Agenda Item No: 17

City Council
Agenda Supplement

Meeting Date: August 15, 2023

Item: Proposal Award – Depot Park Public Place Project Preliminary Engineering Services

Staff Recommendation: Motion to award the proposal for the Depot Park Public Place Project Preliminary Engineering Services to the most qualified, responsible and responsive proposer, Gewalt Hamilton Associates, Inc., and adopt a Resolution authorizing the City Manager to execute an agreement with Gewalt Hamilton Associates, Inc. in the amount of $116,870.00 with a 10-percent contingency for changes in scope and approve warranted completion date extensions.

Staff Contact: Kathryn Cowlin, Director of Community Development

---

Background:

The City of Crystal Lake began the Downtown Public Place Project in 2022 with a survey and poll of potential projects that would enhance the liveliness, aesthetic and activate public plazas, parks and gathering areas in Downtown Crystal Lake. After receiving overwhelming positive feedback from the stakeholders and general public, the City Council directed staff to continue with the design of four potential public infrastructure enhancement projects: Depot Park, Brink Street Market Plaza, Plaza near Crystal Lake Brewing and the Railroad Street shared street concept.

Depot Park is centrally located in Downtown Crystal Lake and provides for small gatherings and events in the current condition. The proposed concept plan for Depot Park included expanding the useable space by activating green spaces with seating, elevated landscaping, a bandshell, seatwalls, pergolas and a possible fountain feature. In addition, the current drive aisle would be narrowed to encourage safe pedestrian travel within the park area, while maintaining the route for the Pace Bus services and accessible parking availability.

A copy of the concept plan for Depot Park that was included in the Request for Proposal (RFP) is attached. The scope of the RFP included preliminary engineering services with the following items:

1. Meetings:
    a. Assume two meetings with City staff.
    b. Assume attendance at a public open house held by the City with two people for four hours each, held during the evening or on Saturday morning.

    c. Attend two City Council meetings to present draft alternatives for items outlined below.
2. Field Survey
3. Alternatives – Develop three alternatives for the following items which shall reflect the historical heritage of ice harvesting in Crystal Lake:
    a. Zero Grade Fountain
    b. Band shell
    c. Pergola
    d. Public art feature locations
    e. Ability to use the space for winter events (ie: ice skating, Christmas tree lighting, etc.)
4. Estimate of Cost for all items and areas
5. Provide preliminary plans for the flatwork items and final preferred alternatives.

Following the approval of the contract for preliminary engineering services, the team would commence work and be prepared to present the alternatives discussed this fall. A phasing plan will also be proposed. It is anticipated that final engineering for phase one would then proceed in 2024 with the goal of commencing construction in 2024/2025.

Consultant Selection Process

A consultant and architect are needed to complete the preliminary engineering of this project. City staff conducted an open solicitation Request for Proposal (RFP) for preliminary engineering services for the Depot Park Public Place Project. The Community Development and Public Works and Engineering Departments followed the City's Purchasing Policy to secure a consulting firm to address this project.

The City received proposals from two (2) firms. A staff working group scored the individual proposals based on qualifications. The consultants were evaluated on six qualification factors (scale 1-5 with 5 being the highest). The working group also held interviews with both firms. Subsequent to the interviews, staff felt it was pertinent to obtain cost proposals from both firms. The two proposals were then ranked based on qualifications and cost to determine which consultant provides the best value for the City. Both proposals included a partnership between an engineering firm and a professional planning firm. The results of the ranking process are depicted below:

Depot Park Public Place Project - Design/Preliminary Engineering Services

Proposal Ranking Excellent = 5 Very Good = 4 Good = 3 Acceptable = 2 Poor = 1 Unacceptable = 0	Committee's Relative Weight of Importance	Gewalt Hamilton		Lakota Group	
		Rating (0-5)	Weighted Rating	Rating (0-5)	Weighted Rating
Criteria	(1-10)				
Understanding of Project Scope: Did the consultant properly identify key aspects of the specific design/how to resolve them and not submit a generic approach?	9	5.0	45.00	3.5	31.50
Are the project hours by task appropriate and align with other consultant's submittals and past experience.	6	4.0	24.00	3.0	18.00
Project examples are pertinent and aligned with the proposed scope.	7	5.0	35.00	5.0	35.00
At the interview stage, the consultant team provided information on the RFP and asked appropriate questions in order to generate a	5	5.0	25.00	4.0	20.00
Design team structure that was established.	6	4.0	24.00	3.0	18.00
Senior/lead project team members have demonstrated experience, relevant experience in project examples.	8	5.0	40.00	3.5	28.00
Total Weighted Rating	41		193.00		150.50
PROPOSAL RANKING		4.71		3.67	
Total Cost		$116,870.00		$111,049	
Relative Cost Ranking (Formula) (2.5 = avg. cost, points awarded/deducted for fee compared to avg) Avg. cost = $113,959.50		2.44		2.56	
TOTAL VALUE RANKING =		3.57		3.12	

Recommendation:

This contract is being presented pursuant to a request for proposal (RFP) process. Under such process, the contract is to be awarded to the vendor whose proposal "will be the most advantageous to the City." The City staff has reviewed the various proposals received, and determined that the recommended consultant is the most well-suited for the project.

Based upon a review of the RFP requirements, qualifications, and cost, Gewalt Hamilton Associates, Inc. is the most responsible and responsive proposer for the Preliminary Engineering Services for the Depot Park Public Place Project. Staff has satisfactorily worked with Gewalt Hamilton Associates, Inc. in the past and they have a good reputation within the industry. In addition, Gewalt Hamilton is partnering with Teska Associates, who completed the conceptual phase of the project and has firsthand experience with Crystal Lake and the project.

Funds have been budgeted for preliminary engineering in FY 2024.

Votes Required to Pass:

Simple Majority.

RESOLUTION

WHEREAS, the CITY OF CRYSTAL LAKE has identified the desire to improve the public space at Depot Park as part of the Downtown Crystal Lake Public Place Project; and

WHEREAS in order to ensure the project is constructed to proper engineering standards consulting preliminary engineering services are required to augment staff resources; and

WHEREAS the CITY OF CRYSTAL LAKE received proposals for the Depot Park Public Place Project Preliminary Engineering Services on June 30, 2023; and

WHEREAS the most qualified, responsible, and responsive proposer was Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute an agreement between the CITY OF CRYSTAL LAKE and Gewalt Hamilton Associates, Inc. for Preliminary Engineering Services associated with the Depot Park Public Place Project Preliminary Engineering Services in the amount of $116,870.00; and

BE IT FURTHER RESOLVED that the City Manager is authorized to approve change orders for up to 10 percent of the agreement amount, and execute warranted contract completion date change orders.

Draft

DATED this 15th day of August, 2023.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
Haig Haleblian, MAYOR

SEAL

ATTEST

_____
Nick Kachiroubas, CITY CLERK

PASSED: August 15, 2023
APPROVED: August 15, 2023

Draft

CITY OF CRYSTAL LAKE
REQUEST FOR PROPOSALS

DOWNTOWN CRYSTAL LAKE
PUBLIC PLACE PROJECT

PRELIMINARY
ENGINEERING SERVICES

June 30, 2023



GHA GEWALT HAMILTON ASSOCIATES, INC.
625 Forest Edge Drive - Vernon Hills, IL 60061
847.478.9700 GHA-Engineers.com

GHA GEWALT HAMILTON ASSOCIATES, INC.
CONSULTING ENGINEERS

625 Forest Edge Drive ▪ Vernon Hills, IL 60061
847.478.9700 ▪ GHA-Engineers.com

June 30, 2023

Michael Wisinski
Public Works Manager
City of Crystal Lake
100 West Woodstock Street
Crystal Lake, Illinois 60014

Re: REQUEST FOR PROPOSALS - **Preliminary Engineering Services**
Downtown Crystal Lake Public Place Project
GHA Proposal No. 2023.SC078

Dear Mr. Wisinski and the City of Crystal Lake,

Thank you for the opportunity to provide preliminary engineering services to update downtown Crystal Lake's central outdoor gathering destination, currently known as Depot Park. GHA is dedicated to transforming sites into functional and aesthetically pleasing outdoor spaces which enhance our quality of life and foster a sense of community. With over 40 years of experience in the field, we have successfully completed a diverse range of projects, including commercial spaces, public parks, and urban renovation initiatives such as Downtown Crystal Lake.

We will collaborate with Teska Associates, Inc., who's renowned work you have become familiar with during the initial conceptual planning phase for this downtown park renovation. Together we will synchronize many creative solutions! GHA will also use the talents of our new landscape architect, Janet Cherbak. Ms. Cherbak specializes in comprehensive landscape architecture and planning, appreciating the City's commitment to improving this high-visibility public space. Her commitment to excellence is evident in the awards and accolades received for her work. We believe that our team's expertise and passion align perfectly with your vision. We would like to facilitate your goal of presenting residents and visitors with a magnificent place to meet and relax in historically significant Downtown Crystal Lake.

Our firm takes a holistic approach to engineering; combining technical knowledge with artistic creativity and environmental sensitivity. Our team possesses expertise in multiple disciplines; site design, landscape architecture, traffic engineering, land surveying and environmental analysis. Collaboration of our highly skilled professionals **ensures that every project we undertake is studied from multiple perspectives with meticulous attention to detail, resulting in unique and exceptional built, sustainable environments**.

GHA's corporate headquarters is at 625 Forest Edge Drive in Vernon Hills and the work for your downtown redevelopment with be generated out of our Vernon Hills office, a scenic, twenty-four mile drive to downtown Crystal Lake.

We look forward to the possibility of working together on this opportunity to improve the experience of every resident and every visitor as they explore the unique charm of the City! Should you have any questions or require additional information, please do not hesitate to contact me. Thank you for your time and consideration.

Sincerely,
Gewalt Hamilton Associates, Inc.

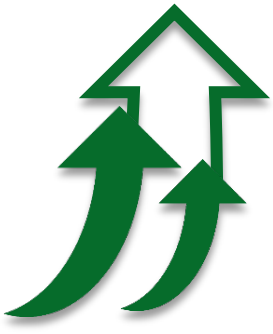


Brian Wesolowski, P.E., CFM, Director of Site Design
Direct: 847.821.6235 | BWesolowski@GHA-Engineers.com

CONTENTS

SCOPE OF WORK 2
STAFF RESUMES AND ORGANIZATIONAL CHART 4
FIRM EXPERIENCE 13
PROPOSED PROJECT TIMELINE 16
REFERENCES 17
AFFIDAVITS 18

GHA's Vision – Now and Into the Future:



GHA will be the premiere consultant partner in the Midwest, providing high-quality services and designs for our clients and community.

GHA will be forward looking, working toward a common vision that includes diversity and inclusion, a feeling of belonging, and built upon strong internal and external relationships.

GHA will build and maintain a strong culture, one built upon trust and growth, and our common values of Integrity, Dedication, and Passion.

Gewalt Hamilton agrees to the base scope of services as outlined in the RFP.

PROJECT APPROACH

GHA will take the necessary steps to analyze the existing site conditions. First a base map of existing conditions will be created from as-built plans that may be available. With this, GHA's Survey Division will create the detailed field survey, approximately 82,000 square feet, including all existing green space and built amenities located at Depot Park, and the commuter parking lot surrounding the Metra Train Station and south of the Union Pacific Railroad line. The survey area is west of Main Street, north of Woodstock Street and east of Grant Street. **Having a survey team within GHA's firm will minimize the time and cost to complete this task**.



Once the survey work is done, site analysis will follow. GHA's landscape architect will do a formal site inventory, looking at the built site features. Existing site amenities will be evaluated regarding their conditions and site programming value. The gazebo and veterans' memorial sculpture are examples of components to be evaluated. The condition of all existing plant material will be evaluated to decide what plants stay, are transplanted, or are eliminated from the future plan.





Regardless of the final plant choices, the desired level of landscape maintenance will be discussed as part of the design process. And it should be stated here that **it will be our goal to keep or transplant as many existing plants as possible**, providing they don't compromise the final design.

With updated field survey data, Teska Associates' Final Concept Plan will be drafted as our base plan, as we begin to explore the alternatives for vertical features and accommodating winter activities. With final concept/basemap plan in hand, GHA will meet with City of Crystal Lake officials to review the more detailed and refined plan. This review alongside city facilitators will ensure the circulation and functionality is optimized, and with this input the ground plane for the new park design will be at preliminary final plan stage. An estimate of probable costs will be part of this initial meeting with the City.

Vertical element alternative development will follow. Our goal will be to exhaust all interesting possibilities for these symbolic and imaginative amenities. As we explore the ice harvest theme, an overarching goal will be to optimize the space and improve the aesthetics of the downtown park. Preserving and reusing existing infrastructure will also be a primary goal, paired with maintaining and improving the accessibility of the space's new and existing features. GHA will explore the possibility of creating glass block walls to simulate ice and to allow light to penetrate across traditional boundaries. In combination with natural stone copings and or veneers, we'll maximize the aesthetics and functionality of seating and screening walls proposed within the concept plan.

We will arrive at a minimum of three alternatives for each feature; zero grade fountain, band shell, pergola, public art feature and winter activity adaptations will be the next team challenge.

While conceptualizing these amenities, we will also brainstorm site challenges, and synthesize input combined with reactions to the plan's alternatives. This process will ensure that we consider all possibilities for improvement and come up with the most creative solution for the multiple vertical element and winter features.

During this community meeting, renderings of each of the three vertical element and winter activity overlays will be presented to serve the purpose of visualizing and prioritizing. Together as a community, Crystal Lake will design the new downtown park which symbolically celebrates its' ice harvest heritage.

We'll meet with City staff (and key stakeholders if desired), to present these Alternatives. Accompanying the design elements will be an estimate of probable costs for each of the 3 alternates in all categories. We will also present an updated cost for the flatwork, if there are any changes associated with winter activities overlay features.

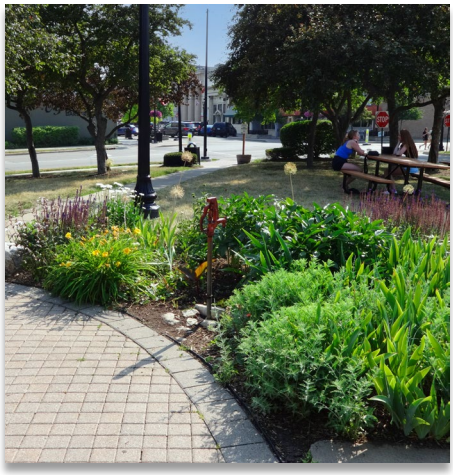
City officials will either approve the best three, or ask for additional Alternatives for each feature, and we'll prepare for the public meeting to present these as either rendering perspective sketches or three-dimensional display/ models.



Following the public meeting, together with City representatives, GHA will decide the best vertical features and winter activities to include in the Preliminary Final Plan, and an updated estimate of probable costs will be drafted along with the final revisions to the Preliminary Final Plan.

October will be a busy month, as we wrap up the design process, presenting the park plans with multiple alternative features to the City Council, either before or following the public meeting. Then a second presentation with the finalized preliminary engineered park design will take place at the October 17 City Council meeting. Updated estimated costs, if applicable, will be presented to the City Council also at this final presentation.









STAFF RESUMES AND ORGANIZATIONAL CHART

The GHA Team put forth for this City project is a collection of proven performers who have collaborated on many projects. They bring the right technical knowledge, experience, and dedication to the processes needed for a successful project completion.

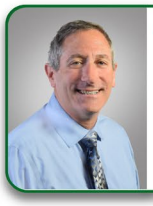
We will collaborate with Teska Associates, Inc. Together, we will synchronize many creative solutions! We believe that our team's expertise and passion align perfectly with your vision. We would like to facilitate your goal of presenting residents and visitors with a magnificent place to meet, relax and enjoy the unique charm for which the City of Crystal Lake is so well known.

We are excited to have another opportunity to prove to the City our staff's availability, local experience, and efficient, effective processes will allow us to deliver a successful project.

Request for Proposals
Downtown Crystal Lake Public Place Project



PROJECT MANAGER
Janet Cherbak, PLA, CPSI
Landscape Architect
GHA



QUALITY ASSURANCE/CONTROL
Donald Matthews, P.E., CFM
Principal Site Design
GHA



LANDSCAPE ARCHITECTURE
Jodi Mariano, PLA
Principal
teska



UTILITIES
Brian Wesolowski, P.E., CFM
Director of Site Design
GHA



SURVEY
Jon Past, PLS
Survey Manager
GHA



LANDSCAPE ARCHITECTURE
Greta Diaz
Urban Designer
teska



TRAFFIC AND PARKING
Kevin Belgrave, P.E., PTOE
Senior Transportation Engineer
GHA



LANDSCAPE ARCHITECTURE
Christen Little, ASLA, PLA
Landscape Architect
teska



Project Manager

Janet Cherbak, PLA, CPSI

Landscape Architect

Gewalt Hamilton Associates, Inc.
Direct: 847.821.6228
JCherbak@GHA-Engineers.com

Education
University of Illinois, Bachelor of Landscape Architecture

Professional Registration

State of Illinois Licensed Professional Landscape Architect #157-000862

State of Illinois

Certified Playground Safety Inspector #52909-125

Memberships
Illinois Landscape Contractors Association

Experience
Janet Cherbak is experienced in creating aesthetically pleasing, yet practical solutions for public, commercial and residential spaces. Ms. Cherbak is proficient in providing cost-effective and maintenance driven design solutions and seeing these opportunities through the construction phase. With previous roles as park planner and project manager, Ms. Cherbak works within GHA's Site Design Division optimizing her skills and knowledge in the field of Landscape Architecture.

Project Manager
Design and management of park developments, also overseeing building renovations, collaboration with architecture/engineering firms, grant writing and presentations.

Within a contracting firm, supervised construction projects, designing landscape development plans, and managed the bidding process of park district and other publicly bid construction work. Construction layout using AutoCAD Civil 3D.

