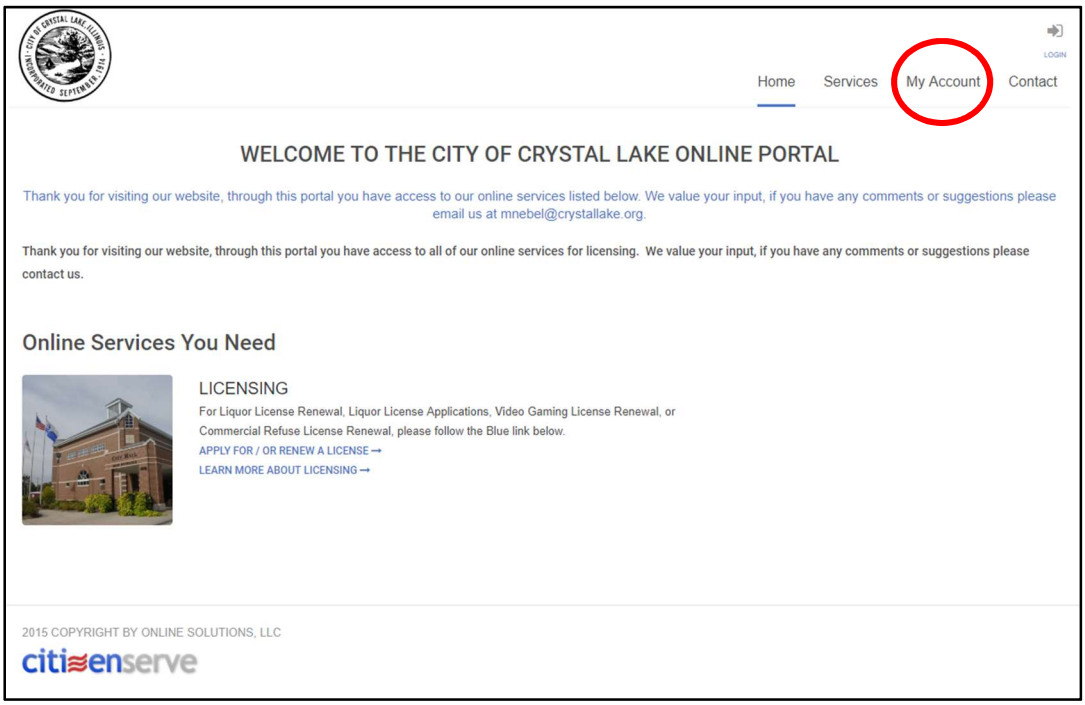
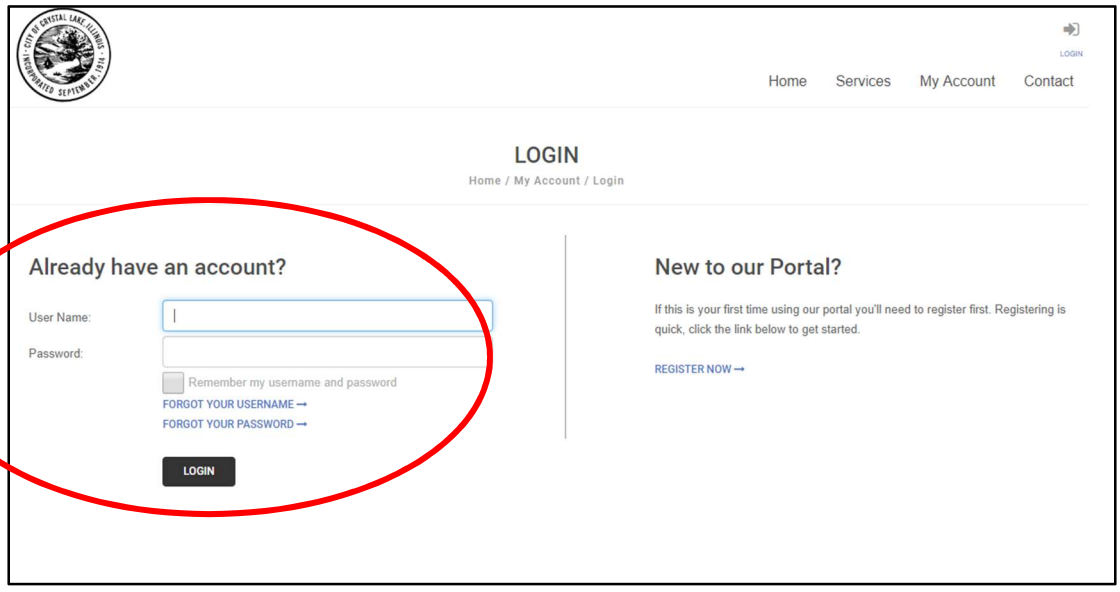
Citizen Serve Walkthrough and FAQs

