MINUTES
Ad Hoc Clean Air Counts Advisory Committee
June 28, 2010
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:25 p.m. on June 28, 2010, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Committee members: Pat Dieckhoff, Kim Hankins, John Kavalunas, Elizabeth Puchmelter, and Chair Lehn Shepherd. Vice-Chair Fuller and Pauline Walker were absent. Also present were Joe Lewis, Assistant City Engineer Erik Morimoto and Assistant to the City Manager Brad Mitchell.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the May 10, 2010 Regular Meeting

Member Hankins moved to approve the minutes of the May 10, 2010 regular meeting. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.

V. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

City staff Morimoto provided an update on the draft bike plan. City staff Morimoto stated that the draft plan has been sent to several organizations for review and input.

B. Safe Routes to School

There was no discussion.

C. I-Go Car Sharing

Chair Shepherd distributed a draft letter in support of the I-Go Car Sharing program. The Committee agreed to submit the letter of support to the City.

VI. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Farmers' Market

Member Puchmelter provided an update on her volunteering at the Farmers' Market. Member Dieckhoff will be attending the July 17, 2010 Farmers' Market and presenting information on rain gardens and rain barrels.

ii. Newsletter Articles

There was no discussion.

iii. Website

Chair Shepherd would like the annual report powerpoint to the City Council posted on the Clean Air Counts webpage. City staff Mitchell will make sure the powerpoint gets posted.

B. Implementing VOC Reduction Measurers

There was no discussion.

C. Host and Promote Events

i. Bike with your Neighbors

Member Kavalunas reviewed with the Committee the notes from the "Bike with your Neighbor" sub-committee meeting. The Committee agreed that they would like to include a ride through Three Oaks Recreation Area as part of the event. City staff Mitchell stated he would check on that possibility, as well as the status of the opening. The Committee agreed to check with Crystal Lake Central High School about an alternative date to host the event incase the opening of Three Oaks Recreation Area is delayed.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. No-Idling Signs at Schools

City staff Mitchell stated that himself and Member Kavalunas met with representatives from District 47 regarding the placement of the no idling signs at the various schools. City staff Mitchell indicated that the signs were closed to being completed and that Member Kavalunas drafted a letter to the parents regarding the signs that was sent to District 47 for their review.

F. Implement/Promote Regulatory Changes

There was no discussion.

G. Implement/Promote Programs

i. Safer Pest Control Project (SPCP)

There was no discussion.

ii. RecycleBank

There was no discussion.

iii. Chamber of Commerce/Business Involvement

There was no discussion.

iv. Downtown Crystal Lake Business Recycling

There was no discussion.

VII. Open Discussion

There was no open discussion.

VIII. Next Meeting Date

The Committee agreed that the next meeting date will be August 2, 2010.

IX. Adjourn

There being no further business, Member Dieckhoff moved to adjourn the meeting at 9:30 p.m. Member Kavalunas seconded the motion. On voice vote, all voted aye. Motion passed.