Agenda Item No: 15

City Council
Agenda Supplement

Meeting Date: January 20, 2026

Item: No Parking Restriction on Woodland Drive from Lake Shore Drive to 100 feet northwest

Staff Recommendation: Motion to adopt an Ordinance restricting parking on Woodland Drive from Lake Shore Drive to 100 feet northwest

Staff Contact: Michael P. Magnuson, P.E., Director of Public Works & Engineering

---

Background:
Community Development, Police and Public Works Engineering staff have been monitoring parking conditions surrounding the new Lake Roots Café Market and Bar since it opened this past fall. Neighborhood complaints regarding overflow parking in the adjacent residential neighborhood have resulted in various actions being taken in the surrounding area.

Based on these observations, staff recommends an ordinance to prohibit parking on Woodland Drive from the edge of pavement on Lake Shore Drive to 100 feet northwest. This change will eliminate parking immediately adjacent to the intersection for improved visibility and traffic flow. This restriction will be consistent with other streets in the area.



Votes Required to Pass:
Simple majority

Ord. No.:
File:

ORDINANCE

WHEREAS, Woodland Drive from Lake Shore Drive to the end is a two-way street in the City of Crystal Lake; and

WHEREAS, the City has determined that in the interest of traffic safety and ensuring the safe and efficient flow of traffic, it is necessary to restrict parking along Woodland Drive from the edge of pavement on Lake Shore Drive to 100 feet northwest.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, as follows:

SECTION I: That it shall be unlawful to park any vehicle on the Woodland Drive from the edge of pavement on Lake Shore Drive to 100 feet northwest.

SECTION II: That any person, firm, or corporation violating any provisions of this Ordinance shall be fined in accordance with Chapter 1, Article II providing for General Penalty Provision in the Code of Ordinances of the City of Crystal Lake, Illinois.

SECTION III: That suitable signs and markers shall be erected.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION V: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED this 20th day of January, 2026.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
Haig Haleblian, MAYOR

Draft

SEAL

ATTEST

_____
Nick Hammonds, CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

Draft

Agenda Item No: 16

City Council
Agenda Supplement

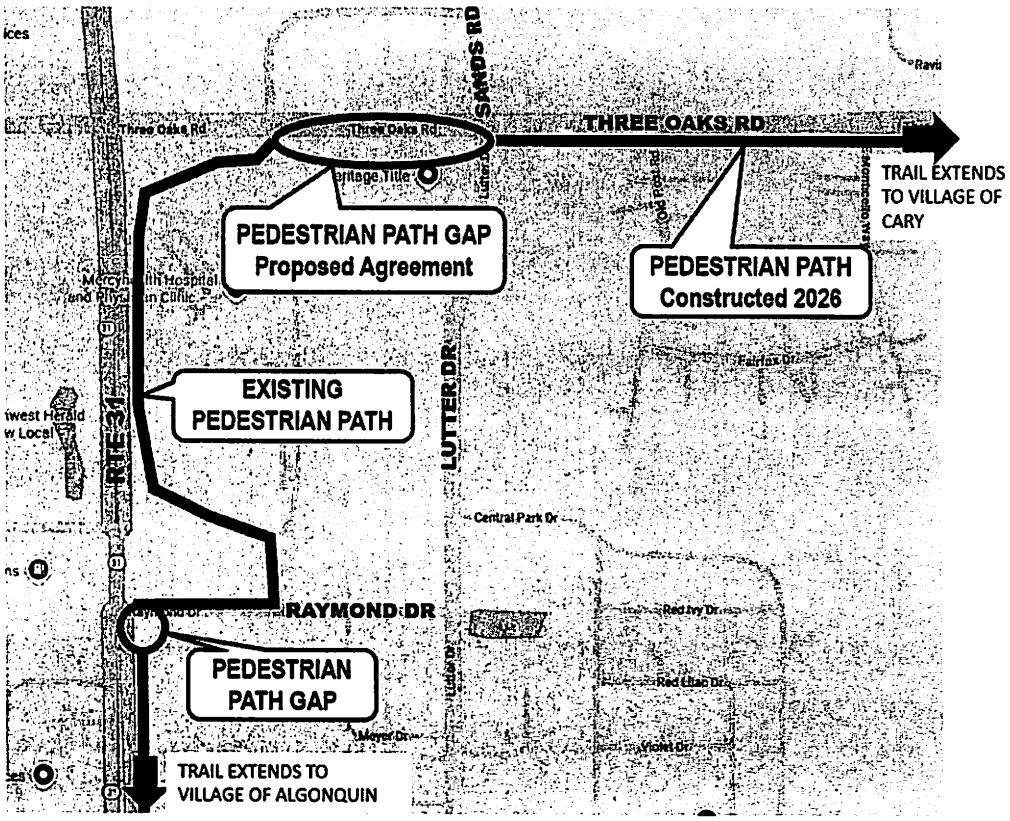
Meeting Date: January 20, 2026

Item: Agreement with Three Oaks Road, LLC to install a pedestrian path along Three Oaks Road

Staff Recommendation: Motion to adopt a Resolution authorizing the City Manager to execute an agreement with Three Oaks Road, LLC to install a pedestrian path along Three Oaks Road

Staff Contact: Michael P. Magnuson, P.E., Director of Public Works and Engineering
Kathryn Cowlin, Director of Community Development

Background:
In an effort to eliminate gaps in the City's sidewalk and path system, the City has identified the need to connect existing multi-use paths along Three Oaks Road and Illinois Route 31. As part of the ongoing Three Oaks Road/ Sands Road/ Lutter Drive intersection project, the City will be extending the existing pedestrian path in the Village of Cary west to Three Oaks Road/ Sands Road/ Lutter Drive intersection. There is another existing path that extends from the Village of Algonquin north along Route 31.



Two gaps will remain in this regional path system. One along Three Oaks Road, west of the intersection and one south of Raymond Drive along Route 31. The City is working towards filling in these two remaining

gaps and the attached agreement provides the ability to do so for the section along Three Oaks Road. The agreement will allow the City to extend the path west from the Three Oaks Road/ Sands Road/ Lutter Drive intersection to connect with the existing path at Mercy Hospital.

The agreement between the City and Three Oaks Road, LLC includes:

- Right-of-way compensation of $8,666.49
- City will replace a portion of the driveway in existing and acquired right-of-way
- City will repair/replace any damaged landscaping and remove bushes adjacent to the right-of-way per owner's request
- If adjacent trees die within 3 years, the City will replace with 2-inch caliper trees with a 1-year guarantee
- City will relocate or replace mailbox if damaged
- City will issue a permit for the existing driveway off Three Oaks Road
- Utility connection fee waived for future water/sewer connection for a one-inch water service line (current land use)
- Agreement runs with the land

The City's legal counsel has reviewed the agreement and has deemed it acceptable. Engineering design is underway for the remaining pedestrian gap along Route 31, south of Raymond Drive. It is anticipated that both gaps will be constructed in 2027, pending any permits and approval of the FY2027 budget.

Votes Required to Pass:
Simple majority

RESOLUTION

WHEREAS, the CITY OF CRYSTAL LAKE has identified the need to complete missing pedestrian connections throughout the City; and

WHEREAS, a gap has been identified along Three Oaks Road west of the intersection of Three Oaks Road and Lutter Drive/Sands Road; and

WHEREAS, right-of-way was necessary from the adjacent property owner to construct a new pedestrian path to eliminate this missing pedestrian connection in the network.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute an agreement between the City of Crystal Lake and Three Oaks Road, LLC for the section of pedestrian path along Three Oaks Road.

DATED this 20th day of January, 2026.

Draft

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
Haig Haleblian, MAYOR

SEAL

ATTEST

_____
Nick Hammonds, CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

AGREEMENT
by and between
THE CITY OF CRYSTAL LAKE
and
THREE OAKS ROAD, LLC

THIS AGREEMENT (this "Agreement") is made and entered into this ____ day of _____, 2026, by and between the CITY OF CRYSTAL LAKE, an Illinois municipal corporation (the "City"), and THREE OAKS ROAD, LLC, an Illinois limited liability company ("Three Oaks").

RECITALS:

WHEREAS, Three Oaks represents to the City that it is the sole owner of the real estate commonly known as 4405 Three Oaks Road, Crystal Lake, Illinois, and presently assigned PIN 19-10-400-003, legally described and depicted in Exhibit A (the "***Three Oaks Property***"); and

WHEREAS, Three Oaks desires to convey to the City, on the terms and conditions set forth in this Agreement, a portion of the Three Oaks Property legally described and depicted in Exhibit B (the "Right of Way Property") consisting of a portion of Three Oaks Road as well as additional property upon which the City shall construct a bike and pedestrian path for the benefit of the public;

NOW, THEREFORE, in consideration of the agreements of the parties hereto, and intending to be legally bound hereby, the parties hereto agree as follows:

1. **Recitals.** The recitals set forth above are hereby incorporated into this Agreement by this reference.

2. **Conveyance of the Right of Way Property to the City.** Three Oaks shall convey the Right of Way Property to the City via a quitclaim deed in the form attached hereto as Exhibit C (the "***Deed***"). The City shall be responsible for recording same at its cost.

3. **Financial Compensation for the Right of Way Property.** Contemporaneously with Three Oaks' delivery of the Deed to the City in accordance with Section 2 of this Agreement, the City shall pay Three Oaks $8,666.49.

4. **Driveway Construction; Restoration.**

A. At such time that the City improves the northernmost portion of the Right of Way Property with a bike and pedestrian path (the "***Pathway***"), the City will restore that portion of the driveway serving the Three Oaks Property located within the Right of Way Property, using its best efforts to construct a replacement surface within the Right of Way Property at a grade consistent with the grade of the portion of remaining portion of the existing driveway on the Three Oaks Property.

B. To the extent that any tree or other improvement on the Three Oaks Property is damaged or destroyed in conjunction with the Pathway, the City will promptly repair or replace such landscaping or other improvements (at no cost to Three Oaks) to a condition reasonably comparable to the condition prior to the construction of the Pathway. Notwithstanding the

Draft

immediately preceding sentence, the Parties agree that the bushes adjacent to the Right of Way Property will be removed as part of the Pathway construction and will not be replaced by the City. If any tree situated on the remainder of the Three Oaks Property proximate to the Right of Way Property dies within three years after the completion date of construction of the Pathway, the City will replace same with a tree of the same species with a caliper of not less than two inches (2") at the City's cost, which replacement tree shall have a one-year guarantee.

C. The mailbox serving the Three Oaks Property is presently within the Right of Way Property. The City agrees to relocate or replace such mailbox with a comparable mailbox at the City's cost, which relocated or replacement mailbox shall be in a mutually acceptable location that meets the United States Postal Service requirements.

D. The City agrees to indemnify and hold harmless Three Oaks from any claim, action or judgment arising from the construction, maintenance, or use of the bike and pedestrian path on the Right of Way Property.

E. Within 90 days after Three Oaks delivers the Deed to the City, the City agrees to issue an access permit for the driveway serving the Three Oaks Property authorizing the continued use of such driveway over and upon the Right of Way Property, which permit shall be in a form substantially similar to the form attached hereto as Exhibit D. The City acknowledges that nothing in this Agreement is intended to terminate or materially restrict access of the Three Oaks Property to a public right-of-way.

5. **City Utility Connections.**

A. The City acknowledges that the Three Oaks Property is currently served by a private water well system (the "***Existing Well***") and a private sanitary septic system (the "***Existing Septic System***"), and the City further acknowledges that such Existing Well and Existing Septic System may continue to be used on the Three Oaks Property so long as they may be operated in accordance with applicable law. Nothing in this Agreement shall obligate Three Oaks to abandon the Existing Well or Existing Septic System or to connect the Three Oaks Property to the City's sanitary sewer system (the "***Sewer System***") or potable water system (the "***Water System***").

B. The City acknowledges that the Three Oaks Property shall have the right to connect to the Sewer System and Water System pursuant to the terms of applicable law in effect at the time of the connection. At such time that the Three Oaks Property seeks to connect to either the Sewer System or the Water System, the City agrees that the fees due for connecting to the Sewer System or Water System shall be waived to the extent of the value of the then-applicable connection fee for a one-inch water service line (the "***Waiver Amount***"). To the extent that the use of the Three Oaks Property requires a service connection greater than one inch (1") in diameter, the owner of the Three Oaks Property shall pay the difference between the actual connection fee due and the Waiver Amount as a condition to receiving service. In all other respects, the City ordinances and regulations relating to connection and use of the Sewer System and Water System shall apply to the Three Oaks Property.

6. **General Provisions.**

Draft

A. Entire Agreement. This Agreement and Exhibits A through C hereto embody the entire agreement and understanding of the Parties relating to the subject matter hereof and supersede all prior representations, agreements, and understandings, oral or written, relating to such subject matter.

