CITY OF CRYSTAL LAKE
AGENDA
CITY COUNCIL
REGULAR MEETING

City of Crystal Lake
100 West Woodstock Street, Crystal Lake
City Council Chambers
September 1, 2026
7:00 p.m.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Police Swearing in for Chief and Deputy Chief**

5. **Approval of Minutes – August 18, 2026 Regular Meeting**

6. **Public Presentation**
   The public is invited to make an issue-oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the City staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against City staff or elected officials are not permitted.

7. **Mayor's Report**

8. **City Council Reports**

9. **Consent Agenda**
   a. **Accounts Payable**
   b. **Board and Commission Appointments – Historic Preservation Commission**

10. **Special Event Request – Crystal Lake Half Marathon Finish Line Community Celebration at Depot Park, 70 E. Woodstock Street, and Crystal Lake Beer Company, dba Crystal Lake Brewing, Class 30 Temporary Liquor License Request, September 6, 2026**

11. **Bid Award – Sewer Televising and Lining 2026**

12. **Ordinance Authorizing the City of Crystal Lake to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Program (WPCLP) for Wastewater Treatment Plant #2 and Wastewater Plant #3 Improvements**

13. **Council Inquiries and Requests**

14. **Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining and personnel**

15. **Reconvene to Regular Session**

16. **Adjourn**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Melanie Gray, Assistant to the City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.

Agenda Item No: 4

City Council
Agenda Supplement

Meeting Date: September 1, 2026

Item: Swearing in Ceremony for Newly Appointed Chief of Police and Deputy Police Chief

Staff Contact: Julie Meyer, Director of Human Resources

Background:
As the City Council is aware, former Police Chief James Black retired on Friday, August 7, 2026.

At the September 1, 2026, City Council Meeting, Mayor Haleblian will formally swear in the newly appointed Chief of Police, Thomas E. Kotlowski, and Deputy Police Chief, Lucas R. Behning.

Chief Kotlowski, who formerly served as a Deputy Chief in the Police Department and has been with the Department for 18 years, was promoted upon Black's retirement. Deputy Chief Behning, most recently served as the Commander in the Investigations Division and has also been with the Department for 18 years.

We are so pleased to have Chief Kotlowski and Deputy Chief Behning continue to serve the community in their new roles. Congratulations!

Agenda Item No. 9a

City Council
Agenda Supplement

Meeting Date: September 1, 2026

Item: Accounts Payable List

Staff Recommendation: Approve

Staff Contact: Jodie Hartman, Director of Finance

Background:

Attached is the Accounts Payable list for the September 1, 2026 City Council meeting. This list includes bills received since the last Council approval on August 18, 2026 to date. Should the Council have questions regarding any of the items listed, please contact me.

Votes Required to Pass:

Simple majority.

CITY OF CRYSTAL LAKE

VOUCHER LIST PRESENTED TO THE CITY COUNCIL

AT THEIR MEETING ON SEPTEMBER 1, 2026

Description		Amount
ADAMS BROTHERS GARAGE DOORS INC		
REPLACEMENT OVERHEAD DOOR - GRIT BUILDING - PLANT 2		11,490.00
CFUGE ROOM ROLLING DOOR REPAIRS		330.00
CHLORINE ROOM 8 X 12 DOOR REPAIRS		330.00
RED GARAGE REPAIR		630.00
	TOTAL:	12,780.00
AIRGAS USA, LLC		
RENTAL OXYGEN AND ACETYLENE		41.51
	TOTAL:	41.51
AL WARREN OIL CO INC		
2026 FUEL PURCHASING - UNLEADED		9,049.50
2026 FUEL PURCHASING - UNLEADED		11,296.00
	TOTAL:	20,345.50
ALEXANDER CHEMICAL CORP.		
2026 CHLORINE CYLINDERS FOR WATER TREATMENT		1,633.50
2026 CHLORINE CYLINDERS FOR WATER TREATMENT		1,452.00
	TOTAL:	3,085.50
ALPHAGRAPHICS		
PRINTING SERVICES - LABELS		36.36
	TOTAL:	36.36
AMAZON CAPITAL SERVICES, INC.		
Office supplies		71.98
TONER		49.99
Books and tape		536.28
SMALL TOOLS AND EQUIPMENT		139.64
EMPLOYEE RETIREMENT RECEPTION SUPPLIES		59.79
RETURN CREDIT - MOUSE		(19.99)
RAM FIRE STATION 3 SLOW PCS		268.99
STACKABLE FOLDING CHAIRS		871.99
COFFEE CUPS - CITY HALL		133.29
EMPLOYEE PICNIC SUPPLIES		32.70
STORM 4 SUBMERSIBLE TRASH PUMP		368.00
LINED YELLOW NOTE PADS 5X8		7.02
BATTERY BACKUP TOWER - LIFT STATIONS		508.20
CELL PHONE CASE & PAPER PLATES		35.45
SCADA CONTROL ROOM DISPLAY SCREENS		800.92
HARD HATS		171.40
EARPLUGS		31.21
MOUSE		15.29
3 OAKS WEATHER CAMERA DOME RESTORER		7.23
DRY ERASE BOARD		34.85
CHAIRS FOR 105/106 CONFERENCE ROOM		871.99
FOAM SOAP REFILL		203.94
CREW SOCKS		29.99
WRAPPING PAPER (RETIREMENT)		34.22
ORIGINAL ISSUE - FLASHLIGHT HOLSTERS		18.98
MEDICAL SUPPLIES		192.58
CREDIT - FS3 RAM PC MEMORY RETURNED		(193.49)
CHAIR FLOOD SLIDES, TONER		211.83
TOILET PAPER, HAND SANITIZER		630.64
DESKTOP PRINTER TONER		12.99
64GB FLASH DRIVES		121.62
CREDIT - ACOUSTIC PANEL RETURN		(120.00)
CREDIT - RETURN OF ACOUSTIC PANELS		(120.00)
EMPLOYEE PICNIC SUPPLIES		86.91
GARAGE LIGHT FIXTURES		219.98
HOSE & REEL FOR THE LAB BUILDING		212.83
ALUMINUM FOIL		28.99

Description		Amount
AMAZON CAPITAL SERVICES, INC.		
SIGN MATERIAL SHELF BRACKETS		59.99
THERMAL PAPER RECEIPT ROLLS & SOAP REFILLS		164.48
LEVER DOOR LOCK OLD CFUGE BLD		229.90
PLASTIC TABLE CLOTHS (WHITE)		7.99
OFFICE SUPPLIES		12.89
REPAIR SUPPLIES - P105 PROJECTOR TIMING OUT		39.99
REPLACEMENT PANEL VIEW OF ALPHA LAVAL CFUGE		1,524.90
RETURN CREDIT - KEYBOARD/MOUSE		(32.19)
2027 PLANNER & PENS		29.98
SINK SUPPORT BRACKETS		62.99
OFFICE SUPPLIES		4.99
ORIGINAL ISSUE - FLASHLIGHTS		75.98
COFFEE BREWER		420.00
URINAL DEODERIZERS		245.80
ACOUSTIC PANELS		240.00
BATHROOM PARTS		139.64
SUPPLIES FOR THE BOILERS & LAB AT PLANT 2		260.47
CREW SOCKS		29.99
TONER		71.98
STICK TRANSFER PUMP FOR DEPOT PARK BOLLARDS		135.99
MOUSE		19.99
GLOVES		138.63
Office supplies		20.08
CREDIT FOR GOVEE CONTROL BOX RETURNED		(39.99)
PHONE CHARGERS - FACILITIES		26.98
KEYBOARD/MOUSE		32.19
DOWNTOWN STREETSCAPE MAINTENANCE SUPPLIES		47.95
TRAINING BOOKS		189.52
TOWEL DISPENSERS		257.16
CREDIT - BATHROOM PARTS		(139.64)
HARDWARE FOR REPAIRS		2.34
	TOTAL:	10,849.20
ANDERSON PEST SOLUTIONS		
PEST CONTROL SERVICE - STATION 3		92.14
PEST CONTROL		180.30
	TOTAL:	272.44
ANDY FRAIN SERVICES, INC.		
3 OAKS SECURITY SERVICES - JULY 2026		5,750.50
	TOTAL:	5,750.50
AT&T DW HOLDINGS, INC		
CITY HALL FIBER INTERNET AT&T		1,143.58
	TOTAL:	1,143.58
AWARD CONCEPTS INC		
EMPLOYEE SERVICE AWARD		215.17
	TOTAL:	215.17
BAXTER & WOODMAN		
GIS PROGRAM SUPPORT - FY26		12,877.50
GIS PROGRAM SUPPORT - FY26		16,275.00
	TOTAL:	29,152.50
BELLEFEUIL, SZUR & ASSOCIATES		
ONLINE PAYMENT FEES JUL 26		3,287.55
	TOTAL:	3,287.55

