Agenda Item No: 6

Historic Preservation Commission
Agenda Supplement

Meeting Date: September 4, 2025

Item: Crystal Lake Cemetery Grant Disbursement
459 Lake Avenue

Action: Vote to approve or deny issuing the $500 grant

Grant Request:

- Algonquin Township and the Crystal Lake Historical Society have applied for a $500 grant to help with the costs of the headstone repairs. The repairs have been completed and the pictures submitted for review.
- This is a request to disburse the $500 in grant funding for this project.

City of Crystal Lake Application for Façade Grant

Applicant Information

Name: CRYSTAL LAKE HISTORICAL SOCIETY

Address: P.O BOX 1151, CRYSTAL LAKE IL 60039-1151

Phone: 815/455-1151 Email: INFO@CL-HS.ORG

Owner Information (if different than applicant)

Name: ALGONQUIN TOWNSHIP

Address: 3702 W.S. HIGHWAY 14, CRYSTAL LAKE IL 60014

Phone: 847/639-4529 Email: SUPERVISOR@ALGONQUINTOWNSHIP.COM

Property and Project Description

Site Address: CRYSTAL LAKE CEMETERY, 459 LAKE AVENUE, CRYSTAL LAKE IL

Project Description (attach photographs):

REPAIR & RESTORE NINE HEADSTONES FOR BEST, BUCK, THOMPSON, NELSON, COX (1), COX (2), BURNAP, BUEHLER (1), BUEHLER (2)

Estimate of Costs: $15,137.50 (attach the contractors estimates)

Requested Grant Amount: $500

Dan Kenney, Pres. 8/25/2025
Applicant's Signature Date
CL Historical Society

EMAIL OF APPROVAL ATTACHED
Property Owner's Signature Date

ibdicl@sbcglobal.net

From: Randy Funk <rfunk@algonquintownship.com>
Sent: Wednesday, April 9, 2025 1:15 PM
To: ibdicl@sbcglobal.net
Subject: RE: Crystal Lake Cemetery - Headstone repairs

Hi Diana,

We apologize for not getting back to you sooner. This email somehow slipped through the cracks. Please go ahead with the project.

Good job on raising the money!!

Pam

Pamela S. Gavers
Office Manager
Algonquin Township Supervisor's Office
3702 US HWY 14
Crystal Lake, IL 60014
847-639-2700 ext. 7
Fax 847-639-4529
pgavers@algonquintownship.com

From: ibdicl@sbcglobal.net <ibdicl@sbcglobal.net>
Sent: Thursday, March 27, 2025 10:23 AM
To: Randy Funk <rfunk@algonquintownship.com>
Subject: Crystal Lake Cemetery - Headstone repairs

Hi Randy,

The Crystal Lake Historical Society has raised additional funds and would like to repair nine headstones that are currently in pieces on the ground at the Crystal Lake Cemetery.

Since Algonquin Township is the property owner, we need to start with you to get approval to move forward. Once we have the Township's approval, we will apply to the City of Crystal Lake Historic Preservation Commission for a Certificate of Appropriateness. After gaining these approvals, we will contract with Warner & Troost (see estimate below) to move forward with the project this Spring/Summer.

Do you need a formal request or is this email sufficient?

Thank you,
Diana Kenney, President
Crystal Lake Historical Society

WARNER & TROOST DUNDEE
107 WATER STREET
EAST DUNDEE, ILLINOIS, 60118
Phone: (847)426-4511

eastdundee@troost.com

INVOICE AND DELIVERY NOTICE

Invoice Date: 8/14/2025
Due Date: 9/13/2025
Invoice Number: 069235
Order Number: SO-110217
Order Date: 6/25/2025
Memorial Name(s):

Crystal Lake Historical Society
660 E Terra Cotta Ave
Crystal Lake IL 60014

This notice is to advise you that your order has been completed. Your order details are listed below.

If you have a balance due and would like to pay by check, please mail it to the address above. If you've received a paper invoice and prefer to pay by credit card, just give us a call and we'll be happy to process your payment via phone. A payment link has been provided for those receiving their invoice via email. Please note balances are due within 30 days.

Should you have any questions, please call us at the number above. Thank you for the opportunity to be of service.