B. Amendment and Waiver. This Agreement may not be amended or modified in any way except by an instrument in writing executed by all Parties hereto; provided, however, either Party may, in writing, (i) extend the time for performance of any of the obligations of the other, (ii) waive any inaccuracies and representations by the other contained in this Agreement, (iii) waive compliance by the other with any of the covenants contained in this Agreement, and (iv) waive the satisfaction of any condition that is precedent to the performance by the Party so waiving of any of its obligations under this Agreement.

C. Assignment; Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

D. Covenants Running with the Land. The provisions of this Agreement relating to the Three Oaks Property shall be covenants that run with the land.

E. Severability. Unless expressly provided to the contrary herein, each section, part, term, or provision of this Agreement shall be considered severable, and if for any reason any section, part, term, or provision herein is determined to be invalid and contrary to or in conflict with any existing or future law or regulation by a court or governmental agency having valid jurisdiction, such determination shall not impair the operation of or have any other effect on other sections, parts, terms, or provisions of this Agreement as may remain otherwise intelligible, and the latter shall continue to be given full force and effect and bind the Parties hereto, and said invalid sections, parts, terms, or provisions shall not be deemed to be a part of this Agreement.

F. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and in pleading or proving any provision of this Agreement, it shall not be necessary to produce more than one such counterpart.

G. Section and other Headings. The headings contained in this Agreement are for reference purposes only and shall not in any way effect the meaning or interpretation of this Agreement or any provision thereof.

H. Notices. All notices, requests, demands, and other communications hereunder shall be in writing and shall be deemed to have been duly given if delivered or mailed, postage prepaid, certified mail, return receipt requested or, alternatively, to each party's respective attorneys via facsimile or personal delivery or via overnight courier:

(1) TO THE CITY: If to the City, to:

City of Crystal Lake
100 W. Woodstock Street
Crystal Lake, Illinois 60014

Draft

With a copy to:

Victor P. Filippini, Jr.
Filippini Law Firm LLP
One Rotary Center
1560 Sherman Avenue, Suite 510
Evanston IL 60201

(2) TO THREE OAKS ROAD, LLC: If to Three Oaks Road, LLC, to:

Three Oaks Road, LLC
c/o Fred Roediger, its Manager
4405 Three Oaks Road
Crystal Lake, IL 60014

with a copy to:

Paul Madsen
Three Oaks Road, LLC
4405 Three Oaks Road
Crystal Lake, IL 60014

and

Michael J. Smoron
Zukowski, Rogers, Flood & McArdle
50 N. Virginia Street
Crystal Lake, Illinois 60014

Draft

and/or to such other person(s) and address(es) as either party shall have specified in writing to the other.

I. Law to Govern. This Agreement shall be governed by and construed and enforced in accordance with the law (other than the law governing conflict of law questions) of the State of Illinois.

J. Venue. Any action to enforce, arising out of, or relating in any way to, any of the provisions of this Agreement may be brought and prosecuted in such court or courts located in the State of Illinois as is provided by law; and the parties consent to the jurisdiction of the circuit court of the 22nd Judicial Circuit, McHenry County, Illinois and to service of process by certified mail, return receipt requested, or in any other manner provided by law.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first set forth herein above.

CITY OF CRYSTAL LAKE,
an Illinois municipal corporation

By:_____
Eric Helm, City Manager

Attest:

_____
Deputy City Clerk

THREE OAKS ROAD, LLC.
an Illinois limited liability company

By:_____
Fred Roediger, its Manager and
Authorized Agent

Draft

EXHIBIT A

LEGAL DESCRIPTION OF THE SUBJECT PROPERTY

THE EAST 224 FEET OF THE WEST 1058.14 FEET OF THE NORTH 462 FEET OF THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 43 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN MCHENRY COUNTY, ILLINOIS.

Draft

EXHIBIT B

LEGAL DESCRIPTION AND DEPICTION OF RIGHT OF WAY PROPERTY

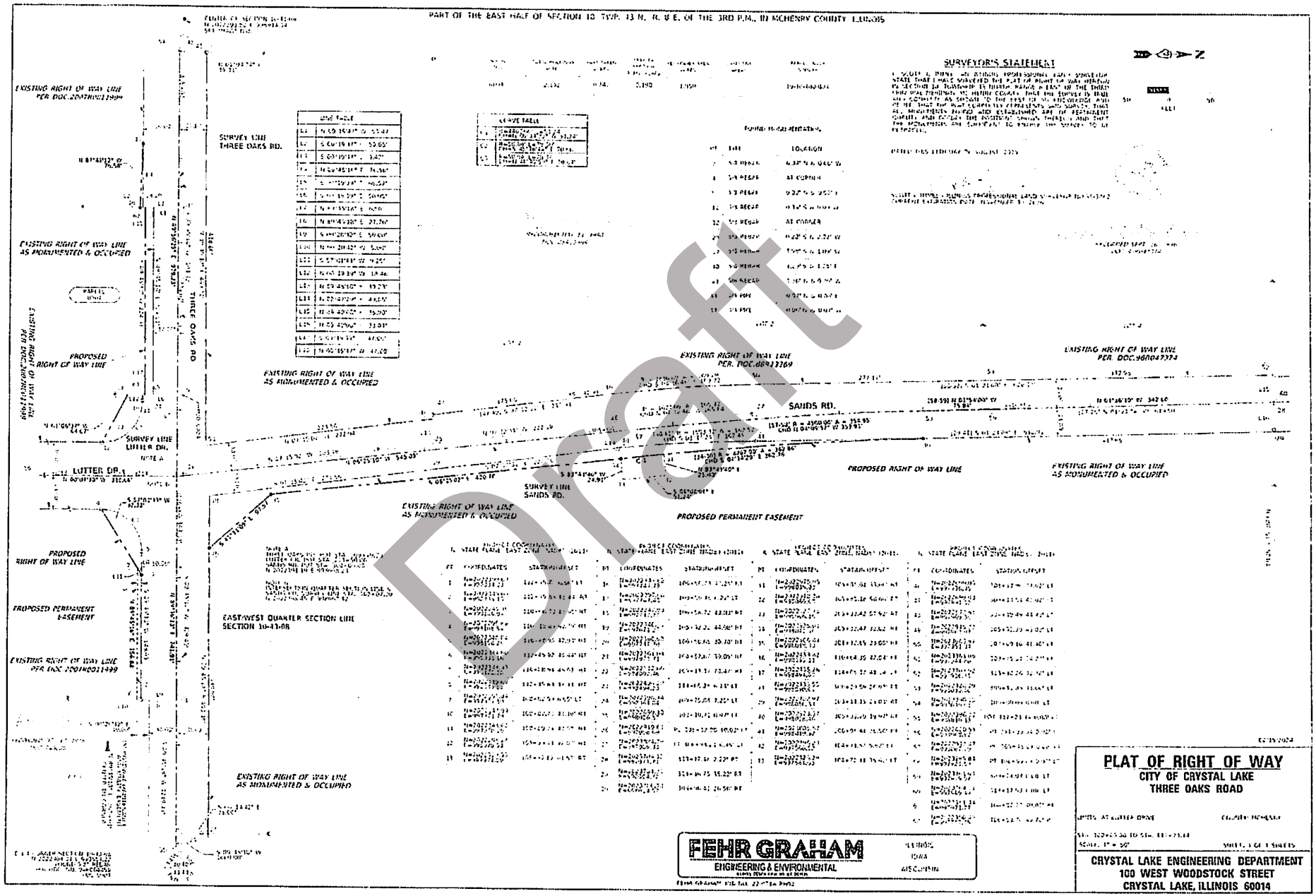
Route: Three Oaks Road Intersection
County: McHenry
Parcel: 0004
Sta. 106+58.48 To Sta. 108+82.50

Index No. 19-10-400-003

Part of the Southeast Quarter of Section 10, Township 43 North, Range 8 East of the Third Principal Meridian, in McHenry County, Illinois, bearings and distances based on the Illinois State Plane Coordinate System, East Zone, NAD 83 (2011 adjustment), with a combined factor of 0.99993642 described as follows: Commencing at the Northeast corner of said Southeast Quarter of Section 10; thence South 89 degrees 45 minutes 18 seconds West, 1582.74 feet, along the North line of said Southeast Quarter to the East line of the East 224 feet of the West 1058.14 feet of the North 462 feet of said Southeast Quarter and the Point of Beginning; thence South 00 degrees 19 minutes 39 seconds East, 47.00 feet, along said East line; thence South 89 degrees 45 minutes 18 seconds West, 224.01 feet to the East line of the East 254 feet of the West 834.14 feet of the North 462 feet of said Southeast Quarter of Section 10; thence North 00 degrees 19 minutes 47 seconds West, 47.00 feet along last said East line to said North line of the Southeast Quarter of Section 10; thence North 89 degrees 45 minutes 18 seconds East, 224.02 feet along said North line to the Point of Beginning.

Said Parcel contains 0.242 acres, more or less, of which 0.190 acres, more or less, has been previously used or dedicated for highway purposes.

Draft


PART OF THE EAST HALF OF SECTION 10 TWP. 43 N., R. 8 E. OF THE 3RD P.M., IN MCHENRY COUNTY, ILLINOIS
SURVEYOR'S STATEMENT
THREE OAKS RD.
SANDS RD.
LUTTER DR.
EXISTING RIGHT OF WAY LINE AS MONUMENTED & OCCUPIED
PROPOSED RIGHT OF WAY LINE
PROPOSED PERMANENT EASEMENT
EXISTING RIGHT OF WAY LINE PER DOC.88R13769
EXISTING RIGHT OF WAY LINE PER DOC.96R047374
EXISTING RIGHT OF WAY LINE PER DOC.2007R0211999
SURVEY LINE THREE OAKS RD.
SURVEY LINE SANDS RD.
SURVEY LINE LUTTER DR.
EAST-WEST QUARTER SECTION LINE SECTION 10-43-08
PROPOSED PERMANENT EASEMENT
PLAT OF RIGHT OF WAY
CITY OF CRYSTAL LAKE
THREE OAKS ROAD
FEHR GRAHAM
ENGINEERING & ENVIRONMENTAL
ILLINOIS
IOWA
WISCONSIN
CRYSTAL LAKE ENGINEERING DEPARTMENT
100 WEST WOODSTOCK STREET
CRYSTAL LAKE, ILLINOIS 60014

Draft

EXHIBIT C

DEED

Draft

QUIT CLAIM DEED

PREPARED BY/MAIL TO:
Michael J. Smoron
Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, IL 60014

NAME AND ADDRESS OF GRANTEE/TAXPAYER:
CITY OF CRYSTAL LAKE
100 West Woodstock Street
Crystal Lake, Illinois 60014

Draft

THE **GRANTOR, THREE OAKS ROAD, LLC**, an Illinois limited liability company, 4405 Three Oaks Road, Crystal Lake, IL 60014, for and in consideration of **TEN AND NO/100THS DOLLARS ($10.00)** and other good and valuable considerations in hand paid;

CONVEYS AND QUIT CLAIMS to **CITY OF CRYSTAL LAKE,** an Illinois municipal corporation, all its interest in the following described real estate situated in the County of McHenry, State of Illinois, to wit:

SEE ATTACHED EXHIBIT A (the "Right of Way Property")

Permanent Real Estate Index Number: Part of 19-10-400-003

This is a non-homestead property.

Dated this _____ day of _____, 2026

THREE OAKS ROAD, LLC,
an Illinois limited liability company

By:_____
Fred Roediger, its Manager and authorized agent

STATE OF ILLINOIS)
) ss.
COUNTY OF MCHENRY)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, **DO HEREBY CERTIFY THAT Fred Roediger, Manager of Three Oaks Road, LLC**, personally known to me to be the

same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and notarial seal, this _____ day of _____, 2024.

_____
Notary Public

Exempt under provisions of Paragraph (b)
35 ILCS 200/31-45, Property Tax Code

_____
Buyer, Seller, Representative Date

Draft

EXHIBIT D

ACCESS PERMIT

4860-3518-2071, v. 5

Draft

Access Permit

Crystal Lake

Name of Adjacent City Roadway: _____

Site Address: _____

Type & Width of Access Connection: _____

Applicant/Property Owner Name & Email Address: _____

Location Map:

Draft

The City hereby issues an access permit to _____ from _____.
Work is limited to the project area illustrated above.

Issue Date: _____

Issued By: _____

Agenda Item No: 17

City Council
Agenda Supplement

Meeting Date: January 20, 2026

Item: Purchasing Cooperative - GPS/AVL/Camera Lease

Staff Recommendation: Motion to adopt a Resolution authorizing the City Manager to execute an agreement with Samsara Inc. for the lease of GPS/AVL/Camera equipment through the Sourcewell Purchasing Cooperative, Contract #102924-SAM.