Description		Amount
BERGER EXCAVATING CONTRACTORS INC		
CRYSTAL CREEK DAYLIGHTING CONSTRUCTION		636,188.03
	TOTAL:	636,188.03
BEST QUALITY CLEANING INC		
2026 CLEANING - MUNICIPAL COMPLEX		11,919.00
	TOTAL:	11,919.00
BLUE PARK CAPITAL PARTNERS, LLC		
ORIGINAL ISSUE - PEREZ		970.00
STRYKE PANTS - CARROLL		76.00
	TOTAL:	1,046.00
BLUESTEM ECOLOGICAL SERVICE INC		
NATURAL AREAS MAINTENANCE		1,785.00
	TOTAL:	1,785.00
BOTTS WELDING & TRUCK SERVICE INC		
VEHICLE INSPECTION 619		33.00
	TOTAL:	33.00
BYRNE SOFTWARE TECHNOLOGIES INC		
ACCELA MAINTENANCE AND SUPPORT		67.50
	TOTAL:	67.50
CARUS CORPORATION		
2026 ORTHO POLYPHOSPHATE - WATER TREATMENT		6,360.25
	TOTAL:	6,360.25
CASEY EQUIPMENT CO INC		
DYNAPAC CC1200VI VIBRATORY ROLLER - STREETS UNIT 443		69,791.00
	TOTAL:	69,791.00
CED/CONSOLIDATED ELECTRICAL		
SAFETY SWITCH - PARK DISTRICT - LIFT 5		101.85
TAP FOR STORM STATION 1 AT THE VA		95.20
FUSES		50.64
	TOTAL:	247.69
CHICAGO COMMUNICATIONS LLC		
REPEATER/RECEIVER MONTHLY MAINTENANCE		217.25
	TOTAL:	217.25
CHRISTOPHER B BURKE ENGINEERING LTD		
STORMWATER REVIEW (REDWOOD RESIDENTIAL)		1,185.00
STORMWATER REVIEW (OAKBROOK ESTATES)		838.75
STORMWATER REVIEW (450 ESSEX LN.)		77.50
STORMWATER REVIEW (LAKELAND FARM)		1,971.25
STORMWATER REVIEW (201 VIRGINIA RD.)		1,185.00
STORMWATER REVIEW (CARLEMONT DEV.)		998.75
	TOTAL:	6,256.25

Description		Amount
CHRISTOPHER BRATANICK		
ANNUAL LSL REPLACEMENT PROGRAM - 2026		124,978.77
	TOTAL:	124,978.77
CJM ROOFING		
RAUE CENTER ROOF PERMIT REFUND		1,306.80
	TOTAL:	1,306.80
CLARKE ENVIRONMENTAL MOSQUITO MGMT,		
MOSQUITO SPRAYING AT THREE OAKS		125.00
	TOTAL:	125.00
COLLEGE OF DUPAGE - ACCTS. RECEIVAB		
BASIC ACADEMY - AMUNDSON & PEREZ		10,331.20
	TOTAL:	10,331.20
COMED		
ELECTRIC SERVICE		86.83
	TOTAL:	86.83
CONSERV FS INC		
HERBICIDE WEED SPRAY		546.50
	TOTAL:	546.50
CRYSTAL LAKE HISTORICAL SOCIETY		
HALF PROCEED SPLITTING FOR TROLLEY TOUR		2,976.00
	TOTAL:	2,976.00
CUDA & HANZEL LLC		
ADJUDICATION LEGAL SERVICES		816.00
	TOTAL:	816.00
DAVE'S BAIT & TACKLE		
WORMS		165.00
	TOTAL:	165.00
DAWN GILMAN		
PZC PLAQUE CORRECTED		35.00
	TOTAL:	35.00
DOOR KING		
MONTHLY GATE SERVICE		89.90
	TOTAL:	89.90

Description		Amount
DOWNTOWN PRO PHOTO, INC.		
Business Portrait Session		65.00
	TOTAL:	65.00
DRI-STICK DECAL CORP		
HANDICAP PLACARDS		927.89
	TOTAL:	927.89
DYNEGY ENERGY SERVICES		
ELECTRIC SERVICE		182.45
ELECTRIC SERVICE		111.34
ELECTRIC SERVICE - WTP5		12,863.28
ELECTRIC SERVICE		120.55
ELECTRIC SERVICE - WWTP2		17,340.34
ELECTRIC SERVICE		438.04
ELECTRIC SERVICE - WTP1		11,991.90
ELECTRIC SERVICE		50,768.84
ELECTRIC SERVICE - WELL HOUSE 19		4,157.85
ELECTRIC SERVICE - WTP3		23,477.42
	TOTAL:	121,452.01
EBY GRAPHICS		
REPAIR CAR 1027		606.44
WRAP CAR 1044		1,650.34
CAR 1037 - REPAIR FRONT PASSENGER DOOR		442.42
	TOTAL:	2,699.20
FAST SIGNS		
HISTORIC PRESERVATION GATES PLAQUE		557.00
	TOTAL:	557.00
FEDEX		
POSTAGE		2,541.58
POSTAGE		79.33
	TOTAL:	2,620.91
FEHR GRAHAM & ASSOCIATES, LLC		
PROJECT 1 - LSL REPLACEMENT CONSTRUCTION ENGINEERING		31,072.00
CONSULTING SERVICES		2,692.25
	TOTAL:	33,764.25
FERGUSON US HOLDINGS, INC		
WTP5 IRON FIN		93.56
	TOTAL:	93.56
FOX VALLEY FIRE & SAFETY CO.		
BILLING FOR MONTHLY RADIO & HEAD END MAINTENANCE		3,367.00
	TOTAL:	3,367.00
FOXCROFT MEADOWS		
TOP SOIL		350.00
TOP SOIL		280.00
	TOTAL:	630.00

Description		Amount
GALLS PARENT HOLDINGS LLC		
VERSA PRO X - EMS BAGS		719.40
	TOTAL:	719.40
GANZIANO SEWER & WATER		
FIRE HYDRANT PAINTING & SANDBLASTING		14,775.00
	TOTAL:	14,775.00
GASVODA & ASSOCIATES, INC		
REPLACEMENT REFRIGERATION SKID FOR EFFLUENT COMPOSITE		3,050.00
	TOTAL:	3,050.00
GENUINE PARTS COMPANY, INC		
NAPA PURCHASES - JULY 2026		37,516.90
	TOTAL:	37,516.90
GESKE & SONS, INC		
ASPHALT WORK		395.25
ASPHALT		208.95
ASPHALT FOR SIDEWALK RAMPING & POTHOLES		86.46
ASPHALT FOR SIDEWALK RAMPING & POTHOLES		43.89
ASPHALT FOR SIDEWALK RAMPING & POTHOLES		73.36
ASPHALT FOR SIDEWALK RAMPING & POTHOLES		127.07
	TOTAL:	934.98
GSM ENGINEERED FABRICS, LLC		
GRAVITY BELT THICKENER BELT		721.00
	TOTAL:	721.00
HAMPTON, LENZINI & RENWICK, INC.		
RT. 176 & OAK ST. INTERSECTION DESIGN STUDY		555.00
	TOTAL:	555.00
HAWKINS INC		
2026 FLUORIDE - WATER TREATMENT		978.50
	TOTAL:	978.50
HD SUPPLY, INC		
WATER PLANT SUPPLIES		347.49
LAB SUPPLIES		499.54
POLYBLEND MIXING CHAMBER FOR THE GBT		387.61
	TOTAL:	1,234.64
HOTSY OF CHICAGO		
EQUIPMENT REPAIRS		195.00
EQUIPMENT REPAIRS		95.00
	TOTAL:	290.00
IL FIRE CHIEFS ASSOC.		
ISO CLASS - BERGSTROM		525.00
	TOTAL:	525.00