Park Planner & Natural Resource Manager
Capital planning representative of administrative team, in-house design and master planning of capital projects, and oversight of publicly bid construction projects, and prescribed burns at Park District's natural areas. Facilitator/leader of master planning teams, both within organization and multi-agency.

Project Director
Responsible for all phases of the Design-Build process; from landscape design, sales, estimating, proposal writing, project layout, subcontractor negotiations to construction supervision.

Central Park OSLAD Project, Channahon Park District
Oversaw $650,000 OSLAD project at Central Park, including a baseball complex renovation with dugout construction and new fencing and backstops. Paving, a custom-built shelter and site furnishings were also part of the project.

Another feature of the renovated park were expansive perennial beds, with a gravel path, interpretive signage and a sitting area. This area, named the Sensory Garden, was taken out of the awarded contractor's scope. To reduce costs and enhance the user experience, Ms. Cherbak redesigned the project's Sensory Garden, bringing the beautiful perennials close to the park's central drive, and locating the taller natural area restoration planting as the backdrop of the garden experience. The redesigned portion of the project started as a cost-saving measure, but resulted in staff growing as a team and taking pride in what they had created together.

Montgomery Park, Fox Valley Park District
Designing and assisting with construction management of this publicly bid park renovation, this existing park is situated on the west side of the Fox River. New asphalt walking paths with decorative pavers on the park's south perimeter draw visitors in. A circular path with generously sized benches flanking the outer edge, invite people to relax. The renovation also features a masonry seat wall built next to the state-of-the-art playground, and a custom-made picnic shelter. Ms. Cherbak worked closely with Cedar

Forest Products to design this "first of its kind" *Split Gable* Open Timber Truss Shelter. The following year a photo of Montgomery Park's shelter was featured on the manufacturer's brochure, and increased its popularity.

Arroyo Trails, Channahon Park District



Managed this $530,000 Recreational Trails Project, a multi-use trail built in a floristically diverse ravine woodland remnant. Realized significant savings and pleased watchful residents by minimizing tree removal. One notable method of achieving this was by designing accessible boardwalks where previously, asphalt trails had been planned. This resulted in reduced grading and consequentially 2/3 less (or 200 less) trees that were felled. Ms. Cherbak facilitated the donation of 893 tons of Grade 9 sandstone aggregate by local Ozinga quarry, that has proved to be an outstanding multipurpose trail surface.

Chicago Park District Floral Beds

Ms. Cherbak created the Chicago Park District 2013 Final Garden Beds and Flower Specifications, updating nearly all of the 67 herbaceous planting bed designs, while carefully choosing the most vigorous and beautiful herbaceous plants that were available in the trade. Within the specifications are final plans of each park's beds, complete with keyed symbols and linked spreadsheets. Here, each specific plants' area, pot size, spacing and totals are quantified.

During the design process and after the beds were designed, precise coordination with wholesale contract growers was necessary months in advance of planting the beds.

Many of the herbaceous beds within Chicago's iconic parks had complex patterns within the design. Ms. Cherbak oversaw the monumental layout task, working alongside a graffiti artist who had learned a new specialization!

Ms. Cherbak set out to reimagine the floral beds of Chicago's most prominent and high-profile parks as part of this challenge. The Illinois Landscape Contractor Association award proved that this niche landscape accomplishment was the result of a specific horticulture mastery that few landscape architects claim to possess.

Chicago Botanic Garden, Glencoe

A famous east coast landscape architecture firm was let go by management at the Chicago Botanic Garden for allowing a large concrete structure to be built at the Garden prior to final approval. A prominent northshore design/build landscape firm was brought in and told to "make something of" the towering triangular concrete monolith. On a wood drafting table in Lake Forest the Hillside Seeping Spring was born. It was later clad in Marshfield Wisconsin granite with pools of cascading water viewed by those who walk alongside it. This creation still remains as the central feature on the west side of the Chicago Botanic Garden's Phase IV of the Sensory Garden. The design is a simulation of a Wisconsin woodland. Ms. Cherbak was the lead designer of the project, acquiring an early knowledge and appreciation for the Midwest region's native flora and geography.

Also appearing at the Chicago Botanic Garden is more design work by Ms. Cherbak. Alongside fellow Landscape Architect Stuart Mizuta, the pair drew the grading, layout, planting and detail construction documents that were used to build CBG's most beloved addition, the English Walled Garden. This garden was designed, conceptually, by famed English garden designer and author, Jon Brooks. Ms. Cherbak had the honor of working with Mr. Brooks during those years of collaboration while the English Walled Garden was conceived.



Utilities

Brian J. Wesolowski, P.E., CFM

Director of Site Design

Gewalt Hamilton Associates, Inc.
Direct: 847.821.6235
BWesolowski@GHA-Engineers.com

Education
Bachelor of Science in Civil Engineering, Iowa State University, 2010

Professional Registration
State of Illinois Licensed Professional Engineer #062-066656

State of Wisconsin Licensed Professional Engineer #47170-6

State of Indiana Licensed Professional Engineer #PE11900643

State of Michigan Licensed Professional Engineer #6201069390

State of Minnesota Licensed Professional Engineer #57349

Certified Floodplain Manager No. IL-16-00748

Memberships
American Society of Civil Engineers
American Public Works Association
American Water Works Association

Experience
Mr. Wesolowski is a civil engineer with 12+ years of industry experience. He began as an intern at GHA in 2007 and joined the firm full-time following graduation in 2010. Mr. Wesolowski's work has been concentrated on municipal engineering and construction phase services. He works closely with clients to design capital improvements and coordinates with contractors to ensure quality work on a variety of projects. Mr. Wesolowski also assists with addressing issues that arise during construction.

Water Main Improvement Program, Libertyville
Mr. Wesolowski has served as both the Staff Engineer and Project Manager of the Villages yearly water main replacement program since 2013. Yearly improvements ranged from 2,750 feet to 7,200 feet of replacement water mains. Extensive coordination between the Village and various permitting agencies including IDOT, LCDOT, JAWA, ComEd, NiCor, and IEPA, was required to ensure the projects were completed in the timeframe permitted. Water main designs included open cut, directional drill, dry bore, and auger and jack sections to cost effectively minimize disturbance of the projects.

Crawford Avenue Water Main Replacement, Lincolnwood
As Project Engineer, Mr. Wesolowski was responsible for the design of 5,500 linear feet of replacement water main on Crawford Avenue, as well as various transmissions lines outside the Lincolnwood pump station. The project required coordination with the Cook County Department of Transportation and Highways to implement the new water main with the Crawford Avenue reconstruction project. Whenever possible, improvements were installed during off-peak hours to help minimize service disruptions to residents and businesses.

Oakton Street Improvements, Skokie
As part of the Village's Destination: Downtown Skokie initiative, GHA was tasked with identifying improvements to help increase the economic vitality of the Downtown, accommodate all travel modes, and enhance safety for pedestrians and vehicles. Following a comprehensive and innovative study assessing the feasibility of various potential improvements, Mr. Wesolowski was the Design Engineer responsible for all roadway, streetscape, and utility improvements, as well as water main replacement plans.

Oakton Street and Lincoln Avenue Water Main, Skokie
Mr. Wesolowski served as the Project Engineer for the design of 1,600 linear feet of water main at the intersection of Oakton Street and Lincoln Avenue in the Village of Skokie. GHA services included topographic surveying, preparation of final plans and contract documents, permitting assistance through IDOT and IEPA,

and assistance with the bidding and negotiation phase. Construction is estimated at $1.5 million.

Water Main System Analysis and Area Improvement Projects, Mettawa
Mr. Wesolowski served as the Staff Engineer for analysis of the Village's existing water system and preliminary engineering for a new water distribution network in six areas within the Village of Mettawa. Following completion of the project, Mr. Wesolowski served as Design Engineer for Area 1, the first phase of recommended improvements. This project consisted of the design of approximately 2,300 feet of 8-inch water main and associated improvements along St. Mary's Road.

Sanitary Sewer Replacement Project, Barrington
Mr. Wesolowski served as the Design Engineer for an approximately $12 million infrastructure improvement project that was completed during the 2018 construction season. Improvements include approximately 5,200 linear feet of full-depth roadway reconstruction; 800' of replacement water main; new 60" storm sewer; and new 12"-30" sanitary sewer buried to depths between 5' and 33'. The project will address sewer surface surcharge in a key location within the Village by reducing inflow and infiltration (I&I) and increasing sewer capacity. sanitary sewer spot repairs. GHA services include topographic surveying and design engineering services, and preparation of permit applications, bid documents, and specifications.

Stormwater Master Plan, Phase 2, Des Plaines
Mr. Wesolowski served as the Design Engineer for new storm sewer facilities at seven locations throughout the City, totaling 1,900' of 48" and 1,700' of 21-36" relief sewer. The improvements were identified as part of a City-wide study previously completed by another consultant. GHA was responsible for verifying the preliminary designs; preparation of alternative storm sewer alignments and associated cost estimates; preliminary and final engineering; permit applications and easement documents; contract documents and specifications; review of contractor bids and award recommendation. One location required augur and jack under a railroad; other challenges included utility adjustments/coordination associated with work in an urban environment, as well as separating the sewer improvements from water transmission mains.

Sewer Rehabilitation Program, Lincolnwood
Mr. Wesolowski served as the Project Engineer for the 2012-2013 Village-wide sewer rehabilitation program. GHA reviewed video footage of all 40 miles of the Village's combined sewer and assessed and rated the conditions. After final determination of lining and/or replacement was made, Mr. Wesolowski prepared the plans and contract documents for the repairs, complete with a four-year phased replacement schedule and cost estimates.



QA/QC

Donald E. Matthews, P.E., CFM

Vice President/Principal

Gewalt Hamilton Associates, Inc.
Direct: 847.821.6220
DMatthews@GHA-Engineers.com

Education
Bachelor of Science Civil Engineering, Iowa State University, 1988

Master of Business Administration, Lake Forest Graduate School of Management, 2008

Professional Registration
State of Illinois Professional Engineer

Illinois Certified Floodplain Manager

Memberships
National Society of Professional Engineers

American Society of Civil Engineers

American Public Works Association

Illinois Association for Floodplain and Stormwater Management

Past Chairman, Stormwater Management Commission, Village of Northbrook

Past Vice Chairman-Natural Resources Commission, City of Highland Park

Experience
Donald E. Matthews has spent his entire engineering career with GHA. He currently serves as Vice President with responsibility for coordinating multiple design teams and managing client relationships. His engineering specialties include planning, design, and construction phase responsibility for municipal, institutional, park district, and private development projects. His design emphasis is in site planning and stormwater management.

Lakefront Master Plan, Winnetka Park District
Mr. Matthews was part of a consultant team responsible for developing a Lakefront Master Plan, which encompassed approximately 26 acres and 2,000' of shoreline in five park areas. The Plan assessed current and future needs of the parks, with specific regard to runoff areas, parkland, bluffs, and shoreline preservation, as well as site operations, amenities, and aesthetics. A robust public outreach component included community meetings and focus groups. The resulting Plan provided short, medium, and long-term improvements for each site, associated budgets, and identified potential funding sources.

Northbrook Park District Park Master Planning
With Mr. Matthews as its Project Manager, GHA was part of the consultant team responsible for developing Park Master Plans for the Park District's three largest parks. The Plan identified use patterns within the parks and emphasized preservation/relocation of existing playing fields and other active uses, renovation of aging facilities, connecting existing walking and biking trails, addressing vehicle/bicycle/pedestrian circulation, and evaluating existing utilities and drainage systems.

Park District of Highland Park Comprehensive Master Plan
Mr. Matthews was part of a consultant team responsible for developing a Comprehensive Master Plan for the District, which encompasses more than 600 acres of land in 44 park areas. The Plan will be used as a resource for future development and redevelopment of the District's parks, open space, and recreation system.

Hubbard Woods Park, Winnetka Park District
To attract more families to the park during the summer months, the Winnetka Park District decided to implement the first major improvements at Hubbard Woods Park since 1990. The existing gazebo and warming hut were demolished and replaced with a new pavilion building along with a covered stage. Additional new features included a new tot lot, a splash pad, seating area south of the pavilions, new bathroom facilities, and two bocce ball courts on the north side of the park. Mr. Matthews assisted through the rigorous entitlement process for the improvements and was the project manager for the design.

Citizens Park, Barrington Park District
Managed the redevelopment of this 55-acre Brownfield site into an award-winning passive and active recreational facility. The completed project includes 1.5 miles of paths, picnic groves, picnic shelters, playgrounds, an outdoor amphitheater, the first accessible tree house in Illinois, lighted athletic courts, and a nine acre open meadow. The site was designed in an environmentally sensitive manner to minimize the impact to over 1,000 existing mature trees and 10 acres of wetlands.



Kevin L. Belgrave, P.E., PTOE

Senior Engineer

Gewalt Hamilton Associates, Inc.
Direct: 847.821.6226 | KBelgrave@GHA-Engineers.com

Education
Bachelor of Science, Civil Engineering, University of Illinois at Urbana, 1991

Professional Registration
State of Illinois Licensed Professional Engineer #062 051750

Professional Traffic Operations Engineer (PTOE) #2967

Memberships
American Public Works Association (APWA)

Illinois Association of Highway Engineers (IAHE)

International Erosion Control Association

Experience
Kevin L. Belgrave, currently serves as the Phase II Manager overseeing all highway and roadway design projects for Gewalt Hamilton Associates. Mr. Belgrave is a Registered Professional Engineer practicing over 30 years as a Civil Engineer, with emphasis on highway and roadway geometrics, transportation engineering and roadway design.

Prior to joining GHA in 2005, Mr. Belgrave was in the employ of the Illinois Department of Transportation. He served as a Construction Inspector and Design Engineer from 1991 to 1999. Mr. Belgrave served as Area Permit Engineer from 1999 to 2005 as well as the interim IDOT District One Permit Engineer from 2004 to 2005, overseeing a staff of eight permit engineers/technicians. Responsibilities included plan review, field review, meeting with municipalities, consultants and developers on various projects, and final permit approval.

US Route 14 @ Metra Access, Barrington
This project included Phase II Design of the CMAQ Funded project which includes the addition of a new signalized access to US Route 14 to serve the Metra parking lot. This project includes the addition of a right-turn lane, drainage improvements, traffic signal and interconnect to serve the new intersection. Additionally, these improvements required internal circulation changes to the Metra parking lot, requiring structural retaining walls for the widening of a one-way roadway to accommodate two-way traffic. This project is estimated at $3.1 million and anticipated construction in 2021.

Nippersink Boulevard Improvements, Fox Lake
This project included the Phase I and Phase II design for the reconstruction of Nippersink Boulevard from Grand Avenue to Oak Street. This project is federally funded with Surface Transportation Program (STP) funds. The project consists of approximately 1/4-mile of roadway reconstruction, a 375-foot retaining wall, storm sewer, and street lighting. The project is estimated at $3.1 million and is to be constructed in 2021.

Kensington Business Center Path, Mount Prospect
This project included the Phase II design for the reconstruction of approximately 1.0 miles of existing HMA multi-use path within the Kensington Business Center. The project included the replacement of the existing lighting along the path and installation of outdoor exercise equipment. This project was bid in two phases and awarded at $815,000 and completed in 2017.

Union Pacific Bike Path
This project included the Phase II design of a new 10-foot-wide multi-use path along the vacated Union Pacific Railroad from Devon Avenue to Touhy Avenue. The improvements were federally funded with Congestion Mitigation Air Quality (CMAQ) funds and consisted of approximately 1.1 miles of path. The project was estimated at $930,000 and constructed in 2016.

SELECTED EXPERIENCE

A registered landscape architect with a design addiction and passion for people places, Jodi has led Teska's urban design practice for 20+ years. The practice is comprised of creatives in the fields of landscape architecture, community planning and public outreach. Jodi's work focuses on community engagement designed to guide the planning and development of public spaces, such as streetscapes, parks and plazas.

Jodi has directed public processes which have resulted in useful master plans, successful funding applications and dynamic implementation projects. Her professional responsibilities range from concept planning through design, construction phase services, development approval and project installation.

Her proficiency with a wide range of graphic techniques, including hand drawings and computer generated graphics, allow her to craft effective and efficient communication techniques. Her technical experience enables her to produce dependable high quality construction documents.

Prior to joining Teska Associates, Jodi worked for a Chicago engineering firm on high profile infrastructural projects, developing her interest in blending vibrant community based design with functional infrastructure needs.

Jodi has instructed at the Joseph Regenstein, Jr. School at the Chicago Botanic Gardens in the Garden Design Certificate Program.



JODI MARIANO, PLA

PRINCIPAL

EDUCATION

B.A. Landscape Architecture
University of Illinois (Urbana)

M.A. Architecture
University of Illinois (Chicago)

PROFESSIONAL AFFILIATIONS

State of Illinois, Registered Landscape Architect, License No. 157-001062 CLARB, Certified Landscape Architect, No. 4570
Member, American Society of Landscape Architects
Instructor, Joseph Regenstein, Jr. School, Chicago Botanic Gardens
Member, Women's Transportation Seminar

SPEAKING ENGAGEMENTS

- **"Found Space: Fountain Square Plaza",** APA Illinois State Conference Mobile Workshop, 2019
- **"Branding - Beyond the Logo",** APA Illinois Metro Seminar, 2016
- **"Corridors: Places Beyond Pavements",** APA Illinois State Conference, 2014
- **"Successful Grant Writing: Putting Plans into Action",** APA Illinois State Conference, 2011
- **"Outside the Box: A Historic Preservation Toolkit for Planning",** APA Chicago Metro Section, 2011
- Glenbrook South High School Women in Math and Science Breakfast, 2010-14
- Author of the Chicago Botanic Gardens Garden Design Certificate Curriculum Restructuring, 2010

REPRESENTATIVE PROJECTS

Downtown Revitalization, Streetscapes & Public Places

Conducted public outreach programs, urban design strategy and final streetscape design plans for Fountain Square Plaza and multiple Downtown Evanston Streetscapes (Evanston); Veterans Park, Village Green and Downtown Wilmette streetscape (Wilmette); Elm Street Business District (Winnetka); Tudor Court and Downtown Glencoe Streetscapes (Glencoe); Scranton Avenue Streetscape (Lake Bluff); Schuyler Avenue Streetscape (Kankakee); State Street Streetscape (Lockport); Lemont Downtown and I+M Canal Corridor (Lemont); Ridge Calumet Corridor and Streetscape Plan (Munster, IN)

Provided outreach and landscape architecture for CDOT, including the Back of the Yards 47th / Ashland and North Lincoln Avenue / Ainslie Arts Plaza Streetscape assignments.

