Applicant Checklist

***Please note: There are 2 documents below which contain links that must be completed and attached to your online application**

Required Forms and Documents	Attach to Online Application ✓
Copy of Birth Certificate or Naturalization Papers if born outside of the United States	☐
Copy of Valid Driver's License	☐
Copy of High School Diploma or Equivalent	☐
Copy of EMT-B or EMT-P License	☐
Copy of CPAT Card issued between 6/15/18 between 6/15/19	☐
Copy of Ladder Climb Certificate issued between 6/15/18 – 6/15/19	☐
Copy of DD-214, if applicable	☐
Employment History Form* (To save the document, click Print, Save as PDF, and attach to application)	☐
Signed Consent and Release Form* (To save the document, click Print, Save as PDF, and attach to application)	☐

$25.00 Non-Refundable Application Fee - Must be received by 5:00 PM 6/12/19

(Check or money order payable to City of Crystal Lake. Payment may be mailed or paid in person at City Hall. Cash or credit card also accepted in-person. Credit card payments may not be made over the phone. City Hall hours are Monday-Friday 8:00 AM-5:00 PM.)

City of Crystal Lake – Attn: HR - 100 W. Woodstock Street - Crystal Lake, IL 60014