Description		Amount
ILLINOIS STATE POLICE		
ASSET FORFEITURE-NELSON		545.00
	TOTAL:	545.00
ILLINOIS STATE POLICE		
FINGERPRINTS		393.00
	TOTAL:	393.00
INFOBIP VOICE, INC		
MONTHLY PHONE SERVICE		4,284.03
	TOTAL:	4,284.03
INSIGHT PUBLIC SECTOR INC		
ADOBE ACROBAT PRO FOR ENTERPRISE		439.62
ADOBE CREATIVE CLOUD - PW		713.23
	TOTAL:	1,152.85
INTOXIMETERS, INC.		
DRY GAS		191.75
	TOTAL:	191.75
IT SUPPLIES INC.		
SIGN PRINTER INK		984.00
	TOTAL:	984.00
JCB PLUMBING		
EMERGENCY LEAD SERVICE LINE REPLACEMENT - 91 MINNIE		9,865.00
	TOTAL:	9,865.00
JOGMEN CONSULTING & COMPANY ADVISORS LLC		
FRONTLINE TRAINING - SUPERVISOR 1		995.00
FRONTLINE TRAINING - SUPERVISOR 3		995.00
FRONTLINE TRAINING - SUPERVISOR 2		995.00
	TOTAL:	2,985.00
JOHN JORGENSEN		
HEAT VENT COVERS		450.00
	TOTAL:	450.00
LAI, LLC		
REPLACEMENT SOLENOID - WASTE GAS BURNER		254.50
DIGESTER 1 GAS MONITORING EQUIPMENT		22,192.00
	TOTAL:	22,446.50
LAWSON PRODUCTS, INC.		
FORD SUPPLIES & NUT FASTENERS		485.49
	TOTAL:	485.49

Description		Amount
LEE JENSEN SALES CO INC		
WTP PUMP HOSE		158.25
WTP3 PUMP HOSES		335.00
WTP PUMP HOSE		158.25
	TOTAL:	651.50
M R RESOURCES LLC		
UB refund for account: 030645-002		28.00
	TOTAL:	28.00
MARINA SAMOVSKY PHOTOGRAPHY		
A5 CRYSTAL LAKE PROMOTIONAL PHOTOGRAPHY		2,800.00
	TOTAL:	2,800.00
MCMASTER CARR SUPPLY CO.		
WTP3 WASTE PIPE FITTINGS		228.56
	TOTAL:	228.56
MEADE ELECTRIC CO INC		
STREET/TRAFFIC LIGHT MAINTENANCE & REPAIR		3,216.60
STREET/TRAFFIC LIGHT MAINTENANCE & REPAIR		305.88
	TOTAL:	3,522.48
MENARD INC		
PAPER TOWELS & BATTERIES		95.10
MISC TOOLS		23.54
PAINT		40.91
MISC SHOP SUPPLIES		60.19
PAPER TOWELS		97.74
CLEANING SUPPLIES		20.91
MISC SHOP SUPPLIES		323.57
WALL ANCHORS & PAINT ROLLER COVERS		37.29
MISC SUPPLIES		118.29
LASER & TRIPOD		258.88
CREDIT - RETURNED LASER & TRIPOD		(258.88)
MISC SUPPLIES		64.65
	TOTAL:	882.19
MES I ACQUISITION INC		
Ventis Single-Unit Charger		144.31
	TOTAL:	144.31
MIDWEST POWER INDUSTRY, INC		
GENERATOR MAINT. (INSPECTIONS/LOAD BANK TESTING)		8,900.00
GENERATOR MAINT. (INSPECTIONS/LOAD BANK TESTING)		21,600.00
	TOTAL:	30,500.00
MIDWEST SALT		
2026 WATER TREATMENT SALT - PRODUCTION WTP#3		3,211.32
2026 WATER TREATMENT SALT - PRODUCTION WTP#4		2,787.28
2026 WATER TREATMENT SALT - PRODUCTION WTP#1		2,911.39
2026 WATER TREATMENT SALT - PRODUCTION WTP#3		3,290.18
2026 WATER TREATMENT SALT - PRODUCTION PLANT #2		2,760.13
2026 WATER TREATMENT SALT - PLANT #1		3,256.56
	TOTAL:	18,216.86

Description		Amount
MINUTEMAN PRESS		
COMMUNITY DEVELOPMENT APPAREL		827.55
	TOTAL:	827.55
MIP V ONION PARENT LLC		
COMMUNITY EVENT PORTABLE RESTROOMS		1,372.00
COMMUNITY EVENT PORTABLE RESTROOMS		1,372.00
	TOTAL:	2,744.00
MUNICIPAL ELECTRONICS DIVISION, LLC		
ANNUAL RADAR RECERTIFICATION		1,295.00
	TOTAL:	1,295.00
NALCO WATER PRETREATMENT SOLUTIONS.		
DI WATER LAB - QUARTERLY TANK RENTAL		252.51
	TOTAL:	252.51
NCPERS GROUP LIFE INS		
VOLUNTARY GROUP LIFE INSURANCE - TO BE REIMB		496.00
	TOTAL:	496.00
NICOR / BILL PAYMENT CENTER		
GAS SERVICE		64.65
GAS SERVICE		70.27
GAS SERVICE		68.93
GAS SERVICE		200.95
GAS SERVICE		63.96
GAS SERVICE		184.95
GAS SERVICE		68.25
GAS SERVICE		178.79
GAS SERVICE		64.13
GAS SERVICE		190.93
GAS SERVICE		178.79
GAS SERVICE		77.12
GAS SERVICE		64.13
GAS SERVICE		69.50
GAS SERVICE		65.52
GAS SERVICE		1,227.78
GAS SERVICE		64.13
GAS SERVICE		66.43
GAS SERVICE		64.88
GAS SERVICE		65.67
GAS SERVICE		184.09
GAS SERVICE		70.30
GAS SERVICE		64.13
GAS SERVICE		64.13
GAS SERVICE		200.22
GAS SERVICE		64.13
GAS SERVICE		66.20
GAS SERVICE		69.47
GAS SERVICE		1,218.60
GAS SERVICE		67.96
GAS SERVICE		74.47
GAS SERVICE		89.41
GAS SERVICE		65.52
GAS SERVICE		68.74
	TOTAL:	5,467.13

Description		Amount
NIR ROOF CARE INC		
ROOF CARE SERVICE PLAN		628.00
	TOTAL:	628.00
ORMSBY MOTORS INC		
OIL CHANGE & WASHER FLUID FILL - UNIT #44		128.74
AUTO DETAIL - UNIT #1002		225.00
	TOTAL:	353.74
OTIS ELEVATOR COMPANY		
3RD PARTY WITNESS ANNUAL TESTING		1,100.00
	TOTAL:	1,100.00
OTTOSEN DINOLFO HASENBALG & CASTALDO, LTD		
PROFESSIONAL SERVICES		79.50
	TOTAL:	79.50
PACE ANALYTICAL SERVICES, LLC		
DRINKING WATER LAB SERVICES		1,491.00
DRINKING WATER LAB SERVICES		143.50
DRINKING WATER LAB SERVICES		63.75
DRINKING WATER LAB SERVICES		133.25
DRINKING WATER LAB SERVICES		246.00
DRINKING WATER LAB SERVICES		41.00
DRINKING WATER LAB SERVICES		246.00
DRINKING WATER LAB SERVICES		153.75
DRINKING WATER LAB SERVICES		129.00
DRINKING WATER LAB SERVICES		10.25
DRINKING WATER LAB SERVICES		133.25
DRINKING WATER LAB SERVICES		1,255.00
DRINKING WATER LAB SERVICES		20.50
LAB SERVICES WATER TESTING		133.25
DRINKING WATER LAB SERVICES		10.25
DRINKING WATER LAB SERVICES		143.50
DRINKING WATER LAB SERVICES		20.50
DRINKING WATER LAB SERVICES		107.60
DRINKING WATER LAB SERVICES		10.25
DRINKING WATER LAB SERVICES		10.25
DRINKING WATER LAB SERVICES		143.50
	TOTAL:	4,645.35
PAHCS II		
REQUIRED MEDICAL TESTS		434.00
REQUIRED MEDICAL TESTS		40.00
REQUIRED MEDICAL TESTS		1,687.00
REQUIRED MEDICAL TESTS		1,634.00
REQUIRED MEDICAL TESTS		434.00
	TOTAL:	4,229.00
PARAMEDIC SERVICES OF ILLINOIS, INC		
AMBULANCE BILLING/COLLECTION SERVICES FY26		8,730.11
	TOTAL:	8,730.11
PARIC HOLDINGS, INC		
CITY HALL ADMIN LUNCHROOM CHAIRS		2,373.12
	TOTAL:	2,373.12

Description		Amount
PATHWAY VET ALLIANCE HOLDING LLC		
EMERGENCY DENTAL PROCEDURE-SAKE		1,378.19
	TOTAL:	1,378.19
POINT READY MIX LLC		
FLOWABLE FILL FOR WALKUP AVE		1,497.00
	TOTAL:	1,497.00
PROVEN BUSINESS SYSTEMS, LLC		
MONTHLY COPIER SERVICE		79.07
	TOTAL:	79.07
RADIOTRONICS INC		
WATCHDOG SERVICE - CRUISE & SAKE		336.00
	TOTAL:	336.00
RANGER REDI MIX		
CONCRETE LIFT 22		575.00
	TOTAL:	575.00
REID, DAVID		
LEAD SERVICE LINE REPLACEMENT REIMB - 61 MAPLE ST.		11,100.00
LEAD SERVICE LINE REPLACEMENT REIMB - 61 MAPLE ST.		200.00
	TOTAL:	11,300.00
RICHARD GAJDZIK		
UB refund for account: 069329-000		12.14
	TOTAL:	12.14
RJN GROUP INC		
LIFT 19 WW FORCE MAIN ASSESSMENT SERVICES		8,906.70
	TOTAL:	8,906.70
ROQUE JIMENEZ		
UB refund for account: 071929-000		21.57
	TOTAL:	21.57
SHERMAN MECHANICAL INC		
Kitchen sink backup repair		559.16
	TOTAL:	559.16
SMITH ECOLOGICAL SYSTEM CO		
PRESSURE CHECK VALVES		851.00
	TOTAL:	851.00

