MINUTES
Historic Preservation Commission
February 2, 2012
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

Chair Alt called the meeting to order at 7:34 p.m.

2) Roll Call/Attendance

The following Commission members were present: Brice Alt, LeeAnn Atwood, Diana Kenney, Tom Nemcek, Michelle Rozovics, Austin Taylor and Robert Wyman. Staff member Latika Bhide was present. Linda Spencer was also in attendance.

3) Public Comment

There was no public comment. Ms. Kenney said that the Schultz's had, earlier in the evening dropped off a 'thank you' card and some brownies in appreciation for the grant that was previously awarded by the Commission which had allowed them to install copper flashing on the roof. The Commission felt that Schultz's testimonial should be included on the HPC webpage with their permission.

4) Approval of Minutes of the January 5, 2012 Regular Meeting

Ms. Kenney made a motion to approve the minutes of the January 5, 2012 regular meeting. Mr. Nemcek seconded the motion. On voice vote, all members present voted yes, except for Mr. Alt and Ms. Rozovics who abstained. Motion passed.

5) Budget Review

The Commission discussed, that last year, they had set aside $1,500 for grant disbursement. Ms. Kenney said that she thought they could set aside $2,000 for this year. She said that the grant received from the State would cover the expense of the trolleys and printing the tour books for this year. Mr. Nemcek asked how many tickets must be sold to break even. Mr. Nemcek made a motion to allocate up to $2,000 for grant disbursement. Ms. Atwood seconded the motion. On voice vote, all members present voted yes. Motion passed.

6) Trolley Tour discussion

Ms. Rozovics asked about the Historical Marker discussion at the last meeting. She said that she had seen such markers in West Dundee with detailed information about the property. Ms. Kenney said that Lakeside Legacy was interested in installing these, however they are very expensive. Mr. Alt said that he would prefer to give money to homeowners.

Mr. Alt said that since his job description had changed since December, he would have considerably less time to devote to the trolley tour. He would still create the poster and work on the press release. Ms. Kenny said that she had not received any response to the email she had sent out regarding the addresses for the different house pictures. Mr. Nemcek said that he took the pictures but had no idea what the addresses were. After eliminating several houses at the last meeting, they are left with 35 possibilities. Mr. Nemcek said that he reviewed the past trolley tour books and there have been up to 40 houses featured in some books, but more typically 20-22 houses. He said that if the Commission were to pick 30 houses, then each person could be responsible for 5 houses.

Ms. Kenney said that they probably have information already on 10 houses or less. Mr. Nemcek said that they would have to meet again to drive the trolley route and finalize the houses and divide the research between the members. Ms. Kenney said that she thought that houses that were on previous trolley tours needed to be eliminated. Ms. Rozovics said that they need to consider that there may be different people on the tour. It was decided that the members would meet on Saturday, February 11. Ms. Bhide said that she would publish for this special meeting.

7) Staff Update

Ms. Bhide said that per the recently passed Public Act 97-504 amending the Open Meetings Act (OMA), the Commissioners were required to complete an electronic OMA training and submit the (completion) certificate to the City before the end of the year. Ms. Kenney and Ms. Rozovics requested City e-mail addresses.

Ms. Bhide also reminded that they (staff) needed to submit quarterly reports for the grant that was received from the State and asked the Commissioners to keep track of the number of hours dedicated to the trolley tour and provide that information to staff.

8) Member Inquiries and Reports

The Commission had no inquiries or reports.

9) Adjournment

There being no further business, a motion to adjourn the meeting was made at 8:10 p.m. On voice vote all members voted aye.