Conducted public outreach / urban design for the Lincoln Square Master Plan, including concept design for North Lincoln Avenue, permit design for Ainslie Arts Plaza Make Way For People; and outreach / concept design for the CTA Brown Line Station Area Study.

Open Spaces, Campuses & Parks

Managed concept planning, public outreach, bid documentation and construction administration for public open spaces including Wilmette Library Renovations (Wilmette); Garden Park, Harbert Park and Skate Park (Evanston); multiple campus assignments at Northwestern University (Evanston), including West Ryan Field Parking, Athletic Sport Courts, North Campus Infrastructure, Dearborn Observatory & Foster Walker Quadrangle. May Whitney School and Outdoor Classroom (Lake Zurich); Glenbrook South High School Outdoor Classroom (Glenview); Apache Park (Des Plaines); Englewood Trail (Chicago); Talking Farm Urban Agriculture (Skokie); Growing Home Urban Agriculture (Englewood) and Bellarmine Jesuit House (Barrington).

Corridors & Urban Design Guidelines

Participated in and led teams of engineers, architects and economic development consultants for corridor assignments including North Avenue Corridor (RTA); Ridgeland Avenue Corridor (RTA); 95th Street Corridor (CMAP); and Southwest Highway Corridor (Oak Lawn). Other corridor development projects include Old McHenry Road (Lake Zurich / Hawthorn Woods); Roosevelt Road (Broadview); St Charles Road (Berkeley); Palatine Road / Rand Road / Arlington Heights Road (Arlington Heights); and Milwaukee Avenue Corridor (Prospect Heights).

Façade Enhancements

Provided historical research and façade enhancement studies to assist with downtown revitalization projects. Assisted with obtaining DCEO (Department of Commerce and Economic Opportunity) grants for façade implementation. Façade enhancement assignments in downtowns include Chicago Ridge, Broadview, Canton, Glencoe, Fox River Grove, Rochelle, Olympia Fields and Lombard.

Gateway & Wayfinding Signage

Prepared gateway and wayfinding signage packages for downtown district and corridor enhancement. Signage assignments have been completed for Wilmette, Winnetka, Glencoe, Lockport, Orland Park, Glendale Heights, Berkeley, South Elgin, Canton, Carpentersville, and Western Springs.

Site, Landscape and Architectural Plan Review

Analyzed and prepared project reviews and testimony for a variety of large and small scale projects for the Villages of Bloomingdale, Itasca, Glencoe, South Elgin, Algonquin, Deer Park and Highwood.

Landscape Architecture

Provided landscape architecture design services for multiple residential projects, including single family, townhome and condominium homes. Provided landscape architectural design for specialty garden areas such as the Glenbrook Hospital Memorial Sculpture Garden, Glencoe Village Hall and Downtown, Astellas Pharmaceuticals (Glenview) and Westminster Place Presbyterian Homes (Evanston)

Infrastructure Design

Prepared concept through bid phase documentation for Washington Street underpass (Grayslake). While at another firm, collaborated with teams of engineers, architects and landscape architects on high profile infrastructure projects including the South Lake Shore Drive Reconstruction through Historic Jackson Park; Michigan Avenue Streetscape and the North & South Grant Park Garages in Chicago.

FIRM EXPERIENCE













HUBBARD WOODS PARK IMPROVEMENTS | Winnetka, Illinois

Hubbard Woods Park is famous for the gazebo scene from the 1990 film, Home Alone. No major improvements had been made to the park since the movie was filmed. Working with the Park District, Design Team, and the Park Board, GHA assisted with development of a Final Site Plan. The gazebo and warming hut were replaced with a new pavilion building and covered stage for summer events. Additional new features include a new tot lot, a splash pad, seating area south of the pavilions, new bathroom facilities, and two bocce ball courts on the north side of the park. Design considerations focused on protecting the existing mature trees and maintaining the winter ice skating rink as a central feature of the park.

SCOPE OF SERVICES

Conceptual Planning
Preliminary Engineering
Final Engineering
Utility Improvements
SWPPP
Public Engagement
Topographic Survey
Existing Plan Analysis
Facilities Analysis
Stormwater Management
Construction Inspection

PROJECT MANAGER: Donald Matthews, P.E., CFM

CONSTRUCTION COST: $2M | FUNDING: Open Space Lands Acquisition and Development Grant









REGENSTEIN LEARNING CAMPUS AND WELCOME CENTER | Chicago, IL

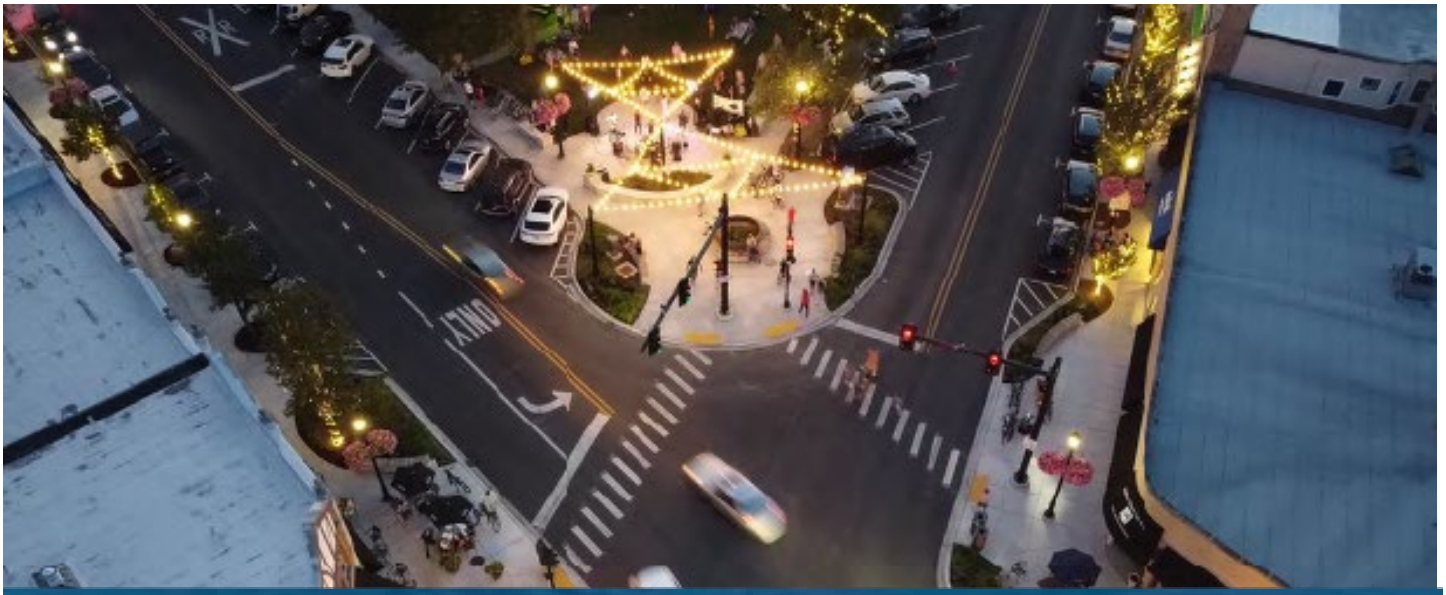
Gewalt Hamilton Associates (GHA) has been assisting the Chicago Botanic Garden with a variety of projects since 2011. One recent improvement which has received critical acclaim is the Regenstein Learning Campus. This 7-acre horticultural campus is home to an environmental discovery center and nature playground. The new 26,700-square-foot Learning Center facility provides 12 classrooms and a nature laboratory and is home to the Garden's Nature Preschool. The multi-sensory Nature Play Garden includes natural landforms and mowed paths, incorporating native trees, sculpted landforms, a channel run, a willow tunnel, and large boulders, facilitating experiential learning through play.

SCOPE OF SERVICES

Topographic Survey
Conceptual Planning
Preliminary Engineering
Final Engineering
Stormwater Management
FEMA - LOMA
Sustainable Design
Construction Observation
Construction Layout
As- Built Survey

PROJECT MANAGER: Donald Matthews, P.E., CFM

CONSTRUCTION COST: $3.5M | FUNDING: State Grants & Private Funds



Wilmette Downtown Streetscape Plan
WILMETTE, IL

Enhancing a North Shore Dining Destination with Sustainable Public Place Improvements

PROJECT HIGHLIGHTS

- Public place improvements to Veteran's Park and Village Green
- New festoon lighting at the intersection corners of Central and Wilmette Ave
- Corner plazas with curved benches and in-ground planters
- Modernized traffic signals and enhanced wayfinding signage
- Native plantings, reclaimed wood benches and LED lighting

Following a successful public input campaign, including pop up events, community surveys, stakeholder interviews, public meetings, coordination with staff and Village Board, Wilmette has developed a downtown streetscape that is focused on improving the quality and condition of Wilmette and Central Avenues in Downtown Wilmette.

The streetscape was awarded funding from the Illinois Transportation Enhancement Program (ITEP).

"We want downtown Wilmette to be a place where family and friends want to gather...Our restaurants are already booming, and this streetscaping project will enhance the entire area downtown for all of their customers."

Brigitte Berger, Wilmette Engineering & Public Works Director | Excerpt, Chicago Tribune Article // October 06th, 2020

Funding: ITEP
Construction Cost: 1M, (for downtown streetscape portions only)



Village Hall Green with custom curved benches | Image credit: Teska



Veteran's Park with improved seating and LED bollards and plantings | Image credit: Teska



Restaurant cafes are enhanced with landscaping, seating, and festoon lighting | Image credit: Teska

TESKA ASSOCIATES, INC.
www.TeskaAssociates.com

PROPOSED PROJECT TIMELINE

August

Award of agreement, August 1

- ✓ Acquire available basemap information; as-built plan, pre-construction plat of survey **(2 days)**
- ✓ Review site's permitting needs, and applicable code and zoning data **(2 days)**
- ✓ Create basemap for survey **(1 day)**
- ✓ Survey for boundary, topographic, tree and geotechnical data **(2 days)**
- ✓ Site analysis by landscape architect **(1 day)**
- ✓ Record survey data in two-dimensional format for Final Concept Plan**(2 days)**
- ✓ Kick-off meeting with City partners, including preparation for meeting **(3 days)**
- ✓ Design Alternative Feature concept plans, broadly incorporating all compelling opportunities for the downtown park's future aesthetics, existing functionality, celebration of ice harvesting history, and also desired new uses **(5 days)**

September

Meeting with City facilitators (1 day)

- ✓ Sketch views (digital or hand-drawn renderings) of park Alternative Feature concept plans as imagined in use by visitors at optimal potential **(5 days)**
- ✓ Present (minimum of 3 of each) Alternative Feature concept plans and perspective sketches to City officials (and key stakeholder organizations if applicable) interested in the project (approximately 3 separate meetings to groups) **(3 days)**
- ✓ Estimate preliminary budget for all Alternative Feature concept plans **(3 days)**
- ✓ Refine plans as necessary for Council and community open house meetings **(2 days)**
- ✓ Prepare perspective graphics and/or three-dimensional models for Council and community meeting **(3 days)**
- ✓ Present at initial Council Meeting the three chosen Vertical Feature concept plans and updated cost estimates, if applicable **(2 day)**
- ✓ Community Open House Meeting **(1 day, possibly Saturday, or evening)**

October

Meeting with City officials to confirm final chosen plan features (1 day)

- ✓ Three Vertical Feature Alternate concept plans refined to a preliminary final plan, from input given by City stakeholders and community meeting **(4 days)**
- ✓ Visually portray views into the newly designed spaces of the renovated downtown park (if necessary because of combined alternative features) **(4 days)**
- ✓ Update Working Budget with improvements and revisions as plans are finalized **(2 days)**
- ✓ Presentation to City Council **(1 day)**
- ✓ Necessary permit applications are prepared **(3 days)**
- ✓ Draft Preliminary Final Plans with detail drawings necessary for permitting **(3 days)**
- ✓ Present Preliminary Final Plan and EOPC to City Council **(1 day)**

REFERENCES

Municipality:	Chicago Botanic Garden
City, State, Zip Code:	1000 Lake Cook Road, Glencoe, IL 60022
Contact Name, Email, Phone Number:	Fred Spicer | fspicer@chicagobotanic.org | 847.834.8221
Project Name and Dates of Service:	Multiple Projects since 2011 | Ongoing
Municipality:	Winnetka Park District
City, State, Zip Code:	540 Hibbard Road, Winnetka, IL 60093
Contact Name, Email, Phone Number:	Costa Kutulas | ckutulas@winpark.org | 847.501.2052
Project Name and Dates of Service:	Hubbard Woods Park Improvements | 2015-2017
Municipality:	Northbrook Park District
City, State, Zip Code:	545 Academy Drive, Northbrook, IL 60062
Contact Name, Email, Phone Number:	Molly Hamer | mhamer@nbparks.org | 847.291.2960
Project Name and Dates of Service:	2023-2024 Capital Improvement Plan | ongoing
Municipality:	Village of Wilmette
City, State, Zip Code:	1200 Wilmette Avenue, Wilmette, IL 60091
Contact Name, Email, Phone Number:	Brigitte Berger-Raish | bergerb@wilmette.com | 847.853.7627
Project Name and Dates of Service:	Wilmette Downtown Streetscape | 2016-2021
Municipality:	Northwestern University
City, State, Zip Code:	633 Clark Street, Evanston, IL 60208
Contact Name, Email, Phone Number:	Muqueeth Raheem | KRaheem@northwestern.edu | 312.909.1341
Project Name and Dates of Service:	Northwestern University Campus Improvements

DISQUALIFICATION OF CERTAIN INDIVIDUALS OR FIRMS

PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION: No person or business entity shall be awarded an agreement or sub-agreement, for a stated period of time, from the date of conviction or entry of a plea or admission of guilt, if the person or business entity:

(A) has been convicted of an act committed, within the State of Illinois (or any state or the United States), of bribery or attempting to bribe an officer or employee of the State of Illinois (or any state or the United States) in that officer's or employee's official capacity;
(B) has been convicted of an act committed, within the State of Illinois (or any state or the United States) of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
(C) has been convicted of bid rigging or attempting to rig bids under the laws of the State of Illinois (or any state or the United States);
(D) has been convicted of an act committed, within the State of Illinois (or any state or the United States) of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq., under the laws of the State of Illinois (or any state or the United States);
(E) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois (or any state or the United States);
(F) has made an admission of guilt of such conduct as set forth in subsection (A) through (E) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
(G) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (E) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business. By signing this document, the consultant hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

Todd C Gordon
(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2022.

OFFICIAL SEAL
PEGGY J YARBRO
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 09/08/2026

Peggy Yarbro
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.

ANTI-COLLUSION AFFIDAVIT AND CERTIFICATION

Todd Gordon, hereby certifies that he/she is
(Name)

Officer of Gewalt Hamilton Associates, Inc.
(Partner, Officer, Owner, Etc.) (Consultant Firm)

The party making the foregoing proposal or bid (a "**bid**"), that such bid is genuine and not collusive, or sham; that said consultant has not colluded, conspired, connived or agreed, directly or indirectly, with any consultant or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other consultant, or to secure any advantage against any other consultant or any person interested in the proposed agreement.

The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

Todd L Gordon

(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2022.

OFFICIAL SEAL
PEGGY J YARBRO
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 09/09/2026

Peggy Yarbro
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal

CONFLICT OF INTEREST

Todd Gordon, on behalf of the consultant making this proposal, hereby certifies that consultant has conducted an investigation into whether an actual or potential conflict of interest exists between the consultant, its owners and employees and any official or employee of the City identified herein.

Consultant further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if consultant has not disclosed any actual or potential conflict of interest, the City may disqualify the proposal or the City may void any award and acceptance that the City has made prior to discovery of said undisclosed conflict.

Todd L Gordon

(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2022.

OFFICIAL SEAL
PEGGY J YARBRO
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 09/09/2026

Peggy Yarbro

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal

TAX COMPLIANCE AFFIDAVIT

Todd Gordon, hereby certifies that he/she is
(Name)

Officer of Gewalt Hamilton Associates, Inc.
(Partner, Officer, Owner, Etc.) (Consultant Firm)

The individual or entity making the foregoing proposal or bid certifies that he is not barred from contracting with the City of Crystal Lake because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act. The individual or entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the City to recover all amounts paid to the individual or entity under the agreement in civil action.

Todd L Gordon

(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2022.

OFFICIAL SEAL
PEGGY J YARBRO
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 09/09/2026

Peggy Yarbro
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal

CITY OF CRYSTAL LAKE REQUEST FOR PROPOSAL PROPOSAL

The proposer shall also include with his return "RFP" a signed copy of the enclosed affidavit, as well as literature, samples, etc. as required within the Request for Proposal Specifications.

The undersigned proposer, having examined the specifications and other documents, hereby agrees to supply services as per the attached specifications and to perform other work stipulated in, required by and in accordance with the proposal documents attached for and in consideration of the proposed prices.