Description		Amount
SPECIALTY SPRINKLING SYSTEMS INC		
IRRIGATION MAINTENANCE - THREE OAKS		622.00
REPAIRS TO THREE OAKS IRRIGATION LINES		3,570.00
	TOTAL:	4,192.00
STATE TREASURER - IDOT		
TRAFFIC SIGNAL MAINT. - HALIGUS & MT. THABOR		911.70
	TOTAL:	911.70
STREICHER'S		
NIPAS GEAR - HORTON		371.99
NIPAS GEAR - HORTON		240.00
	TOTAL:	611.99
SUB-AQUATICS, INC		
ANNUAL PREVENTATIVE MAINTENANCE 2026		1,158.13
	TOTAL:	1,158.13
T.O.P.S. IN DOG TRAINING		
K9 MAINTENANCE & BOARDING		1,329.00
	TOTAL:	1,329.00
THE FIRE CENTER, LLC		
PERSONALIZED FIREFIGHTER NAME TAGS		177.46
	TOTAL:	177.46
T-MOBILE		
PHONE RECORDS - SUBPOENA CL-26-014269		100.00
	TOTAL:	100.00
TRAVIS WILBERT		
PAVILION DEPOSIT REFUND		150.00
	TOTAL:	150.00
TROTTER AND ASSOC		
PHOSPHORUS REMOVAL WWTP 2 & 3 DESIGN		12,040.25
	TOTAL:	12,040.25
ULINE		
ANTI-STATIC POLY TUBING		276.41
CREDIT - RETURN 6MIL POLY TUBING ROLL		(176.00)
	TOTAL:	100.41
UPS		
POSTAGE - QUICKET		25.85
	TOTAL:	25.85

Description		Amount
USALCO, LLC		
ALUM PLANT 3		4,862.39
ALUM PLANT 2		4,664.80
ALUM PLANT 2		4,843.06
	TOTAL:	14,370.25
UUSI, LLC		
CREDIT - PUMP FOR HYDRAULIC GENERATOR		(2,634.30)
PUMP FOR HYDRAULIC GENERATOR - FIRE APPARATUS INSTALL		3,208.84
	TOTAL:	574.54
VESTIS GROUP, INC ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		
MAT CLEANING/TOWELS		65.52
MAT/TOWEL RENTAL		65.08
MAT & SHOP TOWEL RENTAL		82.38
MAT/TOWEL RENTAL		39.26
MAT & TOWEL RENTAL		50.87
	TOTAL:	303.11
W.S. DARLEY & CO		
BULLARD FIRE HELEMTS		1,971.57
	TOTAL:	1,971.57
W.W. GRAINGER, INC		
SAWS PURCHASE AND REPLACEMENT-CIP		13,102.38
SAWS PURCHASE AND REPLACEMENT-CIP		11,814.45
WTP4 AIR COMPRESSOR		143.30
	TOTAL:	25,060.13
WILLIAMS ASSOCIATES ARCHITECTS, LTD.		
FIRE RESCUE FACILITIES STUDY		1,619.11
FIRE RESCUE FACILITIES STUDY		7,916.29
	TOTAL:	9,535.40
WITMER PUBLIC SAFETY GROUP		
GLOBE BOOTS - S HENSLEY		616.65
	TOTAL:	616.65
WOODHOUSE TINUCCI ARCHITECHTS LLC		
ARCHITECTURAL REVIEW OF RAISED SEATWALL/ENTRY SIGN		1,959.20
	TOTAL:	1,959.20
Report Total:		1,424,486.02

FUND TOTALS:

101 GENERAL FUND	222,430.04
110 CAPITAL REPLACEMENT FUND	36,371.44
115 VEHICLE REPLACEMENT FUND	71,441.34
201 RESTRICTED POLICE FUNDS	3,948.18
230 FIRE RESCUE FUND	19,532.18
260 PARKING FUND	14.24
620 WATER & SEWER FUND	254,247.66
630 W&S CAPITAL & EQUIP REPL FUND	816,500.94

PAYMENT TYPE TOTALS:

Description	Amount
ACH Transaction	1,249,103.54
Paper Check	175,382.48

INVOICE APPROVAL (BY INVOICE) FOR CITY OF CRYSTAL LAKE

EXP CHECK RUN DATES 08/26/2026 - 08/26/2026
POSTED AND UNPOSTED
OPEN AND PAID

	Invoice Number	Bank Account	Description	Amount
102700 COMCAST CABLE				
	0065433-08132026	GFCKG	CITY HALL TV SERVICE	104.97
	0292334-08112026	GFCKG	EOC TV SERVICE	4.18
	0432484-08102026	GFCKG	3 OAKS INTERNET SERVICE	174.85
	0604819-08122026	GFCKG	CABLE INTERNET SERVICE - FIRE STATION 3	207.85
	0782375-08142026	GFCKG	MCCORMICK WATER TOWER COAX INTERNET	369.45
Total For: COMCAST CABLE				861.30
027672 FEDEX				
	9-409-37679	GFCKG	POSTAGE	63.22
Total For: FEDEX				63.22
071460 POSTMASTER				
	SEPTEMBER 2026	GFCKG	NEWSLETTER POSTAGE	3,000.00
Total For: POSTMASTER				3,000.00
Report Total:				3,924.52

FUND TOTALS:

101 GENERAL FUND	3,875.54
260 PARKING FUND	48.98

PAYMENT TYPE TOTALS:

Paper Check	3,924.52

INVOICE APPROVAL (BY INVOICE) FOR CITY OF CRYSTAL LAKE

EXP CHECK RUN DATES 08/17/2026 - 08/17/2026
POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number	Bank Account	Description	Amount
102438 CITIZENS BANK			
JULY 2026	GFCKG	CITIZENS BANK CHARGES - JULY 2026	19,809.36
Total For: CITIZENS BANK			19,809.36
Report Total:			19,809.36

FUND TOTALS:

101 GENERAL FUND	16,930.31
230 FIRE RESCUE FUND	1,052.01
620 WATER & SEWER FUND	1,827.04

PAYMENT TYPE TOTALS:

ACH Transaction	19,809.36

INVOICE APPROVAL (BY INVOICE) FOR CITY OF CRYSTAL LAKE

EXP CHECK RUN DATES 08/12/2026 - 08/12/2026
POSTED AND UNPOSTED
OPEN AND PAID

	Invoice Number	Bank Account	Description	Amount
102700 COMCAST CABLE				
	8771 10 004 0014530	GFCKG	CABLE SERVICE - AUGUST 2026	15.97
Total For: COMCAST CABLE				15.97
136132 ENTERPRISE FM TRUST				
	510562-080526	GFCKG	LEASED VEHICLE CHARGES	20,082.09
Total For: ENTERPRISE FM TRUST				20,082.09
027672 FEDEX				
	9-389-68790	GFCKG	POSTAGE	1,055.89
Total For: FEDEX				1,055.89
055973 MCHENRY CO RECORDER				
	INVOICE_3271	GFCKG	LAREDO SERVICES & PRINTED PAGES	255.00
Total For: MCHENRY CO RECORDER				255.00
136813 SEBIS DIRECT INC (POSTAGE)				
	POSTAGE SEP 26	GFCKG	UTILITY BILL POSTAGE SEP 26	7,143.92
Total For: SEBIS DIRECT INC (POSTAGE)				7,143.92
102663 WEX BANK				
	114395892	GFCKG	GASOLINE PURCHASE	20.31
Total For: WEX BANK				20.31
Report Total:				28,573.18

FUND TOTALS:

101 GENERAL FUND	318.03
115 VEHICLE REPLACEMENT FUND	16,327.64
230 FIRE RESCUE FUND	15.97
260 PARKING FUND	48.98
620 WATER & SEWER FUND	7,183.81
630 W&S CAPITAL & EQUIP REPL FUND	4,678.75

PAYMENT TYPE TOTALS:

ACH Transaction	27,226.01
Paper Check	1,347.17

LIST OF BILLS PRESENTED FOR APPROVAL
September 1, 2026

APPROVED BY:

Mayor	City Manager
Council Member	Finance Director

Fund	Description	Amount
101	General Fund	$243,553.92
110	Capital Replacement Fund	$36,371.44
115	Vehicle Replacement Fund	$87,768.98
201	Restricted Police Funds	$3,948.18
230	Fire/Rescue Fund	$20,600.16
260	Parking Fund	$112.20
620	Water and Sewer Fund	$263,258.51
630	W&S Capital & Equip Repl Fund	$821,179.69
	Subtotal - Checks	**$1,476,793.08**
	Wire Transfers	
	Biweekly Payroll 08/28/26	$1,351,417.19
	Subtotal - Wire Transfers	**$1,351,417.19**
	GRAND TOTAL	**$2,828,210.27**

Agenda Item No: 9b

City Council
Agenda Supplement

Meeting Date: September 1, 2026

Item: Board and Commission Appointment - Historic Preservation Commission

Staff Recommendation: City Council Discretion

Contact: Mayor Haig Haleblian

Background:

There are currently two vacancies on the Historic Preservation Commission. Commission members shall be appointed on the basis of expertise, experience, or interest in historic preservation, architectural history, building construction, engineering, architecture, landscaping, finance, neighborhood organization, or real estate.

