**MINUTES**
**Historic Preservation Commission**
**May 6, 2010**
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

## I. Call to Order

Chair Alt called the meeting to order at 7:44 p.m.

## II. Roll Call/Attendance

Present were the following commission members: Chair Brice Alt, Diana Kenney, LeeAnn Atwood, Tom Nemcek, Sandy Price, Michelle Rozovics, and Bob Wyman. Staff member Michelle Rentzsch was present.

## III. Public Comment

There was no one in the public who wished to comment.

## IV. Approval of Minutes of the April 8, 2010 Regular Meeting

Chair Alt moved to approve the minutes of the April 8, 2010 regular meeting. Member Wyman seconded the motion. On voice vote, all members present voted aye. Motion passed.

## V. 2010 Trolley Tour Discussion

The members decided that they would have a special trolley tour prep meeting next Tuesday at 7 pm at the Colonel Palmer House.

*Trolley Tour Advertising*

The Trolley Tour will be advertised on the Lions Club sign. Eighty dollars is needed from the HPC fund for this expenditure. The banner will be placed on the Main Beach fence, as was done last year. An article will be created for the newspaper, the CLHS newsletter and on the City's website, too. Chair Alt will see if he can get an ad in the Chicago Tribune and McHenry County Living. The HPC is still looking for a few more ads in the book.

*Trolley Tour Book Editing*

The Commission members reviewed every page of the draft Trolley Tour book. Decisions were made on indentation, heading style and size, picture cropping, content of articles, origination of photographs and the overall layout of the draft book. The members need to get their final changes to Member Rozovics by Sunday at 5pm so the book can be finalized.

## VI. Proposed Downtown Historic District

Member Kenney stated that the details of the grant funding options, i.e., grant funding availability for the properties within the proposed historic district needed to be worked out before further efforts could be made with the historic district. It was decided that staff would present to the Commissioners for their next meeting, some possible grant funding disbursement options for the members' deliberation.

## VII. Member Inquiries and Reports

Member Kenney asked that the Commission discuss the legal opinion that was provided by Swanson, Martin & Bell, LLP, regarding conflict of interest. Based on the conclusions provided in that letter, the Commission discussed including some provisions in the City Code that would address the Commission's intent on this matter. Staff suggested that some

sample language could be provided to the members for the next meeting for their consideration.

Member Rozovics stated that she was late for agenda item #4 but wanted her additions to the minutes included in the record for the meeting. It was noted that the City Attorney had reviewed the minutes from the last meeting, in which he attended, and he found them to be acceptable.

## VIII. Adjournment

There being no further business, Member Wyman moved to adjourn the meeting at 9:13 p.m. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.