MINUTES
Sustainability Committee
May 15, 2019
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

The meeting was called to order at 7:07 p.m. on Wednesday, May 15, 2019 at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following committee members: Chair John Kavalunas, Pat Dieckhoff, Terry Dieckhoff, Scott Hennings, Lehn Shepherd, Ryan Pettit, and Emilie Hoffman. Also in attendance was Nick Hammonds, Management Analyst.

III. Public Comment

No guests were present at the meeting.

IV. Approval of the Minutes from April 17, 2019

Terry Dieckhoff moved to approve the minutes from the April 17, 2019 meeting as amended. Ryan Pettit seconded the motion. Upon voice vote, motion passed.

V. Bike With Your Neighbor Event

John Kavalunas began the discussion of the Bike With Your Neighbor event and reviewed the timeline with the Committee. Terry Dieckhoff advised that he and Pat will be available to help leading up to the event. John Kavalunas asked Emilie Hoffman to take a look at spots where she would like to help at the event, and she stated that she can help with handing out coupons for food items. Lehn Shepherd stated that having two to three people checking clues at the end would be beneficial.

The Committee then discussed prizes for the event. Lehn Shepherd and Terry Dieckhoff discussed the options for letting people pick prizes. The Committee discussed the need to establish a fair system for prizes. John Kavalunas stated that, for simplicity, picking prizes from one bucket would be best. The Committee agreed that prizes should be limited to $300 total, with an equal division of prizes purchased from three bike shops. The Committee discussed how to limit clue sheets at the event and establishing a policy for future years.

Scott Hennings discussed that he will talk with Scott Kuykendall regarding flags for the event. Lehn Shepherd stated that he will assist with the rodeo portion of the event. Nick Hammonds will assist with the drawing of prizes at the end of the event. Ryan Pettit stated that he will contact the Algonquin Township office to post the event on their marquee. Pat Dieckhoff asked the Committee if a special meeting should be scheduled before the event. The Committee agreed that an additional meeting would not be needed.

VI. Greenest Region Compact (GRC)

John Kavalunas began the discussion of the GRC. The Committee discussed the 'no idling' line item in the GRC, which is an initiative that went in to effect in recent years with the help of the Committee. The Committee agreed to discuss the GRC in further detail after the BWYN event.

VII. Bicycle Friendly Community

Joe Scherb was not in attendance for the meeting. John Kavalunas stated that Joe Scherb has been spearheading the Bicycle Friendly Community (BFC) effort in Crystal Lake and the surrounding municipalities. Scott Hennings stated that Joe Scherb met with the Village of Algonquin to discuss BFC. Pat Dieckhoff asked for Joe Scherb's contact information to work together on BFC efforts. Nick Hammonds will forward Joe Scherb's information.

VIII. Open Meetings Act Training

Nick Hammonds discussed the Open Meetings Act (OMA) training requirements with the Committee. New members must take the training when first joining the Committee, and all members must send in a copy of their certificate showing completion.

IX. Open Discussion

During the BFC discussion the Committee discussed the status of the bike share program. Scott Hennings advised that June 14th is the anticipated opening of the bike share program at McHenry County College. Scott Hennings also discussed the costs of the bike share program, who administers the program, and who maintains the bikes. Visit McHenry County will have bikes at the BWYN event to help promote the bike share program.

Scott Hennings also stated that the interactive bike viewer map will soon be available. He will share more information at the June meeting. Scott Hennings also discussed an open house occurring at Wood's Creek to discuss a project on Ackman Road. Additionally, Scott Hennings discussed the status of the change in Pace Bus routes and that the discussion has been tabled for now.

Pat Dieckhoff shared information regarding a celebration and tour at the McHenry County College Lieberman Science Center. John Kavalunas, Emilie Hoffman and Scott Hennings will be going to the event.

X. Next Meeting

The next meeting will be held on Wednesday, June 19, 2019 at 7:00 p.m.

XI. Adjourn

There being no further business, Scott Hennings moved to adjourn the meeting at 8:41 p.m. Lehn Shepherd seconded the motion. On voice vote, all voted aye. Motion passed.