Crystal Lake resident Amanda Marshall wishes to be appointed to serve. Ms. Marshall has experience in the architecture field and has a passion for historic preservation, currently serving as Chair of the Skyline Council of Landmark Illinois. If appointed, Ms. Marshall's three-year term would expire on June 30, 2029.

Appointments to the Historic Preservation Commission are made and confirmed by the Mayor and City Council.

Votes Required to Pass:

Simple majority.

City of Crystal Lake
Historic Preservation Commission

Dear HPC Commissioners,

I am writing to introduce myself as a Crystal Lake resident interested in joining the Crystal Lake Historic Preservation Commission as a Commissioner. My professional background includes experience in the architecture field, where I have worked on numerous historic buildings to perform condition assessments, facade repairs and restoration, and historic preservation. I am the current Chair of the Skyline Council of Landmarks Illinois, and a member of the Association for Preservation Technology Western Great Lakes Chapter.

Over the course of my career I have advocated for the stewardship and protection of several cultural resources, including buildings such as the Crete Area Historical Society buildings, Will County Courthouse, Englewood Schlitz Tied House, Camp Shaw-waw-nas-see Barn, and the Crystal Lake Academy/Tarpley Gates House through pro-bono assessments and volunteer advocacy. I care deeply about the preservation of places that serve communities, and I would like to extend my expertise and commitment to historic places to the City of Crystal Lake HPC.

Thank you for your consideration.

Sincerely,

Amanda Marshall
Associate, Studio GWA
[redacted]

Agenda Item No: 10

City Council
Agenda Supplement

Meeting Date: September 1, 2026

Item: Special Event Request – Crystal Lake Half Marathon Finish Line Community Celebration at Depot Park, 70 E. Woodstock Street, and Crystal Lake Beer Company, dba Crystal Lake Brewing, Class 30 Temporary Liquor License Request, September 6, 2026

City Council Discretion: 1. Motion to approve the Special Event request, including the use of Depot Park, 70 E. Woodstock Street, for the Crystal Lake Half Marathon Finish Line Community Celebration to be held on Sunday, September 6, 2026, pursuant to the recommended staff conditions;
2. Motion to approve the issuance of a Class 30 Temporary Liquor License Request for Crystal Lake Beer Company, dba Crystal Lake Brewing, as part of the Crystal Lake Half Marathon Finish Line Community Celebration at Depot Park, 70 E. Woodstock Street

Staff Contact: Kathryn Cowlin, Director of Community Development
Victoria Wojcik, Community Development Analyst
Melanie Gray, Assistant to the City Manager

Background:
This is a request to hold a Crystal Lake Half Marathon Finish Line Community Celebration in Depot Park. The event is planned for Sunday, September 6, 2026, from 7:30 a.m. to 1:00 p.m. to celebrate the Half Marathon racers as they cross the finish line.

The event includes a live band performance at the stage area, food vendors, informational vendors, restrooms, and the sale and consumption of alcohol at Depot Park. The organizers will provide volunteers to oversee the safety of the participants and to monitor the alcohol use in the park.

As part of the event, Crystal Lake Beer Company, dba Crystal Lake Brewing, is requesting a Class 30 Temporary Liquor License to sell alcohol at the event. Only beverages allowed to be

sold and served as part of the establishment's annual liquor license can sold and served under the Class 30 license. Alcohol would be sold and served in a fenced area at Depot Park from 9:00 a.m. to 1:00 p.m.

In addition, the event organizer would like the Designated Outdoor Refreshment Area (DORA) to be in effect for the event.

If the request is approved, the following conditions are recommended:

1. The approval is valid on Sunday, September 6, 2026, from 7:30 a.m. to 1:00 p.m., and in accordance with the submitted site plan.
2. To help ensure the integrity of the park, a refundable damage deposit is charged for special events held in the space. This is also done for events at Three Oaks Recreation Area. A refundable damage deposit of $1,000 must be paid 10 days prior to the event. Deposits will be released after an inspection has been made by City staff. The costs to repair and clean up the facility may be taken from the deposit. If the amount of repair or cleanup exceeds the deposit, the applicant shall be responsible for the total amount.
3. The consumption and sale of alcohol must be contained within the fenced area of Depot Park.
4. The DORA will be in effect for this event.
5. A colored wrist band or other identifying object must be utilized to indicate those over 21 years of age verified to consume alcoholic beverages on the site of the event. DORA wristbands will be worn by guests bringing in alcohol from participating businesses.
6. Tents are not to be staked in the ground. Please use weights or other means to anchor them. Tents/Canopies must meet the requirements, as provided in the enclosed handout. Inspections from the Fire Rescue Department are required prior to the event.
7. Vehicles or driving in the park is not allowed unless City approval has been received.
8. Vendors are responsible for site clean-up, with all garbage removed at the end of the event.
9. Adequate trash receptacles must be supplied.
10. Signs cannot obstruct the view of traffic or be attached to utility poles.
11. Pedestrian ways or fire lanes must not be obstructed to allow access for emergency vehicles.
12. A certificate of insurance is required from every vendor or organization participating in the event.
13. Fire hydrants shall be accessible or unobstructed.
14. Any other permits or requests for signs should be made through the Building Division.
15. Vendors are responsible for obtaining all necessary permits from the McHenry County Health Department.
16. If a food truck is part of the event, each food truck must be inspected and receive a

certificate of inspection from the Fire Prevention Bureau prior to the food truck's participation in the event.

17. All electrical connections and cords shall meet the requirements of the 2017 National Electric Code. Contact the Building Department at (815) 356-3605 if you have any questions.
18. All electrical cords shall be covered to avoid a potential trip hazard. Electrical cords shall utilize an approved, commercially available cord protector.

The applicant has been made aware of these recommended conditions and advised to attend the September 1, 2026, City Council meeting to answer any questions.

Votes Required to Pass:

Simple majority vote

CITY OF
Crystal Lake
ILLINOIS

SPECIAL EVENTS APPLICATION

Please PRINT or TYPE

EVENT NAME Crystal Lake Half Marathon Finish Line Community Celebration

EVENT LOCATION Depot Park

This application should be completed by the "Event Manager", who will be the main coordinator and contact person for the event. Completing the application form will give you a good idea of the types of arrangements, approvals and documents that will be necessary for your special event. Please complete as much of the following information as possible before turning in the application. Once the application is turned in, a staff liaison will be in contact with you who will guide you in completing the remainder of the application and fulfilling City requirements for the event.

Please note that City Council approval may be required for certain special events/requests

GENERAL EVENT INFORMATION

1. TYPE OF EVENT (Check all that apply)

☐ Carnival	☐ General use of City-owned property
☐ Circus	☐ Parade
☑ Festival	☐ Outdoor Sales
☐ Filming	☐ Run/Walk Event
☐ Other	

2. General Description/Purpose of the event:
A community gathering to celebrate the finishers of the Crystal Lake Half Marathon and 12K.Sponsors of the race will have booths
local establishments will be selling drinks. Awards ceremony followed by a local band performance from 11am-1:00pm.

