MINUTES
Historic Preservation Commission
May 5, 2005
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

The meeting was called to order at 8:05 p.m. on May 5, 2005, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Brice Alt, Chair, Diana Kenney, Tom Nemcek, and Sandy Price. Also present was Eric Helm, Assistant to the City Manager.

III. Public Presentation

No one from the public wished to make a presentation.

IV. Approval of Minutes of the April 7, 2005 Regular Meeting

Member Price stated that the section of the minutes regarding the approval of the minutes should clarify that, "Member Kenney ~~Price~~ stated that minutes regarding the Heritage Tour", should be changed. Member Kenney moved to approve the minutes of the April 7, 2005 regular meeting as amended. Member Price seconded the motion. On voice vote, all voted aye. Motion passed.

V. Discussion of Commission Website

The Commission agreed to discuss this item prior to the discussion of the Façade Grant Application and Heritage Tour, due to Member Nemcek's absence. Chair Alt agreed to forward the information for the website to Eric Helm, as well as Greg Fettes. Chair Alt stated that it is imperative that the poster for the 2005 Heritage Tour be placed on the website. He has additional information, such as pictures and narratives regarding landmarked homes.

VI. Discussion of CLG Workshop

The Commission agreed to discuss this item prior to the discussion of the Façade Grant Application and Heritage Tour, due to Member Nemcek's absence. The Commission discussed recent attendance at the CLG workshop. Member Price and Alt also submitted receipts for workshop attendance, along with mileage.

VII. Discussion of Façade Grant Application – Lake Avenue Cemetery

Member Kenney presented the application for a headstone at the Lake Avenue Cemetery for a soldier who passed away in the Civil War. The Commission discussed this item. After discussing and reviewing the façade grant application, Member Nemcek moved to approve the grant request for the Lake Avenue Cemetery, for the amount of $162.50, with the condition that the project be completed per the application. Member Price seconded the motion. On voice vote, all voted aye. Member Kenney abstained. Motion passed.

VIII. Discussion of the 2005 Heritage Tour

Member Kenney stated that everyone should have a copy of the draft Tour booklet. Member

Kenney stated that all advertising space was sold, with the checks for advertising given to Eric Helm. She stated that the book was essentially complete. Member Price stated that she needs six additional docents. Member Nemcek stated that he can assist in finding additional docents. Member Nemcek is preparing the "booties" for Tour participants. Chair Alt agreed to distribute the tickets at various sales locations and collect the money. Member Kenney stated that Member Wyman has contacted all the newspapers regarding publicity.

Member Price will distribute the Tour posters and Chair Alt agreed to deliver posters to Mary Oberhart. Member Price asked Member Kenney whether she asked individuals to assist her at the tent. Member Price stated that the Commission should assemble a 5-year plan of future Tour locations. The Commission agreed that this would be a good idea.

IX. Member Inquiries and Reports

No Commission Members had reports.

X. Chair's Report

Chair Alt had no report.

XI. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 9:05 p.m. Member Price seconded the motion. On voice vote, all voted aye. Motion passed.