CITY OF CRYSTAL LAKE

Application for an Additional Raffle

(Only to be completed if a previous raffle was approved in the same calendar year)

Return Completed Form To:
City of Crystal Lake
100 W. Woodstock St.
Crystal Lake, IL 60014
Attn: City Manager's Office

Enclosures:

- Letter filled out by the organization stating that the officers agree that the appointed raffle manager is acting on behalf of the club for the conduct of the raffle.
- If the raffle is taking place outside the organization's premises, a letter from the property owner stating that they are aware of the raffle and will not benefit from the proceeds.
- Completed and signed application.

Additional Raffle

Office Use Only
Date Received _____
CMO Approved: _____
License Number: _____

Raffle Information (Please attach additional pages if more space is needed)	
Name of Organization:	
Raffle Manager Information	
First, Middle Initial, Last Name **I do not have a middle name** ☐	
Address	
Phone Number	
Email Address	

Officers signing on page 3 are the same individuals listed from the original application? ☐ Yes ☐ No

Raffle Information (Please attach additional pages if more space is needed)	
Date(s) of Raffle	**Date(s) of Ticket Sales**
Location where raffle/drawing will take place – Please include address.	**Proposed price for each ticket sold**
Total Number of Chances to be Sold – Please do not list 'Unlimited'	**Will chances be sold online?** ☐ Yes ☐ No

Type of raffle – Select multiple if needed. If 'Other', please explain.

☐ 50/50 ☐ Table Raffle (Baskets, Buckets, etc.) ☐ Progressive (Queen of Hearts) ☐ Other _____

Objects to be raffled	
Maximum retail value of each prize(s)	**Total retail value of all prizes**

Signatures needed on last page.

President

Printed: _____ Signed: _____

Date:_____

Secretary

Printed: _____ Signed: _____

Date: _____

Raffle Manager

Printed: _____ Signed: _____

Date:_____