2025 Building Review and Permit Fees (Section 241-3 of the City Code)

Item	Description	Parameters
A	New Construction	
	(1)	The permit fee for new building construction shall be calculated using the following formula: Permit Fee = GA x SFCC x PFM - GA is the gross area of new building - SFCC is the square foot construction cost as calculated using the Building Valuation Data update published by the International Code Council (ICC) and adopted by City Council resolution - PFM is the Permit Fee Multiplier found in § 241-3A(2)
	(2)	The permit fee multiplier is as follows

Type of Construction	**Multiplier**
Residential, including duplex and townhouse construction	0.007
Commercial, industrial, office, church, institutional and multifamily	0.0051

The permit fee multiplier may be administratively adjusted based on market conditions; including CPI, ICC building valuation data, and other factors, to better correlate with area permit fees, provided that such adjustment shall be made not more than once annually prior to May 1 of any year and that the adjusted multiplier shall be posted on the City's website and available for inspection at the office of the City Manager.

	(3)	For the purposes of calculating permit fees, building additions that include installing a new foundation will be calculated using the new construction fee formula. Building alterations that do not include installing a new foundation, such as adding a second story onto a building, will be treated as an alteration for the purposes of calculating fees
	(4)	The calculation of the new building construction includes fees for building reviews and fees for electrical, plumbing, and heating, ventilation, and air conditioning (HVAC). Additional fees for these services shall not be included

		Valuation	**Fee**
B	Alteration Permit	Up to $5000	$50.34
		$5001 to $10000	$62.92
		Over $10000	$62.92 plus $4.84 per $1000, or portion thereof
C	Flat Fees	Tier 1	$60.35
		Tier 2	$66.39
		Tier 3	$78.46

Item	Description	Parameters		
D	Building Alteration Plan Review	Building alteration plan review fees shall be as follows, per dwelling unit, or units, except that each separate office, store, or business within a building shall be considered a separate unit		
	(1)	Commercial (including industrial, office, church, institutional and multifamily):		
		Square Footage		
		0-1000	$62.92	
		1001-3000	$125.84	Plus $0.0500 per sq ft
		3001-20000	$188.76	Plus $0.0500 per sq ft
		20001-50000	$251.68	Plus $0.0500 per sq ft
		50001-100000	$314.60	Plus $0.0500 per sq ft
		Over 100000	$377.52	Plus $0.0500 per sq ft
	(2)	Residential (detached single-family home, townhouse, and duplex):		
		Square Footage		
		0-400	$31.46	
		401-1000	$37.75	
		1001-5000	$44.04	
		Over 5000	$62.92	
E	Electrical Alteration Plan Review	Electrical alteration plan review fees shall be as follows, per dwelling unit, or units, except that each separate office, store, or business within a building shall be considered a separate unit		
	(1)	Commercial (including industrial, office, church, institutional and multifamily):		
		Square Footage		
		0-1000	$62.92	
		1001-3000	$125.84	
		3001-20000	$188.76	
		20001-50000	$251.68	
		50001-100000	$314.60	
		Over 100000	$377.52	
	(2)	Residential (detached single-family home, townhouse, and duplex):		
		Square Footage		
		0-400	$25.17	
		401-1000	$31.46	
		1001-5000	$37.75	
		Over 5000	$50.34	
	(3)	Automatic Fire Alarm Stystem		

Item	Description	Parameters	
		Per $1000 of valuation	$18.88
F	Plumbing Alteration Plan Review	Plumbing alteration plan review fees shall be as follows, per dwelling unit or units, except that each separate office, store, or business within a building shall be considered a separate unit:	
	(1)	Commercial (including industrial, office, church, institutional and multifamily):	
		Square Footage	
		0-1000	$62.92
		1001-3000	$125.84
		3001-20000	$188.76
		20001-50000	$251.68
		50001-100000	$314.60
		Over 100000	$377.52
	(2)	Residential (detached single-family home, townhouse, and duplex):	
		Square Footage	
		0-400	$25.17
		401-1000	$31.46
		1001-5000	$37.75
		Over 5000	$50.34
	(3)	Water and Sewer Tap Fee Inspection Fees	
		Water Tap Fee	$188.76
		Sewer Tap Fee	$188.76
G	HVAC Alteration Plan Review	Heating, ventilating and air conditioning alteration plan review fees shall be as follows, per dwelling unit or units, except that each separate office, store, or business within a building shall be considered a separate unit:	
	(1)	Commercial (including industrial, office, church, institutional and multifamily):	
		Square Footage	
		0-1000	$62.92
		1001-3000	$125.84
		3001-20000	$188.76
		20001-50000	$251.68
		50001-100000	$314.60
		Over 100000	$377.52
	(2)	Residential (detached single-family home, townhouse, and duplex):	
		Square Footage	
		0-400	$25.17

Item	Description	Parameters		
		401-1000	$31.46	
		1001-5000	$37.75	
		Over 5000	$50.34	
H	Parking Lot	Review and Inspection	$188.76	
I	Elevators, dumbwaiters, escalators, moving walks and hoisting equipment. Elevator, dumbwaiter, escalator, moving walk and hoisting equipment fees shall be as follows:			
		New permit inspections for elevators, escalators, platform lifts, dumbwaiters, and dock lifts	$283.14	
		Inspection for existing elevators, escalators, platform lifts, dumbwaiters, and dock lifts	$94.38	
		Plan Review	$125.84	
J	Certificates of Occupany	Certificate of Occupancy	$96.56	
		Temporary Occupany	$39.63	
K	Inground Swimming Pools	Review and Inspection	$188.76	
L	Building Demolition	Flat fee per building	$188.76	
M	Moving of Building, with bond and insurance as required by ordinance		$188.76	
N	Starting work without a permit	A charge of 100% of the permit fee will be added if work is started without a permit		
P	Signs	Alteration of Existing	$25.17	
		Fixed Canopy/Awning	$25.17	Plus $0.130 per sq ft
		Illuminated Sign/awning	$37.75	Plus $0.130 per sq ft
		Nonilluminated Sign/awning	$31.46	Plus $0.130 per sq ft
		Retractable canopies/Awnings	$25.17	
		Limited Duration	$25.17	
		sign electric	$31.46	

Please see City Code Section for items O; P - S