MINUTES
Historic Preservation Commission
April 4, 2013
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

T. Nemcek called the meeting to order at 7:33 p.m.

2) Roll Call/Attendance

The following Commission members were present: Austin Taylor, Tom Nemcek, Diana Kenney, Lee Ann Atwood, and Bob Wyman. Brice Alt arrived at 7:37 p.m. Michelle Rozovics and Brenda Sompolski were absent. Staff member Michelle Rentzsch was present. Linda Spencer was also present.

3) Public Comment

There was no public comment.

4) Approval of Minutes of the March 7, 2013 Regular Meeting

D. Kenney made a motion to approve the minutes of the March 7, 2013 regular meeting. L. Atwood seconded the motion. On voice vote, all members present voted aye. Motion passed.

5) Centennial History Committee

D. Kenney stated that the Centennial History Committee as a whole will be meeting on April 23 to be updated on all the subcommittee reports. The members discussed the schedule for the various presentations to happen through the year. Staff stated they would resend out the calendar of presentations to everyone.

6) Trolley Tour

T. Nemcek stated he was basically done with his stories. A. Taylor is nearly complete, too. The articles are due to Liz Maxwell by April 15th. T. Nemcek will send out a reminder email to everyone. D. Kenney spoke about the value of contacting the owners of the trolley tour houses. B. Alt will utilize the letter that A. Taylor recently used and send a letter to all trolley tour houses. B. Wyman is working on the Knights ad in the booklet. D. Kenney will email out the ad rate sheet to everyone. Tour guides: Diana and Lee Ann will do 3 tours; Sandy 2 tours; Brice 2 tours; and Jim Wyman 2 tours.

7) Historic District Update

The date for the Historic District Open House was set for Thursday, April 25 from 5 – 7 pm. Staff will send the invite letter out. D. Kenney said that she and M. Rentzsch would soon be reaching out to the property owners within the District.

8) Member Inquiries and Reports – There were none.

9) Adjournment

There being no further business, the meeting was adjourned at 8:15 p.m.