MINUTES
Historic Preservation Commission
April 4, 2024
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order
B. Wyman called the meeting to order at 3:00 p.m.

2) Roll Call/Attendance
The following Commission members were present: Ana Freund, Nancy Haskins, Judi Halter, Diana Kenney, Bob Kosin, Brittany Niequist, and Bob Wyman. City Planner, Elizabeth Maxwell, was present for staff.

3) Vote on Officers
B. Wyman asked for nominations. He nominated B. Niequist as chair. A. Freund seconded. B. Niequist accepted the nomination. On roll call, all members voted aye and approved B. Niequist as the new chair.

4) Public Comment
None.

5) Approval of Minutes of the March 7, 2024 Regular Meeting
B. Kosin made a motion to approve the minutes of the March 7, 2024 meeting. D. Kenney seconded the motion. On voice vote all voted aye with B. Niequist abstaining. Motion passed.

6) Trolley Tour 2024
B. Niequist said she still owes one article. D. Kenney noted L. Solak was very busy at work and she would be assisting in writing those articles. D. Kenney went through the layout and they made notes on what stories are still needed. She and N. Haskins will be finalizing the text and layout.

A. Freund will update the sponsor letter so everyone can get that out. N. Haskins spoke with the Carriage House and Gloria Jensen with Berkshire Hathaway about ads. A, Freund will put a list together of who has been contacted or will be contacted so that multiple people are not reaching out to the same groups.

B. Kosin said Starbucks and the Jewel have old pictures in their facilities. D. Kenney said the Historical Society provided those decorative photos. B. Wyman said he would look at the frame sizes along the trolley if we can have signs for sponsors put in there. D. Kenney noted the Library will put something out in their May/June newsletter. A. Freund will set up the online ticket sales. She will also reach out to Naturally McHenry County. N. Haskins will drop off the paper for the ticket and flyer printing. B. Niequist will send the ticket file. Staff will put something into the May newsletter.

7) Sales of the Remembers Those Who Served
D. Kenney noted the books are for sale at City, The Carriage House, Heisler's, and the Colonel Palmer House. She received an inquiry to purchase the book online and said she could set up on the online sales to go to the Historical Society's account for the Save Our Stones. B. Niequist was ok with that arrangement. B. Wyman was concerned and wanted all the funds to go into the HPC accounts. He wanted to know the book sales and if there was a separate line item in the ledger. D. Kenney said the Historical Society raised the funds for the initial repairs and they are on their second run. They will be looking for another grant in the future to do more repairs and cleaning. D. Kenney said since there was some concern the Historical Society would not sell the books online.

8) McCormick Park Plaque
The members looked at the quote for the plaques at McCormick Park. There was discussion about the date on the text. To save money they can use the existing sign pillar and mount the plaque to that. The staff will seek out permission steps on using that sign. They wanted to move forward with ordering the plaque for McCormick Park. B. Wyman made a motion to get the plaque for an amount not to exceed $825.00. B. Kosin seconded the motion. On roll call A. Freund, J. Halter, N. Haskins, D. Kenney, B. Kosin, B. Niequist, and B. Wyman voted yes.

9) Member Inquiries and Reports
B. Niequist said she spoke with Harold Alt the owner of the Bertram House. The block walls the garage is constructed of are crumbling and are not structural. She suggested he incorporate them into landscape areas or some decorative area around the house. If he does a Certificate of Appropriateness he can demo the structure and they should put in clear language into their approval on why demolition was appropriate for this situation.

B. Wyman provided an update on the Hill Farm Park Barn. He has been working with Jim Heisler and ABC roofing can discount or donate roofing materials for the barn. There is some structural damage and the Park District is interested in landmarking the barn.

B. Wyman suggested they draft the letter to the homes on the tour so owners can expect the trolley. The City can mail them out.

B. Kosin is looking at sites that are doing a good job maintaining their properties like St. Thomas.

D. Kenney noted her term expires in June and she will not be looking to renew it.

10) Adjournment
There being no further business, J. Halter made a motion to adjourn the meeting. B. Wyman seconded the motion. On voice vote, all members voted aye. The meeting adjourned at 4:07 p.m.