CITY OF CRYSTAL LAKE
AGENDA

CITY COUNCIL
REGULAR MEETING

City of Crystal Lake
100 West Woodstock Street, Crystal Lake, IL
City Council Chambers
November 19, 2013
7:30 p.m.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Proclamation – Crystal Lake Public Library**

5. **Approval of Minutes – November 5, 2013 Regular City Council Meeting**

6. **Accounts Payable**

7. **Public Presentation**
   The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the city staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against city staff or elected officials are not permitted.

8. **Mayor's Report**

9. **Council Reports**

10. **Consent Agenda**
    a. **Resolution determining the 2013 tax levy in compliance with the Truth in Taxation Procedural Requirement.**
    b. **Mathews Corporation, 500 Industrial Drive – Annexation Referral**
    c. **Glacier Ridge Elementary School – Request to close Village Road between Moorland Drive and Driftwood Lane and Kingsgate Lane at Village Road for the "Paws for the Pantry" Run on May 4, 2014.**

11. **Lumber Liquidators, 4500 Northwest Highway – Final Planned Unit Development Amendment to allow a second free-standing pole sign at 175 square feet and 20 feet in height.**

12. **Unified Development Ordinance Text Amendment for provisions of the Unified Development Ordinance concerning used merchandise stores, political signs, fences, accessory structures and building height.**

13. **Bid awards and resolution authorizing execution of agreements for the provision of Liquid Chlorine, Liquid Hydrofluosilicic Acid and Ortho Poly Phosphate.**

14. **Resolution authorizing execution of an intergovernmental agreement for the Annual Dial-A-Ride Transit Services in 2014.**

15. **Resolution authorizing execution of agreements with vendors, operators, and entertainers for the Crystal Lake Winter Festival, and to restrict parking on streets adjacent to the lakeside property on the day of the festival.**

16. **Resolution authorizing execution of an Intergovernmental Agreement with the Drug Enforcement Administration.**

17. Ordinance amending Chapter 203, Cigarette Sales, of the City Code.

18. Ordinance prohibiting parking on various streets included in the Bikeway Corridor Improvement.

19. Council Inquiries and Requests.

20. Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining, and personnel.

21. Reconvene to Regular Session.

22. Adjourn

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Brad Mitchell, Assistant to the City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.

Agenda Item No: 10a

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: Truth in Taxation Compliance Procedural Requirement

Staff Recommendation: Motion to adopt a resolution determining the 2013 tax levy in compliance with the Truth in Taxation Procedural Requirement

Staff Contact: Gary J. Mayerhofer, City Manager
George Koczwara, Interim Director of Finance
Laura Herrig, Assistant Director of Finance

Background:

Adoption of this resolution is merely a procedural requirement as the actual levy ordinance will be considered during the public hearing at the December 17, 2013 City Council meeting. The process in determining the actual tax levy is challenging because the actual dollars collected from the 2013 tax levy are not received until fiscal year 2014/2015, for which the City has not yet considered an annual budget. The actual tax levy ordinance will be placed on the December 17, 2013 City Council agenda for consideration.

Recommendation:

It is staff's recommendation to approve the attached resolution determining the maximum 2013 tax levy.

Votes Required to Pass:

Simple majority

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RESOLUTION

WHEREAS, the City Council of the City of Crystal Lake, McHenry County, Illinois, a home rule corporation, herein referred to as Council, wishes to comply with the Truth in Taxation Act, ILCS Chapter 35:200/18-55 and 35: 200/18-100; and

WHEREAS, this determination is made more than twenty (20) days prior to the proposed adoption of the City's aggregate levy and is in compliance with the Truth in Taxation Act; and

WHEREAS, in compliance with the Truth in Taxation Act, a notice will be published in a general circulation newspaper published in the taxing district and a public hearing will be held prior to the adoption of the tax levy ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE as follows:

The Corporate Authorities determine the amount of money estimated to be necessary to be raised by taxation for the 2013 tax levy is approximately $16,015,325 which is more than 105% of the aggregate extensions for the 2012 tax levy, which was approximately $14,783,106.

DATED at Crystal Lake, Illinois this 19th day of November, 2013.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
MAYOR

SEAL

ATTEST

_____
CITY CLERK

PASSED: November 19, 2013

APPROVED: November 19, 2013

Agenda Item No: 10b

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: #2012-80 Mathews Corporation- Annexation Referral
500 Industrial Drive

Recommendation: Motion to refer the petitioner's request to the December 4, 2013, Planning & Zoning Commission meeting for zoning consideration and to the January 7, 2014, City Council meeting for the annexation public hearing.

Staff Contact: Michelle Rentzsch, Director of Planning & Economic Development

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Background: The petitioner is requesting annexation of four parcels that total approximately 37 acres, located at the terminus of Industrial Drive, north of Route 197. The parcels are improved with Mathews Corporation and its associated parking field and ancillary outdoor storage.

The petitioner respectfully requests that this matter be referred to the December 4, 2013, Planning & Zoning Commission meeting for zoning consideration and the January 7, 2014, City Council meeting for the annexation public hearing.

Votes Required to Pass: A simple majority vote.

Agenda Item No: 10c

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: Glacier Ridge Elementary School "Paws for the Pantry" Run

Staff Recommendation: Motion authorizing the closure of Village Road between Moorland Drive and Driftwood Lane, as well as Kingsgate Lane at Village Road for the "Paws for the Pantry" Run on Sunday, May 4, 2014.

Staff Contact: Brad Mitchell, Assistant to the City Manager

Background:

The PTA of Glacier Ridge Elementary School is requesting to hold the "Paws for the Pantry" Run on Sunday, May 4, 2014. The event includes a 1-mile walk/run, which is scheduled to begin at 8:00 a.m. and a 5K run, which is scheduled to begin at 8:30 a.m. As part of the request, the PTA is asking that a portion of Village Road between Moorland Drive and Driftwood Lane (in front of Glacier Ridge School), as well as Kingsgate Lane at Village Road be closed during the event. The City Council approved a similar request in 2013. The proceeds from the race will benefit the PTA of Glacier Ridge Elementary School and there will be food donations accepted for the Crystal Lake Food Pantry.

City staff has reviewed the petitioner's request and does not have concerns regarding the street closure of Village Road between Moorland Drive and Driftwood Lane, as well as Kingsgate Lane at Village Road, providing the following conditions are met:

1) The volunteers for both races shall carry cellular phones or radios to contact 911 in case of an emergency. Volunteers are not to direct traffic.
2) The Committee Race coordinators shall coordinate with the Crystal Lake Police Department regarding assistance during the event.
3) "Race In Progress" signs must be posted a minimum of two days prior to the event at the following intersections: Village/Moorland, Village/Driftwood,

Village/Golf Course, Golf Course/Alexandra, Driftwood/Alexandra, Alexandra/Dogwood, and Driftwood/Dogwood.

4) Participants should use the sidewalk at the intersection of Golf Course Road and Village Road.
5) City-owned barricades must be used to block off the street closure sections. Barricades shall be placed to allow access to existing crosswalks. The petitioner must complete and submit a Barricade Borrowing Application.
6) A "Local Traffic Only" sign must temporarily be placed at the intersections of Moorland Drive and Village Road, Kingsgate and Village Road, and Driftwood Lane and Village Road. Also, signs will be placed along the race course ahead of the event to notify motorists of the upcoming race.
7) The petitioner must send a notice to all affected property owners along Village Road.
8) Emergency vehicle access must be maintained throughout the event. Items should not be placed on the roadway to prohibit access, and volunteers should be available to remove barricades to allow emergency vehicles on the roadway, if necessary.
9) Local traffic access to Village Road must be maintained throughout the event. Volunteers should be available to remove barricades to allow property owners on the roadway, if necessary.
10) All debris created by the event shall be cleaned up during and after the event.
11) Petitioner must adhere to the required City insurance provisions for the use of City-owned property by providing a certificate of insurance naming the City as additional insured, and sign the required Indemnity/Hold Harmless agreement. All participants of the race must complete a Participant Waiver of Liability and Hold Harmless Agreement.
12) If tents or canopies will be used, the petitioner shall contact the Fire Rescue Department for further review.
13) Any additional permits or requests for signage shall be made through the Engineering and Building Department.
14) In the case of inclement weather, an alternate date can be approved by the City Manager.

It should be noted that in past years, the City Council has approved the closure of this portion of Village Road for the start of the event and has not required the school to pay for the police officers assisting with the race.

The petitioner has agreed to meet these conditions. The letter requesting approval for the closure of Village Road between Moorland Drive and Driftwood Lane, as well as Kingsgate Lane at Village Road, information regarding the courses and safety precautions, maps of both courses, and a map indicating the portion of the street to be closed, have been attached for City Council consideration.

Votes Required to Pass:

Simple majority vote of the City Council

Agenda Item No: 11

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: REPORT OF THE PLANNING & ZONING COMMISSION

#2013-41 Lumber Liquidators

Request: Final PUD Amendment to allow a second free-standing pole sign at 175 square feet and 20 feet in height.

Petitioner: Doug Merritt, petitioner
4500 Northwest Highway

PZC Recommendation: To approve the PZC's recommendation and adopt an ordinance granting the Final PUD Amendment to allow a second free-standing pole sign with an untangled sign face at 175 square feet and a maximum of 20 feet in height for Lumber Liquidators at 4500 Northwest Highway.

