MINUTES
Historic Preservation Commission
September 1, 2005
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

Chair Alt called the meeting to order at 8:00 p.m. on September 1, 2005, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Chair Alt, Diana Kenney, Tom Nemcek, Sandy Price, Sue Riegler and Bob Wyman. Also present was Steve Delaney from the Alano Club of Crystal Lake and Eric Helm, Assistant to the City Manager.

III. Public Presentation

There was no public presentation.

IV. Approval of Minutes of the August 4, 2005 Regular Meeting

Member Kenney moved to approve the minutes of the August 4, 2005 regular meeting. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.

V. Public Hearing for Landmark Designation of 36 North Virginia Avenue

Chair Alt opened the public hearing to discuss the landmark designation application of 36 N. Virginia Avenue. The Commission reviewed the study produced by the City's Planning and Economic Development Department that documented the historic, architectural and aesthetic significance of the structure. Chair Alt introduced Mr. Steve Delaney, the owner of the property, to the Commission and asked him about the future plans for the property. Mr. Delaney wished to restore several items on the exterior of the house and, in the future, apply for façade grant funds from the Commission to fund the restorations. Member Kenney noted several facts regarding the building and mentioned that the exterior brick will need repair. Following additional discussion, Member Nemcek moved to recommend that the City Council approve historic landmark designation for 36 N. Virginia Avenue, commonly known as the Columbus Wallace House. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.

VI. Discussion of Heritage Tour – Future Locations / Tour Binders

Each Commission member shared pictures that he or she took from various streets that can be considered for future Tours. Member Nemcek and Wyman asked how the Commission hoped to use the pictures. Member Price stated that the designation of a street for the Tour, one year in advance of the Tour, would make homeowners more comfortable about placing their homes on the tour since the homeowner would have more time to prepare his or her home. Member Nemcek hoped to invite future participants to the December planning meeting. The Commission commended Member Price on her excellent organization of her pictures on a map. Member Price agreed to organize all the pictures into the map format and distribute it at the November 2005 meeting.

Regarding the Tour organizational binder, the Commission agreed to meet on Saturday, October 15 at 9:00 AM at the Raue House, 25 W. Crystal Lake Avenue. The purpose of this meeting will be to assemble documents and materials from all previous Tours into one central location.

VII. Discussion of Design Guidelines for Certificate of Appropriateness

Each Commission member shared the result of his or her search of design guidelines from various historic preservation commissions. Member Price distributed the table of contents from the Naperville guidelines and recommended that Commissioners divide the items on the table of contents and report to the Commission with information. The Commission then divided the items and agreed to report at a future time.

VIII. Discussion of Landmarking Information Sheet

Chair Alt asked the Commission to review his document titled, "Why Plaque a Property?" and determine whether it should be placed on the website. Member Kenney asked why information regarding the preservation easement was included. Chair Alt responded that the easement existed as another way to preserve a property. The Commission agreed the document should be placed on the website.

IX. Discussion of Commission Website

The Commission discussed pictures to be placed on the website section titled, "Lost Crystal Lake".

X. Member Inquiries and Reports

Chair Alt distributed a flyer for an event organized by the McHenry County Historical Society. Member Riegler expressed concern regarding parking on Oriole Trail. Member Wyman asked about the proposed letter to the Lakeside Legacy Foundation. After discussion, Chair Alt agreed to prepare a draft letter and distribute it to the Commission for review.

XI. Chair's Report

There was no Chair's Report

XII. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 9:15 p.m. Member Riegler seconded the motion. On voice vote, all voted aye. Motion passed.