MINUTES
Historic Preservation Commission
March 7, 2019
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order
B. Wyman as Vice-Chair and chair pro-tempore called the meeting to order at 7:30 p.m.

2) Roll Call/Attendance
The following Commission members were present: Hamilton Hale, Nancy Haskins, Diana Kenney, Ron Scherf, Bob Wyman, and Jim Wyman. Lisa Solak was absent. Staff member Elizabeth Maxwell was present.

3) Public Comment
There was no public comment.

4) Approval of Minutes of the February 7, 2019 Regular Meeting
J. Wyman made a motion to approve the minutes of the February 7, 2019 regular meeting. D. Kenney seconded the motion. On voice vote all members voted aye, N. Haskins abstained. Motion passed.

5) 2019 Trolley Tour
B. Wyman will double check the research on his homes, as they are re-writes from previous tours. D. Kenney said research from the previous tours may have been turned in at the Colonel Palmer House and suggests he starts there. H. Hale has found some old research at his parents' house. They still need a third narrator and hope to ask former commission member LeeAnn Atwood. N. Haskins has volunteered to put the book together. All articles will need to be submitted to D. Kenny by April 15th to check for historical accuracy. These will then be passed on to N. Haskins to format into the book.

6) 2019 Trolley Tour Budget
B. Wyman presented information on the trolley companies and said he was able to secure a new company for the same price as the old company for this year. He talked about raising ticket prices if the trolley costs are going to go up next year. D. Kenny wanted to remain true to the mission of proving education to the public and making sure costs are covered and if additional money is raised it be put towards providing grants. B. Wyman and N. Haskins discussed the cost estimates they received from other publishing companies. H. Hale suggesting bringing in samples of publications from each of those companies to compare the quality. D. Kenny noted that their costs should also factor is additional stock paper for the posters and tickets, which has been donated by the previous vendor. Aries Charter Transportation was the lowest bidder. D. Kenney made a motion to approve the expenditure and selection of Aries Charter Transportation to provide the trolley tour services this year. H. Hale seconded the motion. On voice vote all members voted aye.

7) Annual Budget Review
The members reviewed the budget numbers. There was a substantial reserve. They earmarked $1,500 for grants in 2019, which would allow 3 grants. They will vote on any new expenditures as they come.

8) Member Inquiries and Reports
There is a Joint Council meeting that members could have RSVP'd for if anyone is still interested. .

9) Adjournment
There being no further business J. Wyman made a motion to adjourn the meeting at 8:38 p.m. D. Kenney seconded the motion. On voice vote, all members voted aye.