Staff Contact: Michael Magnuson, P.E., Director of Public Works & Engineering

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Background:
The Public Works Department has utilized global positioning system (GPS) technology for over 16 years. After an extensive evaluation process to select the most advantageous vendor, the department has contracted with Samsara Inc. for the last 3 years to lease GPS, Automatic Vehicle Location (AVL), and dashboard-mounted camera equipment. These tools enhance fleet management, streamline operations, reconcile material inventories, and improve overall efficiency. They have proven especially valuable for snow removal operations and for coordinating staff responses during emergencies.

The Public Works Department relies on GPS/AVL technology year-round to manage vehicles and equipment, optimize manpower deployment, and reduce costs while maintaining high service levels. During winter operations, GPS/AVL and dashboard-mounted cameras are critical for managing snow and ice removal across 352 lane miles of streets and state roadways. This technology provides real-time data for route optimization, chemical usage monitoring, vehicle maintenance, and environmental impact reduction.

Samsara Inc. has provided responsive service and advanced features, such as integration with snowplow controllers, fuel and engine diagnostics, and remote camera access, making it a valuable resource for ongoing fleet and snow removal management. The Public Works Department has been satisfied with the equipment and service provided, and staff have determined that entering into a new three-year contract with the company would be most advantageous to the City.

The following table summarizes the costs for the upcoming three-year contract term:

Samsara Inc. GPS, AVL, & Camera Equipment Annual Cost	Year 1	Year 2	Year 3
	$27,106.02	$27,106.02	$27,106.02
		Three-year Contract Total:	$81,318.06

The pricing provided to the City by Samsara Inc. for the lease of GPS, AVL, and dashboard-mounted camera equipment is offered through Sourcewell purchasing cooperative contract #102924-SAM. The City paid $71,420.45 for these services during the previous three-year term. The price increase between the previous contract and the proposed three-year contract is due to the installation of additional GPS units placed into service and enhanced capabilities to capture material data and generate detailed reports from plowing events.

The pricing provided through Sourcewell purchasing cooperative contract #102924-SAM was negotiated as part of an RFP that was advertised and reviewed by Sourcewell. As members of the Sourcewell purchasing cooperative, the City can take advantage of the contracts leveraged by the combined purchasing power of cooperative members, which helps reduce costs. Participation in this cooperative was authorized by Resolution 17R-98.

Recommendation:

The Public Works Department has been satisfied with the equipment and service provided by Samsara Inc. and, therefore, recommends entering into a new three-year agreement for the lease of GPS, AVL, and dashboard-mounted camera equipment from Samsara Inc. using Sourcewell Contract #102924-SAM, in the amount shown in the table above. GPS, AVL, and dashboard-mounted camera equipment have become integral components of modern fleet management, and funds for these services are budgeted annually.

Votes Required to Pass:

Simple Majority

RESOLUTION

WHEREAS, the CITY OF CRYSTAL LAKE Public Works Department utilizes global positioning system (GPS) technology, Automatic Vehicle Location (AVL) technology, and dashboard-mounted camera equipment to enhance fleet management and operational efficiency; and

WHEREAS the Public Works Department current contract with Samsara Inc. to lease GPS, Automatic Vehicle Location (AVL), and dashboard-mounted camera equipment is set to expire; and

WHEREAS the Public Works Department has been satisfied with the equipment and service provided by Samsara Inc. and recommends entering into a new three-year agreement with Samsara Inc. for the lease of GPS, AVL, and dashboard-mounted camera equipment; and

WHEREAS the City utilizes purchasing cooperatives and joint bids to combine purchasing power with other government agencies to reduce costs and City Council has authorized participation in the Sourcewell purchasing cooperative; and

WHEREAS contract #102924-SAM, provided through the Sourcewell purchasing cooperative, offers pricing for the lease of GPS, AVL, and dashboard-mounted camera equipment from Samsara Inc. as specified by the Public Works Department

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a three-year (3) Agreement with Samsara Inc. in the amount of $81,318.06; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute change orders for up to 10% of the contract amount.

Draft

DATED this 20th day of January, 2026.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
Haig Haleblian, MAYOR

SEAL

ATTEST

_____
Nick Hammonds, CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

Draft

samsara

The Connected Operations Cloud

Quote #: Q-2458657

Sourcewell Contract #: 102924-SAM

Issued Date: 01-12-2026
Expires 02-20-2026
Order Number: S-1443582

Payment Information:
Payment Method: Credit Card/ACH Debit
Payment Terms: Net 30
Payment Frequency: Direct Annual
Estimated Ship Date: 02-20-2026

Prepared For:
City of Crystal Lake
100 W Woodstock St
Crystal Lake,
Illinois
60014

Prepared By:
Derek Newsome
derek.newsome@samsara.com

Cost Overview

License Term: 36 Months

Total License Cost over 36 Months	USD $81,318.06
Hardware and Accessories	Included

Shipping and Handling*	USD $30.00
Total Sales Tax*	USD $0.00
Total Contract Value[1]	$81,348.06
First Invoice[1]	$27,136.02
Recurring Invoice[2]	$27,106.02

[1]*Estimated value, actual invoice amount may change based on product fulfillment date, Includes estimated sales tax*

[2]*Amount displayed is for products purchased in this order only, Includes estimated sales tax*

**If shipping is "Pending" - Amount is pending due to size of order; Shipping and Handling subject to change*

**Sales tax subject to change: If Sales tax is "Pending" – Final amount will be provided prior to payment*

3% fee only applies to US - (CAD, MX, EMEA are exempt)

samsara

The Connected Operations Cloud

Product Overview

SHIP TO Matt Farmer
100 W. Woodstock St.
Crystal Lake, Illinois, 60014
United States

Hardware & Accessories	Net Unit Price	Total Price
RS-232 to USB Adapter ACC-RS232• QTY: 22	Included	Included
Vehicle IoT Gateway, model VG55 HW-VG55-NA• QTY: 2	Included	Included
Forward-facing dash-camera, Series 3 HW-CM33• QTY: 1	Included	Included
Cig Lighter Cable - VG5x CBL-VG-CCIG• QTY: 1	Included	Included
Enhanced VG Series J1939 or J1708 (9-pin) CBL-VG-CJ1939• QTY: 1	Included	Included
CARB Executive Order Sticker and Instruction Insert ACC-VG-ASTKR• QTY: 1	Included	Included
Total Price:		Included

samsara

The Connected Operations Cloud

Licenses	Annual Unit Price	Total Annual Price
License for Vehicle Gateways - Public Sector Only, No WiFi, No ELD LIC-VG-PS• QTY: 63	$238.08	$14,999.04
License for Vehicle Gateways LIC-VG-ENT• QTY: 22	$129.99	$2,859.78
License for Forward-Facing Dash Camera LIC-CM1-ENT• QTY: 19	$402.84	$7,653.96
License for Asset Gateways LIC-AG2-ENT• QTY: 3	$238.08	$714.24
License for Vehicle Gateways - Public Sector Only, No WiFi, No ELD LIC-VG-PS• QTY: 2	$238.08	$476.16
License for Forward-Facing Dash Camera LIC-CM1-ENT• QTY: 1	$402.84	$402.84
Total Price:		$27,106.02

samsara

The Connected Operations Cloud

Billing Details:

Bill To:
City of Crystal Lake
100 W Woodstock St
Crystal Lake, Illinois, 60014

Billing Contact::
Name: Accounts payable
Title:Billing
Billing Email: ap@crystallake.org
Phone Number: 8154592020

Does your organization require a purchase order (PO) in order to process payment to vendors?

If yes, please provide the PO Number:

If your organization requires invoice submission via an electronic invoice portal, please email any e-invoicing requirements to billingsupport@samsara.com.

Please email any tax documentation to billingsupport@samsara.com.

Thank you for considering Samsara

Samsara provides real-time visibility, business- relevant tools, and powerful analytics that enable customers to increase the productivity of their fleets and reduce operating costs. A solution for your fleet is proposed below.

What is included?

Samsara fleet tracking solution include cellular gateways, hardware accessories, and a per-gateway license. Gateway licenses provide all ongoing elements of the service, including:

- Real-time location and vehicle telematics
- Cellular data connectivity
- Dashboard access with unlimited administrator accounts
- Driver App for iOS and Android devices with unlimited driver accounts
- WiFi hotspot connectivity (VG34 gateways, 500 MB/mo capacity)
- Over-the-air software feature upgrades
- API access as it relates to safety features for integration with 3rd party systems
- Maintenance and phone support

Samsara does not charge per-feature license fees, or other hidden costs.

Payment Terms

This order form includes a license fee for the Samsara Software associated with the Hardware to be paid annually beginning on the License Start Date and, if applicable, a one-time Hardware cost to be paid upfront as of the license start date. The annual fees are payable by recurring wire transfer. All transfers made by credit card are subject to a processing fee up to 3%, subject to applicable law. Late payments are subject to a 1.5% per month late fee. If license payments are delinquent by 30 days, Samsara may suspend the Service until late payments are remitted.

License Term

The license term for the Samsara Software licenses purchased under this Order Form begins on the day Samsara activates the applicable Samsara Software license by providing you a claim number and access to the Hosted Software ("License Start Date"). If Hardware associated with a then-unactivated Samsara Software license will be shipped to you under this Order Form, such Samsara Software license will be activated on the day the Samsara Hardware ships. Notwithstanding the foregoing, if you are renewing the license term for a previously-activated Samsara Software license under this Order Form, the License Start Date for the renewal license term shall be the day that Samsara extends your access to the Hosted Software for the renewal license term. Samsara Hardware requires a valid license to function.

Samsara may ship Hardware under this Order Form subject to a schedule as mutually agreed between the Parties or as determined by Samsara. By signing this Order Form, you confirm that each "Ship To" delivery address set forth herein is accurate and that any individual accepting delivery at that address is authorized to do so on your behalf. To the extent such Hardware is

associated with then-unactivated Samsara Software licenses, the Samsara Software license term for each such Hardware device will start on the day that device ships regardless of the shipment schedule for the other such Hardware devices. If all such Hardware is shipped in one shipment, the license term for all such Hardware will be the full license term under this Order Form. If such Hardware is shipped in multiple shipments, only the license term of such Hardware in the initial shipment will be such full license term. The license term of the remaining such Hardware shipped after the initial shipment will be set to match the then-remaining license term of the initial shipment, so that the license term for all such Hardware under this Order Form expires on the same date. The total cost of the licenses for such Hardware shipped after the initial shipment will be pro-rated based on their actual license term, rounded up to the nearest month, as compared to the full license term under this Order Form. Certain payment amounts under this Order Form assume that the entire order is fulfilled at the same time and are subject to potential reduction based on the actual schedule of order fulfillment.

You agree that you will only use the features included with the Samsara Software licenses purchased under this Order Form ("Licensed Scope"). Samsara reserves the right to audit usage of Samsara Software and to remove your access to such features beyond the Licensed Scope (for example, the licensed feature scope or licensed user count, as applicable) at any time. If you would like to use features beyond the Licensed Scope, you are required to purchase the applicable Samsara Software licenses and if applicable install the applicable Hardware that include such scope. If Samsara becomes aware that you are using features beyond the Licensed Scope, Samsara reserves the right to charge you for the applicable Samsara Software licenses that include such Licensed Scope at list price, and you agree to immediately pay such amounts. Samsara further reserves the right to change, discontinue, or remove features included in a Samsara Software license at any time.

You acknowledge and agree that, during your license term, you may not downgrade your Samsara Software license plan to a lower Samsara Software license plan (e.g., downgrading your "Enterprise" license to a "Premier" license).

Support And Warranty

Samsara stands behind its Products. During the applicable warranty period, defective Hardware will be remedied pursuant to our Hardware Warranty Policy at www.samsara.com/support/hardware-warranty. Additional support information can be found at www.samsara.com/support.

Terms

Unless otherwise set forth herein, your use and access of the Hardware, Products, and Services specified herein are governed by Samsara's standard terms of service found at https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/, unless the Parties have entered into a separate terms of service agreement and/or a separate terms of service agreement is attached to the Order Form, in which case such separate terms of service agreement shall govern (the 'Terms of Service') provided that notwithstanding anything stated in the Terms of Service to the contrary, Customer agrees the following sections from Samsara's standard terms of service found at https://www.samsara.com/legal/public-sector-customers-platform-terms-of-service/ shall apply: License (Section 4), Product Updates (Section 7), Data Protection Addendum (Section 10.3), Non-Samsara Products (Section 14), and Hardware Warranty (Section 17). You agree to be bound by the Terms of Service, and any capitalized terms not defined herein shall have the meaning set forth in the Terms of Service. The terms and conditions of the Terms of Service and this Order Form are the exclusive agreement of the parties with respect to the subject matter hereof and no other terms or conditions, including

those associated with any Customer payment portal or onboarding of Samsara as a Customer vendor, shall be binding upon Samsara or otherwise have any force or effect.