Staff Contact: Michelle Rentzsch, Director of Planning and Economic Development

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Background:

- Previous Approval: In January of 2013, a Use Variation was granted to Lumber Liquidators to allow a retail use within the M Manufacturing zoning district.
- Existing Use: Currently, Lumber Liquidators occupies the front portion of the building. The building is off a frontage road and located back away from Route 14.

Key Factors:

- Previous Request: The petitioner had asked for a 40-foot high 250-square-foot pole sign. The Planning and Zoning Commission recommended they have an angle to the sign and reduce the height and size.
- Request: The petitioner lowered the height to 20 feet. They also reduced the sign face area to 175 square feet. The shape of the sign is a "V" allowing it to be more visible from Route 31 and Route 14. Since the angle is greater than 45 degrees, each side is counted separately, totaling 350 square feet. The PZC modified the request, removing the angle to the sign.
- UDO Requirement: The UDO allows one free-standing sign per location. There is an existing free-standing sign for the building at the driveway entrance. Also, the maximum size for a free-standing sign is 80 square feet and 9 feet in height.

- Other Similar Variations: Over the past few years, sign variations have been granted for other businesses in the city. The table below lists similar variations.

Sign Variations which have been approved for individual tenants:

Petitioner	Sign Height	Sign Size	Qty
Brilliance Honda	18' high	74 SF	1
Cassidy Tire	16' high	50 SF	1
Holiday Inn	29' 10" reduced to 13' 3: high sign	251.5 SF reduced to 49 SF	1
Home State Bank	14' high	60 SF	1
Marathon	12' high	50 SF	1
Pauly Toyota	19' 3" high	46 SF copy area 140 total SF	1
Shell Gas	18' high	60 SF	1

Sign Variations approved for shopping centers:

Petitioner	Sign Heights	Sign Sizes	Qty
Country Corners	22' / 6' / 12'	120 SF / 32 SF / 90 SF	3
The Crystal Lake Plaza	18' / 22' 2" / 18'	160 SF / 164 SF / 160 SF	3
Twin Ponds Marketplace	28' high	156 SF	2

PZC Highlights:

- The PZC was in favor of assisting the business and helping them to attract customers to this location.
- Many felt the sign was too large and the 350 square feet needed to be reduced. The PZC made the motion that the sign shall not include an angle to the faces and is a double-faced sign.

The PZC recommended **approval (4-3)** of the petitioner's request for a Final PUD Amendment to allow the second free-standing 175-square-foot, double-faced, 20-foot high pole-sign with the following conditions:

1. Approved plans, to reflect staff and advisory board comments, as approved by the City Council:
   A. Application (Doug Merritt, received 08/05/13).
   B. Sign Visibility Study (Imageworks, dated 9/30/13, received 10/23/13)

2. Ordinance 6892, approving the Use Variation, and all conditions shall remain in effect except condition #4 which is modified by this request.

3. ~~The sign shall be removed after 10 years from the date of approval. The petitioner may seek an extension of this approval through the City Council.~~ **This sign is only for the current user, Lumber Liquidators, and shall be removed by them when they leave. (Modified by PZC)**

4. The petitioner shall comply with all of the requirements of the Engineering and Building and Planning and Economic Development Departments.

Votes Required to Pass: A simple majority vote.

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ORDINANCE NO. _____
FILE NO. _____

AN ORDINANCE GRANTING AN AMENDMENT
TO THE FINAL PUD FOR LUMBER LIQUIDATORS

WHEREAS, pursuant to the terms of the Petition (File #2013-41) before the Crystal Lake Planning and Zoning Commission, the Petitioner has requested an Amendment to the Final Planned Unit Development for Lumber Liquidators to allow a second free-standing sign at 20 feet in height and 350 square feet in area as a pole sign; and

WHEREAS, the required hearings were held on the petition of the property owners in the manner and the form required by the Unified Development Ordinance of the City of Crystal Lake and the statutes of the State of Illinois; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the Amendment to the Final Planned Unit Development be granted as requested in said Petition,

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That a Final PUD Amendment be granted to allow a second free-standing sign at 20 feet in height and 175 square feet in area (double sided) for the property located at 4500 Northwest Highway, Crystal Lake, Illinois.

SECTION II: That the Final PUD Amendment be granted with the following conditions:

1. Approved plans, to reflect staff and advisory board comments, as approved by the City Council:
   A. Application (Doug Merritt, received 08/05/13).
   B. Sign Visibility Study (Imageworks, dated 9/30/13, received 10/23/13)

2. Ordinance 6892, approving the Use Variation and all conditions shall remain in effect except condition #4 which is modified by this request.

3. The sign is only for this user, Lumber Liquidators, and shall be removed by them when they leave.

4. The petitioner shall comply with all of the requirements of the Engineering and Building and Planning and Economic Development Departments.

SECTION III: That the City Clerk be and is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the granting of

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Variations in accordance with the provisions of this Ordinance, as provided by law.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATED at Crystal Lake, Illinois, this _____ day of _____, _____.

_____
MAYOR

ATTEST:

_____
CITY CLERK

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.

Agenda Item No: 12

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: UDO Text Amendment for various provisions of the Unified Development Ordinance

PZC Recommendation: Motion to approve the Planning and Zoning Commission recommendations and to adopt an ordinance amending Chapter 650 of the Code of Ordinances of the City of Crystal Lake for the changes to the UDO.

Staff Contact: Michelle Rentzsch, Director of Planning and Economic Development

Background:

- When the City Council adopted the Unified Development Ordinance (UDO) in 2009, it was intended to be a dynamic document that would be updated periodically.
- The proposed text amendments would address issues observed by staff, based on their day-to-day application of the UDO, and would simplify the requirements and procedures for businesses and residents.

Key Factors

The proposed text amendments would address the following provisions of the UDO:

	Current Provisions	Proposed Provisions
Article 2 Land Use (Used Merchandise Stores)	Currently, Used Merchandise stores are a Limited Use in the B-2 and B-4 districts.	Recommended that used merchandise stores be further categorized as Used Merchandise, antique stores, consignment stores, junk stores and flea market.
Article 4-1000 Signs	Currently, Political Signs are treated as Temporary signs and subject to the same requirements as other Temporary Signs such as Real Estate Signs.	Recommended that Political Signs be treated as a separate category with distinction between a Political Message Sign and a Political Campaign Sign.

UDO Provisions relative to Lake Lots (Various Articles)	Fences are limited to 3 feet in height in the waterfront and yard abutting street for lake lots.	Recommended that 4-feet-tall fences are permitted for lake lots as long as they are open style.
	Accessory Structures in the waterfront yard are limited to structures for water related uses.	Recommended that all accessory structures be permitted as Limited Uses and require Special Use if criteria cannot be met.
	Building Height is measured along the front of the building, which for lake lots is along the lake side.	Recommended that lakeside yard be designated as waterfront yard, and therefore height be measured along the street side.

PZC Highlights

- Following discussion, the PZC recommended **approval** of the proposed changes **(7-0)**.

The language in the UDO will be amended as follows:

Used Merchandise Stores: The members of the Planning and Zoning Commission were generally in agreement regarding further distinguishing the various types of used merchandise stores. The Commission expressed concern that without the minimum separation requirement, there could potentially be a cluster of used merchandise stores, which would not be desirable. The Commission recommended the Used Merchandise stores be permitted as Special Uses, which would allow for a site specific review.

TABLE 2-300 PERMITTED USES TABLE

		F	E	RE	R-1	R-2	R-3A	R-3B	O	B-1	B-2	B-4	M-L	M	W	USE CRITERIA	NAICS
COMMERCIAL																	
Used Merchandise Stores **(Amended by PZC)**											~~L~~**S**	~~L~~**S**				2-400C-14	
Antique Store/Antique Mall										**P**	**P**	**P**					
Consignment Store											**P**	**P**					
Junk Store																	
Flea Market																	

Article 2 Land Uses

Section 2-400 Limited and Special Use Criteria

14. Used Merchandise Stores

Used Merchandise stores must comply with the following standards:

a. Location: Used Merchandise stores **15,000 square feet in area or less** must be located more than ~~1,000~~ **500** feet from an existing similar use. Measurements shall be made in a straight line, without regard to intervening structures or objects, from the property line of the proposed use to the property line of the existing use.

b. Outdoor display: Outdoor display, storage, and sales of items is not permitted.

c. Police inspection: Records of all items ~~received~~ **purchased** and sold shall be kept and shall be made available during regular business hours for inspection by the Police Department.

d. Electronic Reporting: Any used merchandise store that purchases electronic goods or jewelry or is required to report/upload to LeadsOnline, or the City's current electronic reporting system, the information outlined by the City's Police Department for each and every transaction where electronic goods or jewelry was purchased by the end of that business day. All information shall be recorded in the English language. The electronic reporting requirement also applies to all used merchandise stores that conduct ten or more purchase transactions (not limited to electronic goods or jewelry) in one week. (calculated from each Monday through the next Sunday, inclusive)

Article 10 Definitions

ANTIQUE OR COLLECTIBLE STORE: A retail store that sells antiques, curios, gifts and souvenirs and collectible items including sports cards and comic books **which have value and significance as a result of age, design, or sentiment.** A store that primarily sells books is included under "Book Store". ~~Antique or Collectible store does not include stores selling other types of second hand items (e.g. clothing) or pawn stores which are instead considered "Used Merchandise Store".~~ **This definition excludes "used merchandise store," "consignment store" "junk store," "pawnshop" and "flea market."**

ANTIQUE MALL: A building that is partitioned to provide spaces for the retail sale of antiques by antique dealers of articles of which have value and significance as a result of age, design, or sentiment. This definition excludes "used merchandise store," "consignment store" "junk store," "pawnshop" and "flea market."