3. Will the event require the use of City-owned property?	☑ Yes	☐ No
4. Is a Site Map/Route Map attached?	☑ Yes	☐ No
5. Is the event an annual/recurring event?	☐ Yes	☐ No
6. Will the event require a public street/sidewalk to be blocked or closed?	☐ Yes	☑ No
7. Will the event require use of a public parking lot?	☑ Yes	☐ No

8. Number of persons scheduled to monitor and work the event: 20

9. Estimated attendance: 500+

10. Is a "rain date" proposed? Y ☐ or N ☑ If yes, what is the rain date? _____

ORGANIZATION INFORMATION

11. ☐ Organization is registered with the State of Illinois as a Non-Profit Organization
12. Name of Event Manager: Patti Noble
13. Contact Information for Event Manager:

Address: 61 S Walkup Ave
Crystal Lake, IL 60014

(Please check preferred means of contact)

Daytime phone: _____ ☐

Emergency phone: _____ ☐

Cell phone: [redacted] ☑

Email: [redacted] ☐

EVENT OPERATION

14. Date(s) of the event (including time for assembling and/or dismantling support structures):

Set Up: September 5, 2026
Event: September 6, 2026
Dismantling: September 6, 2026

15. Hours of the event:

Set Up: 6:00-8:00pm
Event: 7:30am-1:00pm
Dismantling: 1:00pm-2:30pm

CITY MANAGER'S OFFICE

16. Will the event hold a raffle of any kind? ☐ Yes* ☑ No

***If yes, please complete attached Raffle License Application**

17. Is the Certificate of Insurance and Hold Harmless Agreement attached? ☑ Yes ☐ No

***Attached please see the City's insurance provisions (Required for all special events)**

18. Will alcoholic beverages be served or sold at the event? ☑ Yes* ☐ No

If yes, what type of alcoholic beverages will be served?
Beer, wine. mimosas and/or bloody mary's, selzers. Alcohol merchants will apply for a Class 30 liquor license separately.

**We are also requesting that DORA rules apply so guests may bring drinks from DORA approved establishments as well.

Please complete the attached Temporary Liquor License Application

COMMUNITY DEVELOPMENT

19. Will the event require tents or temporary structures? ☑ Yes ☐ No

20. What signs or advertising do you anticipate needing for the event?

Temporary community event signs ☑ Yes ☐ No

Temporary neighborhood event signs ☑ Yes ☐ No

Directional signs ☑ Yes ☐ No

Banner ☑ Yes ☐ No

21. Will food be served or sold at the event? ☑ Yes* ☐ No

If yes, please contact the McHenry County Health Department and please provide the City with a copy of the approval from the McHenry County Health Department.

22. Will the event include vendors selling products? ☐ Yes ☑ No

Description of Products

23. Will the event require portable sanitation facilities? ☑ Yes ☐ No

Name of Company LRS
Address 1704 Lamb Road, Woodstock, IL 60098
Phone 815-206-3689

24. Will the use of electricity be required for the event? ☑ Yes ☐ No

If yes, please specify the power requirements and plan for provision
The stage outlets that are fed by three (3) circuits (two 20amp- 110v circuits and one 220v circuit will be used by the band.
Sound technician will contact city staff if additional power is required.

PUBLIC SAFETY *Please remember to post the Firearm Concealed Carry Act sign*

25. Does this event require assistance from the Police Department? ☐ Yes ☑ No

26. Does this event require an on-site ambulance? ☐ Yes ☑ No

27. Will the event require sound amplification of any kind? ☑ Yes ☐ No

28. Please state what provisions have been made for first aid and emergency medical services, if any:
There will be a first aid kit on hand at the finish line. We will call 911 for any emergency medical services.

PUBLIC WORKS

29. Will the event require barricades for traffic control? ☑ Yes* ☑ No

If yes, please complete the attached Barricade Borrowing Application

30. Will the event require water? ☐ Yes ☑ No

Specify _____

Please remember to include the necessary attachments, if possible. (Please check those included)

- ☑ Barricade Borrowing Application
- ☑ Certificate of Insurance/Hold Harmless Agreement
- ☐ Raffle License Application
- ☑ Temporary Liquor License Application

The undersigned has read the foregoing application and knows the contents thereof, and affirms that the information is true and correct to the best of his/her knowledge, information and belief. For special events, the undersigned agrees to indemnify and hold harmless the City, together with its officers, agents, volunteers, and employees from all losses, damages, injuries, claims, demands and expenses arising out of, or as the result of, the operation of the event, the special City services provided for the event, and/or the permit issued for same, and/or the condition, maintenance and use of the public property in connection with the event, as well as for any injury to or sustained by a City employee, agent, or contractor in conjunction with the event authorized by the City.

Patti Digitally signed by Patti Date: 2026.08.17 13:58:54 -05'00'
Signature

8-17-2026
Date

Patti Noble
Print Name

STAFF USE ONLY

Assigned City Department: _____

Assigned City Staff Liaison: _____

Meeting with Event Organizer Required: ☐ Yes ☐ No

City Council Approval Required: ☐ Yes ☐ No

DOWNTOWN CRYSTAL LAKE

25 West Crystal Lake Avenue - Crystal Lake, Illinois 60014
[redacted]
Website: www.DowntownCL.org - [redacted]

August 13, 2026

City of Crystal Lake
100 Woodstock Street
Crystal Lake, IL 60014

Dear Mr. Helm,

I am writing to offer Downtown Crystal Lake's support for the Crystal Lake Half Marathon After Party in Depot Park on Sunday, September 6. We understand that the marathon will close Williams Street from 5 a.m. to 11 a.m., and that the after-party will take place in Depot Park from 11 a.m. to 1 p.m. We're happy to support this event that utilizes and showcases the new park.

Sincerely,

Joy Neal

Joy Neal
Executive Director
Downtown Crystal Lake/Main Street

City of Crystal Lake
Barricade & Cone Borrowing/ Block Party Application

Individuals wanting to borrow barricades or cones from the City of Crystal Lake are required to provide the information requested and agree to all of the conditions stated in the following application.

Privately sponsored Events on Private Property are excluded. Organizer must provide own barricades /cones.

Name & Location of Event: Crystal Lake Half Marathon After Party

Denise F Smith
First Name Last Name

99 N. Oak St Crystal Lake IL 60014
Residential Address City State Zip

(___)___-____ [redacted] [redacted]
Home Phone Cell Phone Email

Date of Event: 9/6/26 Time of Event: 7:00am to 1:00pm

Number of Barricades Needed *(maximum 12) at least two per intersection*: 5 Type 3 please

Number of Cones Needed *(maximum 20)*: 8

Street(s) to be closed to non-emergency traffic: for use at Depot Park

_____ between _____ and _____
Street Name Street Name Street Name

Applicant agrees to:

- Return barricades and cones in the same condition as received.
- Return barricades and cones to the City Garage on the following business day after completion of the event.
- Reimburse the City of Crystal Lake for barricades or cones which are damaged or missing at a rate of $98 per barricade and $26 per cone.

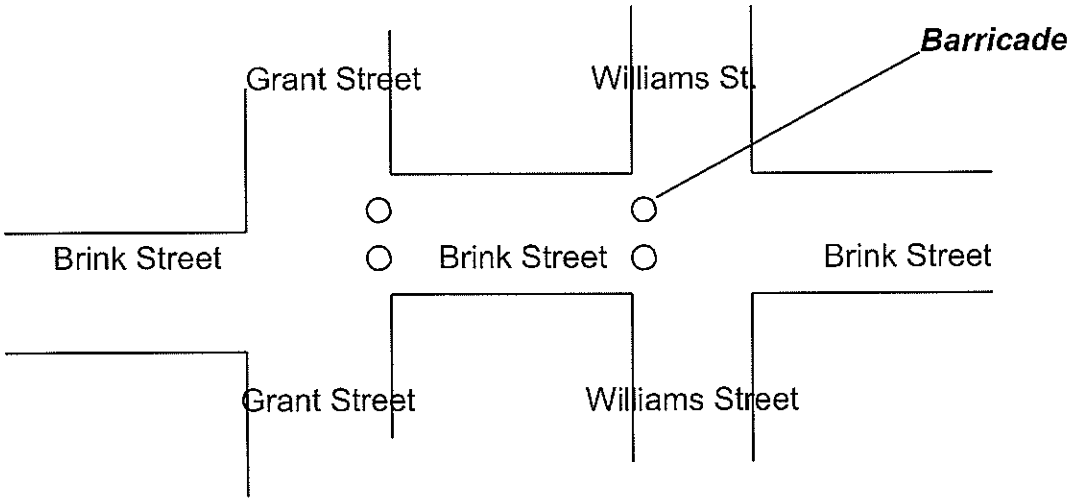
Denise Smith
Borrower Signature

8/16/26
Date

Please return application to the Public Works Department at: bmogan@crystallake.org or City of Crystal Lake, 100 W. Woodstock Street, Crystal Lake, IL 60014 (815) 356-3614

Prior to approval for the use of City barricades or cones, the applicant is required to identify the exact placement of the barricades and cones. In the space provided below, please draw a map indicating the location of the barricades or cones to be used for the event and provide a description of the street(s) to be closed to non-emergency traffic (see example below).