Sincerely,

The Staff of WARNER & TROOST DUNDEE

#	ITEM	QTY.	UOM	UNIT PRICE	TOTAL
1	BEST - REMOVE OLD FOUNDATION, NEW FOUNDATION, DRILL FOR STAINLESS STEEL PIN, RE-SET	1	EACH	2,237.50	2,237.50
2	BUCK - REMOVE OLD FOUNDATION, NEW FOUNDATIN, DRILL FOR STAINLESS STEEL PIN, RE-SET	1	EACH	2,237.50	2,237.50
3	THOMPSON - REMOVE OLD FOUNDATION, NEW FOUNDATION, DRILL FOR STAINLESS STEEL PIN, RE-SET	1	EACH	2,237.50	2,237.50
4	NELSON - REMOVE OLD FOUNDATION, NEW FOUNDATION, DRILL FOR STAINLESS STEEL PIN, RE-SET	1	EACH	2,237.50	2,237.50
5	COX (MARGARET) - REMOVE OLD FOUNDATION, POUR NEW, RE-SET, REMOVE BROKEN TOP PIECE, DRILL FOR STAINLESS STEEL PIN, ADD ADHESIVE, RE-SET	1	EACH	2,237.50	2,237.50
6	COX (SARAH) - DRILL FOR STAINLESS STEEL PIN, ADD ADHESIVE AND RE-SET	1	EACH	987.50	987.50
7	BURMAN - DRILL FOR STAINLESS STEEL PIN AND RE-SET	1	EACH	987.50	987.50
8	BUEHLER 1 - DRILL FOR STAINLESS STEEL PIN, RE-SET. (TO ALSO REPLACE FOUNDATION ADD $1250)	1	EACH	987.50	987.50
9	BUEHLER 2 - DRILL FOR STAINLESS STEEL PINS, RE-SET (ADD $1250 TO REPLACE FOUNDATION)	1	EACH	987.50	987.50

Continued...

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PAID

Pay Now

Sales Total:	15,137.50
Tax Total:	0.00
Total:	15,137.50
- Amount Paid:	15,137.50
Balance Due:	**0.00**

BEST (before, during and after)



BUCK (before, during and after)



NELSON (before and after)





BURMAN

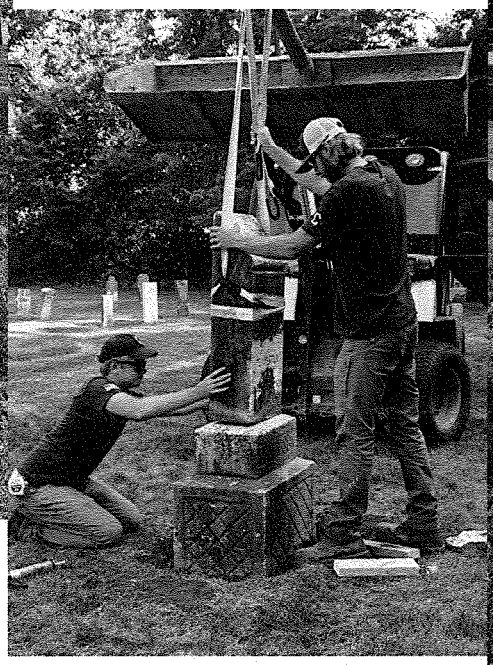
(before and after)





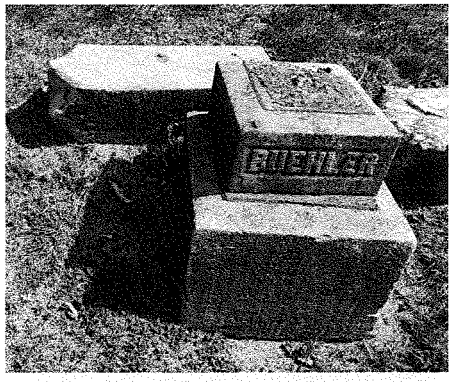
THOMPSON (before, during and after)