CONSIGNMENT STORE: An exclusively indoor retail establishment whose primary service is to receive a new or used retail product from a second party who entrusts the establishment to reimburse the second party, or trustee, upon the sale of the consigned retail product.

JUNK STORE: A retail store that sells previously used merchandise or goods the majority of which:

1. **Have not been maintained, repaired, restored or reconditioned to a functional condition; or**
2. **Consist of salvaged or disassembled parts of merchandise, equipment or objects no longer in their original assembled configuration.**

This definition excludes "used merchandise store," "consignment store" "antique store or antique mall," "pawnshop" and "flea market."

FLEA MARKET: Any person or aggregation, congregation or assembly of vendors, whether professional or nonprofessional, that offers for sale, trade or barter any goods, regardless whether they are new, used, antique or handmade; and where offered for sale in open air areas, buildings or temporary structures.

USED MERCHANDISE STORE: A retail store that buys or accepts donations and sells previously used merchandise, such as clothing, furniture, appliances, household goods, sporting goods, recreational equipment or other merchandise not considered to be antique, that is in good repair or has been restored or reconditioned to a clean and usable condition. This definition excludes "antique store or antique mall," "consignment store," "pawn shop," "junk store," or "flea market."

PAWNSHOP: An establishment that engages, in whole or in part, in the business of receiving property in pledge or as security for money or other things advanced to the pawner or pledger.

Signs: The recommended provisions treat Political Signs as a separate category and distinguish between Political Message Signs and Political Campaign Signs. Campaign Signs - announcing or supporting political candidates or issues in connection with any local, state or national election are permitted from when the ballot is certified to seven days after the election. The Planning and Zoning Commission was generally concerned with the timeframe the campaign signs are allowed, as well as the no restriction on the total square footage of campaign signs during this period. The Commission agreed with legal counsel that limiting the total amount of campaign signs could be viewed as an abridgement of speech rights. The Commission felt strongly regarding restricting the size of individual signs in the residential district.

Article 4-1000 Signs

D. Residential Signs
1. Single-Family Residential Signs
2. Multi-Family Residential Signs
E. Office Signs
F. Commercial Signs
G. Civic Signs
H. Industrial Signs
I. Unique Area Signs

Sign Type	Quantity	Size (sq. ft.)	Height (Feet)	Notes	-
Political Signs				**See Article 4-1000 M**	

M. Political Signs

1. **Political Signs (Campaign or Message) of [six] square feet or less and up to [four] feet in height per sign for single-family residential and multi-family residential uses and [sixteen] square feet or less and up to [six] feet in height per sign for all other uses (except Sign area A for commercial signs where [thirty-two] square feet is allowed) may be located within the lot lines of any lot pursuant to the consent of the lot's owner and the requirements established in this Paragraph.**

2. **Unless the Political Sign includes on the sign face the name of the person responsible for the sign, or the owner of the lot on which the sign is located shall be deemed responsible for the sign.**

3. **Political Signs shall be exempted from any regulations regarding sign colors, but not regulations relating to illumination of signs.**

4. **Political Signs are permitted at all times and are exempted from permit requirements at all times but must be maintained in good physical condition.**

5. **Political Campaign Signs of [six] square feet in area or less and up to [four] feet in height per candidate or issue for single-family residential and multi-family residential uses and [sixteen] square feet or less and up to [six] feet in height (except Sign Area A for commercial signs where thirty-two square feet is allowed) per candidate or issue for all other uses per lot may be displayed.**

6. **Except as provided in Subparagraph (7) below, the total area of Political Signs (including Political Campaign Signs) shall not exceed a total of [32] square feet in area per zoning lot and the total area of Political Signs that may be located within any required yard is zero square feet.**

7. **Notwithstanding the size limitations contained in Subparagraph (6) above, from the date a ballot for any particular election has been certified until seven days after such election occurs, in addition to the amount of signage authorized in Subparagraph (6) above, Political Campaign Signs that meet the criteria established in (5) may be located within the required yard with no limitations on total square feet per zoning lot. <u>In no case shall the sign be located in the clear sight triangle as established in this Ordinance.</u> (Added by PZC)**

8. **Political Signs may be window signs or any other structural types permitted in the district, but must comply with the size, total area, and location limitations of this Paragraph.**

Article 10 Definitions

Political Campaign Sign: A temporary sign announcing or supporting political candidates or issues in connection with any national, State, or local election. Political Campaign Signs include only those signs specifically advocating on behalf of a person, or a position on a question, to be considered by voters.

Political Message Sign: A sign other than a Political Campaign Sign expressing a noncommercial message regarding an issue of political or public concern.

UDO provision related to Lake Lots: The Planning and Zoning Commission discussed the UDO provisions relative to lake lots, specifically discussing fences, accessory structures and building height. Several residents were present at the meeting. The comments from the residents were mixed. Several residents felt that 4-foot tall fences would be acceptable if the fence was open style. Some residents expressed concerns with approving accessory structures as Limited or Special Uses. Several residents felt that the building height should be measured along the curbside for lake lots. Some residents expressed objection to any changes in the way building height was measured or fence regulations.

The Commission felt that 4-foot tall fences for lake lots were acceptable as long as the fence was open style. However the Commission was not in favor of allowing picket fences. The Commissions opinion was divided as far as accessory structures were concerned. Some Commissioners felt that existing regulations were acceptable; some felt that the proposed LUP/SUP was acceptable; where as some felt that any new structure must be approved as a Special Use. The Commission was unanimous in measuring Building Height along the street side.

Article 10, Definitions

~~THROUGH LOT: A lot having frontage on two parallel or approximately parallel streets, and which is not a corner lot.~~

LOT, DOUBLE FRONTAGE: An interior lot having frontage on two more or less parallel streets as distinguished from a corner lot. In the case of a lot abutting upon a street and a waterway, the yard separating the principal structure from the street shall be designated as the "side abutting street"; the yard separating the principal structure from the water shall be designated as the "waterfront yard".

FENCE, NATURAL: Trees, shrubs, or other woody landscaping materials that have been planted for the purpose of enclosing or screening areas of land or to mark a boundary. Such a fence typically consists of closely spaced plantings that, based on typical growing conditions, will form a visual or physical barrier thirty-six (36") inches or higher above ground level. Plant material in a natural fence may be planted in rows, staggered, or at random. Natural fence heights shall be measured from finished grade, as defined in this Ordinance, to the highest point of the landscape material or if the natural fence is planted on a fill area, the height shall be measured from the existing grade (as defined in this Ordinance).

WATER LINE: In the case of a lot abutting Crystal Lake, the water line shall mean the line separating the above-ground portion of the lot from water or the sea wall, where present.

SETBACK, WATERFRONT: The setback for a principal structure determined by drawing a straight line between the adjacent homes on each side of the subject property, provided that the adjacent houses are within five hundred (500') feet of the subject property. Boat houses, decks, patios, porches and similar accessory structures or attachments shall be disregarded when determining the waterfront setback.

YARD, WATERFRONT: An open space extending the full width of the lot, the depth ofwhich is the horizontal distance between the water line and the nearest building line (waterfront setback), as defined herein.

BUILDING HEIGHT: ~~The vertical distance measured from the curb level, or its equivalent established grade, opposite the middle of the front of the building to the highest point of the roof in the case of a flat roof; to the deckline of a mansard roof; and to the mean height level between eaves and ridge for a gable, hip, or gambrel roof; excluding elevator or mechanical equipment rooms; and provided that where buildings are set back from the street line, the height of the building may be measured from the average elevation of the finished lot grade at the front of the building. For all nonresidential structures, where the overall vertical grade of the area occupied by the footprint of the building varies more than three feet, the height of the building shall be measured from the average of all grade elevations of the building.~~

The vertical distance measured from the top of the curb level (or where a curb is absent from the street centerline) at the midpoint along the front of the building to:

(1) the highest point of the roof in the case of a flat roof;
(2) the deckline of a mansard roof;
(3) the mean height level between eaves and ridge for a gable or hip roof, and
(4) the highest pitch break or the mean height level between the lowest eaves and the highest ridge of a gambrel roof, whichever is greater;

excluding elevator or mechanical equipment rooms.

Where the residence is setback more than five feet beyond the average existing setback of the two closest dwellings, building height shall be calculated from an equivalent existing grade. Equivalent existing grade is calculated at the midpoint along the front of the building.

For all nonresidential structures, where the overall vertical grade of the area occupied by the footprint of the building varies more than three feet, the height of the building shall be measured as the average of all grade elevations of the building at the building corners.

GRADE, EXISTING: The grade prior to excavating, filling, re-grading or other similar changes or improvements to the land.

GRADE, FINISH: The grade after excavating, filling, re-grading or other similar changes or improvements to the land.

