MINUTES
Historic Preservation Commission
September 2, 2004
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

The meeting was called to order at 8:00 p.m. on September 2, 2004, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Brice Alt, Chair, Diana Kenney, Tom Nemcek, Sandy Price, and Sue Riegler. Also present was Eric Helm, Assistant to the City Manager.

III. Public Presentation

There was no public presentation.

IV. Approval of Minutes of the August 5, 2004, Regular Meeting

Member Kenney moved to approve the minutes of the August 5, 2004 meeting. Member Riegler seconded the motion. On voice vote, all voted aye. Motion passed.

V. Discussion of the 2004 Heritage Tour

Chairperson Alt proposed that the Commission create a handout for homeowners, "What to Expect on the Day of the Tour". He felt there was some confusion regarding communication with the docents. Member Kenney stated that some homeowners felt abandoned by the docents. She stated that confusion existed as to who were docents. Chairperson Alt recommended nametags in the future. Member Price felt that the Commission members should view the houses before the tour to ensure the Commission saw all houses.

Member Nemcek proposed that the Tour house homeowners fill out a questionnaire. Chairperson Alt and Member Kenney felt this might be difficult. Member Kenney stated that the Commission should just ask for comments instead of presenting questions. Discussion then turned to where the 2005 tour should be held. Member Riegler proposed Elmhurst Street. Member Kenney asked about Center Street, specifically the northeast corner of Center and Caroline. Member Nemcek said a committee should run the tour, as for the 2004 Heritage Tour.

VI. Discussion of Commission Vacancy

The Commission asked for a press release regarding the vacancy. Eric Helm stated that he would submit a press release as soon as possible. The vacancy will also be reported in the next City newsletter.

VII. Discussion of the Commission Website

Member Nemcek gave, "The guide for landmarking a structure", to staff representative Eric Helm to place on the website. Member Price also mentioned that she has a segment for the news portion of the website.

VIII. Member Inquiries and Reports

Member Kenney mentioned that the Pierson house may be sold, and the purchaser has some questions regarding the landmark status of their home. Member Kenney referred her to the Commission website.

Member Nemcek presented $160.00 for the purchase cost of a landmark plaque. Member Nemcek asked when the Pierson house was constructed? Member Kenney stated that the Commission should investigate the date further. Chairperson Alt recommended writing the decade of construction. Member Kenney stated that she would investigate at the society among her archives.

Member Kenney stated that when the Raue house plaque arrives, the Commission might want to have a press release or organize an event. She also mentioned that the Dole Mansion would have an open house. She announced that the Conference on Illinois history would occur on October 27-29.

IX. Chair's Report

There was no report.

X. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 8:45 p.m. Member Price seconded the motion. On voice vote, all voted aye; motion passed.