MINUTES
Historic Preservation Commission
March 3, 2005
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

The meeting was called to order at 8:15 p.m. on March 3, 2005, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Brice Alt, Chair, Diana Kenney, Tom Nemcek, Sandy Price, Sue Riegler, and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

III. Public Presentation

No one from the public wished to make a presentation.

IV. Approval of Minutes of the February 3, 2005 Regular Meeting

Member Riegler moved to approve the minutes of the February 3, 2005 regular meeting. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.

V. Discussion of the 2005 Heritage Tour

Member Price described her visit and walk-through of 20 Elmhurst. Member Riegler asked questions regarding the interior of the house. Chair Alt stated that the house has a renovated kitchen, and the owner would like to display "before-and-after" photos of the renovation. Member Price also described the decorating and artwork of the house and mentioned that Tour participants will also be allowed to view the barn. Member Kenney stated that she received information from the County regarding the houses on the tour; specifically, the houses at 40 Elmhurst and 54 Elmhurst. She also announced that she has begun the Tour booklet. Member Wyman volunteered to assist in the Tour booklet advertising. Member Kenney said a set number of advertisers usually participate every year. Member Riegler asked regarding the color for the booklet cover, and Member Kenney stated that yellow has not yet been used for previous Tour booklet covers.

Member Price stated that the family of Dr. Ballou donated historical clothing to the McHenry County Historical Society. The Commission agreed that this clothing would be displayed at Member Nemcek's house in display cabinets. Member Price also stated that she would not be able to attend the Tour event. Member Kenney expressed concern that enough volunteers would be available to staff the Tour and the clothing display. Member Price stated that the women who volunteer for Civil War era reenactments would be able to staff the clothing display. Member Kenney stated that an extra box should be placed on the Tour tickets to track the people who view the clothing display. The Commission discussed the possible sale of 87 Elmhurst and the possible sale of another house on the Tour.

Member Alt asked who would coordinate advertising. The Commission stated that last year

everyone assisted with advertising for the tour. Member Riegler agreed to contact the Park District and Township. Member Kenney asked where the Tour banner could be located. Member Nemcek asked if the banner could be hung between two parkway trees. City staff Eric Helm said he would look into this.

VI. Discussion of Commission Website

Chair Alt stated that the latest meeting minutes were not on the website. City staff Eric Helm stated he would make sure they are on the website.

VII. Discussion of Historic Sister City

Member Kenney had nothing to report.

VIII. Discussion of "Look At Local History Month"

Member Kenney stated that she has attended several meetings that focused on the "Look at Local History Month" event. She distributed meeting minutes, which included activity suggestions. She felt that, similar to past years, the Mayor could officially declare it "Look at Local History Month" at a City Council meeting. She asked if the Commission wished to organize an activity. Member Kenney suggested that the Commission financially support a placemat of the downtown train station. Member Nemcek moved to fund the creation of the placemats in an amount not to exceed $300.00. Member Riegler seconded the motion. On voice vote, all voted aye. Member Kenney abstained. Motion passed. Member Kenney anticipates printing several thousand placemats.

IX. Discussion of City Hall Display Cabinet

Member Kenney had several suggestions for the City Hall display cabinet. The Commission could use the cabinet in May and June to highlight "Look at Local History month". Member Nemcek felt the cabinet could focus on advertising the Tour. Member Kenney stated that in March and April, Historical Society pictures of the tornado could be placed in the cabinet. Due to possible difficulties in obtaining the tornado pictures, the Commission agreed to display information regarding landmarked houses in Crystal Lake, including pictures. Member Alt stated that the cabinet could also display items describing the Commission and its creation. Chair Alt recommended that the Commission receive assistance from associate members to create the cabinet design. Member Riegler agreed to contact Mary Oberhart. Member Alt agreed to do the text for each house and acquire the necessary information. The Commission agreed to setup the cabinet on Saturday, March 12 at 1:00 PM.

X. Member Inquiries and Requests

Member Kenney brought another sample of a coloring book created by the Winnetka Historic Preservation Commission. The Commission discussed the book, but agreed that no work would be performed pending possible grant funding.

Chair Alt stated that LPCI – IAHPC joint membership no longer exists, and the Commission must pay a separate LPCI membership. Member Kenney moved to approve the payment of $40 for the LPCI membership. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.

XI. Chair's Report

Chair Alt had no report.

XII. Adjournment

There being no further business, Member Riegler moved to adjourn the meeting at 9:30 p.m. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.