The undersigned acknowledges receipt of addendum(s): N/A ; ; ; ; ; ; ; .

NAME: Brian Wesolowski, P.E., CFM	
FIRM NAME Gewalt Hamilton Associates, Inc.	
ADDRESS 625 Forest Edge Drive	PHONE NUMBER 847.478.9700
CITY, STATE AND ZIP CODE Vernon Hills, IL 60061	FAX NUMBER 847.478.9701
	E-MAIL ADDRESS BWeslowski@GHA-Engineers.com
NAME / TITLE Brian Wesolowski, P.E., CFM / Director of Site Design	

AFFIDAVIT OF COMPLIANCE

APPLICANT:

Name Gewalt Hamilton Associates, Inc.

Address 625 Forest Edge Dr, Vernon Hills, IL 60061

Federal Tax I.D. # 36-3426053

As a condition of entering into a contract with the City of Crystal Lake, and under oath and penalty of perjury and possible termination of contract rights and debarment, the undersigned,

(Please Print or Type) Todd Gordon, P.E. being first duly sworn on oath, deposes and states that he is Chief Executive Officer (the sole owner, a partner, a joint venturer, the President, the Secretary, etc.) of Gewalt Hamilton Associates, Inc. (Name of Company), the party making the foregoing bid, and that he has the authority to make any disclosures or certifications required by this Affidavit on behalf of the bidder and that all the information contained in this Affidavit is true and correct in both substance and fact.

DISCLOSURE OF BENEFICIARIES

Section 1. Ordinance 85-193, an ordinance amending Title 1 (Administrative) of the Crystal Lake Municipal Code, as amended, by adding Chapter 12 thereto requires disclosure of certain interests by persons applying for permits, licenses, approvals or benefits from the City of Crystal Lake.

A. Nature of Benefit sought by the undersigned (state Bid or RFP No.) 2306-001

B. Nature of Applicant: (Please check one)

1. Natural person ☐
2. Corporation ☑
3. Land Trust/Trustee ☐
4. Trust/Trustee ☐
5. Partnership ☐
6. Joint Venture ☐

C. If applicant is an entity other than described in Section B, briefly state the nature and characteristics of the applicant below.

D. If in your answer to subsection B you have checked box 1, 2, 3, 4, 5, or 6 identify by name and address each person or entity who is a 5% shareholder in the case of a corporation, a beneficiary in the case of a trust or land trust, a joint venturer in the case of a joint venture, or who otherwise has a propriety interest, interest in profits and losses or right to control such entity:

NAME	ADDRESS	PERCENT OF INTEREST
1.		
2.		
3.		
4.		

IMPORTANT NOTE: In the event your answer to Section 1 identified entities other than a natural person, additional disclosures are required for each such entity.

BID RIGGING AND BID ROTATING

Section 2: That in connection with this procurement,

A. The bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

B. The bidder has not in any manner directly or indirectly sought by consultation, communication or agreement with anyone to fix the bid price of said bidder or any other bidder or to fix any overhead profit or cost element of such bid price or that of any other bidder or to secure any advantage against the public awarding the contract or anyone interested in the proper contract;

C. The bid is genuine and not collusive or sham;

D. The prices or breakdowns thereof and any and all contents which had been quoted in this bid have not been knowingly disclosed by the bidder and will not be knowingly disclosed by the bidder directly or indirectly to any other bidder or any competitor prior to opening;

E. All statements contained in such bid are true;

F. No attempt has been made or will be made by the bidder to induce any other person or firm to submit a false or sham bid;

G. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;

Acknowledgement (Type Name) Brian Wesolowski, P.E., CFM

Section 3. The undersigned further states that: **(select A or B and C)**

☑ A. He is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he has not participated, and will not participate, in any action contrary to paragraphs A through G above; or

☐ B. He is not the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to paragraphs A through G above and as their agent does hereby so certify; and

☐ C. That he has not participated, and will not participate, in any action contrary to paragraphs A through G above.

Section 4. The undersigned certifies that the bidder has never been convicted for a violation of State laws prohibiting bid rigging or bid rotating.

THE REQUIREMENTS OF THE ILLINOIS DRUG FREE WORKPLACE ACT

Section 5. The undersigned will publish a statement:

A. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the aforementioned company's workplace;

B. Specifying the actions that will be taken against employees for violations of this prohibition;

C. Notifying the employees that, as a condition of their employment to do work under the contract with the City of Crystal Lake, the employees will:

1. Abide by the terms of the statement; and

2. Notify the aforementioned company of any criminal drug statute conviction for a violation occurring in the workplace not later than five (5) days after such a conviction.

D. Establishing a drug free awareness program to inform the aforementioned company's employees about:

1. The dangers of drug abuse in the workplace;

2. The aforementioned company's policy of maintaining a drug free workplace;

3. Any available drug counseling, rehabilitation, and employee assistance programs; and

4. The penalties that may be imposed upon employees for drug violations.

E. Making it a requirement to give a copy of the statement required by Section 5. to each employee engaged in the performance of the contract with the City of Crystal Lake and to post the statement in a prominent place in the workplace;

F. Notifying the City of Crystal Lake within ten (10) days after receiving notice under Section 5.C.2. from an employee or otherwise receiving actual notice of such a conviction;

G. Imposing a sanction on, or requiring the satisfactory participation in drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 6., below;

H. Training personnel to effectively assist employees in selecting a proper course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that an effectively trained counseling and referral team is in place;

I. Making a good faith effort to continue to maintain a drug free workplace through implementing these requirements.

J. Making a good faith effort to continue to maintain a drug free workplace through implementation of this policy.

Section 6. The undersigned further affirms that within thirty (30) days after receiving notice from an employee of a conviction of a violation of the criminal drug statute occurring in the aforementioned company's workplace he shall:

A. Take appropriate personnel action against such employee up to and including termination; or
B. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

TAX COMPLIANCE

Section 7. The undersigned on behalf of the entity making the foregoing proposal certifies that neither the undersigned nor the entity is barred from contracting with the City of Crystal Lake because of any delinquency in the payment of any tax administered by the State of Illinois, Department of Revenue, unless the undersigned or the entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability of the tax or the amount of tax.

Section 8. The undersigned or the entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in a civil action.

EQUAL EMPLOYMENT OPPORTUNITY

Section 9. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq..

Section 10. In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this contract, the contractor agrees:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

B. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contract. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Department and the contracting agency will recruit employees from other sources when necessary to fulfill its obligations thereunder.

E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.

F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.

G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section 11. For the purposes of subsection G of Section 10, "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a public contractor and any person under which any portion of the public contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract," however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a bank or other financial institution and its customers.

Section 12. It is expressly understood that the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

Section 13. Have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

THE AMERICANS WITH DISABILITIES ACT

Section 14. The Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130) (ADA) prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit or service. As a condition of receiving this contract, the undersigned vendor certifies that services, programs and activities provided under this contract are and will continue to be in compliance with the ADA.

ILLINOIS PREVAILING WAGE

Section 15. The undersigned shall comply with the applicable requirements of the *Illinois Prevailing Wage Act, 820 ILCS sec. 130/0.01 et seq*. as amended for public works projects.

EMPLOYEE SAFETY AND HEALTH

Section 16. The undersigned shall comply with all applicable Laws and Regulations of any public having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. Contractor’s duties and responsibilities for the safety and protection of the work shall continue until such time as all the work is completed and accepted by the City.

A. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the work; all work, materials and equipment to be incorporated therein, whether in storage on or off site; and other property at the site or adjacent thereto in the course of construction.

CITY OF CRYSTAL LAKE VENDOR INFORMATION SHEET

The information below is <u>required</u> to complete your bid packet.

Type or Print Only

<u>Purchase Order Mailing Information:</u>

***Name**:*

Address l: 625 Forest Edge Drive

Address 2:

Address 3:

City: Vernon HIlls

State: IL

Zip Code: 60061

Phone: 847.478.9700

Fax: 847.478.9701

Project Contact: Brian Wesolowski, P.E., CFM

*****E-Mail***** BWeslowski@GHA-Engineers.com

<u>Remittance Mailing Information:</u>

***Name**:*

Address l: 625 Forest Edge Drive

Address 2:

Address 3:

City: Vernon HIlls

State: IL

Zip Code: 60061

Phone: 847.478.9700

Fax: 847.478.9701

Fed Tax ID #: 36-3426053

Tax Type *Federal Tax*

Social Security

List of Subcontractors

☐ Select this box if no subcontractors will be used.

If subcontractors will be used, please complete the following. If awarded the contract, the selected vendor must notify the City of any changes to the subcontractors list.

	Subcontractor Name	Service Provided
1.	Teska	Landscape Architecture (structures)
	Address	Contact Person
	627 Grove St. Ste 2, Evanston, IL 60201	Jodi Mariano, PLA
	Subcontractor Name	Service Provided
2.		
	Address	Contact Person
	Subcontractor Name	Service Provided
3.		
	Address	Contact Person
	Subcontractor Name	Service Provided
4.		
	Address	Contact Person
	Subcontractor Name	Service Provided
5.		
	Address	Contact Person
	Subcontractor Name	Service Provided
6.		
	Address	Contact Person
	Subcontractor Name	Service Provided
7.		
	Address	Contact Person
	Subcontractor Name	Service Provided
8.		
	Address	Contact Person

REFERENCES

List below other organizations (users of similar size and structure to Crystal Lake preferred) for which these or other similar services have been provided:

Agency Name	PLEASE SEE PAGE 17 OF PROPOSAL
Address	
City, State, Zip Code	, ,
Telephone Number	
Contact Person	
Email Address	
Dates of Service	

Agency Name	

Address	
City, State, Zip Code	, ,
Telephone Number	
Contact Person	
Email Address	
Dates of Service	

Agency Name	
Address	
City, State, Zip Code	, ,
Telephone Number	
Contact Person	
Email Address	
Dates of Service	

Agency Name	
Address	
City, State, Zip Code	, ,
Telephone Number	
Contact Person	
Email Address	
Dates of Service	

Agency Name	
Address	
City, State, Zip Code	, ,
Telephone Number	
Contact Person	
Email Address	
Dates of Service	

Question and Answers for Bid #2306-001 - Downtown Crystal Lake Public Place Project - Preliminary Engineering Services

Overall Bid Questions

There are no questions associated with this bid.

Question Deadline: Jun 16, 2023 8:00:00 AM CDT

PROPOSAL PRICE FOR CONSULTANT SERVICES

Project Name: Preliminary Engineering - Downtown Crystal Lake Public Place Project

Firm: Gewalt Hamilton and Associates Date: _____

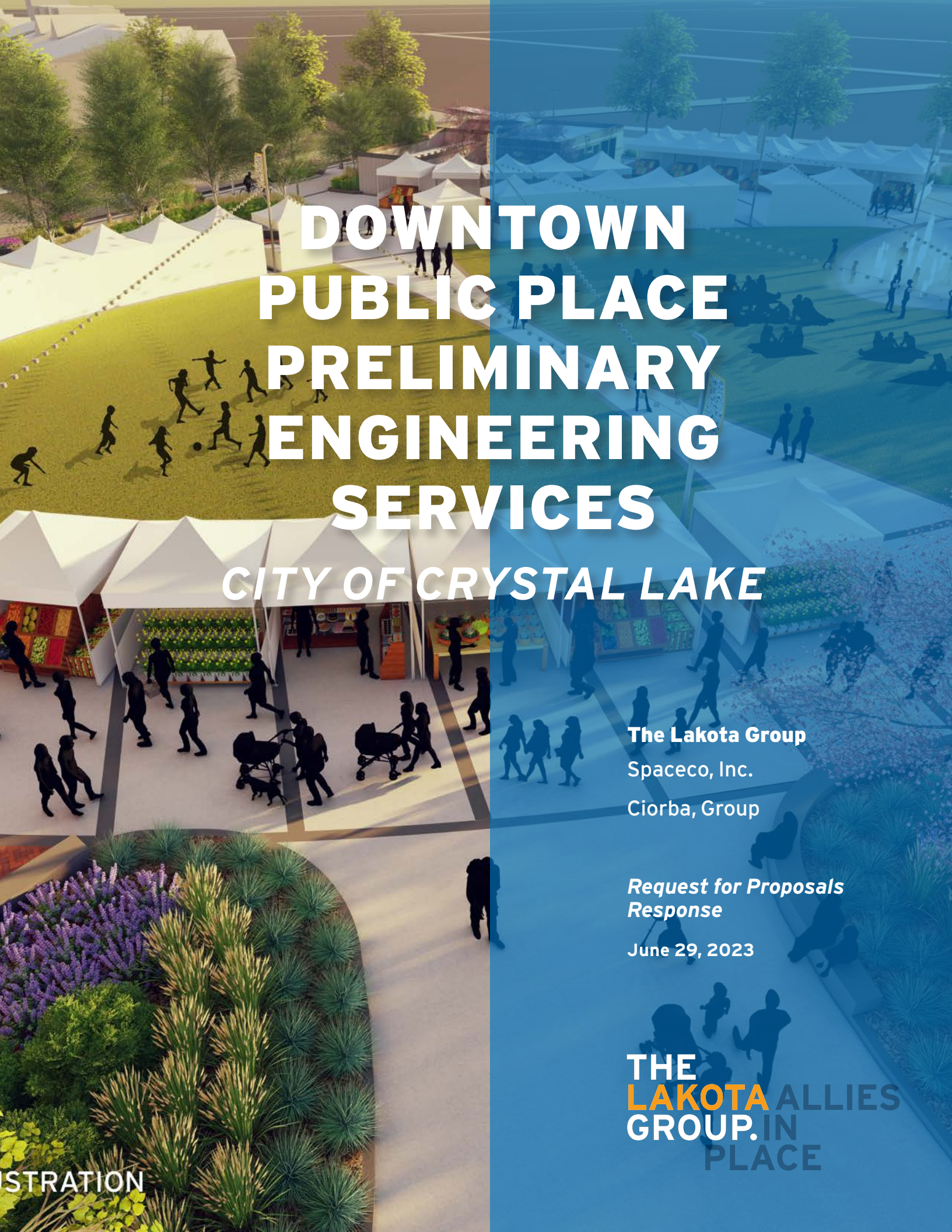
Bid Authorized By: _____
Signature

Base Scope of Services:

ITEM	*Gewalt Hamilton Associates*		*Teska Associates*		*Woodhouse Tinucci Architects*		TOTAL HOURS	TOTAL FEE	% OF GRAND TOTAL
	HOURS	FEE	HOURS	FEE	HOURS	FEE			
1. Meetings							0.00	**0.00**	
a. General Meetings	12	2,375.00	12.00	1,830.00	10.00	2,000.00	34.00	**6,205.00**	5.31%
b. Public Open House 1	10	1,900.00	8.00	1,220.00	6.00	1,000.00	24.00	**4,120.00**	3.53%
c. City Council Meeting 1	10	1,900.00	8.00	1,220.00	6.00	1,000.00	24.00	**4,120.00**	3.53%
d. Public Open House 2	10	1,900.00	8.00	1,220.00	6.00	1,000.00	24.00	**4,120.00**	3.53%
e. City Council Meeting 2	10	1,900.00	8.00	1,220.00	6.00	1,000.00	24.00	**4,120.00**	3.53%
2. Field Survey	52	8,500.00	0.00				52.00	**8,500.00**	7.27%
3. Alternatives	42	7,600.00	138.00	16,995.00	70.00	10,000.00	250.00	**34,595.00**	29.60%
4. Estimate of Cost	50	7,800.00	50.00	6,140.00	15.00	2,000.00	115.00	**15,940.00**	13.64%
5. Preliminary Plans	98	15,150.00	76.00	9,400.00	75.00	9,500.00	249.00	**34,050.00**	29.13%
Reimbursable Expenses		500.00		300.00		300.00		**1,100.00**	0.94%
TOTAL							**796.00**	**116,870.00**	

OPTIONAL TASKS / ADDITIONAL RECOMMENDED SERVICES Beyond the Base Scope of Service:

ITEM	MANHOURS	TOTAL IN-HOUSE COSTS	SERVICES BY OTHERS					TOTAL
Additional Items (Per Item Cost)								
Fountain Design & IDPH Permitting								



DOWNTOWN PUBLIC PLACE PRELIMINARY ENGINEERING SERVICES

CITY OF CRYSTAL LAKE

The Lakota Group

Spaceco, Inc.

Ciorba, Group

Request for Proposals Response

June 29, 2023

THE LAKOTA GROUP.

ALLIES IN PLACE



THE LAKOTA GROUP

1 E. Wacker Drive, Suite 2700 | Chicago, Illinois 60601

Contact: Scott Freres, PLA, ASLA, President

E: sfreres@thelakotagroup.com

P: (312) 467-5445 x 202

THE LAKOTA GROUP. ALLIES IN PLACE

June 29, 2023

Mr. Michael Wisinski
Public Works Manager

Re: Bid 2306-001 Downtown Crystal Lake Public Place Project - Preliminary Engineering Services

Dear Mr. Wisinski:

The Lakota Group, Spaceco, Inc., Ciorba Group team is excited to submit the following professional services proposal and qualifications package to assist the City of Crystal Lake with developing a plan for Depot Park. Here is why we think we are just the right team to partner with you on this project:

- **We are creative landscape architects and engineers** skilled at understanding how to activate parks, re-imagine open spaces, envision achievable and sustainable solutions, and communicate exciting design ideas. Our creativity, passion, and expertise are perfectly suited for addressing every aspect needed for this project.

- **We are multi-faceted.** As you will see from our qualifications, The Lakota Group team has significant experience working with municipalities, park districts, and community leaders on a wide array of park planning and open space design projects. Our team knows how to envision and achieve vibrant, active, and beloved places and spaces for the communities in which we work.