To the extent Samsara allows you to make subsequent purchases of Products via Purchase Order without a corresponding Quote, you agree that (i) such Purchase Order shall be subject to the terms and conditions of this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service; and (ii) to the extent there is a conflict between such Purchase Order and this Order Form, including with respect to payment and license terms, as well as the applicable Terms of Service, the terms of this Order Form shall prevail, and no additional terms included in such Purchase Order that are not included in this Order Form shall apply. You acknowledge and agree that any reference to a Purchase Order in this Order Form is solely for your convenience in record keeping, and the existence of a Purchase Order or any delivery of Products to you following receipt of any Purchase Order shall not be deemed an acknowledgement of or agreement to any terms or conditions associated with any such Purchase Order or in any way be deemed to modify, alter, supersede or supplement the Terms of Service or this Order Form.

Notification of Confidentiality

You agree that the pricing and payment terms specified in this Order Form shall (i) be held in strict confidence; (ii) not be disclosed to any Samsara competitor or other entity, except as pre-approved in writing by Samsara; and (iii) not be used except to evaluate the suitability of the Samsara Products for your business. You will immediately notify Samsara in the event of any unauthorized use or disclosure under these terms. Violation of these obligations will cause irreparable harm to Samsara for which Samsara may obtain compensatory and timely injunctive relief from a court, as well as any other remedies that may be available, including recovery of all reasonable attorney's fees and costs incurred in seeking such remedies. Your obligations specified herein shall last until the pricing and payment terms herein are, through no fault or action by you, public. This Order Form is a legally binding agreement between you ("Customer") and Samsara Inc. ("Samsara"). IN WITNESS WHEREOF, Customer has caused this Order Form to be executed by its duly authorized representative.

I confirm acceptance of this Order Form on behalf of the Customer identified herein and represent and warrant that I have full and complete authority to bind the Customer to this Order Form, including all terms and conditions herein." "Please confirm acceptance of this Order Form by signing below:

Signature _____

Print Name: _____

Date: _____

Agenda Item No: 18

City Council
Agenda Supplement

Meeting Date: January 20, 2026

Item: Vehicle Purchases – Use of purchasing cooperative agreements for the pricing and delivery of eighteen vehicles, at a total cost of $787,340.33

Staff Recommendation: Motion to adopt a Resolution authorizing the City Manager to execute agreements with Currie Motors Frankfort, Inc., National Auto Fleet Group, and Sutton Ford, Inc. for pricing and delivery of eighteen (18) new vehicles, with departmental allocations as follows: Community Development Department $71,140.10; Police Department $182,147.33; Fire Department $139,429.90; and Public Works Department $394,623.00, for a total amount of $787,340.33 using various cooperative purchasing agreements; execute change orders for up to 10% of the contract amount for each vehicle; and approve warranted completion date change orders relating to the contracts

Staff Contact: Michael Magnuson, Director of Public Works & Engineering

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Background:

Annually, the City of Crystal Lake's budget includes funds to replace vehicles. The 2026 fiscal year budget allocates funds for the replacement of vehicles in the Community Development, Fire, Police, and Public Works & Engineering Departments. These vehicles are used year-round to support daily operations.

The Public Works and Engineering Department coordinates with other departments to review their needs and the intended functions of the vehicles being replaced in order to recommend appropriate replacements. Additionally, staff regularly assesses the condition of all vehicles within the City of Crystal Lake fleet to maintain a safe, functional fleet and to develop an appropriate replacement schedule for all vehicles.

As part of the 2026 budget, the Public Works Department recommends replacing eighteen vehicles. The vehicles to be purchased as replacements are listed in the table below. All vehicles proposed for purchase are intended to replace existing vehicles that will be either re-purposed or declared surplus and disposed of in accordance with the City's procurement policies, thereby maintaining the current fleet size. In the table below, some vehicles of the same make and model reflect minor differences in pricing due to the function of the vehicle and accessories required.

Department	Proposed Vehicle	MSRP	Cooperative % Discount	Total Adjusted Cooperative Price (Including Options and Delivery)	Cooperative Contract	Vendor
Community Development	2026 Toyota RAV4	$36,552.00	3.507 %	$35,570.05	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Community Development	2026 Toyota RAV4	$36,552.00	3.507 %	$35,570.05	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Community Development Department Subtotal:				$71,140.10		
Police	2026 Chevrolet Colorado	$38,340.00	1.976 %	$37,582.36	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Chevrolet Traverse	$46,345.00	2.710 %	$45,089.01	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Nissan Rogue	$32,600.00	4.650 %	$31,084.18	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Jeep Compass	$31,930.00	2.661 %	$31,080.30	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Jeep Cherokee	$37,885.00	1.514 %	$37,311.48	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police Department Subtotal:				$182,147.33		
Fire	2026 Chevrolet Silverado	$54,310.00	11.941%	$47,824.95	Suburban Purchasing Cooperative Contract #234	Currie Motors
Fire	2026 Chevrolet Silverado	$54,310.00	11.941%	$47,824.95	Suburban Purchasing Cooperative Contract #234	Currie Motors
Fire	2026 Ford Explorer	$49,183.00	10.986%	$43,780.00	Suburban Purchasing Cooperative Contract #231	Currie Motors
Fire Department Subtotal:				$139,429.90		

Department	Proposed Vehicle	MSRP	Cooperative % Discount	Total Adjusted Cooperative Price (Including Options and Delivery)	Cooperative Contract	Vendor
Public Works Engineering	2026 Ford F-150	$49,543.00	13.520%	$42,845.00	Suburban Purchasing Cooperative Contract #232	Currie Motors
Public Works Fleets & Facilities	2026 Ford Transit-150	$58,073.00	10.664%	$51,880.00	Suburban Purchasing Cooperative Contract #207	Currie Motors
Public Works Water & Underground	2026 Ford F-150	$52,128.00	13.294%	$45,198.00	Suburban Purchasing Cooperative Contract #232	Currie Motors
Public Works Water & Underground	2026 Ford Transit-150	$56,833.00	10.705%	$50,749.00	Suburban Purchasing Cooperative Contract #207	Currie Motors
Public Works Water & Underground	2026 Ford F-250	$61,820.00	10.642%	$55,241.00	Suburban Purchasing Cooperative Contract #221	Sutton Ford
Public Works Wastewater	2026 Ford F-250	$57,920.00	9.418%	$52,465.00	Suburban Purchasing Cooperative Contract #221	Sutton Ford
Public Works Wastewater	2026 Ford F-250	$57,920.00	9.418%	$52,465.00	Suburban Purchasing Cooperative Contract #221	Sutton Ford
Public Works Wastewater	2026 Ford Explorer	$49,183.00	10.986%	$43,780.00	Suburban Purchasing Cooperative Contract #231	Currie Motors
Public Works Department Subtotal:				$394,623.00		

Total Cost – Sutton Ford (Suburban Purchasing Cooperative):	$160,171.00
Total Cost – Currie Motors (Suburban Purchasing Cooperative):	$373,881.90
Total Cost – National Auto Fleet Group (Sourcewell):	$253,287.43
TOTAL PURCHASE COST:	**$787,340.33**

Staff researched alternative vehicles and market pricing through various purchasing cooperatives and recommends the contract pricing provided by each vendor listed above, utilizing the associated cooperative purchasing contracts. The pricing offered through these contracts was negotiated through RFPs or bids that were advertised and reviewed by each respective cooperative.

As a member of the purchasing cooperatives listed above, the City can take advantage of contracts leveraged through the combined purchasing power of cooperative members, which helps reduce costs. Participation in these cooperatives was authorized by Resolution 17R-98.

Recommendation:

The Public Works Department recommends entering into agreements with Currie Motors Frankfort, Inc., National Auto Fleet Group, and Sutton Ford, Inc., based on the purchasing cooperative contracts and vehicle pricing detailed in the table above.

Votes Required to Pass:

Simple Majority

RESOLUTION

WHEREAS the City has budgeted for the replacement of various vehicles during the 2026 fiscal year including vehicles within the Community Development Department, Fire Department, Police Department, and Public Works & Engineering Department; and

WHEREAS City staff have identified specific vehicles operated by each department and determined that those vehicles should be replaced; and

WHEREAS the City utilizes purchasing cooperatives and joint bids to combine purchasing power with other government agencies to reduce costs; and

WHEREAS the City Council has authorized participation in the Sourcewell purchasing cooperative and the Suburban Purchasing Cooperative; and

WHEREAS the table attached hereto as *Exhibit A* identifies contracts available through Sourcewell and the Suburban Purchasing Cooperative, providing pricing for the purchase and delivery of new vehicles as requested by the Community Development Department, Fire Department, Police Department, or Public Works & Engineering Department; and

WHEREAS said contracts offer cooperative pricing and comply with applicable purchasing requirements; and

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute agreements between the CITY OF CRYSTAL LAKE and Currie Motors Frankfort, Inc.; the CITY OF CRYSTAL LAKE and National Auto Fleet Group; and the CITY OF CRYSTAL LAKE and Sutton Ford, Inc., for the pricing and delivery of the vehicles listed in Exhibit A, in the total amounts for each vehicle as shown in Exhibit A; and

Draft

BE IT FURTHER RESOLVED that the City Manager is authorized to execute change orders of up to 10% of the contract amount for each vehicle listed in *Exhibit A* and to approve warranted completion date change orders related to each contract.

Exhibit A

Department	Proposed Vehicle	MSRP	Cooperative % Discount	Total Adjusted Cooperative Price (Including Options and Delivery)	Cooperative Contract	Vendor
Community Development	2026 Toyota RAV4	$36,552.00	3.507 %	$35,570.05	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Community Development	2026 Toyota RAV4	$36,552.00	3.507 %	$35,570.05	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Community Development Department Subtotal:				$71,140.10		
Police	2026 Chevrolet Colorado	$38,340.00	1.976 %	$37,582.36	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Chevrolet Traverse	$46,345.00	2.710 %	$45,089.01	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Nissan Rogue	$32,600.00	4.650 %	$31,084.18	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Jeep Compass	$31,930.00	2.661 %	$31,080.30	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police	2026 Jeep Cherokee	$37,885.00	1.514 %	$37,311.48	Sourcewell Contract 091521-NAF	National Auto Fleet Group
Police Department Subtotal:				$182,147.33		
Fire	2026 Chevrolet Silverado	$54,310.00	11.941%	$47,824.95	Suburban Purchasing Cooperative Contract #234	Currie Motors
Fire	2026 Chevrolet Silverado	$54,310.00	11.941%	$47,824.95	Suburban Purchasing Cooperative Contract #234	Currie Motors

Draft

Department	Proposed Vehicle	MSRP	Cooperative % Discount	Total Adjusted Cooperative Price (Including Options and Delivery)	Cooperative Contract	Vendor
Fire	2026 Ford Explorer	$49,183.00	10.986%	$43,780.00	Suburban Purchasing Cooperative Contract #231	Currie Motors
Fire Department Subtotal:				$139,429.90		
Public Works Engineering	2026 Ford F-150	$49,543.00	13.520%	$42,845.00	Suburban Purchasing Cooperative Contract #232	Currie Motors
Public Works Fleets & Facilities	2026 Ford Transit-150	$58,073.00	10.664%	$51,880.00	Suburban Purchasing Cooperative Contract #207	Currie Motors
Public Works Water & Underground	2026 Ford F-150	$52,128.00	13.294%	$45,198.00	Suburban Purchasing Cooperative Contract #232	Currie Motors
Public Works Water & Underground	2026 Ford Transit-150	$56,833.00	10.705%	$50,749.00	Suburban Purchasing Cooperative Contract #207	Currie Motors
Public Works Water & Underground	2026 Ford F-250	$61,820.00	10.642%	$55,241.00	Suburban Purchasing Cooperative Contract #221	Sutton Ford
Public Works Wastewater	2026 Ford F-250	$57,920.00	9.418%	$52,465.00	Suburban Purchasing Cooperative Contract #221	Sutton Ford
Public Works Wastewater	2026 Ford F-250	$57,920.00	9.418%	$52,465.00	Suburban Purchasing Cooperative Contract #221	Sutton Ford
Public Works Wastewater	2026 Ford Explorer	$49,183.00	10.986%	$43,780.00	Suburban Purchasing Cooperative Contract #231	Currie Motors
Public Works Department Subtotal:				$394,623.00		

Draft

DATED this 20th day of January, 2026.

