MINUTES
Historic Preservation Commission
October 7, 2021
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order
B. Wyman called the meeting to order at 7:31 p.m.

2) Roll Call/Attendance
The following Commission members were present, Judi Halter, Nancy Haskins, Diana Kenney, Bob Wyman. Jim Wyman, Hamilton Hale, Lisa Solak and Brittany Niequist were absent. Staff member Katie Rivard was present. Note: With only members present, a quorum was not established; therefore, no votes or motion can be made, only discussion.

3) Public Comment
None

4) Approval of Minutes of the August 5, 2021 Regular Meeting
D. Kenney noted a correction on the minutes on page 2, third paragraph from the bottom. Due to lack of quorum, a motion to approve the minutes from the September 2, 2021 regular meeting will need to be approved with the noted correction at the next regularly scheduled meeting on November 4, 2021.

5) Demolition Permit Process
B. Wyman stated he is going through the old Trolley Tour books for more information on the homes as a quick reference to give to the City to use the list to look up properties. He noted a house on the lake at 751 Oak Street that he spoke with real estate agent who indicated it was a possible teardown. He looked up the block number and determined there was no significant architecture or persons who lived in the home. He brought up the checklist that was discussed at the September meeting.

D. Kenney stated B. Niequist was suggesting a checklist to be added to the demolition permit handout. She discussed the checklist items suggested at the September meeting.

B. Wyman noted that not everyone knows the history of their property.

D. Kenney indicated the City wants the Commission to identify any homes they know of.

B. Wyman stated he would like a notification sent via email for new demolition permits. He would like additional time to review the property.

In response to someone saying they were concerned demolition permits can be pulled on a landmarked property. D. Kenney stated if someone pulls a demo permit on a landmarked property, the file is flagged and the process is stopped~~she would like to see landmarked properties stopped at the application of a demo permit~~.

B. Wyman suggested the Commission and City provide $2,500 each, for a total of $5,000, as an incentive for someone who plaques their property. He indicated he was unsure how the Commission would raise the money for this. He stated he believes more people would plaque for more money.

D. Kenney stated she is not aware of other groups who provide an incentive to landmark their property. She suggested the Commission look into what other groups are doing.

B. Wyman stated that people do not want to plaque because they do not know about it. He suggested adding this to the November agenda.

6) 2021 Projects Lake Avenue Cemetery and Veteran's Research Book

B. Wyman indicated he cleaned the three headstones he was assigned, but he would like to go back and do more.

D. Kenney asked about the supply of the cleaning product.

There was discussion on how much cleaning product was still available.

J. Halter asked if the headstones could be cleaned in any temperature.

D. Kenney responded that it should be listed on the label.

B. Wyman indicated he would buy more and ask for a reimbursement later.

B. Wyman noted at the last meeting, the Commission talked about articles for the Veteran's Research Book. He suggested setting a completion date of January 30, 2022, subject to discussion at next month's meeting.

D. Kenney stated that not all Veterans had been assigned yet.

B. Wyman noted additional assignments will be discussed at next month's meeting. He also mentioned completing the book by spring.

D. Kenney provided a spreadsheet with an updated list of headstones that need to be cleaned or have been cleaned already, as well as, a column identifying which headstones need repaired.

7) Member Inquiries and Reports

None.

8) Adjournment

The meeting was adjourned at 7:56 p.m.