MINUTES
Ad Hoc Clean Air Counts Advisory Committee
September 13, 2010
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:23 p.m. on September 13, 2010, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Committee members: Pat Dieckhoff, Kim Hankins, John Kavalunas, Elizabeth Puchmelter, and Chair Lehn Shepherd. Vice-Chair Steve Fuller and Member Pauline Walker were absent. Also present were Councilmember Carolyn Schofield, Joe Lewis of the McHenry County Bicycle Advocates and Assistant to the City Manager Brad Mitchell.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the August 2, 2010 Regular Meeting

Member Hankins moved to approve the minutes of the August 2, 2010 regular meeting. Member Kavalunas seconded the motion. On voice vote, all voted aye. Motion passed.

V. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

There was no update.

B. Safe Routes to School

There was no update.

C. I-Go Car Sharing

There was no update.

VI. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Farmers' Market

Member Kavalunas stated that he stopped by the Clean Air Counts table at the Farmers' Market on August 21, 2010.

ii. Johnny Appleseed Festival

The Committee discussed the volunteer scheduled for the Johnny Appleseed Festival.

iii. Newsletter Articles

The Committee discussed submitting an article on environmentally-friendly salt for winter.

iv. Website

Chair Shepherd will submit information on upcoming events for the website.

B. Implementing VOC Reduction Measurers

There was no discussion.

C. Host and Promote Events

i. Bike with your Neighbors

Member Kavalunas will contact Steve about the availability of using the Crystal Lake Central High School parking lot. The Committee agreed to hold the event either Saturday, June 11, 2011 or Sunday, June 12, 2011.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. No-Idling Signs at Schools

City staff Mitchell stated that District 47 has the no-idling signs and they are working on getting posts for the signs. The Committee discussed sending out an educational piece to parents regarding no-idling. Councilmember Schofield suggested stated putting the information in the individual school newsletters.

F. Implement/Promote Regulatory Changes

There was no discussion.

G. Implement/Promote Programs

i. Safer Pest Control Project (SPCP)

Member Dieckhoff will follow-up with SPCP on status of project.

ii. RecycleBank

There was no discussion.

iii. Chamber of Commerce/Business Involvement

There was no update.

iv. Downtown Crystal Lake Business Recycling

City staff Mitchell stated that a recycling container has been placed at the entrance to City Hall and City staff is monitoring the daily amount of recyclables in the can. Member Dieckhoff stated that there is still interest by Downtown Crystal Lake businesses to jointly recycle and share in recycling costs. Member

Dieckhoff suggested having a dumpster located in the parking lot for businesses to use. Member Dieckhoff will follow-up with the downtown businesses.

VII. Open Discussion

City staff Mitchell stated the City will be participating The Land Conservancy of McHenry County's Oak Tree Program. By participating in the program, 10 small oak trees will be planted at Three Oaks Recreation Area on Sunday, October 10th.

VIII. Next Meeting Date

The Committee agreed that the next meeting date will be October 4, 2010.

IX. Adjourn

There being no further business, Member Hankins moved to adjourn the meeting at 9:19 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.