CITY OF CRYSTAL LAKE, an
Illinois Municipal Corporation,

By:_____
Haig Haleblian, MAYOR

SEAL

ATTEST

_____
Nick Hammonds, CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

Draft

National Auto Fleet Group

A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

1/7/2026
1/7/2026 Re-Configured

Quote ID: **41812 R1**

Order Cut Off Date: **TBA**

Kevin Hill
City of Crystal Lake
Fleet

100 W woodstock st

Crystal Lake , Illinois, 60014

Dear Kevin Hill,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
Two (2) New/Unused (2026 Toyota RAV4 (4435) LE AWD (Natl),) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Extended Unit's (2)	Total Savings
Contract Price	$36,552.00	$35,270.05	3.507 %	$70,540.10	$2,563.90
1 Additional Key(s)		$300.00		$600.00	
Tax (0.0000 %)		$0.00		$0.00	
Tire fee		$0.00		$0.00	
Total		$35,570.05		$71,140.10	

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

CHEVROLET TOYOTA GMC

National Auto Fleet Group

A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

12/10/2025

Quote ID: **41561**

Order Cut Off Date: **TBA**

Kevin Hill
City of Crystal Lake
Fleet

100 W woodstock st

Crystal Lake , Illinois, 60014

Dear Kevin Hill,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2026 Chevrolet Colorado (14C43) 4WD Crew Cab WT 5.1' Box,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$38,340.00	$37,582.36	1.976 %	$757.64
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$37,582.36		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

National Auto Fleet Group

A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

12/9/2025

Quote ID: **41552**

Order Cut Off Date: **TBA**

Kevin Hill
City of Crystal Lake
Fleet

100 W woodstock st

Crystal Lake , Illinois, 60014

Dear Kevin Hill,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2026 Chevrolet Traverse (1LB56) AWD 4dr LT w/2LT,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$46,345.00	$45,089.01	2.710 %	$1,255.99
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$45,089.01		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

CHEVROLET FORD NISSAN TOYOTA BUICK CADILLAC GMC

National Auto Fleet Group

A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

12/9/2025

Quote ID: **41553**

Order Cut Off Date: **TBA**

Kevin Hill
City of Crystal Lake
Fleet

100 W woodstock st

Crystal Lake , Illinois, 60014

Dear Kevin Hill,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2026 Nissan Rogue (22016) AWD S *Ltd Avail*,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$32,600.00	$31,084.18	4.650 %	$1,515.82
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$31,084.18		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

CHEVROLET FORD NISSAN TOYOTA BUICK CADILLAC GMC

National Auto Fleet Group

A Division of Chevrolet of Watsonville
480 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

12/9/2025

Quote ID: **41554**

Order Cut Off Date: **TBA**

Kevin Hill
City of Crystal Lake
Fleet

100 W woodstock st

Crystal Lake , Illinois, 60014

Dear Kevin Hill,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2026 Jeep Compass (MPJM74) Latitude 4x4,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$31,930.00	$31,080.30	2.661 %	$849.70
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$31,080.30		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

CHEVROLET TOYOTA GMC

National Auto Fleet Group

A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 288-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

12/9/2025

Quote ID: **41555**

Order Cut Off Date: **TBA**

Kevin Hill
City of Crystal Lake
Fleet

100 W woodstock st

Crystal Lake , Illinois, 60014

Dear Kevin Hill,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2026 Jeep Cherokee (KMJL74) 4x4,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$37,885.00	$37,311.48	1.514 %	$573.52
Tax (0.0000 %)		$0.00		
Tire fee		$0.00		
Total		$37,311.48		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

CHEVROLET TOYOTA GMC

Currie Motors Commercial Center

Nic Cortellini | 815-464-9200 | ncortellini@curriemotors.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✓ Complete)

Quote: Crystal Lake Silverado 1500 SSV

Quote Worksheet

		MSRP
Base Price		$45,900.00
Dest Charge		$2,595.00
Total Options		$5,815.00
	Subtotal	**$54,310.00**
	Subtotal Pre-Tax Adjustments	**$0.00**
Less Customer Discount		($7,086.05)
	Subtotal Discount	**($7,086.05)**
Trade-In		$0.00
Excluded from Sales Tax	**Subtotal Trade-In**	**$0.00**
	Taxable Price	**$47,223.95**
Sales Tax		$0.00
	Subtotal Taxes	**$0.00**
License and Title - M Plates		$351.00
Delivery - Over 50 Miles From Dealership		$250.00
	Subtotal Post-Tax Adjustments	**$601.00**
	Total Sales Price	**$47,824.95**

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 27188. Data Updated: Dec 8, 2025 6:46:00 PM PST.

Currie Motors Commercial Center
Nic Cortellini | 815-464-9200 | ncortellini@curriemotors.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✓ Complete)

Quote: Crystal Lake Silverado 1500 SSV

Quote Worksheet

		MSRP
Base Price		$45,900.00
Dest Charge		$2,595.00
Total Options		$5,815.00
	Subtotal	**$54,310.00**
	Subtotal Pre-Tax Adjustments	**$0.00**
Less Customer Discount		($7,086.05)
	Subtotal Discount	**($7,086.05)**
Trade-In		$0.00
Excluded from Sales Tax	**Subtotal Trade-In**	**$0.00**
	Taxable Price	**$47,223.95**
Sales Tax		$0.00
	Subtotal Taxes	**$0.00**
License and Title - M Plates		$351.00
Delivery - Over 50 Miles From Dealership		$250.00
	Subtotal Post-Tax Adjustments	**$601.00**
	Total Sales Price	**$47,824.95**

Dealer Signature / Date

Customer Signature / Date

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 27188. Data Updated: Dec 8, 2025 6:46:00 PM PST.

Prepared for:
Village of Crystal Lake
Prepared by: Nic Cortellini
01/07/2026

Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Explorer 4dr 4x4 Active (K8D)

Price Level: 625 | Quote ID: 2026-CL10

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$42,585.00
Options	$4,540.00
Colors	$0.00
Upfitting	$363.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$1,695.00
Subtotal	$49,183.00
Discount Adjustments	
Discount Adjustments	-$5,403.00
Total	$43,780.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
Village of Crystal Lake
Prepared by: Nic Cortellini
12/08/2025

Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 F-150 4x4 SuperCab 6.5' box 145" WB XL (X1L)

Price Level: 620 | Quote ID: 2026-CRL1

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$45,400.00
Options	$1,195.00
Colors	$0.00
Upfitting	$353.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$2,595.00
Subtotal	$49,543.00
Discount Adjustments	
Discount Adjustments	-$6,698.00
Total	$42,845.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
Village of Crystal Lake
Prepared by: Nic Cortellini
12/19/2025

Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-150 Cargo RWD Medium Roof Van 148" WB Base (E1C)

Price Level: 630 | Quote ID: 2026-CL6

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$50,800.00
Options	$4,815.00
Colors	$0.00
Upfitting	$363.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$2,095.00
Subtotal	$58,073.00
Discount Adjustments	
Discount Adjustments	-$6,193.00
Total	$51,880.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
Village of Crystal Lake
Prepared by: Nic Cortellini
01/07/2026

Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 F-150 4x4 SuperCab 6.5' box 145" WB XL (X1L)

Price Level: 620 | Quote ID: 2026-CL9

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$45,400.00
Options	$3,120.00
Colors	$660.00
Upfitting	$353.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$2,595.00
Subtotal	$52,128.00
Discount Adjustments	
Discount Adjustments	-$6,930.00
Total	$45,198.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
Village of Crystal Lake
Prepared by: Nic Cortellini
12/19/2025

Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Transit-150 Cargo RWD Low Roof Van 130" WB Base (E1Y)

Price Level: 630 | Quote ID: 2026-CL8

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$48,400.00
Options	$4,380.00
Colors	$0.00
Upfitting	$1,958.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$2,095.00
Subtotal	$56,833.00
Discount Adjustments	
Discount Adjustments	-$6,084.00
Total	$50,749.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Sutton Ford | COMMERCIAL & FLEET

SUTTON FORD INC.
21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Monday, December 29, 2025
DATE

PURCHASER'S NAME

CITY OF CRYSTAL LAKE

STREET ADDRESS

100 W WOODSTOCK ST

CITY	STATE	ZIP	BUS PHONE
CRYSTAL LAKE	IL	60014	847-459-2020

PLEASE ENTER MY ORDER FOR THE FOLLOWING NEW ☑ USED ☐ SUV ☐ TRUCK ☑ CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2026	FORD	F250	4X4 SUPER CAB	RED	XL	ORDER
VIN NO.		MILES		SALES REP		Scott Ourednik

2026 FORD F250 4X4 SUPER CAB, 164" WB 8' BED		$55,068.00
DELIVERED		
SPC CONTRACT #221		
SUBTOTAL		$55,068.00
ELECTRONIC FILING FEE		$0.00
DOCUMENTATION FEE		$0.00
ILLINIOS SALES TAX	7.25%	$0.00
COUNTY TAX- COOK	1.00%	$0.00
CITY OF CHICAGO TAX	1.25%	$0.00
COOK COUNTY WHEEL TAX		$0.00
LICENSE, TRANSFER, TITLE M PLATES		$173.00
EXTENDED SERVICE CONTRACT		$0.00
TOTAL PRICE		$55,241.00
CASH DOWN PAYMENT		$0.00
REBATE		$0.00
TOTAL DOWN PAYMENT		$0.00
UNPAID CASH BALANCE DUE ON DELIVERY		**$55,241.00**

TRADE-IN INFORMATION

MAKE OF USED VEHICLE	
YEAR	
MODEL	
VEHICLE IDENT. NO.	
MILEAGE	
TRADE VALUE	

FLEET SALES INFORMATION

ORDERING FIN	QC665
END USER FIN	QC665
SALES TYPE	3
GPC DISCOUNT	
GPC REF #	
56A/CPA DISCOUNT	
56M DISCOUNT	
RETAIL REBATE #	

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby ***THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF $303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.***

ACCEPTED BY: _____
PURCHASER'S SIGNATURE
DATE 12/29/2025

ACCEPTED BY: Scott Ourednik
DEALER OR HIS AUTHORIZED REPRESENTATIVE
DATE 12/29/2025

Sutton Ford | COMMERCIAL & FLEET

SUTTON FORD INC.
21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Monday, January 5, 2026
DATE

PURCHASER'S NAME

CITY OF CRYSTAL LAKE

STREET ADDRESS

100 W WOODSTOCK ST

CITY	STATE	ZIP	BUS PHONE
CRYSTAL LAKE	IL	60014	847-459-2020

PLEASE ENTER MY ORDER FOR THE FOLLOWING NEW ☑ USED ☐ SUV ☐ TRUCK ☑ CAR ☐

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2026	FORD	F250	4X4 REG CAB	RED	XL	ORDER
VIN NO.		MILES		SALES REP	Scott Ourednik	

2026 FORD F250 4X4 REG CAB, 142" WB 8' BED		$52,292.00	*TRADE-IN INFORMATION*	
DELIVERED			MAKE OF USED VEHICLE	
			YEAR	
SPC CONTRACT #221			MODEL	
			VEHICLE IDENT. NO.	
			MILEAGE	
			TRADE VALUE	
SUBTOTAL		$52,292.00	*FLEET SALES INFORMATION*	
ELECTRONIC FILING FEE		$0.00	ORDERING FIN	QC665
DOCUMENTATION FEE		$0.00	END USER FIN	QC665
ILLINIOS SALES TAX	7.25%	$0.00	SALES TYPE	3
COUNTY TAX- COOK	1.00%	$0.00	GPC DISCOUNT	
CITY OF CHICAGO TAX	1.25%	$0.00	GPC REF #	
COOK COUNTY WHEEL TAX		$0.00	56A/CPA DISCOUNT	
LICENSE, TRANSFER, TITLE M PLATES		$173.00	56M DISCOUNT	
EXTENDED SERVICE CONTRACT		$0.00	RETAIL REBATE #	
TOTAL PRICE		$52,465.00		
CASH DOWN PAYMENT		$0.00		
REBATE		$0.00		
TOTAL DOWN PAYMENT		$0.00		
UNPAID CASH BALANCE DUE ON DELIVERY		**$52,465.00**	**2 TRUCK TOTAL**	**$104,930.00**

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby ***THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF $303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.***

ACCEPTED BY: _____
PURCHASER'S SIGNATURE
DATE 1/5/2026

ACCEPTED BY: Scott Ourednik
DEALER OR HIS AUTHORIZED REPRESENTATIVE
DATE 1/5/2026

Prepared for:
Village of Crystal Lake
Prepared by: Nic Cortellini
12/17/2025

Currie Motors Fleet | 10125 West Laraway Road Frankfort IL | 60423

2026 Explorer 4dr 4x4 Active (K8D)

Price Level: 625 | Quote ID: 2026-CRL5

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	
Base Vehicle Price	$42,585.00
Options	$4,540.00
Colors	$0.00
Upfitting	$363.00
Fleet Discount	$0.00
Fuel Charge	$0.00
Destination Charge	$1,695.00
Subtotal	$49,183.00
Discount Adjustments	
Discount Adjustments	-$5,403.00
Total	$43,780.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Agenda Item No: 19

City Council
Agenda Supplement

Meeting Date: January 20, 2026

Item: Designation and Auction Sale of Surplus Vehicles

Staff Recommendation: Motion to Adopt a Resolution:
1. Designating the vehicles identified in Exhibit "A" as surplus property, and
2. Authorizing surplus vehicles to be disposed of as designated in Exhibit "A," and
3. Authorizing the City Manager to execute an agreement with Obenauf Auction Service, Inc. for the sale of City vehicles.

