MINUTES
Historic Preservation Commission
March 6, 2025
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order
B. Niequist called the meeting to order at 3:00 p.m.

2) Roll Call/Attendance
The following Commission members were present: Zach Benkert, Ana Freund, Nancy Haskins, Brittany Niequist, Madison Sommerfield, and Bob Wyman. Bob Kosin was absent. City Planner, Elizabeth Maxwell, and Darrell Moore, Assistant City Planner, were present for staff.

3) Public Comment
Mr. Moore introduced himself and provided his background in planning and with historic preservation in Woodstock.

4) Approval of Minutes of the February 6, 2025 Regular Meeting
M. Sommerfield made some changes to the minutes. M. Sommerfield made a motion to approve the minutes of the February 6, 2025 meeting with the changes. A. Freund seconded the motion. On voice vote all voted aye. Motion passed.

5) Trolley Tour 2025
M. Sommerfield had a great meeting at the Colonel Palmer House. She met with John work coordinates the operations and he was very happy the commission was starting and stopping the tour there. There is tons of parking and plenty of space for food trucks. The staff at Colonel Palmer will create a site map that can be customized to help the trolley tour guests. She noted that they will have custom displays downstairs related to the people and the times based on the homes on the tour.

B. Wyman said the Knights of Columbus needs more information if they can set up a food truck. They need to know about water and electricity hook ups. B. Niequist said the trucks can be parked right on the lawn. Joe and Dough is scheduled from 8:30-11. Z. Benkert said he can contact Conscious Cup. See if they can come after 11. M. Sommerfield said Smashburger is already booked for that day.

The last trolley is 2:30 to 3:15. Colonel Palmer House will be open until 4. The cost of the tour went up with the extended hours and rising prices for gas.

N. Haskins asked for the route order and the word count for the articles. B. Niequist will provide it to everyone so she have the info and she can layout the book. B. Niequist opened the map and walked through the tour route with the commission members and they talked about a few of the stops.

B. Niequist said the articles should tell a new story. Pick an interesting angle in the story and add pictures and as much new information as you can.

A. Freund asked everyone to reach out to their sponsors. Some sponsors get to be on the poster. Look at who has donated in the past and reach out to them. Z. Benkert will reach out to Conscious Cup and contact John Green about Water's Edge and he also knows Rachel at the Olympic. B. Wyman said he can contact the Knights, JC Licht, and the Library. N. Haskins will ask the Carriage House and the realtor. B. Niequist said Aroma Café sponsored in the past. Ms. Sommerfield said Zach at Duke's, Marvin's Toy Store and the jewelry store. It may be nice if they donated a gift for the sponsors.

A. Freund will get this listed on Naturally McHenry County. She will reach out to the Northwest Herald. The sponsorship letter will be provided to everyone.

B. Niequist said the articles really need to be sent in by April 1st so she can put into one cohesive voice. On the day the Park District will be providing everything, the tent, tables, chairs, lemonade, water, and they will rent the port-a-potty.

The half hour tours will be sold online. The hour tours will be sold at Heislers.

B. Niequist said her personal goal is to make the other tours electronic with a map.

They discussed the trolleys and B. Wyman got an updated quote. The quote was over $5,000 so they voted on the revised cost not to exceed $5,100. Niequist asked for a motion on the expenditures. B. Wyman made a motion to approve the expenditures to secure the trolleys for an amount not to exceed $5,100. M. Sommerfield seconded the motion on roll call members Z. Benkert, A. Freund, N. Haskins, B. Niequist, M. Sommerfield, and B. Wyman voted yes. Motion passed.

6) Member Inquiries and Reports
B. Wyman said the analysis for the train depot should be coming soon.

7) Adjournment
There being no further business, B. Wyman made a motion to adjourn the meeting. Z. Benkert seconded the motion. On voice vote, all members voted aye. The meeting adjourned at 4:00 p.m.