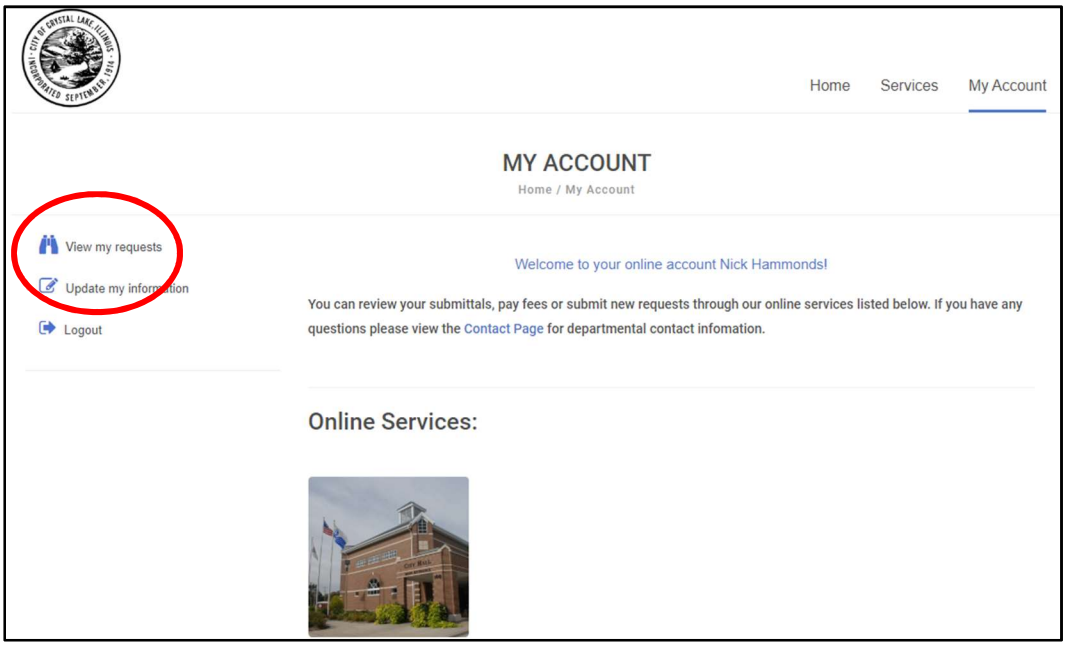
1. Upon arriving at the Citizen Serve web page, please select "My Account" circled below in red.



