# MINUTES
## Historic Preservation Commission
## February 5, 2015
## City Hall, 100 W. Woodstock Street, Crystal Lake, IL

**1) Call to Order**

L. Atwood, called the meeting to order at 7:30 p.m.

**2) Roll Call/Attendance**

The following Commission members were present: LeeAnn Atwood, Sarah Jackowiak, Diana Kenney, Michelle Rozovics, Lisa Solak, and Bob Wyman. Brett Hollenberg was absent. In the audience, Brice Alt, Linda Spencer, Jim Wyman and Karrie Tashjian were also present. Staff member Elizabeth Maxwell was present.

**3) Public Comment**

No public comment.

**4) Certificate of Appropriateness**

L. Atwood moved item 5 up on the agenda to discuss the certificate of appropriateness and allow Karrie Tashjian to leave before discussing the regular HPC business. Karrie Tashjian, with Alano Club of Crystal Lake, explained the issues the club is facing as water is leaking into the foyer and new flashing and tuck pointing is needed along the roof line and around the stones on the main house portion. D. Kenney explained that this property is plaqued by both the McHenry County Historical Society and Crystal Lake's Historic Preservation Commission. The Crystal Lake plaque provides the protection to preserve the structure and its historic appearance. She noted that a plaque was provided to a previous employee at the Alano Club, but soon after that employee left and no one can find the plaque.

Ms. Tashjian says she needs to raise approximately $5,000 for the repairs to the interior and exterior of the property. The Commission explained that she would need to find a reputable contractor that can provide her with an accurate estimate. The Commission could then review and approve the scope of work.

B. Alt said that you need to find someone that can mix old mortar. New mortar would crack the old mortar and damage the building further. He would also not want them cutting into the structure to fix the flashing. The Commission stressed the importance on finding a good contractor that can work on older buildings and do the proper repairs. Ms. Tashjian said it has typically been volunteers from Alano Club that have done the work in their spare time so there was no accountability on the quality.

L. Atwood suggested she contact the Rotary Club and ask for some funds. She also asked to see if the Alano Club could track down the plaque. B. Alt suggested a temporary patch until the repairs could be done to prevent further damage.

D. Kenney said they could not vote on this request until they had the full scope of work.

**5) Approval of Minutes of the January 8, 2015 Regular Meeting**

D. Kenney made a motion to approve the minutes of the January 8, 2015 regular meeting. L. Atwood seconded the motion. On voice vote all members voted aye. L. Solak abstained. Motion passed.

**6) CLHS Summer Sundays Grant**

L. Atwood said that the HPC should attend the training class provided by the Historical Society annually. In turn, a $500 donation should be provided to the CLHS. This should be an annual expense that the CLHS can invoice the HPC for and the training class would be scheduled every year.

D. Kenney went through the Summer Sundays schedule. June focuses on the Civil War. July will be Farming and the Fabulous 50s. August would be 150 Years of Wheels and Progress.

**7) New Membership Appointments**

The commission discussed the two possible candidates for membership on the HPC. With R. Pettit's resignation, there are 2 available spots. Both of the proposed candidates have already had a strong working relationship with the HPC. D. Kenney made a motion to recommend both candidates to the City Council for appointment. L. Attwood seconded the motion. On voice vote all members present voted aye.

**8) Trolley Tour Discussion**

D. Kenney stated that everyone agreed that since it was Sarah's first year putting together the book that some articles would be turned in early, these would be any articles on houses or buildings that were already done and just needed a re-write. These should be turned in by March 15th. The Commission discussed the Colonel Palmer House hours when they could get in there and do some research. They discussed a slight change to the route and the houses that needed research.

**9) Membership Expectations**

L. Atwood said we have a really good turnout of people who want to be on the Commission. They have never had this much interest. She said if there are people on the Commission, but then do not show up when it is time to do any work then it is hard on the other members. And if they had to turn anyone away from being on the Commission, that could be worse if that person would have been a worker bee. Commission members need to attend 8 of the 12 meetings. The State requires that a yearly report is provided in order for the Commission to keep their Certified Local Government status and part of this is the attendance report of the members. L. Atwood said everyone here agreed to roll up their sleeves and do great work this year.

**10) Member Inquiries and Reports**

B. Alt said he came across some information about a Witness Tree. This would have been an old tree that they used as a landmark when they surveyed property. The government took care to preserve this tree. The Commission wondered if they had any witness trees in the County. L. Atwood said it would be a really cool story to add to the trolley tour book if they could find some information. B. Alt said he would do some research on the topic. The McHenry County Historical Society has some old maps that reference oak stands.

**11) Adjournment**

There being no further business L. Atwood made a motion to adjourn the meeting at 8:35 p.m. B. Wyman seconded the motion. On voice vote, all members voted aye.