Staff Contact: Jodie Hartman, Director of Finance

Background:
The City of Crystal Lake periodically coordinates the selling of surplus City vehicles. A list of vehicles proposed as surplus to be sold through a public online bidding process or brokerage sale, is attached as Exhibit "A". Exhibit "A" identifies a list of surplus non-utilized vehicles which have been submitted by various City departments. The designation of vehicles as surplus and subsequent auction sales of equipment provides the following benefits to the City:

1) Designating vehicles as surplus allows the City the ability to make space available currently occupied by the non-utilized equipment.
2) Partnerships with auction firms minimize the costs and time required to sell the vehicles through a bidding process. These costs include advertising, publishing legal notification, and staff time required to show the equipment. The associated cost to the City by utilizing Obenauf Auction Service, Inc. is a 3% commission for all vehicles sold.
3) Participation in auction sales provides an additional avenue for the sale of the surplus vehicles to increase the likelihood that the City will maximize its return on the sale of the items.

The vehicles in Exhibit "A" marked for sale will be sold through auction through the City's broker, Obenauf Auction Service, Inc.

Recommendation:

It is the recommendation of staff to designate the vehicles in Exhibit "A" as surplus, to authorize the City Manager to execute an agreement with Obenauf Auction Service, Inc. for the sale of the surplus vehicles through a public online bidding process administered by Obenauf with a 3% sales commission for all items sold.

Votes Required to Pass:

Simple majority

Res.

RESOLUTION

WHEREAS the CITY OF CRYSTAL LAKE from time to time designates surplus vehicles that are no longer needed or obsolete; and

WHEREAS disposing of said vehicles provides revenue and utilization of an online auction service increases the likelihood that the City will maximize its return on the sale of the items.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the vehicles identified in Exhibit "A" be and are hereby designated as surplus; and

BE IT FURTHER RESOLVED that the surplus vehicles are to be disposed of as designated in Exhibit "A;" and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute an agreement with Obenauf Auction Service, Inc. for auction services pertaining to vehicles listed on "Exhibit A" for a 3% sales commission.

DATED this 20th day of January, 2026.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
Haig Haleblian, MAYOR

SEAL
ATTEST

_____
CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

Draft

Exhibit A

DEPT	QTY	ITEM	YEAR	MAKE/MANUFACTOR	MODEL	SERIAL NO	DISPOSITION ACTION REQUIRED
Fleets	1	2017 Ford Escape	2017	Ford	Escape	1FMCU9GD5HUC28283	Sale to general public
Wastewater	1	2014 Ford F550 serivce truck with crane	2014	Ford	F550	1FDUF5GY9EEA86276	Sale to general public
Streets	1	2006 International 7400 5 yard dump with plow and salting equipment	2006	International	7400	3HTWDAAR87N470198	Sale to general public
Fire Rescue	1	2014 Ford Escape	2014	Ford	Escape	1FMCU9GX8EUE41914	Sale to general public

Draft

Agenda Item No: 20

City Council
Agenda Supplement

Meeting Date: January 20, 2026

Item: Designation and Sale of Surplus Police Service Weapons

Staff Recommendation: Motion to adopt an Ordinance declaring the existing 60 Glock 22 police service weapons as surplus property and authorizing the sale of the surplus firearms to Northshore Sports Club in the amount of $150.00 per firearm

Staff Contact: James Black, Chief of Police

Background:
Historically, the City has purchased duty firearms and has issued them to police staff as part of the uniform and equipment clause in the Collective Bargaining Agreement. In 2013, the City purchased Glock model 22 firearms for police staff as part of the 20-year firearm replacement policy at the time.

Pursuant to Section 12.1 of the Collective Bargaining Agreement ("CBA") entered into between the City and the Metropolitan Alliance of Police Crystal Lake Police Chapter #177 (effective May 1, 2025), police officers will be required to purchase their own Police Department approved service weapons by July 2, 2026. Currently, the Police Department owns 75 Glock model 22 firearms of which 72 are currently issued to police officers within the Department. In light of the requirement in the CBA that the officers will be required to purchase their own firearms, the Police Department has solicited bids from a number of federally licensed firearms dealers to acquire 60 of the 75 Glock firearms. Fifteen (15) of these firearms will be retained by the City as "backup" duty weapons in the event that they need to be issued to an officer temporarily, such as, if their personally owned duty firearm needs to be sent in to a firearms armorer for repair.

Despite soliciting bids from four licensed dealers, the City received only one bid from NorthShore Sports Club, Crystal Lake, agreeing to purchase each Glock firearm from the City for $150.00 each.

In order to sell the Glock firearms, the City must declare them to be surplus property, in accordance with 65 ILCS 5/11-76-4. As the timing of the sale of the 60 Glock firearms will depend upon when an individual officer or the Police Department elects to surrender a firearm, the 60 Glock

firearms will become "surplus" property at such time as each officer or the Police Department turns their firearm over to NorthShore Sports Club. The attached ordinance recognizes the timing of the sale of the Glock Firearms and declares each firearm to be surplus at the time that they are sold to NorthShore Sports Club.

Recommendation:

It is the Police Department's recommendation to approve the attached Ordinance allowing 60 Glock model 22 firearms to be considered surplus property at such time as each police officer or the Police Department surrenders the firearm to NorthShore Sports Club in exchange for payment to the City in the amount of $150.00 for each surrendered firearm.

City Special Legal Counsel has reviewed and approved this Ordinance.

Votes Required to Pass:

Simple majority vote of City Council.

Ordinance #:
File #:

ORDINANCE DECLARING POLICE GLOCK SERVICE WEAPONS AS SURPLUS PROPERTY AND AUTHORIZING SALE TO NORTHSHORE SPORTS CLUB

WHEREAS, pursuant to Section 12.1 of the Collective Bargaining Agreement ("CBA") entered into between the City and the Metropolitan Alliance of Police Crystal Lake Police Chapter #177, police officers will be required to purchase their own Police Department approved service weapons by July 2, 2026; and

WHEREAS, currently, the Police Department owns 75 Glock model 22 firearms of which 72 are currently distributed to police officers within the Department; and

WHEREAS, in light of the requirement of the CBA that the officers purchase their own firearms, the Police Department has solicited bids from a number of gun shops to acquire 60 of the 75 Glock firearms currently owned by the City. The terms of the bid specifications requires that the successful bidder agree to purchase all of the 60 firearms from the City and offer police officers surrendering their Glock firearm the opportunity to repurchase their firearm at an agreed upon price; and

WHEREAS, in response to such bids, NorthShore Sports Club of Crystal Lak has presented the most favorable offer to purchase each Glock firearm from the City for $150; and

WHEREAS, at such time as an officer elect to surrender their firearms or the Police Department elects to sell unused Glock Firearms such firearms will no longer be necessary or useful for the City; and

Draft

WHEREAS, the Mayor and City Council have found and determined that it is necessary and appropriate to declare the 60 Glock model 22 firearms as surplus property at such time as each officer or the Police Department surrenders such firearm for sale to NorthShore Sport Club.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE THAT:

SECTION ONE. Recitals. The foregoing recitals are incorporated as though fully set forth herein.

SECTION TWO. Declaration of Surplus Property and Authorization for Sale of such Surplus Property. At such time as police officers or the Police Department surrenders their Glock Firearms for sale, such surrendered firearm shall constitute surplus property and shall be sold to NorthShore Sports Club for the price of $150 for each surrendered firearm.

SECTION THREE. Effective Date. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form in the manner provided by law.

DATED this 20th day of January, 2026

APPROVED:

_____
Haig Haleblian, MAYOR

ATTEST:

_____
CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.

Draft

Agenda Item No: 21

City Council
Agenda Supplement

Meeting Date: January 20, 2026

Item: Sole Source Agreement for Chicago Communications to purchase Motorola portable radios and equipment and to perform upgrades to existing mobile Motorola radios and Designation and Sale of Surplus Radio Equipment

Staff Recommendation: 1. Motion to Adopt a Resolution authorizing the City Manager to execute a sole source agreement with Chicago Communications for the purchase of forty (40) portable radios and radio equipment with Motorola Solutions, Inc. in the amount of $266,930.86 with a 10% contingency for unforeseen circumstances; and

2. Motion to adopt an Ordinance declaring forty (40) portable Motorola APX 6000Li radios and accessories as surplus and approving and authorizing the City Manager to execute a sale agreement with Used Two-Way Radios, LLC for the sale of said radios and accessories in the amount of $12,000.

Staff Contact: James Black, Chief of Police

Background:

In 2019, the City transitioned its public safety radio system onto the Starcom Network (STARCOM21). The STARCOM21 radio network is the official statewide public safety radio network of Illinois. STARCOM21 is a Project 25 (P25) compliant 700/800 MHz IP-based communication system with over 270 radio tower sites throughout the State of Illinois, including within the City of Crystal Lake. STARCOM21 currently serves more than 45,000 subscribers from various State, local and federal government and non-governmental entities. Motorola Solutions, Inc. of Schaumburg, IL built and manages this system throughout the State under the governance of a board of system users. Motorola has been awarded a contract through the State of Illinois to offer these products and services.

State of Illinois Master Contract:

STARCOM21 is a public/private partnership with Motorola Solutions envisioned and commissioned by the State to enable seamless, interoperable communications among State, local and federal government users. It is a subscriber-based business model not unlike the business model of mobile phone operators.

Subscribers are responsible for purchasing their own mobile or portable radio equipment, training, and monthly service fees.

The State of Illinois entered into a sole source Master Contract (CMT2028589) which allows for the purchase of radio equipment which provides seamless integration with the STARCOM21 radio network. The Master Contract allows a 25% discount off the Motorola catalog list price for STARCOM21 related products for STARCOM21 subscribers.

Recommendation:

Staff recommends the adoption of a Resolution authorizing the City Manager to execute a sole source agreement for the purchase of Forty (40) replacement portable Motorola APX N-50 radios with associated hardware and software from Chicago Communications in an amount of $266,930.86, with a 10% contingency. This is year 1 of a planned 3-year replacement cycle. The FY26 CIP budget has authorized funds for this purchase.

Additionally, staff recommends the adoption of an Ordinance authorizing the City Manager's Office to declare forty (40) current portable Motorola APX 6000Li radios and accessories as surplus and providing for the sale of these radios and accessories to Used Two Way Radios, LLC in the amount of $12,000. Upon receipt of the new Starcom radios, the existing radios will be discontinued from service and prepared for surplus and resale. Designating the equipment as surplus allows the City the ability to make space available currently occupied by the non-utilized equipment. There are very few vendors that purchase secondhand radios. Used Two Way Radios, LLC will collect the radios and remove them off-site at their own expense. The City has chosen this vendor because they are a reliable/trusted purchaser, they offer a competitive rate, they provide secure services in regards to removing our radio frequencies and encrypted channels, and the City has contracted with this vendor in the past.

Votes Required to Pass:

Resolution - Simple majority

RESOLUTION NO. 26R-

WHEREAS, the City of Crystal Lake is responsible for maintaining, upgrading, and operating communications equipment, including its Starcom 21 radios and equipment; and

WHEREAS, the current equipment has reached its end-of-life as recommended by the manufacturer and the police department has experienced some failures and errors with the current radios used daily which are in need of replacement to prevent failures; and

WHEREAS, STARCOM21 is the official statewide public safety radio network of Illinois; and

WHEREAS, Motorola Solutions, Inc. of Schaumburg, IL built and manages the STARCOM21 system throughout the State under the governance of a board of system users and has been awarded a contract through the State of Illinois to offer these products and services; and

WHEREAS, The State of Illinois entered into a sole source Master Contract (CMT2028589) which allows for the purchase of radio equipment which provide seamless integration with the STARCOM21 radio network. The Master Contract allows a 25% discount off the Motorola catalog list price for STARCOM21 related products for STARCOM21 subscribers.

