MINUTES
Historic Preservation Commission
October 6, 2005
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

Chair Alt called the meeting to order at 8:00 p.m. on October 6, 2005, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Chair Alt, Diana Kenney, Tom Nemcek, and Sue Riegler. Also present was Michelle Rozovics from 263 King Street and Eric Helm, Assistant to the City Manager.

III. Public Presentation

There was no public presentation.

IV. Approval of Minutes of the September 1, 2005 Regular Meeting

Chair Alt mentioned that agenda item five (V.) of the September 1, 2005 meeting should be revised to state, "Member Kenney noted several facts regarding the building and mentioned that the exterior ~~brick~~ *stones* will need repair." Member Kenney moved to approve the minutes of the September 1, 2005 regular meeting as amended. Member Riegler seconded the motion. On voice vote, all voted aye. Motion passed.

V. Review of Façade Grant Application and Certificate of Appropriateness for 263 King St.

Helm stated that the Commission should consider the Certificate of Appropriateness for 263 King Street, before considering the Façade Grant Application. Michelle Rozovics, the owner of 263 King Street, presented her request for the replacement of a chimney and flashing. After reviewing and discussing the request for the certificate of appropriateness, Member Kenney moved to approve the certificate of appropriateness for 263 King Street per the application submitted to the Crystal Lake Planning and Economic Development Department. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.

Following the approval of the Certificate of Appropriateness, Rozovics presented her request for a façade grant to repair the chimney and flashing. Following discussion, Member Nemcek moved to approve the grant request for 263 King Street, for 50% of the restoration cost, with a maximum amount of $500.00, with the condition that the project be completed per the application. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.

VI. Discussion of Heritage Tour – Future Locations / Tour Binders

The Commission confirmed the meeting on Saturday, October 15 at 9:00 AM at the Raue House, 25 W. Crystal Lake Avenue. The purpose of this meeting will be to assemble documents and materials from all previous Tours into one central location.

Member Nemcek mentioned Williams Street as a possible future tour location. He agreed to

take pictures of this area. Member Kenney mentioned Crystal Lake Avenue, near Oak Street, as a possible future tour location.

VII. Discussion of Design Guidelines for Certificate of Appropriateness

Each Commission member shared the result of his or her search of design guidelines from various historic preservation commissions. Chair Alt asked Commission members to read the assembled documents and identify desirable sections for the City's future design guidelines.

VIII. Discussion of Landmarking Information Sheet

Chair Alt is comfortable with the information sheet he assembled, and feels it should be placed on the website.

IX. Discussion of Commission Website

The Commission noted that the Pierson house was not listed on the website as a landmarked structure. Chair Alt agreed to provide the text or find someone to write the text. The Commission also felt the website's "News" section should highlight the Commission's City Hall display case. Chair Alt agreed to ask Sandy Price to write this section.

X. Member Inquiries and Reports

The Commission discussed the purchase of UV protection paper for the display cabinet. Member Nemcek stated that the Commission should consider purchasing this item. Member Kenney stated that the Commission should focus on architecture, instead of displays that may be "light sensitive", including clothing. Regarding future displays, Member Riegler and Wyman will create a display in January regarding snow pictures.

Member Kenney stated that this year's Historical Society Cemetery walk was the best attended of any previous walks. Chair Alt mentioned that the Dole Mansion letter is completed and he is waiting on the acquisition of addresses before mailing the letter. Member Kenney informed the Commission that she received a call from HGTV looking for unique home stories for a television episode. Member Nemcek stated that the Commission should encourage more people to landmark their homes. Member Riegler announced that she is organizing oral histories for a class. She will perform the recording of the histories on November 6th, at the Crystal Lake Public Library from 1-5 PM. She invited the Commission to attend.

XI. Chair's Report

Chair Alt announced a conference on Illinois history and asked if anyone wished to attend. He also shared a new landmarking program by the LPCI for "sacred places". Chair Alt stated that he received the application material for the State grant, which is due on November 12, 2005. He will send an e-mail to everyone regarding the grant process and possible projects.

XII. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 9:00 p.m. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.