the vacancy. Eric Helm stated that he would submit a press release as soon as possible. The vacancy will also be reported in the next City newsletter. Member Kenney stated that the Commission should begin looking for people to fill the commission vacancy.

IX. Discussion of the Commission Website

Member Kenney announced the most recent changes to the Commission website. She agreed to be the main contact for Greg Fettes for changes to the website. Member Price agreed to submit changes to the "News" section. City resident, Elizabeth Payne, offered several suggestions for the website. She suggested adding biographical sketches of the Commission members, a guide to landmarking that would explain the benefits of landmarking, and information on how to modify a landmarked property. Member Nemcek said the landmarking page on the website should be improved. He made a step-by-step guide to landmarking that he stated should go on the website. Member Nemcek offered to improve the "History" section of the website. He also suggested placing the Heritage Tour booklets on the site. Discussion then occurred regarding the organization of another award banquet for restored properties.

X. Member Inquiries and Reports

Chair Alt asked when the City would complete the new Municipal Complex building. Eric Helm stated that the City would move in late August and early September 2004. The first Council meeting will most likely occur on September 21 or October 5. The Commission also asked if it could have a file cabinet or some storage space in the new building. Eric Helm stated that this is most likely possible.

XI. Chair's Report

There was no report.

XII. Adjournment

There being no further business, Member Riegler moved to adjourn the meeting at 9:30 p.m. Member Nemcek seconded the motion. On voice vote, all voted aye; motion passed.