MINUTES
Historic Preservation Commission
May 1, 2025
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order
B. Niequist called the meeting to order at 3:03 p.m.

2) Roll Call/Attendance
The following Commission members were present: Ana Freund, Nancy Haskins, Bob Kosin, Brittany Niequist, and Bob Wyman. Zach Benkert and Madison Sommerfield were absent. City Planner, Elizabeth Maxwell were present for staff.

3) Public Comment
Bob Frenz, 102 Maple Street had questions about the status of the Tarpley House. Ms. Niequist said she would do a report under Member Inquiries. Jim Heisler was also present.

4) Approval of Minutes of the April 3, 2025 Regular Meeting
B. Kosin made a motion to approve the minutes of the April 3, 2025 meeting as presented. B. Wyman seconded the motion. On voice vote all voted aye. Motion passed.

5) Certificate of Appropriateness – Crystal Lake Cemetery
B. Niequist introduced the request and went through the application. She noted that the SOS fund established by the historical Society has raised additional funds in order to repair more headstones. Warner & Troost is the most reputable company to do this work. She said the costs were $15,137.50. She went through the Findings of Fact and noted that it met all of them. She called for a motion. B. Kosin made a motion to approve the Certificate of Appropriateness to repair the identified headstone per the scope of work. B. Wyman seconded the motion. On voice vote all members present voted aye.

6) Grant – Crystal Lake Cemetery
B. Niequist was glad to see this work was being done and noted it was a worthy use of commission funds. She called for a motion. A. Freund made a motion to approve the reservation of the $500.00 grant for the work. B. Wyman seconded the motion. On roll call, A. Freund, N. Haskins, B. Kosin, B. Niequist, and B. Wyman all voted aye.

7) Trolley Tour 2025
B. Niequist went through the tour groups. She prepared a script that she will use and provided that to the other members to assist them in their preparation. She said that Sammy and Faith, the summer interns she hired, would be the fourth tour group. She went through the route and which were stops and which homes would just be in the book. She said a few locations will need parking spaces blocked out so the trolley can pull off the road.

N. Haskins provided the 3 quotes. They went with the cheapest which was Kwik Copy. B. Wyman will check on the trolley to make sure everything is set. The costs have been paid. Staff noted there are some cemetery books if they want to sell them day of.

6) Member Inquiries and Reports
B. Kosin noted the Depot Train Station is still in review by the State. The State only wants TIFF files so that is difficult for a layperson to produce.

B. Niequist said the Barlina Barn they have an understanding for fund raising. The Park District Board Members are changing so funding and priorities may change.

B. Niequist noted that the CL Academy building still has a lot of work being done to save it. A fundraising committee was formed. The Crystal Lake Historical Society will vote if they will hold the funds raised since they are an existing 501 c 3. The Community wants it saved so now we need to raise the funds to do that. The committee is working on a letter about the project and requesting donations. The Historical Society has information about the Academy Building on their website. B. Niequist asked Mr. Frenz if that answered his questions. He said he wanted to help and donate money. She asked him to get in contact with Diana Kenney about donations.

Mr. Kosin asked about the Mayor reading a proclamation for Historic Preservation Month. He will prepare and staff will get to the City Manager's Office for review and formatting so he can read it at the first meeting.

7) Adjournment
There being no further business, B. Wyman made a motion to adjourn the meeting. A. Freund seconded the motion. On voice vote, all members voted aye. The meeting adjourned at 4:02 p.m.