MINUTES
SUSTAINABILITY COMMITTEE
April 15, 2026
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1. Call to Order

Victoria Wojcik called the meeting to order on 6:30 p.m. Wednesday, April 15, 2026 at Crystal Lake City Hall.

2. Roll Call/Attendance

Present were the following Committee members: Amy Olson, Steve Platt, Dean Farr, and Emilie Hoffman. Members of the public in attendance: Community Development Analyst Victoria Wojcik.

3. Public Comment

There was no public comment during this meeting.

4. Approval of Minutes from the February 18, 2026 Meeting

Emilie Hoffman made a motion to approve the minutes of the March 18, 2026 Sustainability Committee meeting. Steve Platt seconded the motion. Upon voice vote, motion passed.

5. Litter Clean Up Initiatives

A. Chamber of Commerce Earth Day Cleanup Event

Amy Olson announced that she received free scoop ice cream coupons as a donation from Julie Ann's Custard. In addition to the coupons, Victoria Wojcik stated that the Committee has stickers, Adopt A Highway applications, Independent Litter Cleanup Applications, a sign-up sheet for volunteers, and a flyer from Lakeshore Recycling Systems (LRS) with information about their yard waste and new compost programs. These programs are available for any Crystal Lake resident.

Victoria Wojcik further explained that the Committee Members in attendance of this event will meet at 7:30 a.m. at the Chamber of Commerce office, 427 W. Virginia Street to set up the table. The five City-owned locations presented in the Agenda Packet will be assigned to volunteers by the Committee Members.

B. Independent Litter Program

Victoria Wojcik announced that the Independent Litter Program is live on the City website. Applications are open for the public. There will be a newsletter article in the May newsletter promoting the program as well. A social media post will be published on the City social media pages soon.

C. Adopt-A-Highway Cleanup Event

Victoria Wojcik stated that the next Committee Adopt-A-Highway cleanup event will be before the next regular scheduled Sustainability Committee Meeting on May 20, as discussed in prior meetings.

6. Mayor's Monarch Pledge Action Item Progress

A. Garden Club Plant Sale

The Committee discussed attendance for the Countryside Garden Club Plant Sale on May 30 from 8:00 a.m. to 3:00 p.m. Emilie Hoffman offered to take the table and supplies from Victoria Wojcik the Friday before the event. Amy Olson stated she will attend the event for set-up and the first few hours. Dean Farr will then make it to the event to cover the table later in the day, and Emilie Hoffman will return to the event later in the day as well.

The Committee started to discuss the supplies that will be brought to this event. Amy Olson asked Victoria Wojcik if she can purchase coneflower and blazing star seeds for the event in addition to the butterfly milkweed. Amy Olson also stated that temporary butterfly tattoos would be a great addition to the table for children. Victoria said she will look into purchasing those items for the event. The Dean Farr also stated that pollinator resources for the table should be included as well.

B. Mayor's Monarch Pledge Community Art Project

Emilie Hoffman presented a concept plan to the Committee of a community art project. She has contacts to a local Chicagoland artist, Moth and Moon Co., that has done work in the area. The concept plan includes two "phases" of projects, which include smaller installations and a mural.

Students and youth in the area would submit drawings of butterflies and pollinators to use as inspiration for the art. The Committee discussed the timeline, possible funding sources, and City requirements for the project. Victoria Wojcik said that she will look into the feasibility of this project with City staff. In the meantime, she advised the Committee to look into grant opportunities the Committee can use as funding.

7. Next Meeting: May 20, 2026 at 6:30 p.m.

8. Adjourn

There being no further business, Amy Olson moved to adjourn the meeting at 8:06 p.m. Steve Platt seconded the motion. Upon voice vote, all voted aye. Meeting adjourned.