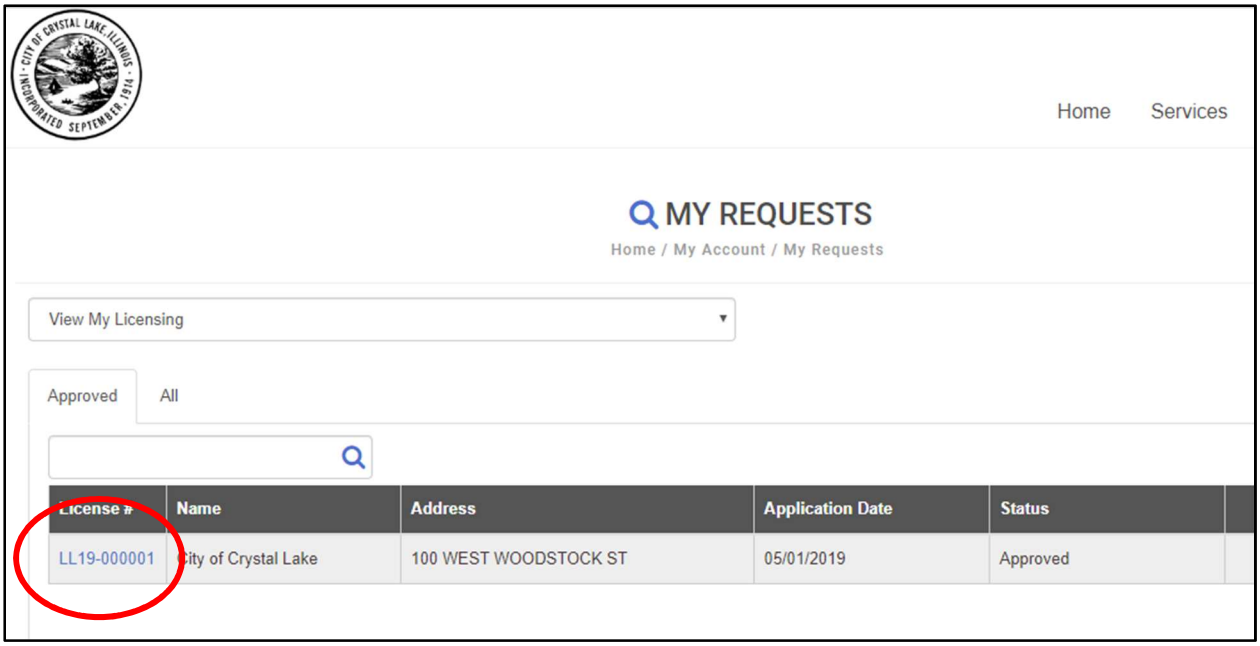
2. Next, you will enter your username and password provided by the City.



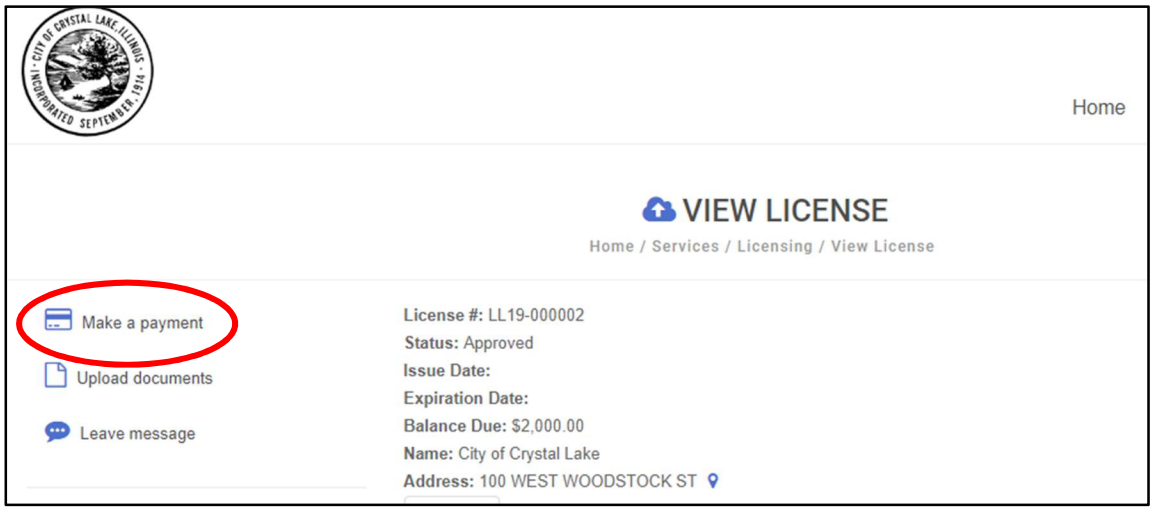
3. Select “View my requests.”