Article 4-700 Fences, Walls and Screening

3. Height Requirements for Fences, walls and screening

a. Fences, walls or screening (including natural fences) in any front yard, corner side yard or yard abutting a street shall not exceed 3 feet in height and meet the clear view provisions listed in Section 4-700 B-4 below.

b. Fences, walls or screening (including natural fences) shall not exceed 6 feet in height in any side or rear yard.

c. **For properties along the Crystal Lake waterfront, fences, walls or screening (including natural fences) in a waterfront yard and yard abutting street shall not exceed 3 feet in height. Fences 4 feet in height are permitted only if split rail, or wrought iron style, ~~or picket~~, open fencing are used, such that the fence does not obscure visibility and is at least 75% open. ~~Spacing between pickets must be at least three times the width of the picket.~~ (Amended by PZC)**

Article 4-600 Accessory Structures and Uses

E. Location of Accessory Structures

d. Waterfront Yard: Detached accessory structures in the waterfront yard must follow the requirements for Limited Use for 'Detached Accessory Structures - Waterfront Yard' in Article 2, Land Use of this Ordinance.

Article 2 Land Use

SECTION 2-400 Limited and Special Use Criteria

2-400 C Review Criteria for specific uses

63. Detached Accessory Structures – Waterfront Yard (Amended by PZC)

All detached accessory structures - waterfront yard must comply with the following standards:

a. **Setback: All detached accessory structures must meet the minimum 5 feet setback from the interior property lines.**

b. **Retaining Walls: Retaining Walls cannot exceed three (3) feet in height, measured at any point on either side of the wall, from the finished grade level adjacent to the wall to the top of the wall. Walls cannot be used to alter the overall natural topography of the land.**

c. **Appearance: The proposed structure must be architecturally compatible with the principle structure on the lot and must be contextual with the neighborhood.**

~~**d. Adjacent Properties: The property owner must provide verification from the immediately adjacent property owners indicating that they have no objections to the proposed improvement.**~~

e. **Exemption: Flatwork such as patios and decks not more than 12 inches above the ground are exempt as long as the 5-foot side yard setback is met and the maximum allowable impervious coverage is not impacted. Any seat walls around the patio or deck can be no taller than 18 inches in height. A continuous wall around the patio or deck is not considered a seat wall.**

Votes Required to Pass: A simple majority vote.

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ORDINANCE NO. _____
FILE NO. _____

AN ORDINANCE AMENDING CHAPTER 650 OF THE CODE OF ORDINANCES OF THE CITY OF CRYSTAL LAKE, ILLINOIS, PROVIDING FOR A TEXT AMENDMENT TO THE UNIFIED DEVELOPMENT ORDINANCE

WHEREAS, a hearing of said Petition was held before the City of Crystal Lake Planning and Zoning Commission in the manner and in the form as prescribed by Ordinance and Statute;

WHEREAS, as a result of said hearing, the taking of evidence, and the viewing of exhibits advanced thereat, the Crystal Lake Planning and Zoning Commission did recommend to the City Council of the City of Crystal Lake the granting of the requested text amendment (File #2013-15); and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, that the Crystal Lake Unified Development Ordinance, and such Ordinance as amended, be and the same is hereby amended as follows:

SECTION 1
Article 2, Land Use is amended to include the following additions and corrections:

	F	E	RE	R-1	R-2	R-3A	R-3B	O	B-1	B-2	B-4	M-L	M	W	USE CRITERIA	NAICS
Detached Accessory Structures - Waterfront yard		L	L	L	L	L									2-400C-63	
Used Merchandise Stores										S	S				2-400C-14	
Antique Store/Antique Mall									P	P	P					
Consignment Store										P	P					
Junk Store																
Flea Market																

Section 2-400 Limited and Special Use Criteria

14. Used Merchandise Stores
Used Merchandise stores must comply with the following standards:

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a. Location: Used Merchandise stores 15,000 square feet in area or less must be located more than 500 feet from an existing similar use. Measurements shall be made in a straight line, without regard to intervening structures or objects, from the property line of the proposed use to the property line of the existing use.
b. Outdoor display: Outdoor display, storage, and sales of items is not permitted.
c. Police inspection: Records of all items purchased and sold shall be kept and shall be made available during regular business hours for inspection by the Police Department.
d. Electronic Reporting: Any used merchandise store that purchases electronic goods or jewelry or is required to report/upload to LeadsOnline, or the City's current electronic reporting system, the information outlined by the City's Police Department for each and every transaction where electronic goods or jewelry was purchased by the end of that business day. All information shall be recorded in the English language. The electronic reporting requirement also applies to all used merchandise stores that conduct ten or more purchase transactions (not limited to electronic goods or jewelry) in one week (calculated from each Monday through the next Sunday, inclusive).

63. Detached Accessory Structures – Waterfront Yard

All detached accessory structures - waterfront yard must comply with the following standards:

a. Setback: All detached accessory structures must meet the minimum 5-foot setback from the interior property lines.
b. Retaining Walls: Retaining walls cannot exceed three (3) feet in height, measured at any point on either side of the wall, from the finished grade level adjacent to the wall to the top of the wall. Walls cannot be used to alter the overall natural topography of the land.
c. Appearance: The proposed structure must be architecturally compatible with the principal structure on the lot and must be contextual with the neighborhood.
d. Exemption: Detached flatwork such as patios and decks not more than 12 inches above the ground are exempt as long as the 5-foot side yard setback is met and the maximum allowable impervious coverage is not exceeded. Any seat walls around the patio or deck can be no taller than 18 inches in height. A continuous wall around the patio or deck is not considered a seat wall.

Article 3, Density and Dimensional Standards is amended to include the following additions and corrections:

Section 3-300 Measurements and Exceptions

14. Waterfront Setback

For properties along the Crystal Lake waterfront, the waterfront setback for a home (principal structure) is determined by drawing a straight line between the adjacent homes on each side of the subject property, provided that the adjacent houses are within five hundred (500') feet of the subject property. Boat houses, decks, patios, porches and similar accessory structures or attachments shall be disregarded when determining the waterfront setback.

Article 4, Development and Design Standards is amended to include the following additions and

DRAFT

corrections:

Section 4-600 Accessory Structures and Uses
E. Location of Accessory Structures

d. Waterfront Yard: Detached accessory structures in the waterfront yard must follow the requirements for a Limited Use for 'Detached Accessory Structures - Waterfront Yard' in Article 2, Land Use of this Ordinance.

Article 4-700 Fences, Walls and Screening
3. Height Requirements for Fences, walls and screening

a. Fences, walls or screening (including natural fences) in any front yard, corner side yard or yard abutting a street shall not exceed 3 feet in height and meet the clear view provisions listed in Section 4-700 B-4 below.
b. Fences, walls or screening (including natural fences) shall not exceed 6 feet in height in any side or rear yard and meet the clear view provisions listed in Section 4-700 B-4 below.
c. For properties along the Crystal Lake waterfront, fences, walls or screening (including natural fences) in the waterfront yard and yard abutting street shall not exceed 3 feet in height. Fences 4 feet in height are permitted only if split rail, or wrought iron style, open fencing is used, such that the fence does not obscure visibility and is at least 75% open and meet the clear view provisions listed in Section 4-700 B-4 below.

Article 4-1000, Signs
D. Residential Signs
1. Single-Family Residential Signs
2. Multi-Family Residential Signs
E. Office Signs
F. Commercial Signs
G. Civic Signs
H. Industrial Signs
I. Unique Area Signs

Sign Type	Quantity	Size (sq. ft.)	Height (Feet)	Notes	-
Political Signs				See Article 4-1000 M	

M. Political Signs

1. Political Signs (Campaign or Message) of [six] square feet or less and up to [four] feet in height per sign for single-family residential and multi-family residential uses and [sixteen] square feet or less and up to [six] feet in height per sign for all other uses

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(except Sign area A for commercial signs where [thirty-two] square feet is allowed) may be located within the lot lines of any lot pursuant to the consent of the lot's owner and the requirements established in this Paragraph.

2. Unless the Political Sign includes on the sign face the name of the person responsible for the sign, or the owner of the lot on which the sign is located shall be deemed responsible for the sign.

3. Political Signs shall be exempted from any regulations regarding sign colors, but not regulations relating to illumination of signs.

4. Political Signs are permitted at all times and are exempted from permit requirements at all times but must be maintained in good physical condition.

5. Political Campaign Signs of [six] square feet in area or less and up to [four] feet in height per candidate or issue for single-family residential and multi-family residential uses and [sixteen] square feet or less and up to [six] feet in height (except Sign Area A for commercial signs where thirty-two square feet is allowed) per candidate or issue for all other uses per lot may be displayed.

6. Except as provided in Subparagraph (7) below, the total area of Political Signs (including Political Campaign Signs) shall not exceed a total of [32] square feet in area per zoning lot and the total area of Political Signs that may be located within any required yard is zero square feet.

7. Notwithstanding the size limitations contained in Subparagraph (6) above, from the date a ballot for any particular election has been certified until seven days after such election occurs, in addition to the amount of signage authorized in Subparagraph (6) above, Political Campaign Signs that meet the criteria established in (5) may be located within the required yard with no limitations on total square feet per zoning lot. In no case shall the sign be located in the clear sight triangle as established in this Ordinance.

8. Political Signs may be window signs or any other structural types permitted in the district, but must comply with the size, total area, and location limitations of this Paragraph.

