MINUTES
Ad Hoc Clean Air Counts Advisory Committee
April 19, 2010
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:05 p.m. on April 19, 2010, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Committee members: Pat Dieckhoff, Vice-Chair Fuller, Kim Hankins, John Kavalunas, Elizabeth Puchmelter, and Chair Lehn Shepherd. Pauline Walker was absent. Also present were Tiffany Jorgensen, ReycleBank, Kara Fitzpatrick, RecycleBank, Mark Elmore, Green Business Task Force, Councilmember Carolyn Schofield, Assistant City Engineer Erik Morimoto, and Assistant to the City Manager Brad Mitchell.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the March 1, 2010 Regular Meeting

Vice-Chair Fuller moved to approve the minutes of the March 1, 2010 regular meeting. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.

V. RecycleBank Program Presentation

Tiffany Jorgensen and Kara Fitzpatrick presented information on the RecycleBank program. The Committee agreed to further look into the requirements for establishing this program.

VI. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

City staff Morimoto handed out the draft bicycle plan for the Committee's review. The Committee will provide any comments to City staff Morimoto by the next Committee meeting.

B. Safe Routes to School

Member Puchmelter indicated that May 4, 2010 will be Crossing Guard Appreciation Day and that October 6, 2010 will be International Walk to School Day.

C. I-Go Car Sharing

The Committee postponed discussion until a future meeting.

VII. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. **Downtown Garden Party**
The Committee agreed not to participate in this event due to conflicting schedules.

ii. **Bethany's Eco Block Party**
The Committee will further discuss their participation in this event at the May Committee meeting.

iii. **Newsletter Articles**
There was no discussion.

iv. **Website**
There was no discussion.

B. Implementing VOC Reduction Measurers
There was no discussion.

C. Host and Promote Events

i. **Bike with Neighbor**
The Committee agreed to establish a sub-committee to begin planning for the event. Chair Shepherd, Vice-Chair Fuller and Member Dieckhoff will meet to further discuss this event. City staff Mitchell will contact Crystal Lake Central High School to request permission to use their parking lot.

D. Implement the Energy Efficiency Measures
There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. **No-Idling Signs at Schools**
City staff Mitchell will contact Dave Schuh to coordinate the locations of the signs.

F. Implement/Promote Regulatory Changes

G. Implement/Promote Programs

i. **Safer Pest Control Project (SPCP)**
Member Dieckhoff will contact the Safer Pest Control Project to request the Municipal Toolkit.

ii. **Chamber of Commerce Involvement**
Mr. Elmore invited the Committee to participate in a Chamber Mixer that the Green Business Task Force is hosting on Tuesday, April 27, 2010 from 5:00 p.m. to 7:00 p.m. at Black Diamond.

iii. Downtown Crystal Lake Business Recycling
There was no discussion.

VIII. Open Discussion

There was no discussion.

IX. Next Meeting Date

The Committee agreed that the next meeting date will be May 10, 2010.

X. Adjourn

There being no further business, Member Hankins moved to adjourn the meeting at 9:23 p.m. Vice-Chair Fuller seconded the motion. On voice vote, all voted aye. Motion passed.