MINUTES
Historic Preservation Commission
June 2, 2005
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

The meeting was called to order at 8:05 p.m. on June 2, 2005, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Brice Alt, Chair, Diana Kenney, Tom Nemcek, Sandy Price, Sue Riegler and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

III. Public Presentation

No one from the public wished to make a presentation.

IV. Approval of Minutes of the May 5, 2005 Regular Meeting

Member Kenney moved to approve the minutes of the May 5, 2005 regular meeting. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.

V. Discussion of 2005 Heritage Tour

Chair Alt gave a report regarding current ticket sales. Member Kenney and Wyman reported that publicity was completed, except for notifying the *Northwest Herald*. Member Nemcek expressed disappointment over the current level of ticket sales. Several Commission members said the current Tour date might conflict with graduations and graduation parties. Member Wyman asked if the Commission ever considered changing the date of the Tour, and stated that if the Tour occurred one week later, the attendance may improve. Member Nemcek stated that one week earlier could also be a possibility; however, poor weather may affect attendance if the Tour is scheduled earlier. The Commission agreed to discuss the date at another time.

Member Riegler asked the Commission where Tour promotional lawn signs should be installed. The Commission discussed various community locations, including the Commission member's homes. Member Nemcek submitted a receipt for 450 pairs of Tour slippers for Tour participants. The Commission felt that each pair should last two years. Member Riegler also submitted a receipt for signs. Member Price distributed a packet of information to each Commissioner, which included instructions for Tour docents. Several Commission members inquired as to what the docents should say to Tour participants. Member Nemcek and Kenney stated that docents should limit the verbal discussion of the house.

VI. Discussion of the Commission Website

Member Kenney viewed the website, and all the items are in order and updated.

VII. Member Inquiries and Reports

Member Kenney updated the Commission on the May 22, 2005 headstone dedication for a soldier who died during the Civil War. She stated that the dedication was well attended. She

also told the Commission that she received several inquiries about historical items through the City's website.

Member Kenney stated that members of Crystal Lake Alcoholics Anonymous have contacted her about the historical landmark status of the Alcoholics Anonymous house in Crystal Lake. The Commission agreed to have a regularly scheduled July meeting on Thursday, July 7, 2005.

VIII. Chair's Report

No Chair's Report

IX. Adjournment

There being no further business, Member Riegler moved to adjourn the meeting at 9:05 p.m. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.