Independent Litter Cleanup Program Terms and Conditions

1. All participants in the program must be at least ten years of age. No person under ten years of age may participate. All participants under the age of 18 must have adult supervision while participating in the program.

2. All participants in the program must abide by all rules and regulations of this program.

3. All participants in the program, or a parent or guardian of minors participating in the program, must sign a copy of the Program Agreement before every cleanup event in order to participate.

4. All participants must view the Adopt-A-Highway safety presentation before the first cleanup. This video can be viewed at https://www.crystallake.org/your-government/departments/public-works/adopt-a-highway-program

5. There must be at least one person who is at least 18 years of age to provide supervision for every five youths (under the age of 18) participating in the program.

6. Groups must assign a Group Coordinator who is at least 18 years of age. The Group Coordinator will be responsible for the scheduling of pickup, safety of the group and equipment pickup and return.

7. The Group Coordinator shall conduct a pre-pickup safety talk with all members and volunteers who will be participating in the collections efforts.

8. For cleanup of areas adjacent to a roadway, the following shall apply:

(a) Groups will be responsible for cleaning the litter and debris from both sides of the assigned portion of the roadway. The group must remain together while participating in the cleanup and working on one portion of the roadway at a time.

(b) The Group Coordinator or a designated non-participant shall be responsible for ensuring that all participants remain at least five (5) feet away from the roadway surface at all times.

(c) Groups must be working in a direction which is facing towards oncoming traffic at all times.

9. The Group Coordinator should contact the Public Works Department at 815-356-3614 at least two weeks prior to the scheduled day of cleanup.

10. There shall be no mowing or planting of any kind during these cleanup efforts.

11. Cleanup efforts shall not occur during inclement weather conditions, nighttime hours or during peak rush hour traffic when cleaning along roadways.

12. If inclement weather occurs on the scheduled day of cleanup, it shall be the responsibility of the Group Coordinator to contact the Public Works Department at 815-356-3614 for an alternate date.

13. The Group Coordinator shall be responsible for picking up trash bags, safety vests and trash grabbers from the City authorized distributor no less than three days prior to the scheduled clean up.

14. The City of Crystal Lake will provide safety vests that shall be worn by volunteers at all times during the cleanup efforts. The Group Coordinator shall be responsible for ensuring that these safety vests are worn by all volunteers at all times.

15. The Group Coordinator shall ensure that its members wear protective gloves, hard sole shoes and long pants during the time of clean up. The Group Coordinator shall also be responsible for watching traffic during the clean-up. The Group Coordinator shall not collect litter while monitoring the traffic.

16. All participants must have immediate access to a first aid kit and an adequate supply of drinking water during the cleanup.

17. All materials that are provided by the City authorized distributor, including safety vests, trash grabbers and unused trash bags shall be returned no later than one working day after the cleanup during the hours of regular business hours of the City authorized distributor.

18. Participants are prohibited from carrying, consuming or being under the influence of drugs or alcohol during the time of cleanup efforts.

19. Participants shall utilize trash bags supplied by the City authorized distributor. For roadway cleanup projects, participants shall place filled or partially filled trash bags no less than three feet off the side of the pavement or shoulder of the road for the Public Works Department pick up occurring the following business day. For cleanup projects which are not adjacent to a roadway, participants shall leave the filled or partially filled trash bags in the area designated by the City when coordinating the event.

20. If at any time participants should find any large, bulky or hazardous materials, including animal carcasses along the roadway, it should be reported to the Crystal Lake Public Works Department for pickup. If wallets, credit cards, keys or any personal or identifying information is found, please report it to the Crystal Lake Police Department by calling 815-356-3620. If at any time any dangerous items, such as guns or other weapons, are found please contact 911 immediately.

21. Participants are asked to stay off the roadway pavement at all times.

22.. Vehicles driven by participants must be parked in legals parking areas along roadways or on other public parking areas or private parking areas with the permission of the owner. It is highly recommended that the Group Coordinator arrange for carpooling to the cleanup.

23. General Liability Insurance of $1,000,000 is required for company sponsored Groups, and the Group accepts responsibility for the actions of its members and volunteers.

24. A Group or participant will not subcontract or assign its duties or responsibilities to any other group, organization or person.