MINUTES
Sustainability Committee
November 14, 2018
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

The meeting was called to order at 7:12 p.m. on Wednesday, November 14, 2018 at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following committee members: Chair Scott Hennings, Terry Dieckhoff, Pat Dieckhoff, John Kavalunas, and Lehn Shepherd. Also in attendance was Nick Hammonds, Management Analyst.

III. Public Comment

None.

IV. Approval of the Minutes from October 17, 2018

John Kavalunas moved to approve the minutes from the October 17, 2018 meeting as amended. Terry Dieckhoff seconded the motion. Upon voice vote, motion passed.

V. Vote for New Chair of the Sustainability Committee

Chair Hennings began the discussion of the new Chair of the Committee. Pat Dieckhoff advised that the original plan is for the Chair to serve one year at the head of the Committee. Terry Dieckhoff made a motion to appoint John Kavalunas as Chair of the Committee, with Lehn Shepherd as the Vice-Chair, seconded by Pat Dieckhoff. Upon voice vote, motion passed.

VI. Position Vacancy Discussion

Terry Dieckhoff began the discussion of vacant positions on the Committee. John Kavalunas stated that he has had difficulty receiving a response from the individual who showed interest in joining the Committee at the Johnny Appleseed Festival. Chair Hennings asked the Committee if anyone knew of residents who would be interested. The Committee agreed to conduct outreach and advertise for the open positions. Lehn Shepherd discussed options for posting the positions online and in the City newsletter. Nick Hammonds confirmed the City will post information in the January Newsletter regarding the vacant position.

VII. Bicycle Friendly Community

Chair Hennings discussed the most recent recommendations provided by the league of American Bicyclists. Pat Dieckhoff asked if there was a contact person who could provide guidance on updated recommendations. Chair Hennings advised that Steven Clark was listed as a previous contact at steve@bikeleague.org. Chair Hennings will conduct research to report to the Committee in December.

VIII. Sustainability Committee Budget

John Kavalunas began the budget discussion by reviewing the budgeting process. Nick Hammonds advised the process, with budget costs broken down by item. The Committee discussed prospective budget items the Committee would pursue in 2019. Items included shirts, the mobile bike app, seeds, reusable bags, rain barrels, outdoor movie rental, and raffle items. The Committee discussed the possibility of Prairieland Disposal promoting recycling as they are the City's waste hauler. Further discussion of the budget has been continued to the December meeting.

IX. Greenest Region Compact

John Kavalunas discussed the GRC and that the Committee should take time to review the document for the December meeting. The Committee agreed to review the GRC and focus on items for 2019 Committee goals. Pat Dieckhoff discussed SolSmart and the opportunity for the City to receive grants through the program. Chair Hennings stated that getting buy-in from City staff would be beneficial to addressing items in the GRC.

X. Open Discussion

Pat and Terry Dieckhoff discussed their meeting with Elizabeth Maxwell, City Planner regarding SolSmart. The Committee discussed the growing trend in residents getting solar on their homes. Additionally, participation in the program would promote solar for residents and open up the community to receiving grants.

XI. Next Meeting

The next meeting will be held on Wednesday, December 12, 2018 at 7:00 p.m.

XII. Adjourn

There being no further business, Lehn Shepherd moved to adjourn the meeting at 8:42 p.m. Pat Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.