- **We are passionate about improving places.** Our passion for creating great places has repeatedly driven us to refine our craft as designers. Lakota has been the creative force behind award-winning parks, outdoor learning environments, recreation spaces, downtown streetscapes and plazas, and playgrounds throughout the Midwest, with each assignment bringing new challenges and sparking unique solutions. As you will see from our qualifications, we recently completed the award-winning design and implementation for Howard Park, South Bend, Indiana's primary downtown open space—one that saw over 100,000 visitors in the first three months after it reopened.

- **We will roll up our sleeves and work** with City staff, community leaders, and other key stakeholders to create positive dialogue and maximize public benefit of this key community hub from the very beginning. Excellent communication is a hallmark of Lakota's mission and inherent in every design and planning process in which we are involved.

Our team relishes the opportunity to immerse ourselves in this process and work with the City of Crystal Lake to shape an exciting vision for this key downtown park. As you will see in our proposal, we are passionate about planning and design and we love engaging people to help them improve their community spaces. We look forward to discussing our submittal with you and your selection committee. Please feel free to contact me with any questions you may have.

We are your Allies in Place.

Sincerely,

Scott Freres, PLA ASLA
President, The Lakota Group
sfreres@thelakotagroup.com
(312) 467-5445 x 202

Our Team





Heart & Soul

The Lakota Group is a team of talented designers, planners, and communicators powered by a passion to offer creative solutions.

Our defining attribute is fostered through a team-based approach to project management centered on positive dialogue. Led by our drive to institute change in a sustainable way, Lakota associates abide by a process that combines critical thinking and community engagement. The result? A practice that seeks to produce the most effectively efficient solutions, carefully balancing the real with the ideal.

Our quest is simple: we want to improve communities.

By engaging local residents through workshops, discussions and surveys, we strive to pinpoint the opportunities for improvement. We want clients to help us place ourselves in their frame of context: what would we want if we were the ones living in their town? Working in their building? Raising a family in their neighborhood? We want to listen, and we want to talk, and then we want to listen some more. Lakota acknowledges the issues, while also recognizing the strengths, shedding light on the qualities that make a place unique, and brainstorming the ways upon which they can be built.

Since the firm's conception in 1993, Lakota has completed award-winning assignments in more than 500 towns and cities across the country, gaining recognition for its work in landscape architecture, waterfront planning, site planning, design, and community engagement.

Through its mold-breaking and place-making mentality, Lakota relishes the coalescence between land and community, ultimately demonstrating a practice that perfectly reflects its name: "Allies," the English translation of the Native American word, Lakota.



SCOTT FRERES PLA ASLA

PRESIDENT | 1993 - PRESENT

HOMETOWN

Northbrook, Illinois

EDUCATION

University of Wisconsin-Madison
Bachelor of Science in Landscape Architecture
Madison, WI
(1986)

ORGANIZATIONS

- American Society of Landscape Architects
- American Planning Association
- American Institute of Architects
- Wisconsin Alumni Association - Alumni Park Design Committee
- Lambda Alpha International
- Urban Land Institute
- Illinois Park & Recreation Association
- Society for Environmental Graphic Design
- Winnetka Parks Foundation
- Teaching Professional Architect - State of Illinois
- Village of Winnetka Plan Commission & Design Review Board - Former Member
- Skokie/Crow Island/Hubbard Woods Schools - Former Member

EXPERIENCE

Years with Lakota: 30
Years of Practice: 37

THE LAKOTA GROUP. ALLIES IN PLACE

Scott is the President and co-founder of The Lakota Group, and has over 30 years of experience in designing and shaping communities and open spaces around the country. As an industry leader in sustainable design, Scott has worked with cities, towns, developers, institutions, and non-profit agencies, using his skills placemaking and urban design to create beautiful and engaging places. Scott's ability to take a fresh, simple, and inclusive approach to problem solving has established The Lakota Group's reputation as a creative leader in the industry.

SIGNATURE PROJECTS

Landscape Architecture & Site Design

- Irish Green – Notre Dame, IN
- Lake Forest Place Landscape Design – Presbyterian Homes - Lake Forest, IL
- North Shore County Day School Master Plan – Winnetka, IL
- Fox Meadow Site Plan & Landscaping – Northfield, IL
- Heatherfield Site Plan & Landscaping – Glenview, IL

Open Space and Park District Planning

- Hubbard Woods Park Master Plan – Winnetka, IL
- Skokie Playfields Master Plan – Winnetka, IL
- Lakefront Master Plan – Winnetka, IL
- FCEC Feasibility Study – Chicago, IL
- Park District of Highland Park Comprehensive Plan - Highland Park, IL

Streetscape & Urban Design

- Downtown Open Space and Streetscape – Homewood, IL
- Lockport Street Streetscape – Plainfield, IL
- Pleasant District Streetscape – Oak Park, IL
- Park Ridge Uptown Streetscape – Park Ridge, IL
- Marion Street Streetscape – Oak Park, IL

Park District Planning

- Hubbard Woods Park Master Plan – Winnetka, IL
- FCEC Feasibility Study – Chicago, IL
- Park District of Highland Park Comprehensive Plan – Highland Park, IL
- Skokie Playfields Master Plan – Winnetka, IL
- Lakefront Master Plan – Winnetka, IL

Urban & Regional Planning

- Illinois Route 53/120 Land Use Strategy – Lake County, IL
- Riverfront Neighborhoods Comprehensive Plan Update – Moline, IL
- MedQuarter Master Plan – Cedar Rapids, IA
- Downtown Strategic Development Plan – Kenosha, WI
- Illinois Medical District Master Plan – Chicago, IL
- Willow Road Corridor Plan – Northfield/Winnetka, IL
- State of Oregon Main Street Revitalization Services – OR
- Village Center Master Plan – Wilmette, IL
- San Antonio Strategic Historic Preservation Plan – San Antonio, TX



KEVIN CLARK PLA AICP

PRINCIPAL & DIRECTOR OF DESIGN | 2005 - PRESENT

Kevin brings over 20 years of experience in urban planning and landscape architecture to The Lakota Group, where he oversees the firm's urban design projects. His award-winning portfolio spans downtown, transit-oriented and neighborhood revitalization plans, physical and economic development strategies, and innovative design of open spaces and public places. He is passionate about dynamic and interactive public processes and works to integrate innovative technology throughout all of Lakota's projects.

HOMETOWN

Louisville, Kentucky

EDUCATION

University of Illinois at Chicago
Master of Urban Planning and Policy
Chicago, IL
(2006)

University of Kentucky
Bachelor of Science in Landscape Architecture
Lexington, KY
(2000)

ORGANIZATIONS

- American Planning Association
- American Society of Landscape Architects, Awards Jury (2014)
- Congress for New Urbanism
- American Institute of Architects, Associate Member
- American Planning Association Mentorship Program
- Lambda Alpha, ELY Chapter
- Uptown Development Partners
- Greentown Advisory Committee (2014)
- UIC Professional Development Panel (2010)

EXPERIENCE

Years with Lakota: 16
Years of Practice: 21

SIGNATURE PROJECTS

Streetscape & Urban Design

- Lockport Street Streetscape - Plainfield, IL
- Marion Street Streetscape - Oak Park, IL
- Pleasant District Streetscape - Oak Park, IL
- Uptown Park Ridge Streetscape - Park Ridge, IL
- Algonquin Downtown Streetscape - Algonquin, IL
- Lake Street Streetscape - Oak Park, IL
- Homewood Downtown Streetscape - Homewood, IL

Open Space and Park Design

- Howard Park - South Bend, IN
- Hubbard Woods Park - Winnetka, IL
- Skokie Playfields - Winnetka, IL
- Hesburgh Library Plaza - Notre Dame, IN
- Swedish Heritage Park - Loves Park, IL
- City Commons - Park Ridge, IL

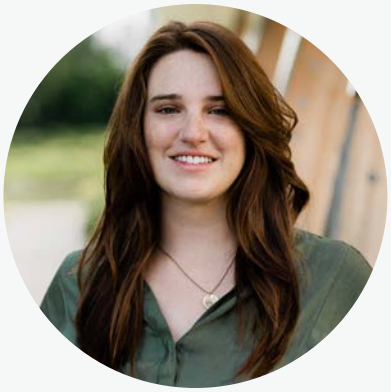
Landscape Architecture & Site Design

- Irish Green – Notre Dame, IN
- Delnor Hospital Landscape Master Plan – Geneva, IL
- Northwestern Medicine Central DuPage Hospital Landscape Improvements - Winfield, IL
- Lake Forest Place Landscape Design – Presbyterian Homes - Lake Forest, IL

Urban & Regional Planning

- East Point Form-Based Code - East Point, GA
- Downtown Master Plan - Evanston, IL
- Riverfront Neighborhoods Comprehensive Plan Update – Moline, IL
- MedQuarter Master Plan – Cedar Rapids, IA
- Downtown Strategic Development Plan – Kenosha, WI
- Illinois Medical District Master Plan – Chicago, IL
- Willow Road Corridor Plan – Northfield/Winnetka, IL
- State of Oregon Main Street Revitalization Services – OR
- Village Center Master Plan – Wilmette, IL

THE LAKOTA GROUP. ALLIES IN PLACE



MORGAN CHAPMAN PLA ASLA

SENIOR ASSOCIATE | 2018 - PRESENT

HOMETOWN

Gurnee, Illinois

EDUCATION

Iowa State University
Bachelor of Landscape Architecture
Ames, IA
(2016)

ORGANIZATIONS

- American Society of Landscape Architects

EXPERIENCE

Years with Lakota: 6
Years of Practice: 8

Morgan is a landscape architect whose background focuses on sustainable design and land and water conservation with an emphasis in public spaces. Her experience spans a variety of scales, from producing land use master planning deliverables to site design construction documents. Highly inspired by the synergy between ecological systems and culturally defined human landscapes, she aims to provide comprehensive landscape solutions that establish a unique sense of place.

SIGNATURE PROJECTS

Tinley Park Downtown Streetscape - *Tinley Park, IL*
The Lakota Group worked with The Village of Tinley Park to develop a conceptual streetscape master plan for downtown Tinley Park. A street hierarchy was developed to link prototypical conditions based on land use and right-of-way widths to apply designs to these corridors. Lakota developed designs for intersections, complete streets, improved pedestrian realm, and sustainable practices. Morgan assisted with design and development of the master plan document, prototype models, and material selections.

Winnetka Public Library North Entry - *Winnetka, Illinois*
The Lakota Group developed site and landscape enhancements for the northern entrance of the Library. The proposed design opens views of the entrance to reveal and highlight the building's unique architectural features. The design features a modest bluestone patio, new masonry walls, and linear planting beds flanking the entry walk to contrast that provide seasonal interest and contrast with the vertical building features. A new illuminated sign provides an attractive glow to match the brick wall underlighting. Morgan assisted with material selection, construction documents and construction administration.

Jon Hunt Memorial Plaza - *South Bend, IN*
South Bend engaged the Lakota Group to re-envision a 1.5 acre downtown plaza as an urban multi-use plaza while paying tribute to the adjacent and iconic Morris Theater. The site design features scalable spaces for a variety of programming and four season use as well as a large turf lawn anchored by a stage on one end and a sculpture garden with a grand stepping fountain on the other. A forecourt and terraced lawn accommodates daily activies and circulation as well as special events. Morgan assisted with site design and was responsible for developing fundraising/marketing graphics and high level budgets.

Harmony Square - *Tinley Park, IL*
Tinley Park engaged the Lakota Group to re-envision a 1.6 acre downtown site as an urban multi-use plaza, featuring flexible open spaces for a variety of programming and four season use. The design features a large artificial turf lawn anchored by a stage on one end and a focal "gateway" plaza with a splash pad on the other. The lawn accommodates a winter ice rink, while seasonal fire pits, seating, and a Christmas tree are brought out to enhance the winter experience. Morgan assisted with site design and preparing graphic materials.

William Powers State Recreation Area - *Chicago, IL*
The Lakota Group worked with the Illinois Department of Natural Resources to expand access to recreational opportunities already offered on site. Responding to sensitive and protected natural site conditions and with a focus on ADA accessibility, improvements included an outdoor classroom, nature trail, fishing pier, and kayak launch. Morgan was the project manager for the William Powers project, leading design, documentation, and facilitating all meetings.

THE LAKOTA GROUP. ALLIES IN PLACE



ELLIOT HAFFARNAN LEED GA, ASLA

ASSOCIATE | 2022 - PRESENT

HOMETOWN

Omaha, Nebraska

EDUCATION

Iowa State University
Bachelor of Landscape Architecture
Ames, IA
(2008)

ORGANIZATIONS

- American Society of Landscape Architects

EXPERIENCE

Years with Lakota: 1
Years of Practice: 12

Elliot brings over 11 years of experience to The Lakota Group. He is a landscape designer with an interest in creating environments that enhance or change the way people use and interact with the space. His experience has warranted him to work on a variety of projects, including amenity decks, park planning, senior housing facilities, airports, as well as marinas and lakefront development.

Regardless of project size and scope, Elliot always strives to design with sustainability in mind. He is a LEED Green Associate, and holds a Bachelor of Landscape Architecture degree from Iowa State University.

SIGNATURE PROJECTS

Bourbonnais Municipal Campus Master Plan - *Bourbonnais, IL*
Bourbonnais' existing municipal campus serves as a hub for administrative and recreational activity, with essential public services, community amenities, and cultural resources set within a nearly 10-acre area. The Lakota Group's master planning efforts sought to capitalize on the critical mass of activity generated by the existing uses on site, expand programming and unify the space, while respecting the existing fabric of the community. The site design features scalable spaces for a variety of programming and four-season use as well as a large turf lawn anchored by a stage and festival street on one end and a winter tubing hill and active play area on the other. Elliot assisted the team in producing drawings, renderings, and other graphic work.

North Orleans Street Park - *Chicago, IL*
The Old Town Merchants and Residents Association engaged the Lakota Group to design a new located underneath the elevated public transportation tracks in Old Town, Chicago. The project included a visioning phase involving community workshops and virtual engagement, resulting in a preferred plan featuring a dog park, interactive seating pockets, and revolving community art displays. Elliot was responsible for producing drawings, renderings, and other graphic materials.

354 N Union Ave - *Chicago, IL*
This high-rise building is situated in the Fulton Market neighborhood. This project consists of a park above Hubbard's Cave and a third floor amenity deck. The park features a large central lawn, small bocce ball area, and raised vegetable garden for the tenants. The amenity deck includes a swimming pool, spa, fire pit, various outdoor kitchen/dining areas, and a zen garden. This project is currently under construction. Elliot's responsibilities included site analysis & inventory, attending weekly OAC meetings, executing graphics, and production of construction documents.

The Carrington at Lincolnwood - *Lincolnwood, IL*
Completed in 2019, The Carrington At Lincolnwood is a 13.5 acre senior living community that offers independent living, assisted living, and memory care. Multiple winding paths, courtyards, detention areas, and a Memory Care Garden complete this design. Elliot's responsibilities included site analysis & inventory, assisted in concept & schematic design, executed construction drawings, and created 3D graphics.

THE LAKOTA GROUP. ALLIES IN PLACE



CARLOS TERRY

ASSOCIATE | 2021 - PRESENT

HOMETOWN

Lima, Peru

EDUCATION

Pontificia Universidad Catolica del Peru
Bachelor in Architecture and Urbanism
Lima, Peru
(2016)

EXPERIENCE

Years with Lakota: 1
Years of Practice: 7

Carlos is an architectural and landscape designer with 7 years of experience in design practice in Chicago and previously in Lima, Peru. He has worked on the planning, design and presentation of public open space projects including schools, education facilities, parks, playgrounds, trails, plazas and streetscapes.

SIGNATURE PROJECTS

Joliet Historic Design Guidelines Manual- *Joliet, IL*
The Lakota Group is developing a Historic Design Guidelines Manual for Joliet's locally designated historic landmarks and historic districts to assist the Joliet residents, property owners, and the Joliet Historic Preservation Commission in undertaking appropriate and sensitive rehabilitation, additions, and new construction. Carlos has assisted the planning team with the production of design guidelines illustrations and elevations of rehabilitated historic facades.

Cicero Avenue Corridor Study- *Chicago, IL*
The Chicago Department of Transportation (CDOT) is partnering with the Department of Planning and Development (DPD), to create a study to improve Cicero Avenue Corridor. As a sub-consultant, The Lakota Group will evaluate land use and private development, and investigate potential land use improvements. Carlos has assisted with graphic production.

Downtown Itasca Strategic Action Plan- *Itasca, IL*
The Village of Itasca is working with the Lakota Group to create a vision for the Downtown and surrounding area that leverages existing transportation facilities and infrastructure, real estate development opportunities, and community involvement to create a downtown that is welcoming and an active meeting place for residents and visitors. Carlos has assisted in the production of graphics for this project.

Westminster Place Exterior Way inding & Signage Plan- *Evanston, IL*
The Lakota Group is creating a clear, organized and compelling branded Wayfinding and Signage program that provides easy to read community identification, directions and orientation to allow residents, visitors and staff to safely navigate to their homes or campus destinations. As part of the design team, Carlos has assisted in the production of concepts and illustrations for this project.

THE LAKOTA GROUP. ALLIES IN PLACE

SPACECO INC.
CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEER
LAND SURVEYORS

BUILDING RELATIONSHIPS
THROUGH ENGINEERING EXCELLENCE



North Park University
Christiana Avenue Reconstruction
Chicago, IL
In Partnership With Hoerr Schaudt Landscape Architects



Notre Dame University
Walsh School of Architecture
South Bend, IN
In Partnership With Stantec Architecture



Winnetka Park District - Tower Road
Park Suitcase
Winteka, IL
In partnership With Lakota Group



Southbank
Chicago, IL
In Partnership With Perkins & Will

www.spacecoinc.com Phone: 847.696.4060 9575 W. Higgins Rd., Suite 700 Rosemont, IL 60018



SPACECO, Inc.

