MINUTES
Ad Hoc Clean Air Counts Advisory Committee
August 2, 2010
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:03 p.m. on August 2, 2010, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Committee members: Vice-Chair Fuller, Kim Hankins, John Kavalunas, Elizabeth Puchmelter, Chair Lehn Shepherd and Pauline Walker. Member Pat Dieckhoff was absent. Also present were Joe Lewis of the McHenry County Bicycle Advocates, Mark Elmore of the Crystal Lake Chamber of Commerce Green Business Task Force, Assistant City Engineer Erik Morimoto and Assistant to the City Manager Brad Mitchell.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the June 28, 2010 Regular Meeting

Member Hankins moved to approve the minutes of the June 28, 2010 regular meeting. Member Kavalunas seconded the motion. On voice vote, all voted aye. Motion passed.

V. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

City staff Morimoto provided an update on the draft bike plan. City staff Morimoto stated that he plans to have a rough draft of the plan completed by the end of September and schedule a public comment meeting for sometime in October.

B. Safe Routes to School

Member Puchmelter provided an update on the Safe Routes to School meeting. The Safe Routes to School Committee received comments from parents that included a need for more crossing guards and a reduction of speed limit in the City.

C. I-Go Car Sharing

Chair Shepherd stated that he provided a letter to the City in support of the I-Go Car Sharing program. City staff Mitchell will contact the representative with I-Go Car Sharing to determine the next steps.

VI. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Farmers' Market

Vice-Chair Fuller will attend the August 21, 2010 Farmers' Market and present information on biking. Chair Shepherd and Member Hankins may possibly attend a Farmers' Market in September or October.

ii. Newsletter Articles

The Committee discussed ways to advertise for the two (2) open Committee seats.

iii. Website

Chair Shepherd suggested removing the photo page.

B. Implementing VOC Reduction Measurers

There was no discussion.

C. Host and Promote Events

i. Bike with your Neighbors

Member Kavalunas provided an update from the bike with your neighbors sub-committee meeting. The sub-committee felt that it was important to include Three Oaks Recreation Area as part of the bike ride and since the opening of the recreation area is still undetermined, the sub-committee agreed to postpone the event until next summer. The Committee will discuss a date at the next Committee meeting.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. No-Idling Signs at Schools

Member Kavalunas and City staff Mitchell provided an update from the meeting with representatives from School District 47. City staff Mitchell stated that the signs were ready for the school district to pick-up.

F. Implement/Promote Regulatory Changes

Member Walker suggested a regulatory change of prohibiting the use of coal tar on drive-ways. The Committee will conduct some further research.

G. Implement/Promote Programs

i. Safer Pest Control Project (SPCP)

There was no discussion.

ii. RecycleBank

Member Dieckhoff stated that a meeting has been scheduled with John Getzloff of RecycleBank on August 16, 2010 to discuss the next steps. Member Kavalunas stated that a trustee from the Village of Lakewood has expressed interest in a joint effort for RecycleBank.

iii. Chamber of Commerce/Business Involvement

Mr. Elmore stated that the Green Business Task Force is struggling right now with employers not letting employees do extra activities.

iv. Downtown Crystal Lake Business Recycling

There was no discussion.

VII. Open Discussion

City staff Mitchell stated that the City has ordered a recycling container for bottles and cans that will be placed at the entrance to City Hall. City staff will track the amount that is recycled.

VIII. Next Meeting Date

The Committee agreed that the next meeting date will be September 13, 2010.

IX. Adjourn

There being no further business, Member Hankins moved to adjourn the meeting at 8:30 p.m. Member Kavalunas seconded the motion. On voice vote, all voted aye. Motion passed.