MINUTES
Sustainability Committee
March 20, 2019
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

The meeting was called to order at 7:04 p.m. on Wednesday, March 20, 2019 at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following committee members: Chair John Kavalunas, Pat Dieckhoff, Terry Dieckhoff, Ryan Pettit and Lehn Shepherd. Also in attendance was Joe Scherb, Gregory Glover, Dean Farr, and Nick Hammonds (Management Analyst).

III. Public Comment

Three guests from the public were in attendance for the Sustainability Committee meeting. Joe Scherb introduced himself as a local business owner who lives in Crystal Lake. Joe Scherb received bicycle friendly business recognition and is looking for ways to assist the Sustainability Committee's efforts.

Gregory Glover is a Crystal Lake resident interested in joining the Committee. He has served as a member of Bicycle Advocates and has worked with CMAP and the McHenry County Department of Transportation. Gregory Glover is interested in the Committee to help support a green, active, and eco-friendly community.

Dean Farr is also a Crystal Lake resident interested in joining the Committee. Dean Farr was active in the Izaak Walton League in the past, which is an organization that promotes natural resource protection.

IV. Approval of the Minutes from February 20, 2019

Lehn Shepherd moved to approve the minutes from the February 20, 2019 meeting as amended. Ryan Pettit seconded the motion. Upon voice vote, motion passed.

V. Greenest Region Compact

John Kavalunas began the discussion of the Greenest Region Compact (GRC). The Committee has identified the GRC as a useful tool for the Committee to focus on achievable goals. The Committee discussed the need to identify a list of items to pursue from the GRC, along with working with City staff to pursue the items. Items that are too difficult to take on, or are not related to the Committee's focus, could be disregarded.

The Committee discussed the City's involvement with the GRC. Pat Dieckhoff stated that the City endorsed the concept, but additional information is needed regarding the status of the GRC and whether the City keeps track of each item, or if it is used as a general guide. Pat Dieckhoff discussed the Clean Air Counts initiative. Lehn Shepherd

advised that Clean Air Counts was narrower in focus. Identifying items in the GRC would narrow the focus and identify actionable steps for the Committee.

The Committee reviewed the GRC to identify potential items to pursue. Terry Dieckhoff stated that working with City staff would be beneficial. The Committee discussed the most effective way to address items in the GRC. Additionally, the Committee discussed whether City staff should go through the GRC first, or if Committee members should go through and identify items to pursue.

The Committee agreed that each Committee member should review each item in the GRC and select 15 total items that the member believes the Committee should pursue. From this point, the Committee can identify contact people within the City to help pursue the item.

VI. Bike With Your Neighbor Event

John Kavalunas began the discussion regarding the 2019 Bike With Your Neighbor event. The Committee discussed prizes and ensuring that there is a variety of prizes for the event. Nick Hammonds confirmed that the City will post an article in the May and June newsletters to advertise for the event. Additionally, once Kim Buscemi notifies the Committee that the event flyers are complete, the Committee will begin distributing flyers and coupons.

John Kavalunas discussed the need to assign tasks for the event at the April meeting and the Committee agreed. Ryan Pettit displayed the updated app to be used at the event, which showed the three paths available for participants. The Committee agreed that 50 maps should be printed for the event.

VII. Bicycle Friendly Community

John Kavalunas began the discussion of the Bicycle Friendly Community status. John Kavalunas and Terry Dieckhoff advised that they have not yet conducted more outreach. Joe Scherb discussed his business and the steps he took to become a bicycle friendly business. Specifically, he installed bike racks and fulfilled other incentives that helped achieve the certification. Joe Scherb advised that he is willing to assist the Committee's efforts to get other businesses to work towards achieving the certification.

John Kavalunas asked if any City employees could take the lead to work with Joe Scherb on the Bicycle Friendly Business initiative. In the past, some City staff members were very active in promoting bicycling in the community. Nick Hammonds will reach out to City staff to confirm a contact to assist Joe Scherb and the Committee with bicycle friendly questions and initiatives.

VIII. Vacancy Discussion

John Kavalunas discussed the need to get the Committee back to full membership, and whether establishing a deadline to apply would help to ensure the Committee fills the open positions. Nick Hammonds advised that he will review if the Committee is allowed to establish a deadline for vacant positions.

IX. Open Meetings Act (OMA) Training

Nick Hammonds advised the Committee that OMA certification must be completed by each member who joins the Committee. Nick Hammonds will send the link for each member to complete the training.

X. Open Discussion

During the BWYN discussion the Committee discussed the status of the bike share program. The Committee supports the program and is interested in attending the Council meeting when the program will be proposed.

The Committee discussed the proposed Night Owl bike riding event. The Committee advised that they support the event, however, they will not be able to be active in preparing the event. The Committee asked for updates regarding the event and any volunteer opportunities.

XI. Next Meeting

The next meeting will be held on Wednesday, April 17, 2019 at 7:00 p.m.

XII. Adjourn

There being no further business, Terry Dieckhoff moved to adjourn the meeting at 9:00 p.m. Ryan Pettit seconded the motion. On voice vote, all voted aye. Motion passed.