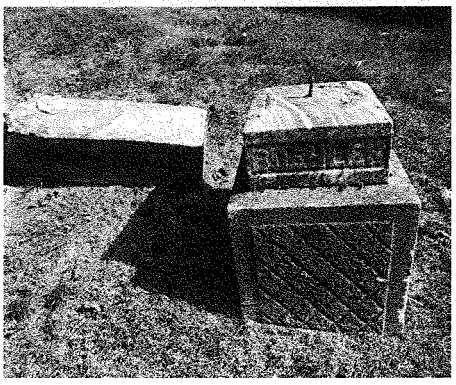


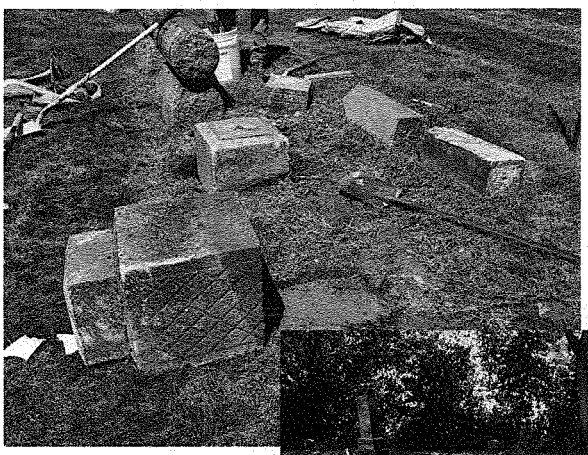


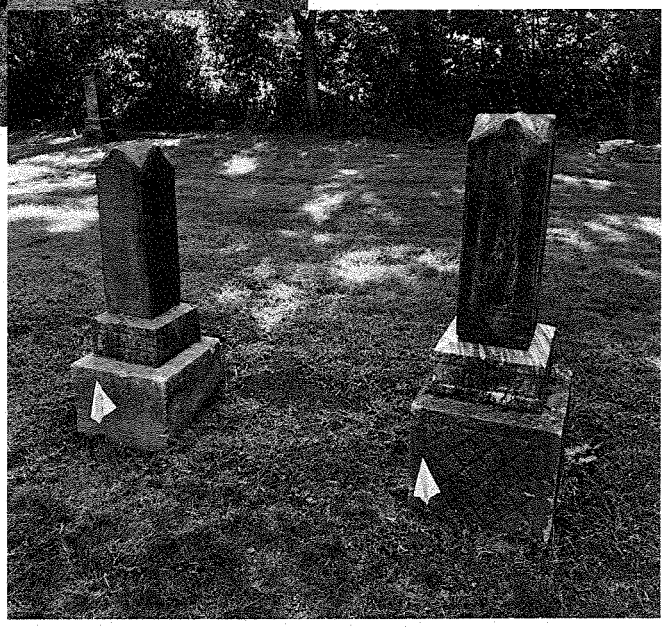


BUEHLER—2 stones (before, during and after)





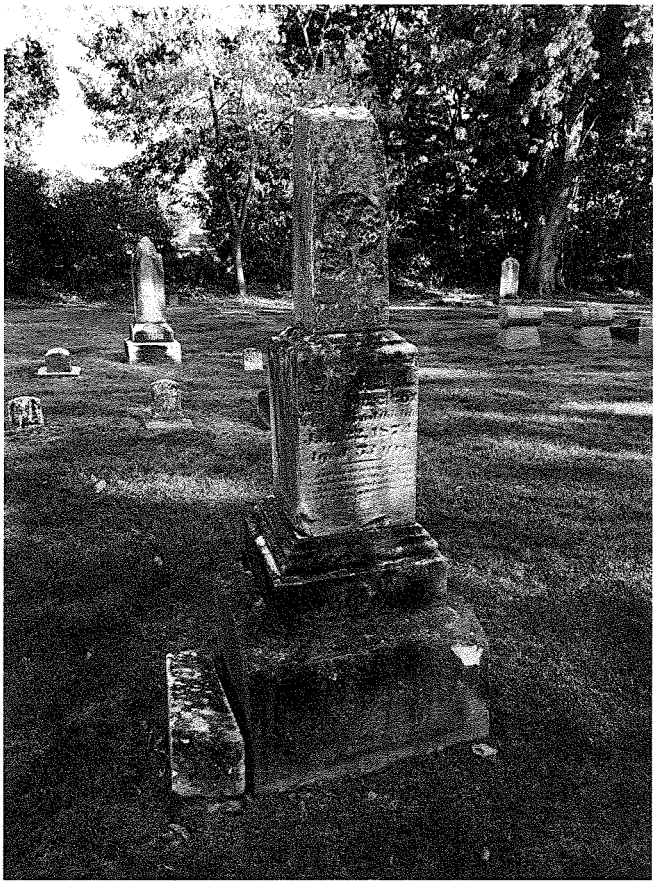


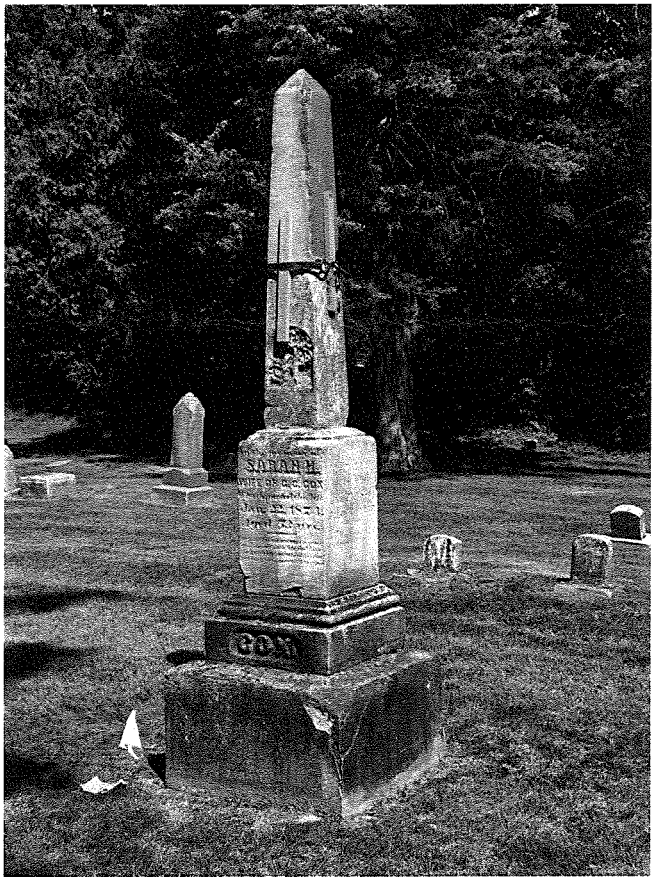


COX—2 stones (before, during and after)









Note: supports have now been removed