MINUTES
Historic Preservation Commission
February 3, 2005
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

The meeting was called to order at 8:00 p.m. on February 3, 2005, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Brice Alt, Chair, Diana Kenney, Sandy Price, Sue Riegler, and Bob Wyman. Also present was Greg Keller and Eric Helm, Assistant to the City Manager.

III. Public Presentation

Greg Keller made a presentation to the Commission on behalf of the Lakeside Legacy Foundation. He would like to encourage cooperation with the Commission to preserve the Dole Mansion. He gave an update regarding the renovation, including work performed on the building's windows and tower. He also presented a diagram of the future tower. Greg stated that the Legacy Foundation received approval from the City for rental of the Lakeside Center building for tenants. The Legacy Foundation has hired an Executive Director to provide floor plans for the Lakeside Center and assist with other duties. Moreover, he stated that the Legacy Foundation is still interested in landmarking the Dole Mansion, since the new bank is more receptive to landmarking the building. He asked for questions and comments, and stated that volunteers were still needed to assist in the project. He offered to open the Dole Mansion for a future Commission meeting.

Chair Alt asked whom the future tenants may be. Mr. Keller stated that County art organizations are expressing interest. Member Wyman asked how much revenue the foundation would like to generate. Mr. Keller stated that the gas bill is around $3,000, so this gives an idea of how much they would like to generate. Member Kenney asked what type of uses would occur inside the renovated Dole Mansion. Greg stated that offices could be placed on the second floor, while art organizations could occupy the lower level. He also announced docent training that will occur at the Dole Mansion.

IV. Approval of Minutes of the January 6, 2005 Regular Meeting

Member Riegler moved to approve the minutes of the January 6, 2005 regular meeting. Member Price seconded the motion. On voice vote, all voted aye. Motion passed.

V. Discussion of the 2005 Heritage Tour

Member Kenney stated that five houses have agreed to participate in the tour. Member Kenney has performed historical research regarding some of the tour houses including: ownership information, obituaries, and other research to discover past homeowners. She stated that tonight the Commission should decide who would be assigned each house. After she visits the County Tax Office, she will give her records to the Commission. She also stated that she researched the barns located on the tour, while none of which are original. Member Kenney believed, the

easiest articles will be those written regarding 54 Elmhurst and 20 Elmhurst. She believes that the Parrish house will be difficult, and she volunteered to research this house. Member Price requested the correct spellings for the homeowners' names that are on the tour. Then the Commission divided the houses on the tour.

Member Price presented a homeowner information guide that she created. She stated that a past Heritage Tour participant recommended an information guide. Member Kenney stated that she loves the idea of the brochure. The Commission discussed the guide format and content. When the guide is completed, the Commission will distribute the guide to individuals who are presenting their houses on the tour, and to individuals who may be interested in showing their house.

VI. Discussion of Commission Website

Eric Helm presented the Commission website. Member Kenney showed the Commission the improved descriptions of each landmarked house and pictures of selected landmarked houses.

VII. Discussion of Historic Sister City

Member Kenney had nothing to report.

VIII. Discussion of Annual Report Submitted to the City Council

Chair Alt found an example of a previous Commission report to the City Council. He will write the report and ask the Commission for feedback before he presents it. He hopes to announce the accomplishments of the Commission, including new Commission members, the façade grant program, the landmarking of two houses, and the proposed historical coloring book. Member Kenney recommended showing the website to the Council. Chair Alt stated that the City Ordinance creating the Commission requires the report.

IX. Crystal Lake Coloring Book Discussion

Member Kenney presented two more examples of Chicago area HPC coloring books. She presented an example from Highland Park, which has activities and games for children. She was informed that the Winnetka Historic Preservation Commission created an even more thorough and attractive coloring book. The Commission would like the book to contain historical facts, not just pictures of historic buildings. Member Kenney stated that the Commission should not wait for grant funding from ILHPC to begin the project, because the Commission would have to delay the project. Member Alt indicated he would rather wait to start the project until the grant cycle begins in 2006. Member Alt agreed to be responsible for this project.

X. Member Inquiries and Requests

Member Kenney stated that she talked with the individual who purchased 82' of the fence that existed on Dole Avenue, near the corner of Oriole Trail. She stated that the individual would like to donate the fence to the City of Crystal Lake. The Commission discussed several ideas for the fence, including a location near the Lakeside Center. Member Kenney asked that the Commission contact her with ideas. Member Wyman presented an idea to raise money for the Commission. He stated that the post cards from the Historical Society could be used for a calendar to sell to the public. Member Kenney stated that this would not be possible since the Historical Society owns the post cards.

Member Kenney announced future seminars presented by the ILHPC that will occur on April 15-16th, 2005. She stated that Commission funds may be available if necessary.

XI. Chair's Report

Chair Alt stated that associate member Mr. Visin is ill.

XII. Adjournment

There being no further business, Member Riegler moved to adjourn the meeting at 9:50 p.m. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.