JAMES C. KAPUSTIAK, PE, PLS

SENIOR PROJECT MANAGER

ABOUT ME

As Senior Project Manager, Mr. Kapustiak is responsible for the design and management of infrastructure, industrial, commercial, and residential site development projects for both public and private sector clients. He supervises a support staff including Project Engineers, Design Engineers, and CAD Operators. His duties include managing the preparation of design plans, planning studies, permit applications, specifications, construction cost estimates, grading and utility layout designs, earthwork calculations, and stormwater management designs. Additional responsibilities include construction observation, project coordination with other professionals, regulatory compliance, and business development activities. Mr. Kapustiak also provides expert witness testimony at municipal board, council, and plan commission hearings.

EDUCATION

Bachelor of Science | Civil Engineering

Bachelor of Science | Land Surveying Engineering

Purdue University, 1996

REGISTRATIONS

Professional Engineer
Illinois • 062-054942 (2001)

Professional Land Surveyor
Illinois • 035-003481 (2002)

CAREER SUMMARY

SPACECO, Inc. | 1996 to present

AFFILIATIONS

American Society of Civil Engineers

Illinois Professional Land Surveyors Association

Friends of the Chicago River

EXPERIENCE



Park Ridge Streetscape
Park Ridge, IL

Starting as the engineer of record for the Uptown Redevelopment project, SPACECO designed and permitted the Touhy Avenue and Northwest Highway Streetscape improvements for the Public –Private Partnership that completed this project.
We secured an expanded scope of work with the City for the Library Commons project and the Summit Avenue Roadway re-alignment and streetscape improvements along the Metra Station.
SPACECO, Inc. worked with Staff to secure grant funding. and helped the City navigate through IDOT's federal process to permit and construct the Prospect and Summit Streetscape project that was completed in 2014 as well as the City's final uptown area streetscape project along Northwest Highway. Completed in 2019.



Ravinia Bus iness District Phas e II Streetscape
Highland pa rk, IL

This project was the first phase of a multi-phase streets-cape project to beautify Highland Park's Ravinia Festival Business District. The project included the installation of 129 light poles and associated infrastructure. The fixtures included "smart" hubs which are controlled wirelessly through a controller with a direct connection to the City's private fiber network. IDOT Phase III inspection and documentation services were provided. Mr. Kapustiak served as the Resident Engineer, utilizing one inspector to cover the work effort. CONSTRUCTION COST: $1.55 MILLION



Ontarioville Town Center
Hanover Park, IL

Spaceco, Inc. provided professional surveying and engineering services for the utility relocations, streetscape & roadway improvements, plaza improvements , and park improvements for the Ontarioville Town Center District project. Engineering services included relocation/burial coordination with the dry utility companies, design development with Village and landscape consultant, construction document / bid document preparation, and public bidding assistance. Full time Phase III construction services were provided by Spaceco, Inc. on behalf of the Village. These services included construction observation, contractor draw reviews, and payout recommendations. Spaceco, Inc. also acted as the liaison between local businesses, the public, and the Village.

Revised 3/1/2021 Phone: +1 847 696 4060 www.spacecoinc.com



SPACECO, Inc.

JORDAN LESKOVISEK, PLS

SURVEY DEPARTMENT MANAGER

ABOUT ME

Responsible for supervision of junior staff and field crews; analysis and preparation of Plats of Annexation, Dedication, Easement, Subdivision, Survey and Vacation; ALTA/NSPS Land Title Surveys; Topographic and Condominium Surveys; Wetland Exhibits; Boundary analysis and research; legal description preparation; Responsibilities also include coordination of surveying projects and communication from the proposal until final product delivery; consultation with clients, municipalities, attorneys and other disciplines regarding surveying related issues. Experienced with Trimble Business Center, AutoCAD, Civil3D, MicroStation, Land Desktop Development and Eagle Point software.

EDUCATION

Bachelor of Science | Civil Engineering
w/ Additional 24 Hr Surveying Certification
Southern Illinois University – Edwardsville, 2014

REGISTRATIONS

Professional Land Surveyor

Illinois - 035-004056 (2021)

CAREER SUMMARY

SPACECO, Inc. | 2014 to present

AFFILIATIONS

IPLSA member

NAIOP member

EXPERIENCE



Southbank
Chicago, IL

A redevelopment of an environmentally challenged 11-acre site containing 2,000 linear feet of river frontage. This complex master plan for 3,000 rental dwelling units and 272,000 sf. of newly created retail space will transform the south loop. The plan incorporates stormwater management concepts, a half-mile Riverwalk connecting Harrison street to Roosevelt Road, public park land, water features and other amenities. Recipient of Silver-Ribbon Award of Friends of the Chicago River 2020



Pullman Amazon
Chicago, IL

The 145,800 square-foot built-to-suit distribution center for tenant Amazon, the warehouse, located at 10700 S Doty Avenue in the Pullman neighborhood, concluded the multi-phase development of the 62-acre industrial site. SPACECO Inc. provided Engineering and Surveying services related to the design of multiple detention ponds (5 in total), utility design (storm sewer, sanitary sewer, and watermain) and grading work.



Veridian
Chicago, IL

This project will involve the redevelopment of 225 acres of the existing Motorola Campus in Schaumburg, Illinois. The project will involve integrating some of the onsite existing buildings into an overall master redevelopment including a new Village owned access spine road with new commercial, retail, and residential developments. The project is currently under construction and managed by several phases.

Revised 4/13/2021 Phone: +1 847 696 4060 www.spacecoinc.com

FIRM OVERVIEW

HISTORY

For over 90 years, Ciorba Group, Inc. has provided comprehensive engineering solutions for water resources, transportation, structural, municipal, construction, and site development projects. Ciorba's engineers and technicians are dedicated to providing practical designs while maintaining project schedules and budgets. For more complex projects, we develop distinctive and innovative solutions that minimize both construction time and project cost. Ciorba maintains high professional standards, and we sustain a proactive attitude for all projects, no matter the size. We deliver people-first engineering solutions that add value to communities, solve real-word problems and improve lives; meeting the needs of our clients and making their jobs easier. And we do it all collaboratively and with respect for each other, those we work with, and the environment. At Ciorba, we've built our community to better serve yours.

LOCATIONS

Headquarters:
8725 W. Higgins Road, Suite 600
Chicago, IL 60631
P: 773-775-4009

Indiana Office:
115 S. Court Street, Suite E
Crown Point, IN 46307
P: 844-271-5923

Peoria Office:
6035 N Knoxville, Suite 203 D
Peoria, IL 61614
P: 833-903-4022

www.ciorba.com

Total Employees: 57

Professional Engineers: 29

IDOT PREQUALIFICATIONS

Structures
- Highway: Simple-Complex
- Railroad
- Major River Bridges

Location Design Studies
- Rehabilitation
- Reconstruction / Major Rehabilitation
- New Construction / Major Reconstruction

Special Services
- Construction Inspection
- **Electrical Engineering**
- **Mechanical Engineering**
- Public Involvement
- Sanitary

Special Studies
- Feasibility
- Location Drainage
- Traffic Studies
- Safety

Hydraulic Reports
- Pump Stations
- Waterways: Typical
- Waterways: Complex

Highways
- Roads and Streets
- Freeways

Special Plans
- Pump Stations
- Traffic Signals
- **Lighting: Complex**

SERVICES / CAPABILITIES

Ciorba offers an array of engineering services, which include studies and reports, design plans and specifications, and construction engineering in the following areas.

ELECTRICAL & LIGHTING
- Electric Vehicle Charging Stations
- Roadway and Site Lighting
- Sewer / Water Facility Power Design
- Standby Power Design
- Electrical Design
- Program Management
- Traffic Signals

WATER RESOURCES
- Water Distribution Analysis and Design
- Wastewater Collection Analysis and Design
- Lift/Pump Station Planning and Design
- Water Storage Planning and Design
- Stormwater Management Studies and Design
- Floodplain Management
- Soil Erosion / Sediment Control Design and Inspection
- Streambank and Shoreline Restoration

STRUCTURAL
- Concept and Feasibility Studies
- Water Facility Rehabilitation
- Utility Contractor Services
- Bridge Inspection and Condition Reports
- Bridge Type Studies
- Bridge Design

ROADWAY
- Arterial, Collector and Local Street Improvements
- Shared Use Paths
- Traffic Studies
- Feasibility Studies
- Safety Studies
- Streetscaping

CONSTRUCTION
- Construction Observation
- Manage Bid Process
- Preconstruction Services
- Project Documentation
- Project Closeout

MUNICIPAL SERVICES
- Topographic Surveys
- Capital Improvement Budgeting
- Grant Applications and Management
- Facility Assessment Studies

CiorbaGroup
CONSULTING ENGINEERS



Katrina Lopez, PE, LEED AP

Project Engineer

EDUCATION

Bachelor of Science Civil Engineering
University of Illinois at Urbana-Champaign

Master of Science Mechanical Engineering
University of Illinois at Chicago

PROFESSIONAL REGISTRATION

Professional Engineer
Illinois #062-061610

CERTIFICATION

LEED Accredited Professional
U.S Green Building Council

EXPERTISE

Lighting
Pump Stations
Lift Stations
Construction Observation

*Completed while employed at another company

ABOUT KATRINA

Ms. Lopez is a Civil/Mechanical Engineer with experience in a wide array of design and construction projects encompassing civil/mechanical/electrical applications. Experience includes assisting in the design of roadway/site lighting, wastewater facilities, sanitary lift stations, potable water pump stations, and site irrigation. Responsibilities include determining initial design criteria, evaluating design scenarios, creating design submittals, creating exhibits, preparation of construction plan drawings and documents, developing cost estimates, shop drawing review and construction observation.

REPRESENTATIVE PROJECT EXPERIENCE

Ontarioville Town Center Streetscape, Village of Hanover Park.*
Lead Lighting Engineer responsible for performing preparing photometric calculations, voltage drop calculations, utility coordination, and contract drawings and specifications for the streetscape improvements to Ontarioville area, which included lighting improvements along the roadway and within Ontarioville Park; and, within the newly created Ontarioville Plaza. The project consisted of value engineering the standard light pole for the project, coordinating event electrical loads in the park/plaza areas, installing (43) 14 ft ornamental light poles, (10) 15ft strain poles for Tivoli and stage lighting within the plaza area, (11) ornamental bollards, (2) parking lot light poles, seat wall lighting, (61) ground mounted receptacles, (11) ground mounted twist lock receptacles, a lighting controller, and a stage controller.

Clark Street Streetscape, Chicago Department of Transportation*
Lead Lighting Engineer responsible for performing photometric calculations, voltage drop calculations, and preparation of contract drawings, specifications, and cost estimates for the streetscape improvements to Clark Street between Devon Avenue and Arthur Avenue. The project consisted of coordinating electrical connections for the plaza area lighting to an existing panelboard located within the 24th District Police Department Building, roadway lighting, plaza lighting, path lighting, CTA lighting and irrigation. There were (26) ornamental roadway light poles, (9) ornamental plaza light poles, (3) ornamental path light poles, and (4) CTA light poles proposed as part of the proposed lighting design.

Kedzie Avenue Improvements (139th Street to 135th Street), Village of Robbins*
Project Engineer responsible for photometric design, electrical design, utility coordination, plan preparation, specifications and cost estimate. Project was approximately 5,800' in length and included 65 roadway light poles and replacement of two existing lighting controllers.

Wilson Street Streetscape, City of Batavia*
Project Engineer responsible for photometric design, electrical design, irrigation design, utility coordination, plan preparation, specifications and cost estimate. Project included 12 ornamental roadway light poles, 12 pedestrian scale light poles, 19 tree receptacles, 1 new controller, 1 relocated controller and irrigation.

Lake Street Improvements, Village of Bloomingdale*
Project Engineer that designed replacing 72 existing 400W metal halide decorative luminaires with new 234W LED decorative luminaires, along Lake Street between Maple Avenue and Glen Ellyn Road. The LED luminaires were mounted to existing 42ft decorative light poles with 7.5ft luminaire arms. Other project components included installing a 0.75kVA stepdown transformer and 20A duplex receptacle to existing light poles, 15 decorative light poles to light 1,100 ft of 10ft pedestrian path, five proposed 100A-120/240V, 1-phase lighting controllers to power 42 ground mounted receptacles for holiday lighting within the median, and five irrigation controllers for median irrigation between Maple Avenue and Medinah Road. This project required permitting and coordination with IDOT and Com Ed.

Our Work



THE LAKOTA GROUP. ALLIES IN PLACE

THE LAKOTA GROUP. ALLIES IN PLACE

Howard Park

South Bend, IN

The Lakota Group led the design of Howard Park, downtown South Bend's historic riverfront park, for South Bend Venues Parks and Arts. The design reimagines the 12.75-acre site as a premier regional destination and hub of activity for downtown. The program includes two new park buildings, an ice rink, curving ice trail, an interactive water feature, custom playground, an event lawn, and a series of plazas, gathering spaces, and art gardens. The key driving force behind the design was to create a place that is both multi-seasonal and multi-generational, building upon the history of South Bend and embracing its location on the St. Joseph River. The design seamlessly integrates spaces using a cohesive vernacular of site elements, hardscape, landscape, and lighting, as well as dramatic topographical changes to surprise and delight park visitors at every turn. Within the first two months of being open, the City estimated 100,000 people visited the park.

Statistics

Start Date: June 2017
Completed: November 2019

Reference

Aaron Perri
Executive Director
City of South Bend Venues Parks & Arts

(574) 299-4765
aperri@southbendin.gov

Budget

$18 million (includes buildings)
$1.2 million (playground)







HOWARD PARK







Midwest Living Magazine
#1 Spot to Visit - Winter 2020
Honor Award - AIA Indiana, 2020
Merit Award - ASLA Illinois, 2021




PARK


KeyBank

THE LAKOTA GROUP. ALLIES IN PLACE

Harmony Square

Tinley Park, IL

The Lakota Group along with Kristi Trevarrow of the Rochester Downtown Development Authority (DDA), worked with the Village of Tinley Park to develop a Plaza design for Harmony Square with the goal of creating a cohesive downtown character. Harmony Square is a key component of the Village's recently completed branding initiative that puts music at the core focus of Tinley Park's brand.

With a robust, year-round programming schedule that includes music performances, outdoor exercise classes and ice skating, the new plaza will become the heartbeat of Downtown Tinley. The project was an interactive process that featured multiple opportunities for the community to shape the final outcome of the plaza.

Statistics

Start Date: June 2018
Completed: Ongoing

Reference

Donna Framke
Marketing Director
Village of Tinley Park

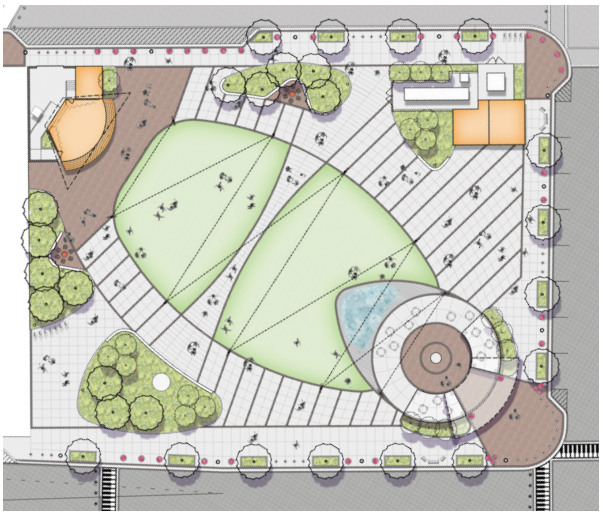
(708) 444-5045
dframke@tinleypark.org

Budget

$8 million











HARMONY Square



THE LAKOTA GROUP. ALLIES IN PLACE

Village Green

Bourbonnais, IL

The Lakota Group is leading a consultant team to design a new Village Green at the center of Bourbonnais' municipal campus. A robust engagement effort with input from over 2,100 residents led to a program for this key community space. The plan features a focal point stage and event lawn for large gatherings, a smaller stage adjacent to a new festival street that bisects the site, a gathering bosque, custom water feature featuring the Village's logo, and a large accessible playground.

Lakota led the design of all site and landscape elements, material selections, seating areas, water features, and the playground.

The $20 million project is currently under construction.

Statistics

Start Date: February 2022
Completed: Ongoing

Reference

Laurie Cyr
Assistant Administrator
Village of Bourbonnais

(815) 216-1901
cyrl@villageofbourbonnais.com

Budget

$20 million









THE LAKOTA GROUP. ALLIES IN PLACE

Hubbard Woods Park Master Plan & Implementation

Winnetka, IL

The Lakota Group led the development of a master plan for near and long-term park improvements, which focused on the park's role in the revitalization of the surrounding district. The planning effort examined both the function and location of current and potential amenities within the park and in context with the district's surrounding land uses. The final Park Master Plan clustered key amenities to create a more beneficial user experience while also promoting synergy with nearby businesses. The park planning effort began with an assessment of existing amenities and the recreational needs of the community, including a series of community workshops and meetings with local business owners.

Following adoption of the Master Plan, The Lakota Group assisted the Park District in moving the project through the Village entitlement process and proceeded with the implementation of the enhancements. The park features a new park pavilion, relocated and modernized playground, splash pad, native garden, bocce courts, and a reorganized circulation system.

Since the reopening of the park, the surrounding Hubbard Woods commercial district has seen marked improvement, including the opening of new businesses in spaces with persistent vacancy.

Statistics

Start Date: January 2014
Completed: September 2016

Reference

Costa Kutuas
Superintendent of Parks
Winnetka Park District

(847) 501-2052
ckutulas@winpark.org

Budget

$1.6 million



2016 Merit Award

American Society of Landscape Architects, Illinois Chapter









THE LAKOTA GROUP. ALLIES IN PLACE

Sequoit Creek Park

Antioch, IL

The Lakota Group is leading a team to design a new community open space in the heart of downtown Antioch. The park is located on a long-vacant parcel through which the Sequoit Creek had been buried in a culvert for decades. The design proposes to daylight the creek as the main element bisecting the site, allowing visitors to celebrate the natural feature that has been hidden from view for so long. The design's material palette takes its cue from the area's lake environment and the historic downtown architecture of the Village.