Article 7, Nonconformities is amended to include the following additions and corrections:
Section 7-200 Nonconforming recorded lot regulations:
(viii) Waterfront setback: The waterfront setback for a principal structure is determined by drawing a straight line between the adjacent homes on each side of the subject property, provided that the adjacent houses are within five hundred (500') feet of the subject property. Boat houses, decks, patios, porches and similar accessory structures or attachments shall be disregarded when determining the waterfront setback.

Article 10, Definitions is amended to include the following additions and corrections:

ANTIQUE OR COLLECTIBLE STORE: A retail store that sells antiques, curios, gifts and souvenirs and collectible items including sports cards and comic books which have value and significance as a result of age, design, or sentiment. A store that primarily sells books is included under "Book Store". This definition excludes "used merchandise store," "consignment store" "junk store," "pawnshop" and "flea market."

ANTIQUE MALL: A building that is partitioned to provide spaces for the retail sale of antiques by antique dealers of articles of which have value and significance as a result of age, design, or sentiment. This definition excludes "used merchandise store," "consignment store" "junk store," "pawnshop" and "flea market."

CONSIGNMENT STORE: An exclusively indoor retail establishment whose primary service is to receive a new or used retail product from a second party who entrusts the establishment to reimburse the second party, or trustee, upon the sale of the consigned retail product.

JUNK STORE: A retail store that sells previously used merchandise or goods the majority of which:

1. Have not been maintained, repaired, restored or reconditioned to a functional condition; or
2. Consist of salvaged or disassembled parts of merchandise, equipment or objects no longer in their original assembled configuration.

This definition excludes "used merchandise store," "consignment store" "antique store or antique mall," "pawnshop" and "flea market."

FLEA MARKET: Any person or aggregation, congregation or assembly of vendors, whether professional or nonprofessional, that offers for sale, trade or barter any goods, regardless whether they are new, used, antique or handmade; and where offered for sale in open air areas, buildings or temporary structures.

USED MERCHANDISE STORE: A retail store that buys or accepts donations and sells previously used merchandise, such as clothing, furniture, appliances, household goods, sporting goods, recreational equipment or other merchandise not considered to be antique, that is in good repair or has been restored or reconditioned to a clean and usable condition. This definition excludes "antique store or antique mall," "consignment store," "pawn shop," "junk store," or "flea market."

PAWNSHOP: An establishment that engages, in whole or in part, in the business of receiving property in pledge or as security for money or other things advanced to the pawner or pledger.

POLITICAL CAMPAIGN SIGN: A temporary sign announcing or supporting political candidates or issues in connection with any national, State, or local election. Political Campaign Signs include only those signs specifically advocating on behalf of a person, or a position on a

DRAFT

question, to be considered by voters.

POLITICAL MESSAGE SIGN: A sign other than a Political Campaign Sign expressing a noncommercial message regarding an issue of political or public concern.

LOT, DOUBLE FRONTAGE: An interior lot having frontage on two more or less parallel streets as distinguished from a corner lot. In the case of a lot abutting upon a street and Crystal Lake, the yard separating the principal structure from the street shall be designated as the "side abutting street"; the yard separating the principal structure from the lake shall be designated as the "waterfront yard".

FENCE, NATURAL: Trees, shrubs, or other woody landscaping materials that have been planted for the purpose of enclosing or screening areas of land or to mark a boundary. Such a fence typically consists of closely spaced plantings that, based on typical growing conditions, will form a visual or physical barrier thirty-six (36") inches or higher above ground level. Plant material in a natural fence may be planted in rows, staggered, or at random. Natural fence heights shall be measured from finished grade, as defined in this Ordinance, to the highest point of the landscape material or if the natural fence is planted on a fill area, the height shall be measured from the existing grade (as defined in this Ordinance).

WATER LINE: In the case of a lot abutting Crystal Lake, the water line shall mean the line separating the above-ground portion of the lot from water or the sea wall, where present.

SETBACK, WATERFRONT: The setback for a home (principal structure) is determined by drawing a straight line between the adjacent homes on each side of the subject property, provided that the adjacent houses are within five hundred (500') feet of the subject property. Boat houses, decks, patios, porches and similar accessory structures or attachments shall be disregarded when determining the waterfront setback.

YARD, WATERFRONT: An open space extending the full width of the lot, the depth of which is the horizontal distance between the water line and the nearest building line (waterfront setback), as defined herein.

BUILDING HEIGHT: The vertical distance measured from the top of the curb level (or where a curb is absent from the street centerline) at the midpoint along the front of the building to:

(i) the highest point of the roof in the case of a flat roof;
(ii) the deckline of a mansard roof;
(iii) the mean height level between eaves and ridge for a gable or hip roof, and
(iv) the highest pitch break or the mean height level between the lowest eaves and the highest ridge of a gambrel roof, whichever is greater;

excluding elevator or mechanical equipment rooms.

Where the residence is setback more than five feet beyond the average existing setback of the

two closest dwellings, building height shall be calculated from an equivalent existing grade. Equivalent existing grade is calculated at the midpoint along the front of the building.

For all nonresidential structures, where the overall vertical grade of the area occupied by the footprint of the building varies more than three feet, the height of the building shall be measured as the average of all grade elevations of the building at the building corners.

GRADE, EXISTING: The grade prior to excavating, filling, re-grading or other similar changes or improvements to the land.

GRADE, FINISH: The grade after excavating, filling, re-grading or other similar changes or improvements to the land.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATED at Crystal Lake, Illinois, this _____ day of _____, _____.

_____
MAYOR

ATTEST:

_____
CITY CLERK

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.

Agenda Item No: 13

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: Bid award for Liquid Chlorine, Liquid Hydrofluosilicic Acid, and Ortho Poly Phosphate

Staff Recommendation: Motion to award the bid for the provision of Liquid Chlorine to the lowest responsive and responsible bidder, Alexander Chemical, and the bids for the provision of Liquid Hydrofluosilicic Acid and Ortho Poly Phosphate to the lowest responsive and responsible bidder Carus Corporation, and adopt a resolution authorizing the City Manager to execute a one-year purchase agreement for Liquid Chlorine with Alexander Chemical and one-year purchase agreements for Liquid Hydrofluosilicic Acid and Ortho Poly Phosphate with Carus Corporation in the submitted bid amount.

Staff Contact: Victor Ramirez P.E., Director of Public Works

Background:

On November 12, 2013, the City of Crystal Lake publicly opened and read aloud the bids received for the provision of Liquid Chlorine, Liquid Hydrofluosilicic Acid, and Ortho Poly Phosphate. These chemicals are used at the City's five water treatment plants to comply with drinking water standards.

These three chemicals are bid together in an effort to achieve the lowest possible price, and to save Water Division personnel time in coordinating multiple deliveries to the five water treatment plants. No company bid the lowest price for all three commodities. The following is a breakdown of the bids received.

	Liquid Chlorine (150 lb Cylinder)	Liquid Hydrofluosilicic Acid (Gallon)	Ortho/Poly Blended Phosphate (Gallon)	Estimated Annual Liquid Chlorine	Estimated Annual Combined Phosphate & Hydro-Acid
√ Alexander Chemical Corp. Downers Grove, IL	$42.00	No Bid	No Bid	$20,748.00	N/A
√ Carus Corp. Peru, IL	No Bid	$3.98	$5.57	N/A	$46,918.43
Viking Chemical Rockford, IL	$55.00	$3.93	$5.70	$27,170.00	$47,361.45
Water Solutions Unlimited Franklin, IN	No Bid	$4.19	$6.09	N/A	$50,561.38
Pristine Water Solutions Waukegan, IL	No Bid	No Bid	$5.47	N/A	N/A
Shannon Chemical Malvern, PA	No Bid	No Bid	$6.07	N/A	N/A

√ Indicates recommended lowest responsible, responsive bidder

Companies may submit a "No Bid" if they do not bid all three of the commodities requested.

Discussion:

Alexander Chemical was the low bidder for chlorine. Carus Corporation was the low bidder for the combined Liquid Hydrofluosilicic Acid and Ortho/Poly Phosphate. The invitation to bid document stated that the City's intent was to award the bid to one bidder, but that award may be made to two or three bidders based on price and the materials bid. Due to the bids received, staff feels that combining the acid and phosphate awards to allow for a combined delivery of the materials to the plants and awarding liquid chlorine individually is the most responsible course of action.

Recommendation:

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. The City has had a positive experience working with both Alexander Chemical and Carus for the provision of these commodities in the past. It is staff's recommendation to award the one-year Liquid Chlorine purchase agreement to Alexander Chemical, and the one-year Liquid Hydrofluosilicic Acid and Ortho Poly Phosphate purchase agreements to Carus Corporation, the lowest responsible and responsive bidders in the submitted bid amounts.

Votes Required to Pass:

Simple Majority

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute a one-year purchase agreement for Liquid Chlorine with Alexander Chemical, and a one-year purchase agreement for Liquid Hydrofluosilicic Acid and Ortho Poly Phosphate with Carus Corporation, in the submitted bid amounts.

