MINUTES
Historic Preservation Commission
February 4, 2021
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order
L. Solak, Chair called the meeting to order at 7:34 p.m.

2) Roll Call/Attendance
The following Commission members were present, Hamilton Hale, Nancy Haskins, Diana Kenney, Lisa Solak, Bob Wyman, and Jim Wyman. Judi Halter and Brittany Niequist were absent. Staff member Elizabeth Maxwell was present. Hamilton Hale exited the meeting at 7:47 p.m. due to a previous commitment.

3) Public Comment
None.

4) Approval of Minutes of the January 7, 2021 Regular Meeting
H. Hale made a motion to approve the minutes from the January 7, 2021 regular meeting. D. Kenney seconded the motion. All members voted aye. Motion passed.

5) 2021 Budget
B. Wyman asked that this be moved after the project discussion. Once they knew what projects they wanted to focus on, it would be easier to set some budget numbers.

6) 2021 Projects
B. Wyman went through some potential projects from the previous meetings. He still wants to work on landmarking new properties. He has continued to be in contact with the family about the last remaining portion of the Leonard Hotel. He also likes focusing on the cleaning of the Crystal Lake/Lake Avenue Cemetery. J. Wyman asked if the high schools still do Service over Self program. No one knew if they did or not.

D. Kenney confirmed that the Park District is moving forward with their landmarking of the Main Beach building. They plan to have an event in November. A plaque will need to be ordered for the building. She also noted that they have already reserved a $500 grant for Mitchell Hopkins.

B. Wyman will look at getting quotes for the trolley rental since the costs will be going up and typically a deposit needs to be paid a few months in advance to reserve them.

5) 2021 Budget

Staff presented possible categories on how to break out the budget number. Preliminarily $5,000 is set aside for expenditures this year and $0 in revenue. The expenditures can be broken out into sub sections for grants, supplies, the trolley tour, etc. The commission discussed the number and felt that $5,000 was reasonable to set aside for expenditures. They anticipate reserving funds for 3 grants, 2 plaques (for new landmarked properties), and cleaning supplies for the headstones at Crystal Lake/Lake Avenue Cemetery.

D. Kenney made a motion to approve the budget as read. J. Wyman seconded the motion. On voice vote, members N. Haskins, D. Kenney, L. Solak, B. Wyman and J. Wyman all voted aye. There were no votes opposed. Motion passed.

7) Member Inquiries and Reports

D. Kenney needs some help researching the veterans buried at Crystal Lake/Lake Avenue Cemetery. She would like to do a video project about the veterans whose headstones would be cleaned by the Boy Scouts so they have some background and can understand the life of the person who's buried there. She provided a list to the group so members could pick a name and start to assist with the research.

8) Adjournment

There being no further business, J. Wyman made a motion to adjourn the meeting. D. Kenney seconded the motion. All members voted aye. The meeting adjourned at 8:07 p.m.