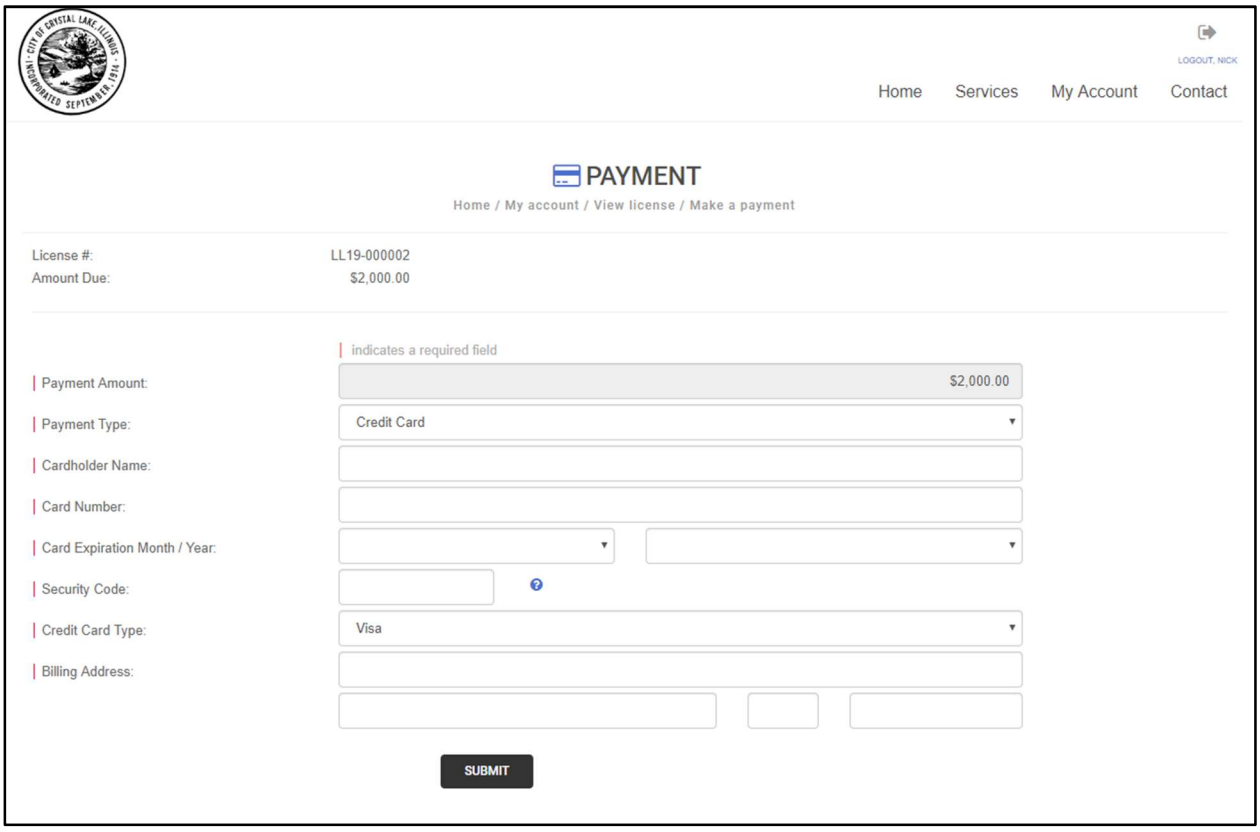
4. Select the license link circled below.



5. Below is the page where you will access your account and click “make a payment.”



6. The final step will be to make your payment, shown on the image below.



7. Please make sure to upload your current insurance certificate, liquor liability, and surety bond information.

