Three Oaks Recreation Area
Heritage Tree Donation Program



The donation program is designed to increase public enjoyment and participation at the Three Oaks Recreation Area. Your generous donation will be recognized and appreciated by all those who use the park. The Heritage Tree Donation Program invites you to:

- Memorialize a loved one
- Celebrate the birth of a child
- Commemorate a wedding anniversary
- Honor a co-worker or recognize a group or individual
- Celebrate Arbor Day or establish a family tradition of giving

There are three ways you can donate:

1. Donate a Tree ($400): Provides people with an opportunity to purchase a tree for placement at the Three Oaks Recreation Area.
2. Adopt-a-Tree ($250): Provides people with an opportunity to adopt a mature tree.
3. Landscape Donation ($200): Provides people with an opportunity to make a general donation to maintain the scenic beauty of the park.

Each gift will be commemorated through a photo gift card, depicting the item supported by the donation. In addition, you will be given the location of your item. All monetary donations are tax deductible.

Program Guidelines – Tree Donation

1. Your tree will be planted in the appropriate season and is guaranteed for one year. If the tree dies within the first year after planting, it will be replaced at no charge. Replacements after one year are optional, and the donor is responsible for the cost. The cost of the tree includes planting and maintenance.
2. The following trees will be planted, based on availability and site location. All trees are between 2" - 3" in diameter:

    - Red Sunset Maple, Red or White Oak
    - Serviceberry, White or Pink Flowering Crabapple, or Thornless Hawthorne

3. The placement of the tree will be determined by City Staff; however, we will attempt to plant the tree in a publically visible location. You will be notified regarding the tree location.
4. Due to maintenance concerns, we do not allow the placement of decorations, notes, plaques or ornaments on the tree, or at the base of the tree.
5. How to Donate: Please complete the attached tree donation form. Once approved, payment should be made to: City of Crystal Lake, Attention: Three Oaks Recreation Area, 100 W. Woodstock St., Crystal Lake, IL 60014. You will be contacted when your order is received to discuss the details and approved location.

Please contact Eric T. Helm, Deputy City Manager, regarding all inquiries at 815-459-2020.

THREE OAKS RECREATION AREA

TREE DONATION FORM

Name: _____
Address: _____
City, State, Zip: _____
Phone # _____Email_____

ORDER INFORMATION

I would like to:

		Number	Total Donation Amount
Donate a tree	$400	X _____	= _____
Adopt an existing tree	$250	X _____	= _____
Landscape donation	$200	X _____	= _____
Total Payment Amount:			**= _____**

If you wish to donate a tree, please mark your top three preferred choices (1st , 2nd and 3rd choice):

____Red Sunset Maple
____Red or White Oak
____Serviceberry
____White or Pink Flowering Crabapple
____Thornless Hawthorne

FOR OFFICE USE ONLY
Staff Member: _____

Tree Location: _____
Planting Date: _____

Payment Method_____ Date Paid_____