Agenda Item No: 5

Historic Preservation Commission
Agenda Supplement

Meeting Date: June 6, 2024

Item: Crystal Lake Cemetery Certificate of Appropriateness
660 E. Terra Cotta Avenue

Action: Vote to approve or deny the requested Certificate of Appropriateness.

Background:

Built in 1858, the Colonel Palmer House is a combination of Greek Revival and Federalist architecture. It has a unique cobblestone foundation and features a gable-end entry with thick cornice elements.

Ordinance Requirements: For landmarked buildings, the City's Historic Preservation Ordinance requires a Certificate of Appropriateness, to be issued by the Historic Preservation Commission, if work would be completed to the structure, which would require a building permit. The proposed exterior repairs would necessitate a Certificate of Appropriateness.

Request:

The Crystal Lake Park District is looking to replace the exterior ramps and decking with TimberTeck outdoor composite decking. The current wood is warping and not providing smooth access. The railings and structural framing is remaining the same. They are also replacing fascia boards that need maintenance. The layout and historic character of the building is remaining the same.

Findings of Fact:

Once a property is historically landmarked, any significant changes to the exterior of the structure must be reviewed and approved by the Historic Preservation Commission through a Certificate of Appropriateness. The Commission determines if the proposed improvement is historically appropriate. In making a determination whether to approve or deny an application for a certificate of appropriateness, the Crystal Lake Historic Preservation Commission shall be guided by the Secretary of the Interior's "Standards for Rehabilitation."

The following are the standards for the certificate of appropriateness:

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site environment.

   ☐ *Meets* ☐ *Does not meet*

2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

   ☐ *Meets* ☐ *Does not meet*

3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

☐ *Meets* ☐ *Does not meet*

4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

☐ *Meets* ☐ *Does not meet*

5. Distinctive stylistic features or examples of skilled craftsmanship that characterize a building structure, or site shall be treated with sensitivity.

☐ *Meets* ☐ *Does not meet*

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities, and where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

☐ *Meets* ☐ *Does not meet*

7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of the structures, if appropriate, shall be undertaken using the gentlest means possible.

☐ *Meets* ☐ *Does not meet*

8. Significant archaeological resources affected by a project shall be protected and reserved. If such resources must be disturbed, mitigation measures shall be undertaken.

☐ *Meets* ☐ *Does not meet*

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

☐ *Meets* ☐ *Does not meet*

10. New additions and adjacent or related new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

☐ *Meets* ☐ *Does not meet*