MINUTES
Historic Preservation Commission
August 7, 2014
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

D. Kenney, acting as pro-tem chair, called the meeting to order at 7:30 p.m.

2) Roll Call/Attendance

The following Commission members were present: LeeAnn Atwood, Sarah Jackowiak, Diana Kenney, and Bob Wyman. Members Brent Hollenberg, Tom Nemcek, Ryan Pettit, Michelle Rozovics and Lisa Solak were absent. Staff member Elizabeth Maxwell was present.

3) Public Comment

No public comment.

4) Approval of Minutes of the June 5, 2014 Regular Meeting

L. Atwood made a motion to approve the minutes of the June 5, 2014 regular meeting. B. Wyman seconded the motion. On voice vote all members voted aye, S. Jackowiak abstained. Motion passed.

5) Chairman Appointment

B. Wyman appointed L. Atwood to be the Chairperson. D. Kenney seconded the motion. On voice all members voted aye. Motion passed. Chair Atwood took over the meeting at this point.

6) Certificate of Appropriateness – 660 E. Terra Cotta Avenue

D. Kenney provided an overview of the request. The Park District had applied for a grant to do the work, but did not receive the grant. The Park District reviewed the full proposal and narrowed it down to the most critical items and allocated $10,000 from their budget to complete the repairs this year. The work will include the tuck pointing and repair of the bricks and mortar of the structure. D. Kenney made a motion to approve the Certificate of Appropriateness for the Colonel Palmer House. L. Atwood seconded the motion. On voice vote all members voted aye. Motion passed. D. Kenney also provided an update on the accessibility ramp for the Colonel Palmer House.

7) Centennial History Committee

D. Kenney gave a summary of the upcoming speaker series, by Bob Frenz, about the schools this upcoming Sunday. Also, the closing event takes place on September 14th and Laurel Mellien is giving the historical speaker presentation on the symbolism of cemeteries from 1-2 in the Raue Center during the event.

The Commission noted the need to get the speaker series up on the website. They also asked about possible food vendors during the closing event. L. Atwood asked about the centennial book.

8) Trolley Tour Discussion

The Commissioner reviewed the financial ledger for the tour. The ticket sales were evenly distributed among the tours and they did well. They were also able to educate a lot of people, which is their primary goal. They are going to keep the same times for next year. The accessibility ramp and lowering of the one trolley did not work again this year. B. Wyman will contact the company. L. Atwood said maybe they should not advertise that one will be accessible.

L. Atwood asked if they should make new signs for the sponsors or banners. D. Kenney and L. Atwood went through a possible route for next year's tour which went to Central High School and along Franklin, College, Rosedale and past Home State Bank. They would be celebrating their 100 years next year. They would discuss this more next month when more commission members were present.

9) Raue Center Plaque

E. Maxwell showed the illustration of a possible plaque for the Raue Center / El Tovar Theater. The Commission said it should only state El Tovar Theater and not Raue Center for the Arts and match the size that McHenry County has ordered. Staff will order the plaque.

10) Member Inquiries and Reports

L. Atwood would like to look into doing historical markers around town, primarily the Downtown. The Commission had discussed this a year ago and she would like to revisit the topic. The other members agreed that it would be a good idea. An actual agenda item would be put on the next meeting.

11) Adjournment

There being no further business, L. Atwood made a motion to adjourn the meeting at 8:26 p.m. D. Kenney seconded the motion. On voice vote, all members voted aye.