Key elements of the design include an event pavilion with a stepped amphitheater, multiple stone bridge overlooks, a cafe building with outdoor seating, an architectural water feature, and an inclusive playground. A variety of seating nooks and gathering spaces are located throughout the site in key places, inviting park users to experience the restored natural environment and multitude of amenities this community hub will offer. The park is scheduled to be under construction in the spring of 2023.

Statistics

Start Date: March 2022
Completed: On-going

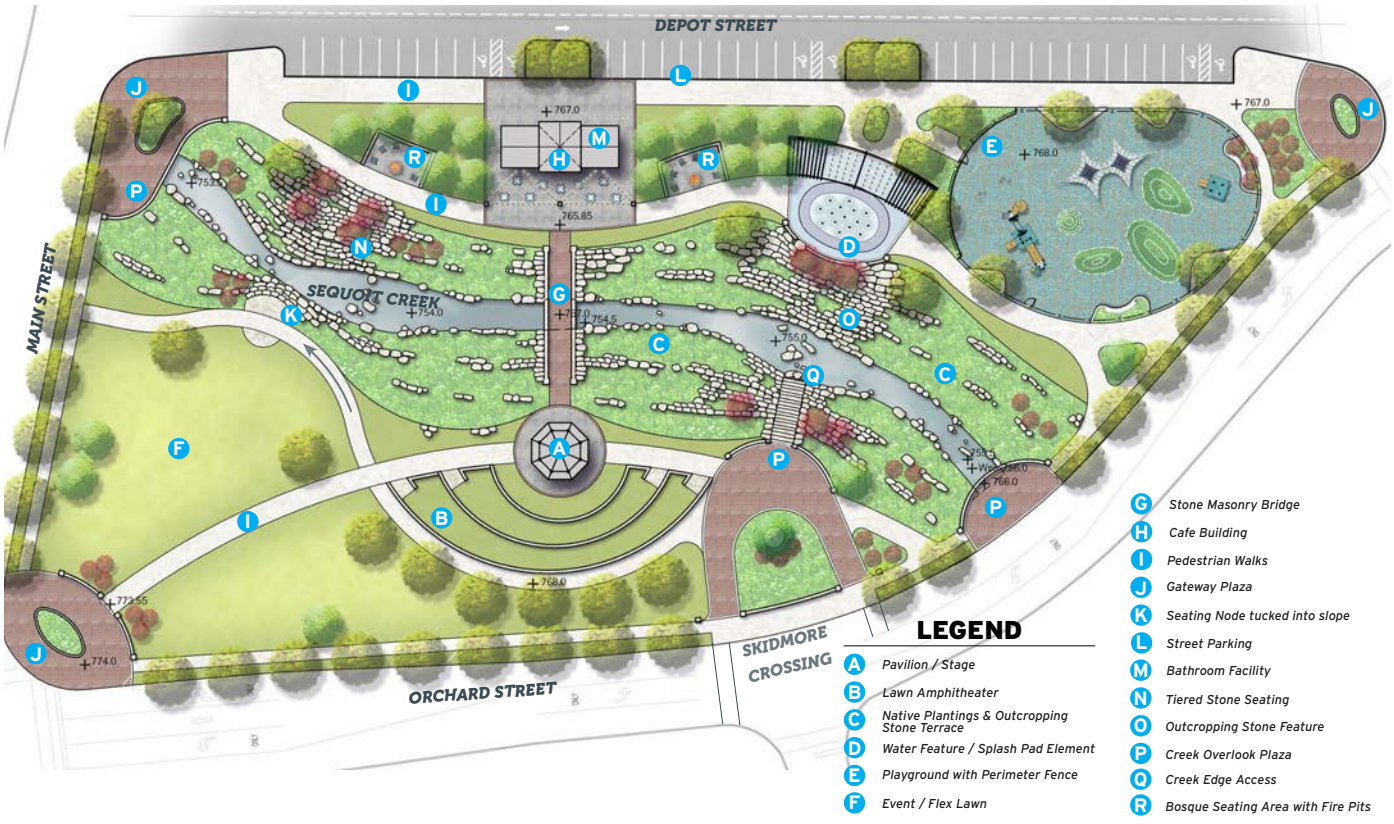
Reference

Jim Keim
Village Manager
Village of Antioch

(847) 395-1000
jkeim@antioch.il.gov

Budget

$10.7 million







THE LAKOTA GROUP. ALLIES IN PLACE

Ontarioville Plaza

Hanover Park, IL

The Lakota Group was engaged to develop an overall master plan for the Ontarioville Historic Distric in Hanover Park, Illinois. The plan envisioned an exciting, forward-thinking future that established the underutilized district at the Village's town center. This vision featured new mixed-use buildings, multi-family housing, and townhomese surrounding the area's compact commercial street. A gridded street system established a walkable, well-connected neighborhood, linking to surrounding entertainment use, a community center, and the Metra station. Two public spaces anchored the plan, creating hubs of activity for a range of Village events at multiple scales.

The first phase of the plan's implementation featured these spaces and the streetscape that links them. Ontarioville Plaza includes a small event lawn framed by curving seatwalls, raised planting beds lined with custom modern wood benches, overhead gateway lighting, an interactive water feature, seating pockets, and flexible spaces for markets, movie nights, and games.

Statistics

Start Date: March 2018
Completed: June 2021

Reference

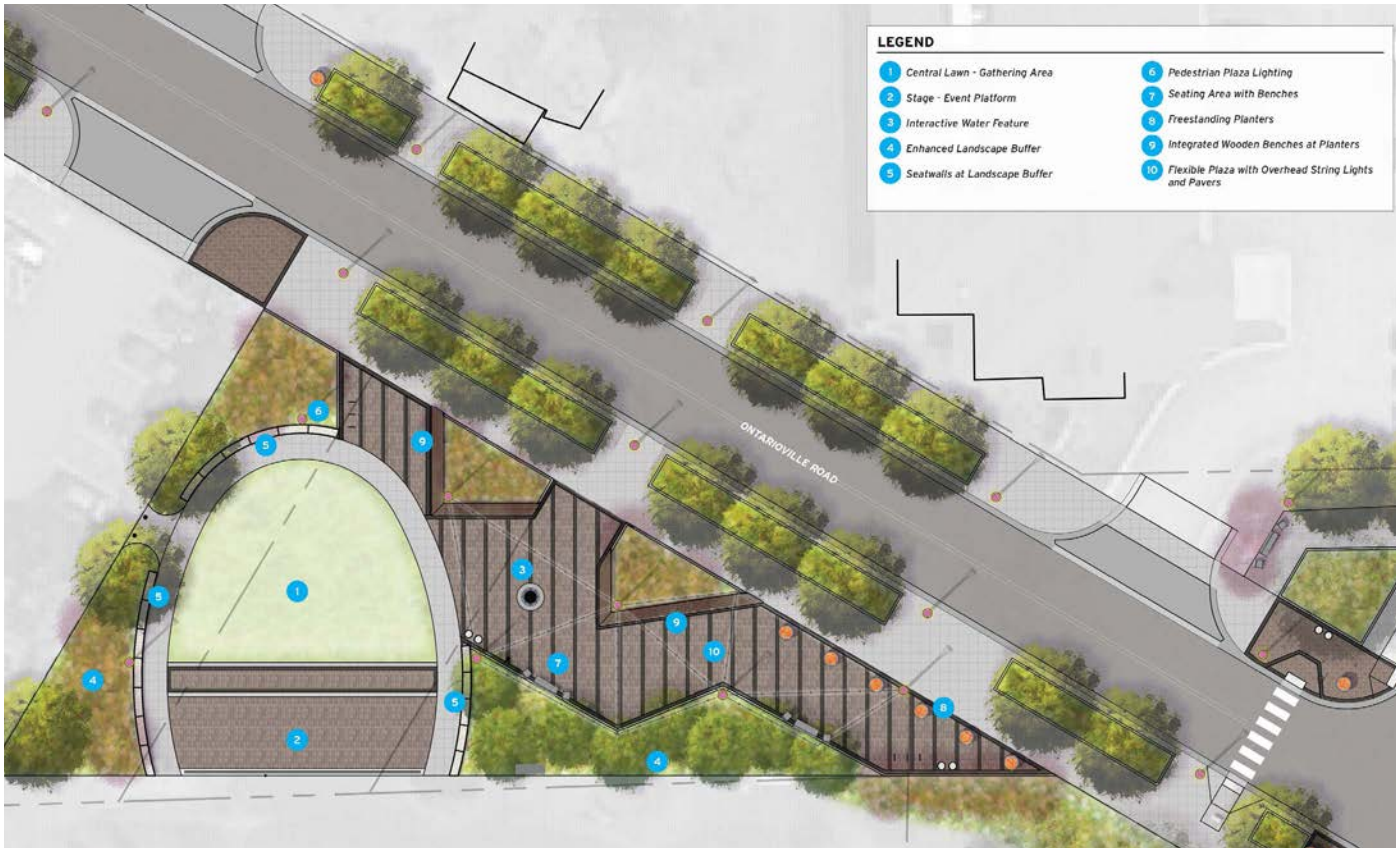
Juliana Maller
Village Manager
Village of Hanover Park

jmaller@hpil.org
(630) 823-5610

Budget

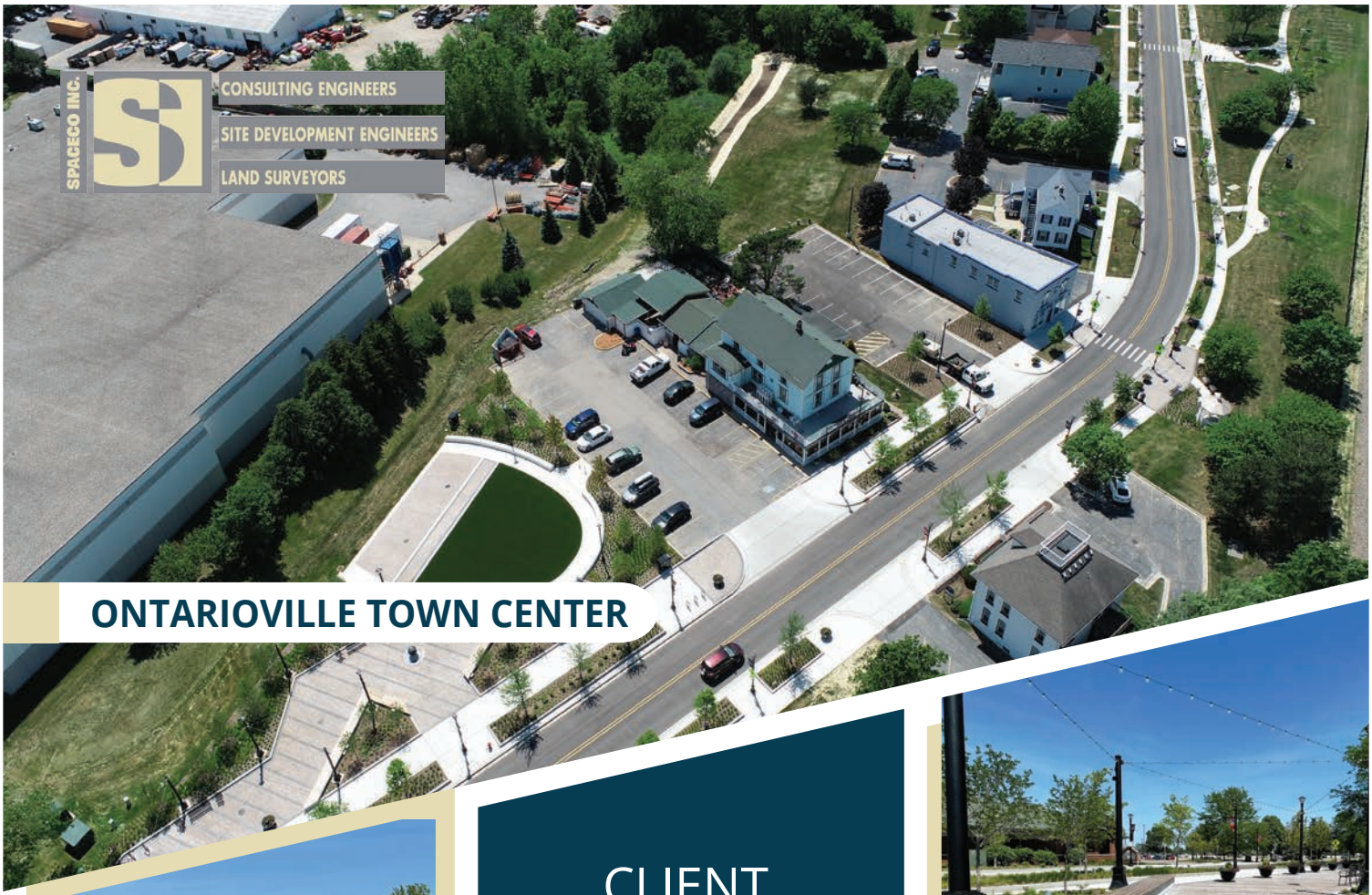
$3.25 million




LEGEND
1 Central Lawn - Gathering Area
2 Stage - Event Platform
3 Interactive Water Feature
4 Enhanced Landscape Buffer
5 Seatwalls at Landscape Buffer
6 Pedestrian Plaza Lighting
7 Seating Area with Benches
8 Freestanding Planters
9 Integrated Wooden Benches at Planters
10 Flexible Plaza with Overhead String Lights and Pavers
ONTARIOVILLE ROAD







ONTARIOVILLE TOWN CENTER



CLIENT

Village of Hanover Park

LOCATION

HANOVER PARK, ILLINOIS

THE PLAN

ENGINEERING & SURVEYING SERVICES:

SPACECO, Inc. provided engineering and surveying services for full time Phase lll construction services acting as the Resident Engineer and Inspector on behalf of the city. Provide draw review and payout recommendations. Act as liasion between local business, pedestrians, and city.

- Construction Management
- Final Engineering
- Conceptual Engineering
- Permitting

THE FEATURES

Spaceco, Inc. provided professional surveying and engineering services for the utility relocations, streetscape & roadway improvements, plaza improvements , and park improve□ments for the Ontarioville Town Center District project. Engineering services included relocation/burial coordination with the dry utility companies, design development with Village and landscape consultant, construction document / bid document preparation, and public bidding assistance. Full time Phase III construction services were provided by Spaceco, Inc. on behalf of the Village. These services included construction observation, contractor draw reviews, and payout recommendations. Spaceco, Inc. also acted as the liaison between local businesses, the public, and the Village.

DES PLAINES STREETSCAPE

9575 W. Higgins Rd.
Rosemont, IL 60018

224 1/2 N. Liberty Street
Morris, IL 60450

CLIENT:

City of Des Plaines

LOCATION:

Lee Street & Ellinwood,

Des Plaines, IL

KEY PERSONNEL:

Principal In Charge
William Loftus, P.E.

ENGINEERING SERVICES:

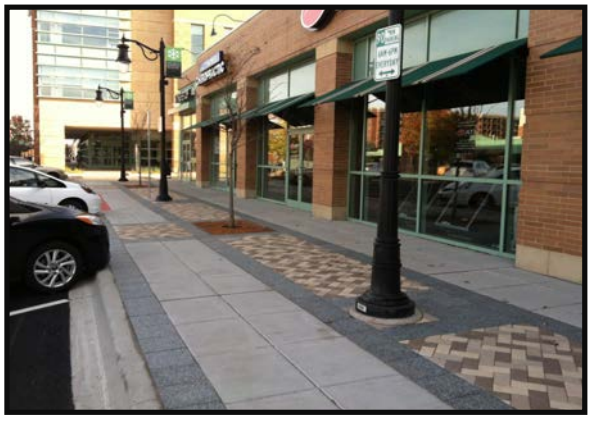
- Construction Management
- Resident Engineering Services
- Surveying Services

THE FEATURES



The Lee Street project involved capital improvement streetscape beautification within the Des Plaines central business district. SPACECO acted as Resident Engineer on behalf of the City and was responsible for the daily oversight and documentation of the project. Improvements included roadway and pedestrian light pole installation, concrete base paver installation, revised roadway geometry, roadway resurfacing, storm sewer, sanitary sewer, and watermain improvements, as well as extensive landscape improvements. IDOT inspection and documentation services were provided to this client. Responsibilities included daily monitoring and inspection of the work, which included quantity documentation, construction inspection, daily and weekly reports, monthly pay estimate submittals, change order tracking, and punch list preparation. Project completed in Fall of 2017. Construction budget $3.5 million

The Ellinwood project involved capital improvement streetscape beautification within the Des Plaines central business district. SPACECO acted as Resident Engineer on behalf of the City and was responsible for the daily oversight and documentation of the project. Improvements ranged from concrete base paver installation and roadway resurfacing to storm sewer, sanitary sewer, and watermain improvements, as well as extensive landscape improvements. IDOT inspection and documentation services were provided to this client. Responsibilities included daily monitoring and inspection of the work, which included quantity documentation, construction inspection, daily and weekly reports, monthly pay request submittals, change order tracking, and punchlist preparation. Project completed in 2015. Construction Budget 1.72 million





SPACECO INC
CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

RAVINIA BD PHASE II STREETSCAPE



CLIENT
Village of Highland Park

LOCATION:
Ravinia Business District



THE PLAN

ENGINEERING & SURVEYING SERVICES:

- UAV Drone Imagery
- Boundary & Topographic Surveying
- Preliminary Streetscape Plans
- Lighting Construction Documents
- Construction Management
- Liaison between local businesses and the Village

THE FEATURES

This project was the first phase of a multi-phase streets-cape project to beautify Highland Park's Ravinia Festival Business District. The project included the installation of 129 light poles and associated infrastructure. The fixtures included "smart" hubs which are controlled wirelessly through a controller with a direct connection to the City's private fiber network. IDOT Phase III inspection and documentation services were provided.

www.spacecoinc.com Phone: 847.696.4060 9575 W. Higgins Rd., Suite 700 Rosemont, IL 60018

Lake Street Improvements



LOCATION
Bloomingdale, IL

CLIENT
Village of Bloomingdale

CONTACT
Mr. Jim Monkemeyer
Director of Public Works
630.671.5800

CONSTRUCTION COST
$4 Million

DATES
2016-2020

PROJECT TEAM
Project Engineer
Katrina (Ballado) Lopez, PE, LEED, AP

SCOPE OF SERVICE
- Final Design
- Construction Assistance

PROJECT DESCRIPTION

The Village of Bloomingdale requested a proposal to design lighting, electrical, irrigation and landscape improvements along Lake Street between Maple Avenue and Medinah Road.

