MINUTES
Historic Preservation Commission
December 6, 2012
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

Mr. Nemcek called the meeting to order at 7:33 p.m.

2) Roll Call/Attendance

The following Commission members were present: Robert Wyman, Diana Kenney, Tom Nemcek, Brenda Sompolski and Austin Taylor. Michelle Rozovics and Lee Ann Atwood were absent. Staff member Latika Bhide was present. Chair Brice Alt arrived at 7:47 p.m.

3) Public Comment

There was no public comment.

4) Approval of Minutes of the November 1, 2012 Regular Meeting

D. Kenney made a motion to approve the minutes of the November 1, 2012 regular meeting. T. Nemcek seconded the motion. On voice vote, all members present voted yes. Motion passed.

5) Centennial History Committee

S. Riegler was not present and D. Kenney indicated that she had been unable to attend the previous Centennial Committee meeting, so she had no updates.

6) Trolley Tour

T. Nemcek said the he had researched the properties over the Thanksgiving break and had difficulty getting information regarding Conrad Berg. D. Kenney discussed that she had narrowed down the location of Conrad Berg's house, which was one of the three old houses on Crystal Lake Ave, most likely 212 Crystal Lake Ave. The Commission discussed the possible route alteration now that the location of the Berg house was known. T. Nemcek said that he would research the homes around Lincoln Parkway during the next few weeks. B. Wyman said that he would research the houses on Fairview and Francis Parkway. B. Alt arrived at this time. D. Kenney said that she would work on finding information about Conrad Berg as well as the Swedish Church. The Commission discussed that they typically have 20-25 houses/stories for the tour.

7) Work Plan

The Commission discussed the work plan and indicated that additional houses need to be added to the plan. D. Kenney said that the work plan will change as we go along. T. Nemcek said that he will be able to create a Gantt chart based on the Work Plan.

8) Historic District update

D. Kenney said that the City is putting together the boards to be used during the open house. A. Taylor asked if it would be a good idea if the Raue Center were to apply for a (individual) landmark status prior to the adoption of the district. D. Kenney said that this would require someone talking to the Raue Board and getting their buy-in. She said that it would probably be best to approach them after the holidays as they are currently busy with holiday programming.

9) Other Business

L. Bhide asked whether the Commission would like to contribute to the Landmarks Illinois annual fund. The Commission decided that they did not intend to contribute at this time.

10) OMA Training

Member Sompolski has 90 days following her appointment to complete the OMA Training. L. Atwood needs to complete her training before Dec 31st.

11) Member Inquiries and Reports

D. Kenney said that she had two items to report. Firstly, there was a new person hired at Col. Palmer house. Mary Ott will be at the Palmer House on Tuesdays, Thursdays, Fridays and 2 Saturdays every month. Secondly, she noted that Dorothy Heisler had passed away earlier that day.

There was also discussion regarding the one vacancy on the Commission. T. Nemcek asked staff to check if there was a way for a non-resident to be on the Commission.

12) Adjournment

There being no further business, a motion to adjourn the meeting was made at 8:15 p.m. On voice vote, all members voted aye.