Example:



Example Description:
Access to Brink Street between Grant Street and Williams Street will be closed to non-emergency traffic.

Map showing the Location of the Barricades and Cones:

please see site map of Depot Park

Description:

Please return application to Public Works Department at: bmogan@crystallake.org or City of Crystal Lake, 100 W. Woodstock Street, Crystal Lake, IL 60014 (815) 356-3614


GRANT STREET
EX. METRA STATION
PUBLIC PARKING ENHANCEMENTS 54 PUBLIC PARKING SPACES
Sponsor and Band Parking
LAWN
Sponsor Tent
Volunteer
Traffic Cone
Porta-Potties
Trailer
Fencing
Barracade

Agenda Item No: 11

City Council
Agenda Supplement

Meeting Date: September 1, 2026

Item: Bid Award - Sewer Televising and Lining 2026

Staff Recommendation: Motion to award the contract for Sewer Televising and Lining 2026 to the lowest responsive and responsible bidder, Hoerr Construction, Inc., and to adopt a Resolution authorizing the City Manager to execute a contract with Hoerr Construction, Inc. in the amount of $430,983.00 with a 10% contingency for unforeseen expenses and to approve warranted completion date extensions.

Staff Contact: Matt Farmer, Director of Public Works and Engineering

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Background:
Sewer lining is an annual program conducted by the Public Works Department. It addresses structural deficiencies such as broken or cracked pipes, as well as infiltration identified by Public Works crews during sewer assessment operations throughout the year. Infiltration is the flow of groundwater into the sanitary sewer system through cracks or other defects caused by age, tree roots, etc. Infiltration can overload the sanitary sewer system, leading to backups and operational issues at the City's wastewater treatment facilities.

The City's sewer condition assessment and maintenance program, conducted by City staff, involves methodically evaluating sewers using an acoustic condition assessment tool, followed by cleaning and periodic televising. Based on these assessments and inspections, City staff annually compiles a list of sewer locations recommended for lining. Lining is significantly less expensive and more efficient than traditional open-cut excavation and pipe replacement methods, and it is typically installed with minimal surface disruption.

Once the sewer lines requiring lining have been identified by staff, the contractor performs additional cleaning and televising, then reviews the results with City staff before installing the new liner.

Staff followed the City's procurement policies and advertised for bids in the newspaper and on QuestCDN, a web-based bid solicitation service that attracts local and national vendors and contractors. On August 10, 2026, the City of Crystal Lake publicly opened and read aloud the bids received for the lining of sewers at various locations throughout the City. The following is a breakdown of the base bids received:

Bidder	Bid Total
√Hoerr Construction, Inc.	$430,983.00
National Power Rodding Corp.	$439,531.50
Performance Pipelining, Inc.	$512,192.00
Insituform Technologies USA, LLC	$536,341.05

√ Indicates the recommended lowest responsive and responsible bidder

Recommendation

This contract is being presented pursuant to a competitive bidding process. Under such process, the contract is to be awarded to the "lowest responsive and responsible bidder." The lowest responsive and responsible bidder is the contractor: (i) whose bid substantially conforms to the material provisions of the bid specifications, (ii) who demonstrates the financial capacity and ability to undertake and complete the project in question in accordance with bid specifications, and (iii) whose bid price is lowest among the responsive and responsible bidders. Selecting a contractor on bases not set forth in the bid specifications can lead to challenges to the City's award.

The Public Works Department has reviewed bids received for completeness and accuracy in accordance with the invitation to bid document. City staff has worked with Hoerr Construction, Inc. previously and has been satisfied with their performance. The Public Works Department recommends that the contract for Sewer Televising and Lining be awarded to the lowest responsive and responsible bidder, Hoerr Construction, Inc., in the amount of $430,983.00.

Votes Required to Pass:

Simple majority

RESOLUTION

WHEREAS the CITY OF CRYSTAL LAKE has identified the need for sewer lining to address structural deficiencies and infiltration; and

WHEREAS the CITY received and publicly opened bids for lining of various sewers in the City on August 10, 2026; and

WHEREAS the lowest responsive and responsible bidder is Hoerr Construction, Inc.;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a contract between the CITY OF CRYSTAL LAKE and Hoerr Construction, Inc. for the lining of sewers in various locations in the amount of $430,983.00; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute change orders for up to 10% of the contract amount and to approve warranted completion date change orders relating to the contract.

DATED this 1st day of September, 2026.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
Haig Haleblian, MAYOR

SEAL

ATTEST

_____
Nick Hammonds, CITY CLERK

PASSED: September 1, 2026

APPROVED: September 1, 2026

Draft

THE CITY OF CRYSTAL LAKE

CONTRACT FOR

SEWER TELEVISING AND LINING - 2026

BIDDER'S PROPOSAL

Full Name of Bidder Hoerr Construction, Inc. ("Bidder")

Principal Office Address 1416 County Road 200 N, Goodfield, IL 61742

Local Office Address 1416 County Road 200N, Goodfield, IL 61742

Contact Person Max P. Hoerr II Telephone 309-691-6653

TO: The City of Crystal Lake ("Owner")
100 W. Woodstock Street
Crystal Lake, Illinois 60045

Attention: Michael Wisinski – Public Works Manager
SEALED BID: SEWER TELEVISING AND LINING (2026)

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. NONE, which are securely stapled to the end of this Bidder's Proposal [if none, write "NONE"] ("Bid Package").

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. **Work Proposal**

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package ("Work Site") and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items necessary for the ***SEWER TELEVISING AND LINING***; (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance

SCHEDULE OF PRICES

A. UNIT PRICE CONTRACT

For providing, performing, and completing all Work, the sum of the products resulting from multiplying the number of acceptable units of Unit Price Items listed below incorporated in the Work by the Unit Price set forth below for such Unit Price Item:

COMPLETE TABLE AS INDICATED

Description of Work	Unit	Est. Qty.	Price per Unit	Extension
Cured-in Place Pipe lining of 8" diameter clay Sanitary Sewer, Including cleaning & Televising and end seals.	ft.	6,885	41.00	$ 282,285.00
Cured-in Place Pipe lining of 10" diameter clay Sanitary Sewer, Including cleaning & Televising and end seals.	ft.	865	45.00	$ 38,925.00
Cured-in Place Pipe lining of 12" diameter clay Sanitary Sewer, Including cleaning & Televising and end seals.	ft.	1,870	47.00	$87,890.00
* Grouting & testing of 8" mainline Sanitary sewer joints.	ea.	20	50.00	$ 1,000.00
* Grouting & testing of 10" mainline Sanitary sewer joints.	ea.	5	50.00	$ 250.00
* Grouting & testing of 12" mainline Sanitary sewer joints.	ea.	5	50.00	$250.00
* Grouting & testing of lateral connections to 8" mainline sanitary sewer. Lateral grout length of 4' minimum required.	ea.	10	980.00	$ 9,800.00
* Short Liner Point Repair/Seal of Abandoned Service Line for 8" Main	ea.	1	3,485.00	$ 3,485.00
* Short Liner Point Repair/Seal of Abandoned Service Line for 10" Main	ea.	1	3,515.00	$ 3,515.00
* Short Liner Point Repair/Seal of Abandoned Service Line for 12" Main	ea.	1	3,583.00	$ 3,583.00
***THIS WORK WILL BE AS NEEDED. NO LOCATIONS ARE CURRENTLY IDENTIFIED FOR THIS WORK.**				

TOTAL CONTRACT PRICE:

Four Hundred Thirty Thousand Nine Hundred Eighty-Three (in writing) Dollars and Zero (in writing) Cents

430,983 (in figures) Dollars and 0 (in figures) Cents

Agenda Item No: 12

City Council
Agenda Supplement

Meeting Date:	September 1, 2026
Item:	Ordinance Authorizing the City of Crystal Lake to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program (WPCLP) for Wastewater Treatment Plant #2 and Wastewater Treatment Plant #3 Improvements
Staff Recommendation:	A motion adopting an Ordinance Authorizing the City of Crystal Lake to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program (WPCLP)
Staff Contact:	Matt Farmer, Director of Public Works and Engineering

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Background:
State Revolving Fund programs, administered by the IEPA, includes the Water Pollution Control Loan Program (WPCLP) for wastewater projects and the Public Water Supply Loan Program (PWSLP) for drinking water projects. The City recently used PWSLP funds for the rehabilitation of Water Treatment Plant #2.

The Public Works Department is now focusing on the upgrade and rehabilitation of Wastewater Treatment Plants #2 and #3, including conversion to disc filtration at Plants #2 and #3 and rehabilitation of primary and secondary clarifiers at Wastewater Treatment Plant #2. The estimated total cost for this project is $14,305,000.