While at another firm, Katrina (Ballado) Lopez was the lead lighting engineer for the preparation of photometric calculations, electrical/ irrigation design, electric service coordination, design drawings, specifications, and provided construction assistance for lighting and electrical work.

Lake Street (US Route 20) is under IDOT jurisdiction therefore the improvements needed to be designed to IDOT standards to obtain permit approval.

This project was completed with municipal funds.

This project included the following work:

- Median landscape and irrigation. Irrigation was divided into five zones.
- Seven landscape pods along north side of Lake Street.
- Ground mounted duplex receptacles adjacent to each existing/proposed tree located in the landscaped median for holiday lighting. Due to the length of project, and quantity of receptacles, five separate lighting controllers were required to power new electrical load.
- Electric for new Gateway signs located within the medians at each end of the project.
- Replacement of high intensity discharge luminaires with new LED luminaires between Maple Avenue and Glen Ellyn Road (excluding IDOT signalized intersections).
- Installing new light pole mounted festoon receptacle and step down transformer on existing light poles.
- Path lighting between Prairie Avenue and Euclid Avenue.



CiorbaGroup
CONSULTING ENGINEERS

773.775.4009 | ciorba.com

Winnetka Streetscape Improvements



LOCATION
Winnetka, IL

CLIENT
Village of Winnetka

CONTACT
Mr. James Bernahl, PE
Director of Engineering
847.716.3261

CONSTRUCTION COST
$8.1 Million

COMPLETION DATE
2019-2022

PROJECT TEAM
Project Manager
Duane O'Laughlin
Project Engineer:
Eric Spina, PE
Lighting Engineer:
Joseph Vondra, PE, LC

SCOPE OF SERVICE
- Final Design

PROJECT DESCRIPTION

Ciorba Group prepared the design plans, specifications and cost estimates for streetscape improvements in the Elm Street Business District. The project was separated into five construction packages. The purpose of the project was to replace the existing, antiquated landscaping features in these downtown district with a new streetscape based upon the Village's approved Streetscape Master Plan and Implementation Strategy.

New curb and gutter, sidewalk, planters, bump outs at crosswalks, and roadway, pedestrian and festoon lighting. Extensive maintenance of vehicular and pedestrian traffic plans, details and notes were provided to maintain access to stores and shops at all times. Notes were also added to limit the duration that on-street parking could be temporarily restricted due to construction operations.

A new decorative street lighting system was designed to maintain the downtown's nostalgic appearance. An extensive ground mounted receptacle system was designed for festivals, events, and holiday lighting installations. Ciorba worked closely with the Village to locate lighting controllers in discrete locations, out of sight of pedestrians and vehicular traffic.

Infrastructure for the installation of four charging stations within a public parking lot off of Lincoln Avenue was also provided including the electric service, control cabinet, handholes, and conduit necessary to support the charging station installations. The Village's Department of Water & Electric later installed the charging stations and electric cable. The improvement also included 205 feet of new 6" water service and 110 feet of new 10" water main requiring IEPA approval.

The design of this project was completed on an accelerated schedule to meet the Village's anticipated construction schedule.







CiorbaGroup
CONSULTING ENGINEERS

773.775.4009 | ciorba.com

Work Scope & Timeline

The Lakota Group agrees to the base scope of services as outlined in the RFP. The following is the proposed timeline for the project, based on the desired completion date outlined in the RFP:

- August 1: Notice to Proceed
- Week of Aug. 6: Kick-off Meeting with Staff
- Week of Aug. 6: Fieldwork/Review of Existing Conditions
- Week of Aug. 14: Proceed with Initial Design
- Week of Aug. 20/Aug. 27: Completed Survey
- Week of Sept. 11: Initial Design Concepts/Meeting with Staff to Review/Refine Concepts
- Week of Sept. 18: Public Open House
- Week of Sept. 25: Refine Preferred Concepts/Cost Estimates
- Oct. 3: Presentation to City Council
- Weeks of Oct. 3 and Oct. 10: Refine Design(s)
- Oct. 17: Present Final Concept Plan(s)

References for similar projects have been provided in the forms on BidSync.









Forms



(B) has been convicted of an act committed, within the State of Illinois (or any state or the United States) of bid rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act 15 U.S.C.;
(C) has been convicted of bid rigging or attempting to rig bids under the laws of the State of Illinois(or any state or the United States);
(D) has been convicted of an act committed, within the State of Illinois (or any state or the United States) of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and Clayton Act 15 U.S.C. Sec. 1 et seq., under the laws of the State of Illinois(or any state or the United States);
(E) has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois (or any state or the United States);
(F) has made an admission of guilt of such conduct as set forth in subsection (A) through (E) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to;
(G) has entered a plea of nolo contendere to charges of bribery, price fixing, bid rigging, bid rotating, or fraud; as set forth in subparagraphs (A) through (E) above.

Business entity, as used herein, means a corporation, partnership, trust, association, unincorporated business or individually owned business. By signing this document, the consultant hereby certifies that they are not barred from bidding on this contract as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code of 1961, as amended.

_____
(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2023

OFFICIAL SEAL
NICKOLAS PETROVIC
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 8/19/2025

_____
Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.

38. ANTI-COLLUSION AFFIDAVIT AND CERTIFICATION

Kevin Clark, hereby certifies that he/she is
(Name)
Officer of The Lakota Group, Inc.
(Partner, Officer, Owner, Etc.) (Consultant Firm)

The party making the foregoing proposal or bid (a "**bid**"), that such bid is genuine and not collusive, or sham; that said consultant has not colluded, conspired, connived or agreed, directly or indirectly, with any consultant or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other consultant, or to secure any advantage against any other consultant or any person interested in the proposed agreement.

The undersigned certifies that he is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating.

(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2023.

Notary Public

OFFICIAL SEAL
NICKOLAS PETROVIC
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 8/19/2025

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.

39. CONFLICT OF INTEREST

Kevin Clark, on behalf of the consultant making this proposal, hereby certifies that consultant has conducted an investigation into whether an actual or potential conflict of interest exists between the consultant, its owners and employees and any official or employee of the City identified herein.

Consultant further certifies that it has disclosed any such actual or potential conflict of interest and acknowledges if consultant has not disclosed any actual or potential conflict of interest, the City may disqualify the proposal or the City may void any award and acceptance that the City has made prior to discovery of said undisclosed conflict.

(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2023.

OFFICIAL SEAL
NICKOLAS PETROVIC
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES: 8/19/2025

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.

40. TAX COMPLIANCE AFFIDAVIT

Kevin Clark, hereby certifies that he/she is
(Name)

officer of The Lakota Group, Inc.,
(Partner, Officer, Owner, Etc.) (Consultant Firm)

The individual or entity making the foregoing proposal or bid certifies that he is not barred from contracting with the City of Crystal Lake because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act. The individual or entity making the

proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the City to recover all amounts paid to the individual or entity under the agreement in civil action.

(Signature of Consultant if the Consultant is an Individual)
(Signature of Partner if the Consultant is a Partnership)
(Signature of Officer if the Consultant is a Corporation)

The above statements must be subscribed a sworn to before a notary public.

Subscribed and Sworn to this 29th day of June, 2023.

OFFICIAL SEAL
NICKOLAS PETROVIC
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 8/19/2024

Notary Public

Failure to complete and return this form may be considered sufficient reason for rejection of the proposal.

41. PRICING SHEET: Pricing shall be provided upon request of the City as outlined above in 3.7. Pricing, when requested, shall be all-inclusive and presented as a not-to-exceed amount.

42. SURVEY LIMITS: The following area shall be included in the survey limits.

thank
you



PROPOSAL PRICE FOR CONSULTANT SERVICES

Project Name: Preliminary Engineering - Downtown Crystal Lake Public Place Project

Firm: The Lakota Group Date: 07/31/23

Bid Authorized By: _____
Signature

Base Scope of Services:

ITEM	*CONSULTANT A*		*CONSULTANT B*		*CONSULTANT C*		*CONSULTANT D*		TOTAL HOURS	TOTAL FEE	% OF GRAND TOTAL
	HOURS	FEE	HOURS	FEE	HOURS	FEE	HOURS	FEE			
1. Meetings									0.00	**0.00**	
a. General Meetings	12	2,580.00	8.00	1,520.00	7.00	1,523.00	8.00	1,600.00	35.00	**7,223.00**	
b. Public Open House 1	8	1,940.00					10.00	1,650.00	18.00	**3,590.00**	
c. City Council Meeting 1	6	1,330.00							6.00	**1,330.00**	
d. Public Open House 2	8	1,940.00							8.00	**1,940.00**	
e. City Council Meeting 2	2	610.00							2.00	**610.00**	
2. Field Survey			38.00	8,050.00					38.00	**8,050.00**	
3. Alternatives	58	9,280.00					54.00	7,700.00	112.00	**16,980.00**	
4. Estimate of Cost	13	2,215.00	20.00	3,140.00					33.00	**5,355.00**	
5. Preliminary Plans	86	14,430.00	106.00	16,180.00	194.00	28,894.00	24.00	3,130.00	410.00	**62,634.00**	
TOTAL									**662.00**	**107,712.00**	

Reimbursable expenses **3,337.00**

OPTIONAL TASKS / ADDITIONAL RECOMMENDED SERVICES Beyond the Base Scope of Service:

ITEM	*CONSULTANT A*		*CONSULTANT B*		*CONSULTANT C*		*CONSULTANT D*			TOTAL
	HOURS	FEE	HOURS	FEE	HOURS	FEE	HOURS	FEE		
Fountain Design & IDPH Permitting	30	3,520.00								

Agenda Item No: 18

City Council
Agenda Supplement

Meeting Date: August 15, 2023

Item: Board and Commission Appointment – Library Board

Mayor's Recommendation: Motion to appoint Stacey Lorenz to the Library Board for a term ending June 30, 2025

Contact: Haig Haleblian, Mayor

Background:

There is currently one vacancy on the Library Board. The term of the vacant position expires on June 30, 2025.

Library Board appointments/reappointments are nominated by the Mayor and confirmed the City Council.

Mayor Haleblian has nominated Stacey Lorenz to fill the vacancy. If appointed, Ms. Lorenz's term will expire on June 30, 2025.

Should the Council have any questions, please contact Mayor Haleblian.

Votes Required to Pass:
Simple majority

Stacey Lorenz
1077 Dovercliff Way
Crystal Lake, IL 60014

July 11, 2023

City of Crystal Lake
Attn: Mayor Haig Haleblian and
Members of the Crystal Lake City Council
100 West Woodstock Street
Crystal Lake, IL 60014

Re: Crystal Lake Library Board

Dear Mayor Haleblian and Council,

I would like to submit my application for the position of Board Member of the Crystal Lake Public Library. I am a previous member of the board, and former treasurer, having served for three and a half years from 2017 to 2020. In 2020, my husband's job required our family to move out of state which meant I had to resign from that position. We were recently were able to move back to McHenry County and I am eager to become involved again in supporting our wonderful community.

I have a master's degree in Classical Studies and, after spending quite a few years at home with my four children, I have recently returned to teaching Latin at Elgin Academy. I have a strong academic background and a passion for local services, especially our wonderful library. In the 18 years I have lived in Crystal Lake, I have visited the library at least once a week. My kids have enjoyed the story times, reading programs, Hands-On science, Caudill Book Club and countless other special programs. All four of my children have been volunteers at the library with my youngest two currently helping with this year's summer reading program. In addition to the programs, the library's books, DVDs, CDs and research collections are a tremendous resource. My children have become avid readers in no small part due to the library and the amazing staff. They have been able to benefit from the library from the time they were babies.

I know that my past experience with other volunteer organizations will help me in the role of Library Board member. I have been a Cub Scout den leader at Pack 194 organizing campouts, field trips and activities for K-3 boys. I also served for five years on the Woods Creek PTO board. I organized the Woods Creek Feet Meet 5K and one mile race (and the coordinating running club) from 2014 through 2019. As race director, I managed a committee, maintained a budget, sought community sponsorships, coordinated police services and requested approval of the city council for our event. I understand the need for volunteers to help organize and advocate for community programs and events.

I firmly support the library's mission to "help people, of all ages and backgrounds, learn, enjoy and better their lives." I would be honored to be able to help steer the library to becoming a

bigger part in our community. I would love to see more people realize what a great resource we have in Crystal Lake. I have the time to commit to monthly board meetings. And I feel that my background and experience as an avid library patron makes me a good fit for this board. Please contact me by phone [redacted] or email [redacted] if you need any other information from me. I look forward to hearing from you and thank you so much for your time.

Sincerely,

Stacey Lorenz

STACEY L. LORENZ
1077 Dovercliff Way
Crystal Lake, IL 60014
[redacted]

EDUCATION

Indiana University, Bloomington, IN
Master of Arts in Classics, Dec. 2000, G.P.A. 3.91
Awards: Francis Mary Hazen Alumnae Fellowship from Mount Holyoke College (May 1999)

Mount Holyoke College, South Hadley, MA
Bachelor of Arts, May 1998, G.P.A. 3.49
Majors: Latin, Greek
Awards: Jessie G. Spaulding Classics Prize for Freshmen (May 1995)
Mary Vance Young Scholarship (May 1996)
Jean Renneisen Taub Memorial Prize (May 1998)
Cornelia C. Coulter Scholar (May 1996)
Jessie G. Spaulding Classics Prize (May 1997)

Intercollegiate Center for Classical Studies in Rome, Rome, Italy
Study Abroad, Fall 1996

EMPLOYMENT EXPERIENCE

Latin Instructor, **Center for Talent Development,** Northwestern University, Evanston, IL (Sept. 2008-June 2009)
Taught first year through AP Latin to gifted students in an online format through the Gifted Learning Links program.

Latin Instructor, **Center for Talent Development,** Northwestern University, Evanston, IL (Sept. 2007-June 2008)
Taught first year Latin to gifted students through an accelerated Saturday Enrichment Program using the *Ecce Romani* text.

Latin Teacher, **The Altamont School,** Birmingham, AL (Sept. 2001-June 2002)
Taught: *Introduction to Latin, Latin I, Latin III, Latin IV*
Supervised: Lower School Scholars' Bowl Team and Latin Club
Assistant Coach: Boys and Girls Indoor and Outdoor Track Teams

Associate Instructor, **Indiana University,** Bloomington, IN (Sept. 1999-May 2001)
Assisted with the instruction of: C101, *Greek Culture* (Fall 1999), C250, *Classical Mythology* (Spring 2000), E103 *Myth and Meaning* (Spring 2001)
Taught sections of: L100, *Elementary Latin* (Fall 2000), L200, *Intermediate Latin* (Spring 2001)

Tutor, **Classics Department, Mount Holyoke College** (Sept. 1994- May 1998)
Tutored fellow Mount Holyoke students in both beginning and intermediate Greek and Latin.

VOLUNTEER EXPERIENCE

Library Trustee, **Crystal Lake Public Library (May 2017-November 2020)**
Appointed by the mayor of Crystal Lake, IL to serve on the public library's board of trustees. Also served as board treasurer from May 2019-November 2020.

Race Director, **Woods Creek Feet Meet (2014-2018)**
Organized a 5K run and 1 mile race for approximately 500 runners, coordinating with local city council and police, managing volunteers and vendors for school PTO. Also organized a running club to train approximately 100 elementary age kids for the races each year.

Den Leader, Scouting for Food Organizer, **Cub Scout Pack 194 – Crystal Lake, IL** (May 2008-Decmber 2010)
Planned meetings, lessons and outings for den. Coordinated Scouting for Food project for pack.

Upper-class Academic Advisor, **Mount Holyoke College,** (Sept. 1997 – May 1998)
Appointed by Classics Department to serve as a liaison between first and second year students and faculty advisors.

Teaching Assistant, **Pittsfield Public Schools,** Pittsfield, MA (Jan. 1998)
Observed high school Latin classes of various levels. Developed lesson plans and presented them to the students.

To: Mayor Haleblian

From: CLPL Board of Trustees, Charles Ebann Chair of Governance Committee

Date: 8/7/23

Re: Trustee Vacancy

Applicants were interviewed on Monday 7/31 and Wednesday 8/2. After careful review and discussion, the Governance Committee recommends Stacey Lorenz for the open trustee seat.

1. Stacey Lorenz – Stacey is a former trustee with a strong knowledge of library finances as a former Board Treasurer. She has experience with other local boards, is well connected in the community, has good communication skills, and is measured and careful in her decision making. She will be able to re-join the board and start working right away. She initially left due to a family move for her husband's job, but the family moved back to Crystal Lake as soon as they were able and do not plan to leave again.

2. Nancy McFadden – Nancy is a school librarian with a Masters of Library Science and experience in the public and private sector. She has worked with a construction company doing various facility management tasks like contracts and has also worked at a law firm. She has a good background in finance, facilities, and government processes.

a/s