MINUTES
Historic Preservation Commission
August 4, 2005
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

Chair Alt called the meeting to order at 8:05 p.m. on August 4, 2005, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Chair Alt, Jim Heisler, Diana Kenney, Tom Nemcek, Sandy Price, Sue Riegler and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

III. Public Presentation

There was no public presentation.

IV. Approval of Minutes of the July 7, 2005 Regular Meeting

Member Kenney moved to approve the minutes of the July 7, 2005 regular meeting. Member Riegler seconded the motion. On voice vote, all voted aye. Chair Alt and Member Nemcek abstained. Motion passed.

V. Façade Grant Submissions

Regarding the façade grant reimbursement for 25 W. Crystal Lake Avenue, the Commission reviewed pictures and receipts from the owners, demonstrating that the painting was completed per the application. Member Nemcek moved to approve 50% of the painting costs or $450.00. Member Price seconded the motion. On voice vote, all voted aye. Member Kenney abstained. Motion passed.

Regarding the façade grant application for 25 W. Crystal Lake Avenue, Member Kenney presented the application for $235.00 or 50% of the total amount. This application would assist in the repair of the front wooden porch. After discussing and reviewing the façade grant application, Member Nemcek moved to approve the grant request for 25 W. Crystal Lake Avenue, for 50% of the restoration cost, with a maximum amount of $500.00, with the condition that the project be completed per the application. Member Riegler seconded the motion. On voice vote, all voted aye. Member Kenney abstained. Motion passed.

Regarding the façade grant application for 127 College Street, the Commission reviewed the application for a new screen door. Member Nemcek stated that the material of the proposed door might look worn after several years. It was recommended that Member Nemcek, or a member of the Commission provide the owners of 127 College Street advice about the door's material. Member Riegler moved to approve the grant request for 127 College Street, for 50% of the restoration cost, with a maximum amount of $500.00, with the condition that the project be completed per the application. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.

VI. Evaluation of 2005 Heritage Tour

City staff Helm presented the Commission with the current Commission account balance of $6,253.73.

Member Wyman presented possible streets for future housewalk tours including, Ringling Road, Pierson and Eagle Street, Dole Avenue, College and Grove Street. The Commission discussed these and other streets. Member Price recommended that the Commission invite individuals from several different streets to the yearly housewalk information meeting. Member Nemcek recommended that each Commission member volunteer to visit each street and provide an update to the Commission regarding possible housewalk homes.

VII. Discussion of Future Commission Projects

Chair Alt asked which projects the Historical Society was pursing on his list of future Commission projects. Member Kenney stated that the Commission and Society could work together on the microfilm project. In addition, grant funding could be available. She also stated that the society is working on surveying Sears's homes.

The Commission discussed the schedule for the City Hall display case. Other projects discussed were historical surveys, design guidelines, and a new Commission member binder. Regarding design guidelines, Member Price mentioned that the Commission should survey other community guidelines and locate items that could be included in future Commission guidelines. Member Nemcek recommended a special "brainstorming" session for this topic.

The Commission also discussed creating a housewalk binder, which would provide guidelines on the organization of the tour. Member Nemcek offered to have a meeting at his house where Commission members could bring their collections of tour documents from past tours. It was discussed that this meeting could occur in September 2005.

Regarding the coloring book, Chair Alt stated that the Commission might put this project on hold; however, it was noted that grant funding is available, with the application due in November.

VIII. Discussion of Commission Website

The Commission discussed pictures it wished to place on the website.

IX. Member Inquiries and Reports

Member Nemcek stated that the Commission should contact the Lakeside Legacy and recommend that the Dole Mansion be plaqued as a landmarked structure. Member Kenney stated that a letter should be written offering the Commission's assistance as a resource for landmarking the Dole Mansion. Member Riegler expressed some concern over a letter from the Commission. She stated that a member of the Commission should approach the Lakeside Legacy as a concerned citizen. After discussion, Member Kenney offered to write a draft letter and e-mail it to the Commission for comments and review. She volunteered to present the letter to the Legacy and discuss landmarking.

X. Chair's Report

There was no Chair's report.

XI. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 9:48 p.m. Member Riegler seconded the motion. On voice vote, all voted aye. Motion passed.