CITY OF CRYSTAL LAKE
AGENDA
PUBLIC ARTS COMMISSION
REGULAR MEETING
City of Crystal Lake
100 West Woodstock Street, Crystal Lake, IL
July 12, 2023
8:00 a.m.

1. **Call to Order**

2. **Roll Call**

3. **Approve Minutes of the May 24, 2023 Public Arts Commission Meeting**

4. **Public Presentation**
   The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda.

5. **Art Donation at Three Oaks Recreation Area**

6. **Strategic Plan Discussion**

7. **Open Discussion**

8. **Adjourn**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Nick Hammonds, Assistant City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.

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CRYSTAL LAKE PUBLIC ARTS COMMISSION
WEDNESDAY, MAY 24, 2023
HELD AT THE CRYSTAL LAKE CITY COUNCIL CHAMBERS

The meeting was called to order by Ms. Rivard at 8:01 a.m.

ROLL CALL

Members David Bradburn, Brynn Jeffries, Kathy Hajdrowski, Rudy Magnani, Nancy Merkling, Patti Noble and Lynn Reckamp were present.

Kathryn Cowlin, Community Development Director, Katie Rivard, Assistant City Planner, and Nick Hammonds, Assistant City Manager, were present from Staff.

Wendy Guss and Lynn Lourie were also present.

INTRODUCTIONS

Ms. Rivard introduced herself and noted she will be the staff liaison to the Commission. Ms. Rivard asked to go around the room and introduce yourself and why you were interested, and if there was anything additional that would like to be shared.

Mr. Hammonds introduced himself as the Assistant City Manager. He stated he would be assisting with the Commission.

Ms. Patti Noble introduced herself and noted her background was in events involving music, arts, etc.

Ms. Nancy Merkling stated she was a photographer and that she created an art event in 2011.

Ms. Kathy Hajdrowski stated she is a resident and works for Home State Bank. She believes there is a need for art and is very passionate about it.

Ms. Wendy Guss stated she is a high school art teacher and a long-time resident of Crystal Lake.

Ms. Reckamp stated she is the Executive Director of Downtown Crystal Lake. She believes the Downtown is lacking in art. There have been a lot of great ideas recently and she is excited to help bring art to the community.

Ms. Cowlin introduced herself as the Community Development Director.

Ms. Lourie stated she taught at McHenry Community College for 26 years.

Mr. Magnani stated he has a background in advertising and now does landscape design.

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Ms. Jeffries stated she is a Crystal Lake resident. She noted her father is an illustrator. She is the representative from the Crystal Lake Historical Society as well.

Mr. Bradburn introduced himself.

PUBLIC PRESENTATION

None.

COMMISSION CODE OF CONDUCT AND POLICIES

Meeting Function (Robert's Rules of Order) and Schedule

Ms. Cowlin explained the summary report. She stated the Commission will meet bi-monthly due to there being a lot of work involved with the Commission's mission. She explained Robert's Rules of Order. The Chair will be in charge of running the meeting, roll call, etc. The Vice-Chair will run the meeting when the Chair is absent.

Open Meetings Act Training

Mr. Hammonds spoke to the Open Meetings Act Training. A link has been provided in the summary. Each member must register and is required to take an Open Meetings Act training. The training is required one-time only. Mr. Hammonds explained there will be other yearly trainings, such as sexual harassment training. Mr. Hammonds explained that all email correspondence will be BCC'd. He explained that 4 members is considered a meeting and therefore side conversations or gatherings should not take place to talk about agenda items.

Election of Chair and Vice-Chair

Ms. Cowlin opened the discussion for Chair and Vice-Chair.

Ms. Jeffries made a motion to appoint Ms. Noble as Chair. Ms. Hajdrowski seconded the motion. On voice vote, all members voted aye.

Ms. Jeffries made a motion to appoint Mr. Magnani as Vice-Chair. Ms. Merkling seconded the motion. On voice vote, all members voted aye.

COMMISSION OBJECTIVES

Ms. Cowlin spoke to the Commission's duties and functions. She stated the Commission will not only provide recommendations on potential locations for public art but also spread awareness of public art at various community events. She stated the Commission is being tasked with establishing a Strategic Plan. The Commission will need to create a mission statement and input and goals for the strategic plan. Ms. Cowlin stated there is the ability for funding and to do fundraising.

Ms. Rivard explained the Commission's first goal is to create a Strategic Plan with the hopes it will go to City Council in early 2024. Ms. Rivard spoke to the contents of the strategic plan which includes, but is not limited to, a vision statement, mission statements, goals, action items and locations for public art.

Ms. Cowlin asked if anyone had thoughts on the vision.

