MINUTES
Historic Preservation Commission
May 6, 2004
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

The meeting was called to order at 8:10 p.m. on May 6, 2004, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Greg Keller, Chairperson, Brice Alt, Tom Nemcek , Sandy Price, and Sue Riegler. Also present was Eric Helm, Assistant to the City Manager, and Allan Visin.

III. Public Presentation

There was no one in the public who wished to give a presentation.

IV. Approval of Minutes of the April 1, 2004, Regular Meeting

Member Price noted that Schawn, is misspelled in the April 1, 2004 minutes, and should be spelled with one "n". Member Alt moved to approve the minutes of the April 1, 2004 meeting, as amended. Member Price seconded the motion. On voice vote, all voted aye. Motion passed.

V. Request for Reimbursements

Chairperson Keller introduced and announced several requests for reimbursements. The following individuals requested reimbursement, Member Kenney, $185.97; Member Alt, $36,09; Member Price, $72.00; and Member Riegler, $62.00 for Crystal Lake Lions Club for next year's Heritage Tour advertisement. Member Nemcek made a motion to approve the aforementioned reimbursements. Member Alt seconded the motion. On voice vote, all voted aye. Motion passed.

VI. Approval of the Issuance of Façade Grant Funds – Colonel Palmer House

Chairperson Keller introduced the Façade Grant for Colonel Palmer House. Member Alt visited the site and felt the improvements were appropriate. The Commission reviewed the material submitted by the Crystal Lake Park District and found the improvements consistent with the original application. Member Nemcek moved to approve the grant request for $500.00 for the Colonel Palmer House door installation. Member Price seconded the motion. On voice vote, all voted aye. Motion passed.

VII. Discussion of the 2004 Heritage Tour

Member Alt announced that he reviewed the Tour booklet and gave Member Kenney additional pictures. Member Alt stated that Member Kenney needed to add a few items, but the brochure is close to completion. It was announced that no tickets were sold this weekend. Member Price presented a list of docents to the Commission. She needs additional docents and is asking members of various civic organizations for volunteers. She announced that a home on Elmhurst

might be willing to participate in next year's heritage tour. Member Price said she had a list of possible docents and Member Nemcek offered input and suggestions for the docent schedule. Member Nemcek said he would get back to Member Price with two docent names. Member Price would like a total of two additional people as docents. She handed out what she is preparing for each house. Member Nemcek said that Member Kenney might have some individuals for docents at the Raue house. Member Nemcek will set up the table and tents and lawn chairs and suggested that Member Heisler sit at the table. Member Price presented a picture from the 1940's Schwan house.

Member Alt felt the Commission should discuss Tour advertising. Chairperson Keller said he is contacting the Chicago Tribune. The posters are completed and Member Price and Member Riegler said they would distribute the posters around town, specifically in the downtown area. Others said they would assist in distributing the posters. Member Nemcek said the posters should go up when the tickets are on sale. The Commission commended Member Alt on the Tour poster. Regarding the banner, the Commission would like to place the banner near main beach and then move it to the Schawn house. Sue would also like to park the history bus on the street. She will contact the City if parking restrictions need lifting, however, the Commission said that plenty of parking currently exists. The Commission commended Member Price on her work in organizing the docents.

VIII. Discussion of Commission Website

Chair Keller said the Website still needs pictures. The Commission said further discussion of the website is waiting on Member Kenney to bring some possible pictures for the website. Therefore, the Commission deferred website discussion.

IX. Member Inquiries and Reports

The Commission discussed the Dole Mansion and possible lead paint threats. Chairperson Keller discussed some ways to remediate these concerns. There is discussion on the Lakeside Legacy that Landmarking will tie the hands of those restoring the Dole Mansion. Chair Keller is concerned that if the Dole Mansion was landmarked, that this might delay the restoration process. Chair Keller presented some additional information on other houses near the Lake.

X. Chair's Report

Chair Keller said he is considering not asking to be reappointed to the Commission and the Chairperson position. Chair Keller commended the Commission on its impact and said he would like a new Chairperson to bring new ideas to the Commission.

XI. Adjournment

There being no further business, Member Price moved to adjourn the meeting at 9:15 p.m. Member Riegler seconded the motion. On voice vote, all voted aye; motion passed.