DATED this _____ day of _____, 2013.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
MAYOR

SEAL

ATTEST

_____
CITY CLERK

PASSED: _____

APPROVED: _____

DRAFT

Agenda Item No: 14

City Council
Agenda Supplement

Meeting Date:	November 19, 2013
Item:	An Intergovernmental Agreement for the Annual Dial-A-Ride Transit Services in 2014.
Staff Recommendation:	Motion to approve a Resolution authorizing the City Manager to execute an intergovernmental agreement between McHenry County, the City of Crystal Lake, the City of McHenry and the City of Woodstock for the Annual Dial-A-Ride Transit Services in 2014.
Staff Contact:	Brad Mitchell, Assistant to the City Manager

Background:

At the November 15, 2011 City Council meeting, the City Council approved an Intergovernmental Agreement (IGA) between the County and the City of Crystal Lake, the City of McHenry, and the City of Woodstock to combine local dial-a-ride programs into one contracted service called MCRide with Pace Suburban Bus. The MCRide program started on February 1, 2012. The combined local dial-a-ride services provide greater consistency between service fares and hours, improves service performance monitoring and enables direct accounting for federal grant funding. A condition of the IGA requires that partner agencies renew the IGA annually. The attached IGA will provide annual dial-a-ride transit services in 2014, and is similar to the IGA approved by the City Council for dial-a-ride transit services for 2012 and 2013.

The County will continue to utilize the over $800,000 in federal funding awarded from the Regional Transportation Authority to fund the MCRide program. The funding will continue to cover 50% of the operating costs associated with all identified work trips (about 35% of all trips) and trips provided to riders with a disability (about 35% of all riders). In addition, each partner agency will continue to commit 100% of the funding detailed in their current contract with Pace for dial-a-ride services. The County will pay the monthly Pace invoices, and each municipality will be invoiced 25% of the Operating Deficit by the County. The Operating Deficit to each community will be accounted for separately and will be based on the total costs of trips with an origin and destination in

the community after the fares are deducted. Anticipated grant monies will be estimated for each month and subtracted from the invoice amount. Should actual grant reimbursement differ from estimates, the appropriate amount will be added or subtracted on the earliest subsequent invoice.

Prior to the MCRide program, the City contracted directly with Pace for annual dial-a-ride services. The City's annual contribution under the previous contract structure with Pace for dial-a-ride services was approximately $137,229. Since establishing the MCRide program, and due in large part to the awarded federal funding being used towards the MCRide program, the City's contribution for dial-a-ride services has been substantially reduced to approximately $3,500 monthly, which is approximately $42,000 annually.

By entering into this IGA, all parties agree to continue the MCRide program, which provides service standardization, related to fare structure, service hours, and trip reservation policies. The following is service information regarding the MCRide program:

Fare Structure – On February 2, 2012, the City of Crystal Lake experienced the first fare adjustment in a two-step process to adjust fares to be consistent throughout the MCRide service area. The current fares for Crystal Lake riders are $1.75 for the general public and students and $0.85 for seniors and riders with a disability. These fare rates will remain effective through 2013. Beginning January 2, 2014, Crystal Lake, as well as McHenry, will experience the second fare adjustment. Fares will be increased to $2.00 for the general public and students, and $1.00 for seniors and riders with a disability, which will equal the fares for the City of Woodstock and McHenry County, and adjust fares to be consistent throughout the MCRide service area.

	Current Base Fare up to 5 miles and 25 cents for each additional mile		Starting January 2, 2014
Fare Type	Crystal Lake & McHenry	Woodstock & Intercommunity	All
General	$1.75	$2.00	$2.00
Senior	$0.85	$1.00	$1.00
Disabled	$0.85	$1.00	$1.00
Student	$1.75	$2.00	$2.00

Standard Senior Definition – Persons 60 years and older will be considered seniors to be consistent with the federal Older Americans Act Title III regulations.

Service Hours – Service hours will be the same for all partner agencies.

Table 2	Monday-Friday Start	Monday-Friday End	Saturday Start	Saturday End
Service Hours	6:00 a.m.	7:00 p.m.	9:00 a.m.	5:00 p.m.
Reservation Hours	5:30 a.m.	6:00 p.m.	8:30 a.m.	4:00 p.m.

Trip Reservation – Trips can be reserved the day before the requested trip and up to 1 hour before the requested trip.

"No Show" Policy – Any ride cancelled with less than 2 hours notice is considered a "late cancel". Any ride where the vehicle arrives and the client does not take the ride is considered to be a "no show". Riders with habitual late cancels or no shows may be suspended from service for one week.

It should be noted, that as part of the IGA, partner agencies agree to monitor service-cost effectiveness and make additional changes to service hours, fares, and trip reservation policies only after all partner agencies have affirmed the changes in writing and the public has been given at least 4 weeks' notice of these changes.

Also, if there is a time when it is agreed by all partners not to continue the MCRide program or if the City at anytime decides no longer to participate in the program, the City will be able to return to its original agreement with Pace for dial-a-ride services.

The IGA has been approved by McHenry County and is awaiting approval by the remaining partner agencies. There will be no service disruption to the MCRide program during the IGA renewal process.

Votes Required to Pass:

Simple majority vote of the City Council.

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RESOLUTION

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, of McHenry County, Illinois, that the City Manager be and he is hereby authorized and directed to execute an intergovernmental agreement between McHenry County, the City of Crystal Lake, the City of McHenry, and the City of Woodstock for Annual Dial-A-Ride Transit Services in 2014.

DATED this 19th day of November, 2013.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By:_____
MAYOR

SEAL

ATTEST

_____
CITY CLERK

PASSED: November 19, 2013
APPROVED: November 19, 2013

Agenda Item: 15

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: Crystal Lake Centennial Winter Festival Agreement Authorization for Vendors, Operators, and Entertainers.

Staff Recommendation: Motion to adopt a resolution authorizing execution of agreements with vendors, operators, and entertainers for the Crystal Lake Winter Festival, and to restrict parking on streets adjacent to the Lakeside property on the day of the festival.

Staff Contact: Eric Helm, Deputy City Manager
Jeffrey Mawdsley, Administrative Analyst

Background:

The City of Crystal Lake will be celebrating its Centennial in 2014 (September 23, 1914 to September 23, 2014). A City Centennial Committee has been established to develop, support, and implement a plan to commemorate Crystal Lake's Centennial.

At the January 15, 2013 City Council meeting, the City Council accepted the recommendations of the Crystal Lake Centennial Committee's final report. As part of the final report, the committee recommended holding a signature winter event. This event will be held as part of a co-branding program of all the events that occur in Crystal Lake on November 29 with the Festival of Lights parade and concluding with a performance of the Nutcracker Suite at the Raue Center on December 22.

City Staff have been meeting with the Park District, Lakeside Legacy, and the Centennial Events Planning Committee to develop a plan for the signature winter event, which has been named the Centennial Winter Festival. These groups are working together to plan a series of activities for both Main Beach and the area around the Dole Mansion. The outline of the plan is attached.

City staff is seeking approval of some of the contracts needed for the attractions of the festival.

- Creative Arts School: Creative Arts School will be running five craft stations inside the Lakeside Legacy Arts Park. Each craft station will have a separate craft available to make. The cost for materials and staff time for these activities is $1,000.00.
- Joshua Boudin: Mr. Boudin is organizing a cookie decorating activity inside the Lakeside Legacy Arts Park. Customers will be able to decorate pre-made cookies. The cost for materials and staff time for this activity is $775.00.
- Rosko Farm: Rosko Farm will be bringing a live reindeer petting zoo for the event. The cost for this petting zoo is $650.00.
- The Dickens Carolers: The Dickens Carolers are a group of carolers that will perform at various places during the event. The cost is $300.00.
- Crown Restrooms: Crown Restrooms will be providing four portable toilets outside of the Lakeside Legacy Arts Park building. These will cost $485.00.
- AAA Tentmasters: AAA Tentmasters will be providing a tent for the beverage and snack vendor at the Lakeside Legacy Arts Park. The tent will cost $770.05 to rent.
- Dawn's Bread: Dawn's Bread will provide the staff to sell a small selection of alcoholic beverages, such as mulled wine and Irish coffee. They will also be selling a small selection of snacks and other items.

If there are any other remaining agreements for such items as entertainment, outdoor decorations, and other activities, they will be presented at a future City Council meeting.

Parking Restrictions

In addition, parking restrictions are necessary due to the Park District holiday trailer rides, which will be conducted on the streets adjacent to the Lakeside Center. "No parking" restrictions are requested on both sides of the following streets:

- Country Club Road between Ringling Road and Golf Road
- Golf Road between Country Club Road and Highland Avenue
- Highland Avenue between Golf Road and Ringling Road
- Ringling Road between Highland Avenue and Country Club Road.

These parking restrictions will be enforced on the day of the event. The City will place temporary "no parking" signs along these streets.

Votes Required to Pass:

Simple majority vote of the City Council.

DRAFT

The City of Crystal Lake Illinois

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be authorized to execute agreements with vendors, operators, and entertainers for the Crystal Lake Centennial Winter Festival.

BE IT FURTHER RESOLVED that Dawn's Bread be designated as the City's agent to vend alcoholic beverages under the City's liquor license for the Crystal Lake Centennial Winter Festival.

BE IT FURTHER RESOLVED that parking be prohibited on December 7, 2013 on both sides of the following streets:

- Country Club Road between Ringling Road and Golf Road
- Golf Road between Country Club Road and Highland Avenue
- Highland Avenue between Golf Road and Ringling Road
- Ringling Road between Highland Avenue and Country Club Road.