WHEREAS, City staff believes it is in the City's best interest to sign an Equipment Purchase Agreement with Chicago Communications, a Motorola Solutions, Inc. Channel Partner, to enter a sole source agreement for the purchase of forty (40) portable radios, all of which will be delivered, configured, installed, maintained, repaired, and replaced by the Vendor pursuant to the Agreements; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Crystal Lake, McHenry County, Illinois, that the City Manager be and is hereby authorized and directed to execute a sole source agreement with Chicago Communications for the purchase of Motorola portable radios, equipment and software in the amount of $266,930.86, with a 10% contingency.

DATED at Crystal Lake, Illinois, this 20th day of January 2026.

APPROVED:

_____

Haig Haleblian, Mayor

Draft

ATTEST:

_____
City Clerk

PASSED: January 20, 2026
APPROVED: January 20, 2026

Draft

Ord. No. XXX
File XXX

ORDINANCE

WHEREAS, in the opinion of the Corporate Authorities of the City of Crystal Lake, it is no longer necessary or useful to, or in the best interest of, the City of Crystal Lake to retain ownership of the radios and accessories being replaced as part of the Crystal Lake Police Radio Replacement Program, year 1 of 3 (referred to collectively hereinafter as the "surplus equipment").

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, COUNTY OF MCHENRY, STATE OF ILLINOIS AS FOLLOWS:

Section One: Recitals. The foregoing recitals are hereby incorporated herein as is fully set forth.

Section Two: Transfer of Personal Property. Pursuant to Section 11-76-4 of the Illinois Municipal Code, (65 ILCS 5/11-76-4), the Mayor and City Council of the City of Crystal Lake hereby find that the surplus equipment now owned by the City of Crystal Lake is no longer necessary or useful to the City of Crystal Lake and the best interest of the City of Crystal Lake will be served by the sale of the surplus equipment to Used Two Way Radios, LLC.

Section Three: Authorization of Transfer. Pursuant to said statute, the City Manager is hereby authorized and directed to sell for $12,000 the surplus equipment now owned by the City of Crystal Lake to Used Two Way Radios, LLC.

Section Four: Effective Date. This ordinance shall be in full force and effect from and after its passage as provided by law.

DATED this 20th day of January, 2026.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,
By:_____
Haig Haleblian, MAYOR

SEAL
ATTEST

_____
CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

Draft

MOTOROLA SOLUTIONS

QUOTE-3431264
Test APX N50 2025

Billing Address:
CRYSTAL LAKE POLICE DEPT
100 W WOODSTOCK ST
CRYSTAL LAKE, IL 60014
US

Shipping Address:
CRYSTAL LAKE POLICE DEPT
100 W WOODSTOCK ST
CRYSTAL LAKE, IL 60014
US

Quote Date:12/17/2025
Expiration Date:03/09/2026
Quote Created By:
Todd Niccum
tniccum@chicomm.com

End Customer:
CRYSTAL LAKE POLICE DEPT
Tom Kotlowski
tkotlowski@crystallake.org
815-356-3730

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	APX™ N50	APX N50					
1	H25UCF9PW6AN	PORTABLE RADIO APX N50 7/800 MODEL 2	40		$3,496.00	$2,552.08	$102,083.20
1a	BD00032AA	ADD: ESSENTIAL CORE BUNDLE	40		$2,401.00	$1,752.73	$70,109.20
1b	QA02756AB	SOFTWARE LICENSE ENH: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	40		$0.00	$0.00	$0.00
1c	G996AU	ADD: PROGRAMMING OVER P25 (OTAP)	40		$0.00	$0.00	$0.00
1d	Q387CB	ADD: MULTICAST VOTING SCAN	40		$0.00	$0.00	$0.00
1e	QA09001AM	ADD: WIFI CAPABILITY	40		$0.00	$0.00	$0.00
1f	QA08715AA	ADD:BASIC VOICE CONTROL	40		$0.00	$0.00	$0.00
1g	QA03399AK	ADD: ENHANCED DATA	40		$0.00	$0.00	$0.00
1h	QA00982AH	ADD: SITE SELECTABLE ALERT FOR P25 TRUNKING	40		$0.00	$0.00	$0.00
1i	QA09007AD	ADD: OUT OF THE BOX WIFI PROVISIONING	40		$0.00	$0.00	$0.00

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1j	BD00033AA	ADD: ESSENTIAL SECURITY BUNDLE	40		$667.00	$486.91	$19,476.40
1k	QA01767BL	ADD: P25 LINK LAYER AUTHENTICATION	40		$0.00	$0.00	$0.00
1l	QA00580BA	ADD: TDMA OPERATION	40		$0.00	$0.00	$0.00
1m	QA08681AA	ALT: 7800 STUBBY 762-870MHZ	40		$30.60	$22.34	$893.60
1n	QA08853AA	ADD: CPS ENABLEMENT	40		$0.00	$0.00	$0.00
1o	BD00035AB	ADD: ADVANCED SECURITY BUNDLE	40		$1,277.00	$932.21	$37,288.40
1p	Q498BN	SOFTWARE LICENSE ENH: ASTRO 25 OTAR W/ MULTIKEY	40		$0.00	$0.00	$0.00
1q	H02BC	SOFTWARE LICENSE ENH: TACTICAL RADIO STW-STUN/KILL	40		$0.00	$0.00	$0.00
1r	H797DW	SOFTWARE LICENSE ENH: DVP-XL ENCRYPTION AND ADP	40		$0.00	$0.00	$0.00
1s	QA07680AA	ADD: MULTI SYSTEM OTAR	40		$0.00	$0.00	$0.00
1t	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	40		$0.00	$0.00	$0.00
1u	QA08686AA	DEL: DELETE BATTERY	40		$0.00	$0.00	$0.00
2	LSV01S03084A	APX N50/30 DMS ESSENTIAL	40	7 YEARS	$332.64	$332.64	$13,305.60
3	PMPN4820B	CHR DESKTOP SINGLE UNIT IMPRES 2 EXT PS US/NA	40		$91.71	$66.95	$2,678.00
4	PMMN4128A	PORTABLE RSM RM780, IP68, 3.5MM JACK, EMER, 2 PROG, VOL CTRL, LARGE	40		$184.90	$134.98	$5,399.20
5	LSV00Q00202A	DEVICE PROGRAMMING	40		$78.57	$78.57	$3,142.80
6	PMNN4815B	PORTABLE RADIO BATTERY IMPRES 2 LI-ION DIV 1 IP68 3200T	55		$215.25	$157.13	$8,642.15
7	PMLN8668A	CARRY ACCESSORY-CASE,APXN30/N50 HARD LEATHER CARRY CASE 2.75IN SWIVEL BELT LOOP,PMNN4815 BATTERY	40		$93.00	$67.89	$2,715.60

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
	Product Services						
8	LSV00Q00202A	DEVICE PROGRAMMING Code plug build, need one for new radio models	1		$642.86	$642.86	$642.86
9	PMLN8369A	PORTABLE CARRY SOLUTION,APX N30/N50 2.0" BELT CLIP	55		$13.80	$10.07	$553.85

Grand Total $266,930.86(USD)

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

Motorola's quote (Quote Number: _____ Dated: _____) is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then the following Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products which is found at http://www.motorolasolutions.com/product-terms.

The Parties hereby enter into this Agreement as of the Effective Date.

Motorola Solutions, Inc.	Customer
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Parametric Data
1n	QA08853AA	TEMAILAR = tkotlowski@crystallake.org,SYSTEMID = 0140

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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

APX N50 Portable Radio Solution Description

Overview



The APX N50 offers affordable, next generation communications for without compromising P25 interoperability or voice and data quality. It offers a durable design with "pick-up-and-go" functionality, optimizing ease-of-use and focused communications in almost all environments.

Durable And Easy To Use

The APX N50 enhances operations with a front display with an upgraded user interface for better readability and loud and clear audio for reliable, everyday use. Additionally, it offers extended battery life, a shorter antenna, and Bluetooth compatibility with audio accessories, promoting efficient communications between first responders.

Adaptive Audio

For first responders in loud environments, the APX N50 offers adaptive audio that enhances voice quality and minimizes background noise. The APX N50 includes two High Dynamic Range (HDR) microphones with high overload point pickup that reproduces voice with clarity and reduces audio clipping and distortion, even when shouting. The radio has custom speakers that use noise cancellation technology to amplify loud and clear audio, and help make every syllable intelligible.

An enhanced audio engine dynamically adjusts the N50 in any environment by using algorithms to filter out unpredictable background noise and wind while using multiple microphones to track voice from every angle, allowing first responders to speak into the radio without compromising voice quality. Additional environmentally aware audio features receive volume leveling and noise sensing volume control–the radio will automatically adjust for loud or soft talkers and the changing ambient noise levels. These features allow first responders to keep their eyes forward and remain focused on situations as they unfold.

Essential and Secure P25 Communications

The APX N50 is certified compliant with P25 standards and supports digital and analog trunking, FDMA and TDMA, and Integrated Voice and Data. All P25 communications over the N50 are safe and secure–it offers software and hardware encryption, single- and multi key encryption, and P25 Authentication, protecting communications during daily operations.

Reliable Connectivity

Using the APX N50 lets first responders stay connected across disparate networks. It is equipped with Wi-Fi®, Bluetooth®, and GPS features, bringing future-ready applications, services, and best-in-class connectivity to everyday use. APX N50 radios support 7/800 MHz frequency bands across radio systems, with minimal intervention by the radio user.

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SmartConnect over Wi-Fi

SmartConnect is a subscription service that allows first responders to access critical intelligence no matter where the mission takes them. When P25 networks are unavailable, the APX N50 will maintain functionality and voice quality by automatically switching to an available broadband network, enabling connectivity outside of radio system coverage. Voice information and signals between radios and control are encrypted, ensuring that all transmissions are secure.

The APX N50 can use SmartConnect when directly connected to Wi-Fi hotspots, through an in-vehicle LTE modem, or over a satellite connection. Additionally, the radio will indicate to users when SmartConnect is active by displaying a blue bar on-screen.

Managing and Provisioning Devices

APX N50 can be programmed in two ways: one-at-a-time through Customer Programming Service ("CPS") or through a combination of CPS and batch programming over Wi-Fi available with the radio management ("RM") software.

CPS is a proprietary, Windows-based application, used to configure APX subscriber radios in offline situations that include provisioning, networking, and monitoring tools that provide greater awareness and faster radio management. The CPS application offers drag-and-drop, clone-wizard, and basic import/ export functions that allow the addition of new software and feature enhancements. APX N radios can be programmed one-at-a-time on a local PC, via secure USB port connection, with TLS-PSK based encryption. Once loaded, subscriber radios are read and edited, and codeplugs and templates can be saved and duplicated to program other fleet radios

Batch Programming is available through the RM software for simultaneous programming and upgrading throughout the radio fleet. With Batch Programming, up to 16 radios can be programmed at once over a Wi-Fi connection. This reduces programming time and ensures that the radio fleet is always up-to-date and ready-to-use in the field.

Device Management Services

Device Management Services ("DMS") packages provide programming, management, and maintenance services to maximize the effectiveness of this APX N50 solution, while reducing maintenance risk, workload, and total cost of ownership. DMS tackles a range of customer needs, whether the solution is self-maintained or managed by Motorola Solutions.

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APX N-Series Device Management Services - Essential Statement Of Work

Overview

Device Management Servces ("DMS") efficiently maintains the Customer's device fleet while helping to keep devices up-to-date and fully operational in the field.

DMS Essential services provide basic hardware and software support.

This Statement of Work ("SOW"), including all of its subsections and attachments is an integral part of the applicable agreement ("Agreement") between Motorola Solutions, Inc. ("Motorola Solutions") and Customer ("Customer").

In the event of a conflict between the terms and conditions of the Agreement and the terms and conditions of this SOW, this SOW will control as to the inconsistency only. The SOW applies to the device specifically named in the Agreement.

HardwareRepair

Hardware Repair provides repair coverage for internal and external device components that do not work in accordance with published specifications. Repair services are performed at a Motorola Solutions-operated or supervised facility. The device will be repaired to bring it to compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device.

For malfunctioning devices that must be replaced, Motorola Solutions will attempt to read the codeplugs from those devices. If successful, Motorola Solutions will load the codeplug to any replacement devices. If not, Motorola Solutions will load a factory codeplug, and the Customer will need to load the previous codeplug.

Motorola Solutions will load factory available firmware to any replacement devices, which may not match the Customer's firmware version.

Motorola Solutions Responsibilities

- Repair or replace malfunctioning device, as determined by Motorola Solutions.
- Complete repair or replacement with a turnaround time of five business days in-house, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time). Turnaround time represents thetime a product spends in the repair process, and does not include time in transit to and from the Customer's site. Business days do not include US holidays or weekends.
- If applicable, apply periodically-released device updates, in accordance with an Engineering Change Notice.
- Provide two-way air shipping when a supported Motorola Solutions electronic system, such as MyView Portal, is used to initiate a repair. A shipping label will be generated via the electronic system.

