City of Crystal Lake
Three Oaks Recreation Area

Group Use Application

The following applicant hereby applies for a group use of the Three Oaks Recreation Area. Please print the information below. Applications must be submitted at least 5 business days prior to the proposed use.

Applicant Information

Name of Organization: _____

Address: _____
(Street) **(City)** **(Zip)**

Contact Person: _____

Telephone (Day): _____ Telephone (Evenings):_____

e-mail: _____

Type of Applicant:

☐ Educational
☐ Athletic
☐ Religious
☐ Social
☐ Political
☐ Commercial
☐ Other _____

Do any members of your group have special needs and/or need special accommodations? _____ Yes _____ No
If yes, please specify:_____

Use Information

Date of Use:	***Time of Use:***
_____, 20_____	Arrival: _____ a.m. / p.m to Departure: _____ a.m / p.m
Number of Persons Expected to Attend: **Adults: _____** **Children:_____ Approximate Ages:_____**	***Facility Requested:*** ☐ Beach ☐ Marina ☐ Pavilion (pavilion use is dependent on availability)

Signature of Applicant:_____ Date:_____

- If my group utilizes a facility that requires a fee (beach and/or marina), I understand that we will be invoiced and billed for our visit to the Three Oaks Recreation Area. My group/organization will check in with the beach supervisor upon arrival and the supervisor will take a group tally for billing purposes.

Billing Information

☐ I choose to pay for our group on the day of our visit at Three Oaks Recreation Area

☐ I choose to pay for our group in advance at City Hall

Return completed application to: City of Crystal Lake – 100 W. Woodstock Street – Crystal Lake, IL 60014

- By signing page 1 of this agreement, this signatory agrees that he/she has received, read and understood the terms on page 2 of this application.

Office Use Only
Date Application Received: _____
Staff Initials: _____

Date Application Approved: _____
Staff Initials: _____

Terms for Group Use

- The organization shall show proof of insurance and name the City as additional insured, per the City's insurance requirements and sign an appropriate hold harmless/indemnification document. The individual signing the permit form and/or authorizing payment will be held responsible for relaying City rules and procedures to all group members.
- The organization or group must comply with the requirements outlined in "Three Oaks Recreation Area Group Use Fact Sheet", dated revision 10/31/2017.
- Each attendee of the group must complete the "Group Use Participant Form" prior to visiting.

Indemnity/Hold Harmless For Group Use of Three Oaks Recreation Area

To the fullest extent permitted by law, the undersigned hereby agrees to defend, indemnify and hold harmless the City of Crystal Lake its elected and appointed officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of Crystal Lake, its elected and appointed officials, agents, and employees, arising in whole or part or in consequence of the use of the Three Oaks Recreation Area by the undersigned, its employees, agents, subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of Crystal Lake, its agents or employees. The user shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of Crystal Lake, its elected and appointed officials, agents and employees, in any such action, the User shall, at its own expense, satisfy and discharge the same.

Agreed this _____ day of _____, 202____

_____
(Organization)

_____ _____
(Signature of User's Authorized Representative) (Please Print Name)

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