DATED this nineteenth day of November, 2013.

CITY OF CRYSTAL LAKE, an
Illinois Municipal Corporation

By:_____
Mayor

SEAL

ATTEST:

_____
City Clerk

PASSED: November 19, 2013

APPROVED: November 19, 2013

Agenda Item No: 16

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: Drug Enforcement Administration Agreement

Staff Recommendation: Motion to adopt a resolution authorizing the Chief of Police to execute an Intergovernmental Agreement with the Drug Enforcement Administration.

Staff Contact: James R. Black, Chief of Police

Background:

The Drug Enforcement Administration (DEA) has over 2,000 state and local police officers assigned to DEA task forces nationwide. The Crystal Lake Police Department is seeking to enter into an intergovernmental agreement with the DEA by assigning at least one of our police officers to the local DEA task force on a full-time basis to assist in combating the drug trade in the McHenry County area. The local DEA office is located in Rockford, IL. DEA Task Force Officers continue to function as local investigators, working for and meeting the needs of the Crystal Lake Police Department's mission, but with the following added benefits:

- Federal drug agent deputization
- Available office space and materials
- Larger community impact
- Complex criminal investigations
- Shared manpower force-multiplier
- Multiple prosecution venues
- Combined intelligence resources
- Utilization of DEA's global resources
- No cost DEA training and travel
- Quarterly firearms training
- Overtime reimbursement
- Equitable sharing of asset seizures

Legal staff has reviewed this agreement.

Votes Required to Pass:

Simple majority

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the Chief of Police is hereby authorized and directed to execute an Intergovernmental Agreement with the Drug Enforcement Administration.

DATED this 19th day of November, 2013

CITY OF CRYSTAL LAKE, an
Illinois Municipal Corporation,

By:_____
MAYOR

SEAL

ATTEST

_____
CITY CLERK

PASSED: November 19, 2013
APPROVED: November 19, 2013

Agenda Item No: 17

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: Electronic Cigarette Sales

Staff Recommendation: Motion to adopt an ordinance amending Chapter 203, Cigarette Sales, of the City Code

Staff Contact: James Black, Chief of Police

Background:

According to the Food and Drug Administration (FDA), an electronic cigarette (e-cigarette) is a battery-operated product which contains nicotine and other chemicals. Nicotine and these other chemicals are turned into vapor which is then inhaled. While users are not inhaling smoke, they are still inhaling an addictive drug such as nicotine. This type of nicotine usage is especially problematic when recent reports show e-cigarette usage among teenagers has increased greatly during the past several years. Additionally, a new federal report suggests nearly 3% of middle school students have used e-cigarettes. Some e-cigarette manufacturers have even created cartridges with enticing flavors such as mint or fruit. While the use of e-cigarettes is increasing, the FDA has stated that the full understanding of e-cigarette harmful effects has not been studied.

As a result of these e-cigarette developments, the Police Department is recommending revising the City Code to include e-cigarette provisions. In addition, the department worked with the City's legal staff to review and update the entire Cigarette Sales chapter. Aside from the inclusion of e-cigarette provisions, the recommended changes include language/content updates as well as revisions to the Fines chapter. For example, selling cigarettes/e-cigarettes to minors is now a progressive fine. Re-occurring violations will now result in higher fines for habitual offenders. All of these recommendations are intended to solidify the Cigarette Sales chapter and ensure enforcement of such violations is more effective.

Legal staff has reviewed this ordinance.

Recommendation:
It is staff's recommendation to adopt an ordinance amending Chapter 203, Cigarette Sales, in the City Code.

Votes Required to Pass:
Simple majority

DRAFT

ORDINANCE AMENDING THE CRYSTAL LAKE CITY CODE RELATED TO SELECTION AND REGULATION OF CIGARETTE SALES

WHEREAS, Chapter 203 of the Crystal Lake City Code (the "*City Code*") provides for the regulation of cigarette sales in the City of Crystal Lake; and

WHEREAS, the Mayor and City Council have determined that it is appropriate to revise Chapter 203 to update content, amend fines and penalty structure and include electronic cigarette regulations;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Crystal Lake, McHenry County and State of Illinois, as follows:

Section 1: Recitals. The foregoing recitals are incorporated into this Ordinance as findings of the Mayor and City Council.

Section 2: Amendment of City Code Chapter 203. Chapter 203, titled "Cigarette Sales" of the City Code is hereby amended in its entirety as follows:

CHAPTER 203. CIGARETTE SALES

§ 203-1. Findings.

The Mayor and City Council expressly find and declare that:

A. Cigarette smoking is dangerous to human health.

B. There is substantial scientific evidence that the use of tobacco products and nicotine causes or contributes to cancer, heart disease, and various other medical disorders.

C. The Surgeon General of the United States has declared that nicotine addiction is similar to addiction to cocaine and is the most widespread example of drug dependence in the United States.

D. The National Institute on Drug Abuse found that cigarette smoking precedes and may be predictive of adolescent illicit drug use.

E. The Food and Drug Administration has issued a caution related to e-cigarettes because the safety and efficacy of e-cigarettes have not been fully researched and studied and it is not known if the use of e-cigarettes may lead young people to try tobacco products, including conventional cigarettes, which are known to cause disease and lead to premature death.

F. The provisions of this Chapter 203 pertain directly to, and are in furtherance of, the health, welfare, and safety of the residents of the City, particularly residents under 18 years of age.

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§ 203-2. Definitions.

For the purposes of this chapter, the following words and phrases have the meanings ascribed to them:

ELECTRONIC CIGARETTE (E-CIGARETTE)
An electronic device that (1) typically includes a mouthpiece, a heating element or atomizer, a battery, and electronic circuits (2) provides a gas derived from a liquid that includes nicotine, propylene glycol, or similar substance and perhaps other substances and (3) is inhaled by a user in a manner that simulates or resembles smoking. The term "e-cigarette" includes all manner of these devices—regardless of the details of a device's appearance or marketed name—that are manufactured to resemble a cigarette, cigar, pipe, or other smoking device. The term "e-cigarette" includes the cartridges and component parts of an e-cigarette.

TOBACCO PRODUCT
Any substance containing tobacco leaf including without limitation a cigarette, a cigar, pipe tobacco, snuff, chewing tobacco, and dipping tobacco.

VENDING MACHINE
Any self-service device that dispenses a tobacco product in exchange for payment, regardless of the mechanics of the device or the form of payment.

§ 203-3. License required.

A. General License. It is unlawful to (1) sell or offer for sale at retail, (2) give away, (3) deliver, or (4) keep with the intention of selling at retail, giving away, or delivering any tobacco product or e-cigarette within the City without having first obtained a Tobacco/E-Cigarette Dealer License from the City.

B. Vending Machine License. It is unlawful to sell, give away, or otherwise make available any cigarette or any e-cigarette or cartridge or component of an e-cigarette by means of a vending machine in the City without having first obtained a license to do so from the City.

C. Other Licenses. The licenses required by Subsections A and B of this section are in addition to any other license required by this Code of Ordinances.

D. Expired, Revoked, Invalid Licenses. It is unlawful for an activity for which a license is required under this chapter to continue at any time when a license has expired, been revoked, or is invalid.

§ 203-4. Application.

An application for a license required by Section 203-3 of this chapter must be made in writing to the City Clerk or his or her designated representative. The application must contain (1) the name of the applicant, (2) the address at which the sale, give-away, or delivery of a tobacco product or e-cigarette is proposed to be made, and (3) in the case of cigarette or e-cigarette vending machines, the number of machines for which licenses are requested and the specific, detailed location of each machine. The application must include payment in full of the license fee required by this chapter.

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§ 203-5. Annual license; fees.

A. Annual Tobacco/E-Cigarette Dealer License. A Tobacco/E-Cigarette Dealer License is valid for one year commencing on June 1 and expiring on May 31 of the next year. A license issued during the license year is valid until May 31. The required fee must be paid in full for a Tobacco/E-Cigarette Dealer License regardless of the date on which it is issued.

B. Annual License Fee. The annual fee for a Tobacco/E-Cigarette Dealer License is $50. The license fee must be paid to the City's Director of Finance on or before June 1 of each year.

C. Annual Vending Machine Fee. In addition to the Tobacco/E-Cigarette Dealer License fee, the annual fee for a vending machine is $50, payable in the same manner as the annual license fee. This $50 fee applies to each vending machine.

§ 203-6. Sale to minors prohibited; posting signs; original package required.

A. Sale to Minors Prohibited. It is unlawful for any person, including any licensee, to sell, offer for sale, give away, or deliver any tobacco product or e-cigarette or cartridge or component of an e-cigarette to any person under the age of 18 years.

B. Posting Signs. The licensee must post signs informing the public of the age restrictions is this section at or near every display of a tobacco or e-cigarette product and on every vending machine that offers a tobacco or e-cigarette product for sale. Each sign must be plainly visible and must state: "THE SALE OF TOBACCO PRODUCTS, E-CIGARETTES, AND E-CIGARETTE CARTRIDGES AND COMPONENTS TO PERSONS UNDER 18 YEARS OF AGE IS PROHIBITED BY LAW."

C. Original Package Required. It is unlawful for any person, firm, or corporation, including any licensee, to sell or offer for sale any cigarettes or e-cigarettes to any person unless they are in the original package, pack, or carton.