Customer Responsibilities

- For non-contiguous renewals, Customer must provide a complete list, preferably in electronic format, of all hardware serial numbers to be covered under the Agreement to Motorola Solutions.
- Initiate device repairs, as needed.
    - When initiating a repair via a supported Motorola Solutions electronic system, label each package correctly with the shipping label and Return Material Authorization ("RMA") number generated by the electronic system.
    - When initiating a repair via paper Return Material Form ("RMF"), the RMF must be completed for each device, included in the package with the device, and shipped to the Motorola Solutions depot specified on the RMF.

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- Remove any data or other information from the device that the Customer wishes to destroy or retain prior to sending the device for repair.
- If a malfunctioning device must be replaced and the Customer has loaded information for that device to Motorola Solutions' cloud environment, the Customer will need to remove the information for the malfunctioning device and add information for the replacement device to the applicable cloud environment.

Limitations And Exclusions

The Customer will incur additional charges at the prevailing rates for any activities that are not included or are specifically excluded from this service scope, as described below. Motorola Solutions will notify the Customer and provide a quotation of any incremental charges related to such exclusions prior to completing the repair and said repair will be subject to Customer's acceptance of the quotation.

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, and carrying cases.
- Repair of problems caused by:
  - Natural or manmade disasters, including but not limited to internal or external damage resulting from fire, theft, and floods.
  - Third-party software, accessories, or peripherals not approved in writing by Motorola Solutions for use with the device.
  - Using the device outside of the product's operational and environmental specifications, including improper handling, carelessness, or reckless use.
  - Unauthorized alterations or attempted repair, or repair by a third party.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products. For example, any hardware or software products not specifically listed on the service order form are excluded from service.
- File backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, except if optional Accidental Damage Coverage was purchased.
- Cosmetic imperfections that do not affect the functionality of the device.
- Software support for unauthorized modifications or other misuse of the device software is not covered.

Motorola Solutions is not obligated to provide support for any device that has been subject to the following:

- Repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- Subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If the Customer fails to comply with the obligations contained in the Agreement, the applicable software license agreement, and Motorola Solutions terms and conditions of service.

Device Technical Support

Motorola Solutions' Device Technical Support service provides telephone consultation for device and accessory issues. Support is delivered through the Motorola Solutions Centralized Managed Support Operations ("CMSO") organization by a staff of technical support specialists.

For Device Technical Support, Motorola Solutions will respond to calls within two (2) hours during the support days. Support hours are 7 a.m. to 7 p.m. CST Monday through Friday, excluding US holidays. In addition, Customers may

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contact the Call Management Center (800-MSI-HELP) at any time (24 hours a day, seven days a week) and a Motorola Solutions representative will log a technical request in Motorola Solutions Case Management System on the Customer's behalf.

Motorola Solutions Responsibilities

- Provide technical support for devices, assessing and troubleshooting reported issues.
- Receive and log Customer support requests, and assign a technical representative to respond to a Customer incident per the defined timeframes.

Customer Responsibilities

- Use the provided methods to contact Motorola Solutions technical support.
- Provide sufficient information to allow Motorola Solutions technical support agents to diagnose and resolve Customer issues.
- Provide contact information for field service technicians in the event that Motorola Solutions has to follow up.

Limitations And Exclusions

- Device support does not include Land Mobile Radio ("LMR") network, Wi-Fi, and LTE network troubleshooting.

Software Maintenance

Motorola Solutions is continually developing new features and functionality for our portfolio of public-safety-grade radios. By purchasing software maintenance, the Customer can take advantage of these firmware releases and future-proof their communications investment.

Motorola Solutions Responsibilities

- Test all firmware releases to minimize software defects.
- Announce new firmware releases and post release notes in a timely manner via MyView Portal.
- Provide firmware updates. Motorola Solutions makes no guarantees as to the frequency or timing of firmware updates.
- Provide upgrade capability through supported Programming Tools.
- Provide programming and service tools and technical support through the firmware support window.
- Provide documentation via MyView Portal with each release detailing new features, bug fixes, and any known issues.

Customer Responsibilities

- Periodically check MyView Portal for firmware update announcements.
- Keep the radio fleet updated with firmware versions within the support window.

MyView Portal Access

MyView Portal is the single location to track the status of subscriptions and service contracts, including start and end dates. This portal includes order, RMA, and technical support ticket status, as well as a consolidated download site for software and documentation.

Outside of pre-announced maintenance periods, MyView Portal will be available on a best effort 24/7 basis. Motorola Solutions cannot guarantee the availability of Internet networks outside of our control.

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Motorola Solutions Responsibilities

- Provide a web accessible, secure portal to view the Customer's data.
- Provide the Customer with login credentials for the site.
- Provide end-user training for the site.
- Provide technical support to answer end user questions between the hours of 8 a.m. to 5 p.m. CST Monday through Friday, excluding US holidays.
- Keep the site updated with the latest Customer information.

Customer Responsibilities

- Provide Motorola Solutions with contact information for administrative users.
- Administer user access.
- Provide Internet access for users to access the site.
- Attend available MyView Portal training.
- Protect login information against unauthorized use.
- Provide Motorola Solutions with updated equipment information, as needed.

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MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

Agenda Item No: 22

City Council
Agenda Supplement

Meeting Date: January 20, 2026

Item: Ordinance waiving the formal procurement requirements under City Code Section 102-3 and authorization to enter into a renewal agreement with Locality Media, LLC dba First Due for Fire Rescue Department Software

Staff Recommendation: Motion to adopt an Ordinance waiving competitive bidding requirements under City Code Section 102-3 and authorizing the City Manager to execute a renewal agreement with Locality Media, LLC dba First Due, in the amount of $34,075 for one year, with up to four (4) years of automatic renewals at an annual increase of no more than 5%

Staff Contact: Craig Snyder, Fire Rescue Chief
Dan Davis, Director of Information Technology

Background:

In 2024, the Fire Rescue Department researched a single software platform to replace multiple software packages to streamline processes and to consolidate its fire software platform for first responder services. The City Council authorized the execution of a sole source agreement with First Due in November 2024 for $29,500 per year. First Due is a comprehensive program that consolidates NFIRS (National Incident Reporting System), fire prevention and inspection records, pre-incident planning, scheduling and payroll, assets and inventories, maintenance, narcotic inventory, and more into a single platform, providing efficiencies and operation advantages not possible with disparate systems. First Due also provides the Department the availability to integrate payroll with finance and BS&A.

Staff is seeking approval to increase annual amount for the software to $34,075 per year to incorporate current software programs into First Due. The programs being replaced currently do not have the ability to expand without paying an additional annual cost per program. The increase in annual costs to First Due will be offset by eliminating ESO ($450 per year), Fire Manager ($6,000 per year), and the I Am Responding app ($850). In addition, the Fire Rescue Department will be transitioning training and evaluation services from Vector to First Due, saving $6,000 in 2026 and $3,000 in 2027.

First Due is an expandable program that will grow to meet the future needs of the Fire Rescue Department. Additionally, none of the programs the Department currently utilizes have the ability to expand the narcotics inventory tracking as mandated by the State of Illinois, the ability to offer a comprehensive assets and inventories program, or the ability to migrate with the City's financial software BS&A. The Department would have to find additional platforms to meet these needs. City staff has not found a similar software program that accomplishes all of the needs of the Department as listed above in the marketplace. The Department will continue to use some software programs that cannot be consolidated in First Due at this time, such as ImageTrend, which is paid for by Northwestern Medicine.

City legal counsel has reviewed and agreed to the language in the agreement. Sufficient funding is available in the FY26 budget for this project.

Recommendation:

It is staff's recommendation to execute an agreement with Locality Media, Inc. dba First Due, in the amount of $34,075 for one year, with up to four (4) years of automatic renewals at an annual increase of no more than 5%.

Votes Required to Pass:

Two-thirds majority vote of Council members holding office (4 affirmative votes, excluding Mayor).

Ord. No. ___
File No. ___

AN ORDINANCE AUTHORIZING EXECUTION OF LOCALITY MEDIA, LLC dba FIRST DUE RENEWAL AGREEMENT FOR FIRE RESCUE DEPARTMENT SOFTWARE SERVICES

WHEREAS, the City of Crystal Lake entered into an agreement with Locality Media, LLC dba First Due in November 2024 for Fire Rescue Department Software Services; and,

WHEREAS, First Due is a single software platform that replaces multiple software packages to streamline processes and to consolidate fire software for first responder services; and,

WHEREAS, the City of Crystal Lake seeks to expand the use of First Due to consolidate additional software services into the First Due program.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE THAT:

SECTION ONE. Recitals. The foregoing recitals are repeated and incorporated as though fully set forth herein.

SECTION TWO. Waiver of Competitive Bidding Requirements of Section 102-3 and Authorization to Enter Into a Renewal Agreement with Locality Media, LLC dba First Due. The City Manager is authorized to execute a renewal agreement between the CITY OF CRYSTAL LAKE and Locality Media, LLC dba First Due for Fire Rescue Department Software Services in the amount of $34,075, with up to four (4) years of automatic renewals at an annual increase of no more than 5%, without the necessity of seeking competitive bids.

DATED this 20th day of January, 2026.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Haig Haleblian, MAYOR

SEAL
ATTEST:

_____
CITY CLERK

PASSED: January 20, 2026
APPROVED: January 20, 2026

Draft

first due

INVOICE

Bill To

Crystal Lake Fire & Rescue Department (IL)
100 W Woodstock St
Crystal Lake IL 60014
United States

Ship To

Crystal Lake Fire & Rescue Department (IL)
100 W Woodstock St
Crystal Lake IL 60014
United States

Invoice #	6970
Date	12/31/2025
Due Date	01/30/2026
Terms	Net 30
Term (Months)	12.0
P.O. Number	

Qty	Date	Item
1	12/31/2025	**Occupancy Management & Pre-Incident Planning** Manage Occupancies, Pre-Incident Mapping, ArcGIS Maps, Fire Systems, Hazardous Material, and Contacts.
1	12/31/2025	**Responder** Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing.
1	12/31/2025	**Hydrant Management - Basic** Manage Hydrants including hydrants visible on pre-plan & response map, hydrant list, hydrant types, hydrant uploads, ArcGIS hydrant layers, and hydrant setup
1	12/31/2025	**Inspections** Field Inspections, Configurable Checklists, Violation Management, Virtual Inspections, Inspections Scheduler, and Integrated Pre-Incident Planning.
1	12/31/2025	**Incident Reporting - NFIRS** NFIRS Incident Documentation, State and Federal Compliance with automated submission.
1	12/31/2025	**Scheduling** Manage staff schedules with an interactive shift board, configurable call shifts module, messaging, time-off and shift trades.
1	12/31/2025	**Personnel Management** Store, Manage and Access Employee Records including demographic data, certifications and employment information.
1	12/31/2025	**Events & Activities** Create Events, View Global Activity Log, and Access Global Calendar.
1	12/31/2025	**Assets & Inventory** Assets, vehicles, equipment and inventory management, assets and equipment checks, and work order management.
1	12/31/2025	**Medications Tracking** Track all medications, including DEA Scheduled Medications. Tracking a medication's lifecycle (receipt, usage, waste or removal) by expiration date, lot number or serial number. Ensure compliance with internal and external signatures, as well as advanced role security and authentication.
1	12/31/2025	**CAD Integration (Other)** Receive CAD Data to support First Due Responder and Incident Reporting modules via sFTP, XML, or API.
1	12/31/2025	**Brycer Integration** Integration with Brycer

Payment Instructions

USD Wire/ACH - Bank: Wells Fargo Bank - Account Number: 4192384907 - Routing Number: 121000248

CAD Wire - Bank: Wells Fargo Bank - Account Number: 3330004515 - Wells Fargo SWIFT BIC: WFBIUS6A - Intermediary SWIFT BIC: BOFMCAM2

Check - Check Payable To: Locality Media LLC dba First Due - Remit to: PO Box 782840 Philadelphia, PA 19178-2840

accounting@firstdue.com

first due

Qty	Date	Item
1	12/31/2025	**Fire Recovery Integration** Fire Recovery Integration
1	12/31/2025	**Basic Training Records** Assign Training, Record Completions, View Training Logs, and Manage Certifications.
1	12/31/2025	**Fire Data Bundle Advanced Analytics** Includes access to First Due's pre-built "Fire Accreditation" and "Response Time Analysis" reports and dashboards.

Subtotal	USD $34,075.00
Tax	USD $0.00
Total	USD $34,075.00
Balance Due	**USD $34,075.00**

Payment Instructions

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