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Ms. Noble spoke to community, diversity and accessibility. These themes could run through the Strategic Plan since they were key words at the recent Joint Workshop for the Planning and Zoning Commission and City Council.

Ms. Jeffries spoke to events and the different types that could be held in the city. She asked if a goal was to bring more events or support existing events.

Ms. Cowlin stated the Commission could provide support to events by bringing awareness. She stated an example of a goal would be to create or promote a festival street for performances, food, etc.

Ms. Noble envisions events involving music, poetry and dance. She also spoke to potential film festivals with events focused around it. She listed examples of interactive public art such as the painted horses in Naperville.

Ms. Guss stated there are some great artists at McHenry County College. Ms. Lourie mentioned a mural created by its students.

Ms. Noble spoke to murals and how they could be really impactful in areas like the Downtown.

Ms. Jeffries spoke to the gas station at Dole Avenue and Virginia Street.

Ms. Reckamp shared someone looked at that and it is private property so they would need the owner's permission.

Ms. Reckamp spoke to art that was interactive such as the butterfly in Nashville. It can be a big draw for a community.

Ms. Jeffries stated that some people will the love the mission while others do not. She mentioned the reaction to the Martin Luther King, Jr. statue.

Ms. Noble stated they will be met with resistance, but need to stick to the goals.

Ms. Merkling stated the art should be interactive, that is a good idea and goal.

Ms. Guss stated McHenry County College would share some of their art.

Ms. Lourie stated it would need a secure facility. There could be a way to spread awareness and educate the public about the opportunities at MCC.

Ms. Hajdrowski mentioned the Farm/Art DTour event in Wisconsin.

Ms. Cowlin noted an example of an art passport to encourage people to travel around Crystal Lake.

Ms. Guss mentioned the Woodstock Autumn Drive as well.

Ms. Cowlin spoke to art features at the future Water's Edge development.

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Ms. Merkling asked how much help the Commission could ask for. She asked if there could be a side committee for things such as marketing.

Ms. Noble asked how much can we involve others to help bring some of these ideas to life.

Ms. Cowlin stated the Commission could pull in volunteers.

OPEN DISCUSSION

Ms. Lourie suggested the Commission look at the Illinois Arts Council website.

ADJOURNMENT

Ms. Merkling made a motion to adjourn the meeting. Ms. Hajdrowski seconded the motion. On voice vote, all members voted aye. The meeting was adjourned at 8:45 a.m.

Public Arts Commission
Summary Report
July 12, 2023

Below is information relating to the agenda items. A summary report will be included in the packet for each meeting if there is additional information that needs to be shared for the agenda items.

5) Art Donation at Three Oaks Recreation Area

- Recommendation for a location within Three Oaks Recreation Area for a recently donated sculpture
    - Art Donation Agenda Supplement attached

6) Strategic Plan Discussion

- Formulate the Commission's mission, vision, and value statements and start establishing goals and objectives
    - Draft Strategic Plan outline attached
    - Statement Descriptions attached
- Example Strategic Plans
    - Village of Algonquin, IL: https://www.algonquin.org/egov/apps/document/center.egov?view=item&id=37
    - Rancho Cucamonga, CA: https://www.cityofrc.us/sites/default/files/2023-05/RC%20Public%20Art%20Plan%20Booklet%20Web.pdf
    - San Francisco, CA: https://www.sfartscommission.org/sites/default/files/documents/SFAC_FinalFinal_Plan_021414-reduced.pdf
    - National Endowment for the Arts: https://www.arts.gov/sites/default/files/2022-2026-Strategic-Plan-Feb2022.pdf
    - City of Arlington, WA: https://www.arlingtonwa.gov/DocumentCenter/View/2419/Public-Art-Strategic-Plan-2019-final
    - Chattanooga, TN: https://publicartchattanooga.com/wp-content/uploads/2019/02/Chattanooga-Feb-13-2019.pdf

7) Open Discussion

Public Arts Commission
Agenda Supplement

Meeting Date: July 12, 2023

Item: Art Donation – Three Oaks Recreation Area

Recommendation: Public Arts Commission Discretion to make a motion to recommend a location within Three Oaks Recreation Area for a recently donated sculpture.

Contact: Katie Rivard, Assistant City Planner

Background:

Mayor Haig Haleblian recently donated a sculpture art piece to the City of Crystal Lake. The sculpture is a metal/iron piece of art.





Three Oaks Recreation Area has two exiting art installations that have a similar vibe as the donated piece. Please see the map below of the existing art installations.





Gear from quarry operations.



Equipment from quarry operations.

Request:

To select a location in Three Oaks Recreation Area where the donated art piece could be installed for public viewing. The recommendation would go to the City Council for review and approval.



Votes Required to Pass: Simple majority