§ 203-7. Sale of tobacco products by minors prohibited.

It is unlawful for any licensee, or any officer, associate, member, representative, agent, or employee of a licensee, to engage, employ, or permit any person under 18 years of age to sell any tobacco product or e-cigarette or e-cigarette cartridge or component.

§ 203-8. Purchase by minors prohibited; penalty.

A. Purchase by Minor Prohibited. It is unlawful for any person under the age of 18 years to purchase any tobacco product or any e-cigarette or e-cigarette cartridge or component.

B. Misrepresentation of Identity or Age. It is unlawful for any person under the age of 18 years or to misrepresent his or her identity or age, or to use any false or altered identification for the purpose of purchasing any tobacco product or any e-cigarette or e-cigarette cartridge or component.

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§ 203-9. Possession by minors prohibited; exception; penalty.

Possession by Minor Prohibited; Exception. It is unlawful for any person under the age of 18 years to possess any tobacco product or e-cigarette except that the possession by a person under the age of 18 years under the direct supervision of that person's parent or guardian in the privacy of the parent's or guardian's home is not prohibited.

§ 203-10. Proximity to certain institutions.

It is unlawful for any person to sell, offer for sale, give away, or deliver any tobacco product or any e-cigarette or e-cigarette cartridge or component within 100 feet of any school or child-care facility.

§ 203-11. Certain free distributions prohibited.

A. Definitions: For the purpose of this Section 203-11, the following phrases have the meanings ascribed to them:

LICENSEE/DISTRIBUTOR

Any licensee under this chapter and any person in the business of selling or otherwise distributing, promoting, or advertising any tobacco product or any e-cigarette or e-cigarette cartridge or component, or any employee or agent of any such licensee or person.

RESTRICTED AREA

Any public right-of-way, and any park, playground, or other property owned by the City, a township, a school district, a park district, or a public library.

B. Prohibited Distributions. It is unlawful for a Licensee/Distributor, in the course of that Licensee/Distributor's business, to distribute, give away, or deliver any (A) tobacco product or any e-cigarette or e-cigarette cartridge or component or (B) promotional or advertising materials for any tobacco product or any e-cigarette or e-cigarette cartridge or component free of charge to any person in any Restricted Area.

§ 203-12. Vending machine locking device required; exception.

A. Locking Device Required. It is unlawful for any licensee to sell or offer for sale, give away, deliver, or keep with the intention of selling, giving away, or delivering any tobacco product or e-cigarette by use of a vending machine, unless the vending machine is equipped with a manual, electric, or electronic locking device controlled by the licensee that prevents its operation by persons under the age of 18 years.

B. Exception. A locking device under this section is not required on a vending machine located in a premises (1) where access by persons under the age of 18 years is prohibited by law or (2) where the public generally is not permitted and the vending machines are strictly for the use of employees of businesses located in that premises.

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§ 203-13. Responsibility for agents and employees.

Every act or omission in violation of any provision of this chapter committed by an officer, director, manager, or other agent or employee of a licensee is deemed and held to be the act or omission of the licensee. The licensee may be punished for that act or omission in the same manner as if that act or omission had been committed by the licensee personally.

§ 203-14. Administration; suspension, revocation, or fines; public hearing and costs.

A. Administration by Mayor. The Mayor is charged with the administration of this chapter.

B. Suspension and Revocation; Fine. The Mayor may suspend or revoke any Tobacco/E-Cigarette Dealer License or any vending machine license issued under this chapter if the Mayor determines that the licensee has violated any provision of this chapter or of Chapter 226, Drugs and Drug Paraphernalia, of this Code of Ordinances. In lieu of a suspension or revocation of a license, the Mayor may levy a fine on the licensee as provided in Subsection D of this section.

C. Notice and Public Hearing.

(1) No license may be suspended or revoked and no licensee may be fined except after a public hearing by the Mayor with a seven-day written notice to the licensee affording the licensee an opportunity to appear and defend against the charges contained in such notice. The seven-day notice period begins on the first day after delivery by certified mail or personal service.

(2) The Mayor of the City shall for a first offense impose a fine of not more than $500. The fine shall be in addition to any other penalty imposed by the Mayor. If the licensee is convicted of another offense within three years of the conviction for the prior offense, the Mayor shall impose a fine of not more than $1,000, which shall be in addition to any other penalty imposed by the Mayor; and for any subsequent convictions of the licensee for offenses committed during the three-year period, the Mayor shall impose a fine of not more than $1,500, which shall be in addition to any other penalty imposed by the Mayor.

(3) If the Mayor decides after the public hearing that a license should be suspended or revoked, or that the licensee should be fined, then the Mayor, within seven days after the conclusion of the public hearing, shall state the reason for the decision in a written order and shall state either the amount of the fine or the period of suspension or that the license has been revoked. The written order must be served on the licensee within the seven days after it is made.

(4) Any licensee that has been found by the Mayor to have violated a the provision of this chapter or of Chapter 226 shall pay to the City the costs of the public hearing as calculated by the Mayor, including without limitation court reporter's fees, the costs of transcripts or records, City attorneys' fees, the costs of preparing and mailing notices and orders, and all other miscellaneous expenses incurred by the City. The Mayor, in his or her discretion and consideration of all of the facts and circumstances, may reduce the amount of costs the licensee is required to pay. The licensee shall make the required payment of costs to the City within 30 days after

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notification of those costs by the Mayor. The failure of the licensee to pay the said costs as required is a violation of this chapter and cause for license suspension or revocation or levy of a fine.

§ 203-15. Fines and penalty.

The following fines and penalty apply to violations of this chapter. The fine and/or penalty will not be less than $75 and not more than $1,000. Each day on which a violation continues shall constitute a separate violation.

§ 203-16. Subsequent license after revocation.

When a license has been revoked under this chapter for whatever cause, no license under this chapter may be granted to the same licensee or for the same premises for six months after the date of revocation of the license.

Section 3: Amendment of City Code Chapter 248. Chapter 248, titled "Fines" of the City Code is hereby amended as follows:

Code Section	**Fine**	
	Minimum	Maximum
203-3, 6, 7, 8, 9, 10, 11, 12	$75	$1,000

APPROVED:

_____

Aaron T. Shepley, Mayor

ATTEST:

_____

Nick Kachiroubas, City Clerk

PASSED: November 19, 2013

APPROVED: November 19, 2013

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.

Agenda Item No: 18

City Council
Agenda Supplement

Meeting Date: November 19, 2013

Item: Bikeway Corridor Improvement Parking Restrictions

Staff Recommendation: Motion to adopt an ordinance prohibiting parking on various streets included in the Bikeway Corridor Improvement.

Staff Contact: Erik Morimoto, Director of Engineering and Building

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Background:

The City is in the process of completing the sign installation on various streets for the Bikeway Corridor improvement. This project was previously presented to the City Council on May 7, 2013 during the design phase and 80 percent is funded using federal Congestion Mitigation and Air Quality (CMAQ) grant money. As part of the improvement, the City must prohibit parking on some of the routes, with a few exceptions that were included in the IDOT approved plans and summarized on the attached exhibit. The routes that require parking restrictions are:

- Golf Course Road between Miller Road and Barlina Road
- Barlina Road between Golf Course Road and St. Andrews Lane
- St. Andrews Lane between Barlina Road and Nash Road

These collector streets have few direct driveway connections that are affected by the parking restriction.

Woodstock Street between Walkup Avenue and west of Dole Avenue had bike lanes added with this project, but has an existing parking restriction already in place.

Letters were mailed to the affected residents on October 7, 2013 and November 7, 2013 in addition to the previous coordination and field visits that occurred during the design process.

Votes Required to Pass:

Simple Majority of City Council Present

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The City of Crystal Lake Illinois

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, as follows

SECTION I: That it shall be unlawful to park any vehicle on the east side of Golf Course Road between Miller Road and Barlina Road.

SECTION II: That it shall be unlawful to park any vehicle on the west side of Golf Course Road between Miller Road and a point 365 feet south of Barlina Road.

SECTION III: That it shall be unlawful to park any vehicle on south side Barlina Road between Golf Course Road and St. Andrews Lane.

SECTION IV: That it shall be unlawful to park any vehicle on north side Barlina Road between Golf Course Road and a point 535 feet west of St. Andrews Lane.

SECTION V: That it shall be unlawful to park any vehicle on the east/south side of St. Andrews Lane between Cress Creek Lane and Nash Road.

SECTION VI: That it shall be unlawful to park any vehicle on the west/north side of St. Andrews Lane between Barlina Road and a point 913 feet west of Nash Road.

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SECTION VII: That it shall be unlawful to park any vehicle on the north side of St. Andrews Lane between a point 200 feet west of Nash Road and the intersection of St. Andrews Land at Nash Road.

SECTION VIII: That any person, firm, or corporation violating any provision of this Ordinance shall be fined in accordance with Chapter 1, Article II providing for General Penalty Provision in the Code of Ordinances of the City of Crystal Lake, Illinois.

SECTION IX: That suitable signs and markers shall be erected.

SECTION X: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION XI: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this nineteenth day of November, 2013.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Mayor

SEAL

ATTEST:

_____
City Clerk

PASSED: November 19, 2013

APPROVED: November 19, 2013

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.