In order to complete the application process, the City must be authorized to borrow funds from the WPCLP through the approval of the attached ordinance. The ordinance also authorizes the Mayor to execute a loan agreement with the IEPA and authorizes the Director of Public Works to submit the loan application. The estimated cost of the total project is $14,305,000, which includes a 10% contingency and construction engineering. The loan will be repaid from revenues (user fees) of the system over a twenty-year period. The loan is not a general obligation of the City. The advantage of the IEPA loan program versus traditional bonds is the lower interest rate. The current IEPA loan rate is 2.24%.

The WPCLP was discussed in previous years' CIP and will be discussed again in the 2026 CIP presentation. The ordinance does not obligate the City to obtain the loan but rather authorizes the acceptance of the offer of a loan through the WPCLP and to execute the loan agreement with the IEPA.

Following approval of the WPCLP Ordinance, the City will submit the Ordinance and application to the IEPA and bids will be released for the planned project. The approval of the bids will be contingent upon receiving the WPCLP loan.

Recommendation

It is staff's recommendation to adopt an Ordinance authorizing the City of Crystal Lake to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program (WPCLP) for Wastewater Treatment Plant#2 and Wastewater Treatment Plant #3 Improvements.

This ordinance has been reviewed by the City's special counsel.

Votes Required to Pass:

Simple majority

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL LOAN PROGRAM

ORDINANCE AUTHORIZING LOAN AGREEMENT
CITY OF CRYSTAL LAKE, ILLINOIS

ORDINANCE NUMBER:

AN ORDINANCE authorizing the City of Crystal Lake, McHenry County, Illinois, to borrow funds from the Water Pollution Control Loan Program

WHEREAS, the City of Crystal Lake, McHenry County, Illinois, operates its sewerage system ("the System"), and in accordance with the provisions of Section 6 of Article VII of the Illinois Constitution and the Local Government Debt Reform Act, 30 ILCS 350/l et. Seq. (collectively, "the Act") and;

WHEREAS, the Mayor and City Council of the City of Crystal Lake ("Corporate Authorities") and the City Manager have determined that it is advisable, necessary, and in the best interest of public health, safety, and welfare to improve the System, including the following:

PROJECT DESCRIPTION:
Upgrade and rehabilitation of Wastewater Treatment Plants #2 and #3, including conversion to disc filtration at Plants #2 and #3 and rehabilitation of primary and secondary clarifiers at Wastewater Treatment Plant #2 together with any land or rights in the land and all electrical, mechanical, or other services necessary, useful or advisable to the construction and installation ("the Project"), all in accordance with the plans and specifications prepared by the consulting engineers of the City; which Project has a useful life of more than 20 years; and

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WHEREAS, the estimated cost of construction and installation of the Project, including engineering, legal, financial, and other related expenses is $14,305,000, and there are insufficient funds on-hand and lawfully available to pay these costs; and

WHEREAS, the loan shall bear an interest rate as defined by 35 Ill. Adm. Code 365, which does not exceed the maximum rate authorized by the Bond Authorization Act, as amended, 30 ILCS 305/0.01 et seq., at the time of the issuance of the loan; and

WHEREAS, the principal and interest payment shall be payable semi-annually, and the loan shall mature in 20 years, which is within the period of useful life of the Project; and

WHEREAS, the costs are expected to be paid for with a loan to the City of Crystal Lake from the Water Pollution Control Loan Program through the Illinois Environmental Protection Agency, the loan to be repaid from revenues generated from the system and the loan is authorized to be accepted at this time pursuant to the Act; and

WHEREAS, in accordance with the provisions of the Act, the City of Crystal Lake is authorized to borrow funds from the Water Pollution Control Loan Program in the aggregate principal amount of $14,305,000 to provide funds to pay the costs of the Project; and

WHEREAS, the loan to the City of Crystal Lake shall be made pursuant to a Loan Agreement, including certain terms and conditions, between the City of Crystal Lake and the Illinois Environmental Protection Agency;

NOW THEREFORE, be it ordained by the Corporate Authorities of the City of Crystal Lake, McHenry County, Illinois as follows:

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SECTION 1. INCORPORATION OF PREAMBLES

The Corporate Authorities hereby find that the recitals contained in the preambles are true and correct, and incorporate them into this Ordinance by this reference.

SECTION 2. DETERMINATION TO BORROW FUNDS

It is necessary and in the best interests of the City of Crystal Lake to construct the Project for the public health, safety and welfare, in accordance with the plans and specifications, as described; that the System continues to be operated in accordance with the provisions of the Illinois Environmental Protection Act, 415 ILCS 5/1 et. seq.; and that for the purpose of constructing the Project, it is hereby authorized that funds be borrowed by the City of Crystal Lake in an aggregate principal amount (which can include construction period interest financed over the term of the loan) not to exceed $14,350,000.

SECTION 3. ADDITIONAL ORDINANCES

The Corporate Authorities may adopt additional ordinances or proceedings supplementing or amending this Ordinance providing for entering into the Loan Agreement with the Illinois Environmental Protection Agency, prescribing all the details of the Loan Agreement, and providing for the collection, segregation and distribution of the revenues of the System, so

long as the maximum amount of the Loan Agreement as set forth in this Ordinance is not exceeded and there is no material change in the Project or purposes described herein. Any additional ordinances or proceedings shall in all instances become effective in accordance with the Act or other applicable laws. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for entering into the Loan Agreement under applicable law.

However, notwithstanding the above, the City of Crystal Lake may not adopt additional ordinances or amendments which provide for any substantive or material change in the scope and intent of this Ordinance, including but not limited to interest rate, preference, or priority of any other ordinance with this Ordinance, parity of any other ordinance with this Ordinance, or otherwise alter or impair the obligation of the City of Crystal Lake, to pay the principal and interest due to the Water Pollution Control Loan Program without the written consent of the Illinois Environmental Protection Agency.

SECTION 4. LOAN NOT INDEBTEDNESS OF CITY OF CRYSTAL LAKE

Repayment of the loan to the Illinois Environmental Protection Agency by the City of Crystal Lake pursuant to this Ordinance is to be from revenues generated by the revenues of the system, and the loan does not constitute an indebtedness of the City of Crystal Lake within the meaning of any constitutional or statutory limitation.

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SECTION 5. APPLICATION FOR LOAN

The Mayor or the Director of Public Works is hereby authorized to make application to the Illinois Environmental Protection Agency for a loan through the Water Pollution Control Loan Program, in accordance with the loan requirements set out in 35 Ill. Adm. Code 365.

SECTION 6. ACCEPTANCE OF LOAN AGREEMENT

The Corporate Authorities hereby authorize acceptance of the offer of a loan through the Water Pollution Control Program, including all terms and conditions of the Loan Agreement as well as all special conditions contained therein and made a part thereof by reference. The Corporate Authorities further agree that the loan funds awarded shall be used solely for the purposes of the project as approved by the Illinois Environmental Protection Agency in accordance with the terms and conditions of the Loan Agreement.

SECTION 7. OUTSTANDING BONDS

The City of Crystal Lake has outstanding bonds that are payable from revenues of the system, but the outstanding bonds are not senior to, but on parity with, the loan authorized by the Ordinance.

SECTION 8. AUTHORIZATION OF THE MAYOR TO EXECUTE THE LOAN AGREEMENT

The Mayor is hereby authorized and directed to execute the Loan Agreement with the Illinois Environmental Protection Agency. The Corporate Authorities may authorize by resolution a person other than the Mayor for the sole purpose of authorizing or executing any documents associated with payment requests or reimbursements from the Illinois Environmental Protection Agency in connection with this loan.

SECTION 8. SEVERABILITY

If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provision of this Ordinance.

SECTION 9. REPEALER

All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

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PASSED by the Corporate Authorities

On_____, 2026

Approved_____, 2026

_____

Haig Haleblian, Mayor, City of Crystal Lake
McHenry County, Illinois

AYES:
NAYS:
ABSENT:

RECORDED in the City of Crystal Lake Records on_____, 2026.

ATTEST:

_____

Clerk, Nick Hammonds, City of Crystal Lake
McHenry County, Illinois

Draft

CERTIFICATION

I, Nick Hammonds, do hereby certify that I am the duly elected, qualified and acting Clerk of the City of Crystal Lake. I do further certify that the above and foregoing, identified as Ordinance Number_____, is true, complete, and correct copy of an ordinance otherwise identified as ORDINANCE AUTHORIZING LOAN AGREEMENT, passed by the City Council of the City of Crystal Lake on the_____day of _____, 2026, and approved by the Mayor of the City of Crystal Lake on the same said date, the original of which is part of the books and records within my control as Clerk of the City of Crystal Lake.

Dated the _____day of _____, 2026

_____
Clerk of the City of Crystal Lake, Illinois

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